

APPROVED BY THE BOARD OF DIRECTORS ON FEBRUARY 22, 2018

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy
Thursday, January 25, 2018
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session was held at 7:00 p.m.

Work Session: Patrick Carroll presented a training on negotiation tactics.

Board Members Present: Matt Hafen, Secretary; Javier Jimenez; Anthony Haun; Patrick Carroll, Vice President; and David Ellis. Anya Yeager, Executive Director, attended as a non-voting Board Member.

Board Members Absent: Shannon Greer, President; Stacy Bowles.

Others Present: Steve Erickson; Glenda Raschke; Marica McMicken; Kaitlyn Oglesby; Nate Adams; and Spencer Adams.

The Board meeting convened at 7:30 p.m. following the work session.

Board Welcome: Patrick Carroll, Vice-President

Roll Call: Patrick Carroll, Vice-President

Prayer: David Ellis

Pledge of Allegiance: Matt Hafen

Approval of Minutes: Mr. Ellis motioned to approve the Minutes from November 16, 2017 Board Meeting. Mr. Jimenez seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: There was no public comment.

The time for adjournment was set for 8:35pm.

Teacher Representative Report: Kaitlyn Oglesby reported that on February 9th the 2nd Grade is doing an insect project in the gym. The teachers just completed SEPs and had a great turnout. She expressed the teachers' appreciation for Mrs. Yeager.

Administration Report: Anya Yeager, Executive Director, reported that we are currently at 1,001 students. Attendance is 96%, and 98% of students are on time. There was no overtime last month. All reports due in January have been completed or is in progress. She reported that the SEPs went well and the teachers worked hard to take care of those. She reported that Shannon Greer and a couple of teachers took students up to Charter Day on the Hill today. GWA will be having a “Fine Arts Festival”. The student talent show is coming up on March 21. Mrs. Yeager sent a survey to the teachers to get feedback about GWA to assist in selecting her successor. She reported that she met with Red Apple to discuss the preliminary budget for next year.

Financial Report: Spencer Adams reported the Financial Summary as of December 31, 2017 and the Financial Detail Report as of December 31, 2017. Our operating ratios are all looking great. Enrollment is looking better than last year. All reports have been completed.

Committee Reports:

- **Policies Committee** – Anya Yeager, Chair, reported that it held its quarterly meeting in December. There are several items later on the Agenda that the committee has proposed.
- **Finance Committee** – Patrick Carroll, Chair, reported that the committee met in December and January. They discussed the Budget Report and the Letters of Employment for 2018.
- **Benefits Committee** – Glenda Raschke, Chair, reported that the committee is looking at ways to add value to employees by providing more information to them about their benefits.
- **Curriculum Committee** – Nothing to report.
- **Charitable Giving / Outreach Committee** – Nothing to report.
- **Technology Committee** – Steve Erickson, Chair, presented the Non-disclosure Agreement regarding data security for the Board to sign. They have been researching when to replace the Epson projectors. The committee will provide a recommendation to the Board on when to replace these. He discussed the plan for replacing Chromebooks as well.
- **LAND Trust Committee** – David Ellis, Chair, reported that GWA will receive \$102,000 for the 2018-2019 school year which is up from last year.
- **PTO Committee** – Anthony Haun, Chair, reported that the framework for the shade umbrella is installed but they are waiting on the fabric. The denim drive brought in \$500. The PTO has determined that they will wait until this summer to install the water fountain. They are looking for more bids.
- **Board Development Committee** – Patrick Carroll reported the timeline for the hiring subcommittee. The position has been posted and will close on February 2. Candidates will be identified on February 5, with phone interviews after that and in-person interviews following that and the hope of announcing the new director on February 26.
- **Campus Management Committee** – Steve Erickson, Chair, reported that several leaks in the old part of the building have been detected with the recent rainstorms. They are getting bids to fix it.
- **Academic Excellence Committee** – Marica McMicken, Chair, reported that the K-3 teachers are working to determine what is causing the mid-year to end-of-year slump on DIBELS.

Additional Discussion and/or Action Items:

Mrs. Raschke presented changes to the PTO Policy to remove the requirement that PTO be used in 4 hour increments. Mr. Hafen motioned to approve the amendments to Policy #210 – Paid Time Off (PTO) Policy, as provided in the Board Packet. Mr. Haun seconded the motion, which passed unanimously. Mr. Carroll recommended a change in the word “allocation” to “usage” in the 8th bullet point under “Additional PTO Guidelines for All Employees”. Mr. Hafen amended his motion to include this change, and Mr. Haun seconded the motion, which passed unanimously.

Mr. Hafen motioned to approve the amendments to Policy #245 – Classification of Employment Definitions as provided in the Board Packet. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Hafen motioned to approve the amendments to Policy #230 – Travel Policy as provided in the Board Packet. Mr. Ellis seconded the motion, which passed unanimously.

Mr. Ellis motioned to approve the amendments to Policy #225 – Pay Scale Advancement Policy as provided in the Board Packet. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Ellis motioned to approve the 2018-2019 Calendar as provided in the Board Packet. Mr. Haun seconded the motion, which passed unanimously.

Mr. Erickson reported that they received three bids for HVAC preventative maintenance. The lowest bid, and the company we currently use, is Ridgeline in the amount of \$10,428. Mr. Jimenez motioned to approve the PO with Ridgeline in the amount of \$10,428. Mr. Ellis seconded the motion, which passed unanimously.

Mr. Erickson presented a proposal to purchase a Chromebook set for the Digital Teaching and Learning Grant. Mr. Ellis motioned to accept the bid from SHI in the amount of \$6,015 for the purchase of Chromebooks, the charging cart, and the management license. Mr. Haun seconded the motion, which passed unanimously.

No closed session was held at the meeting.

The next Board Meeting will be held on February 22, 2018.

Mr. Jimenez motioned to adjourn the meeting. Mr. Hafen seconded the motion, which passed unanimously.

The meeting adjourned at 8:55 p.m.

Respectfully submitted by Matt Hafen, Board Secretary