

APPROVED BY THE BOARD OF DIRECTORS ON NOVEMBER 21, 2019

**Mission Statement:** “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

**George Washington Academy**  
**Thursday, October 24, 2019**  
**7:30 p.m.**

**Board Meeting Minutes**

**Location:** George Washington Academy  
2277 South 3000 East  
St. George, Utah  
Lunchroom

*A Board work session was held at 7:00 p.m.*

**Work Session:** Robert’s Rules Training and Identifying Goals

*The Board meeting convened at 7:30 p.m. following the work session.*

**Board Members Present:** Shannon Greer, President; Javier Jimenez; Holly Myers; April Paxton; Matt Hafen, Secretary and Blake Clark, Executive Director. Kevin Peterson was sworn in at the beginning of the meeting.

**Board Members Absent:** Patrick Carroll, CFO.

**Others Present:** Spencer Adams; Steve Erickson; Kaitlyn Oglesby; Rachele Crawford; Brandon Winn; Chance Manzanares; Regina Kerr

**Board Welcome:** Shannon Greer, President

**Roll Call:** Shannon Greer, President

**Prayer:** Kevin Peterson

**Pledge of Allegiance:** Shannon Greer

**Approval of Minutes:** Mr. Jimenez motioned to approve the Minutes from the September 26, 2019 Board Meeting as provided in the Board Packet. Mrs. Myers seconded the motion, which passed unanimously.

**Public Opportunity to Address the Board:** None.

The Board set the time for adjournment at 8:20pm.

**Teacher Representative Report:** Mrs. Crawford provided a report on 5<sup>th</sup> Grade and discussed creating moments that the students will remember. Mrs. Oglesby also discussed creating moments that will be remembered.

**Administration Report:** Mr. Clark, Executive Director, presented the Administration Report. We are currently at 1,000 students, and we expect four more students in the next week. He highlighted the GWA's ELA scores are 21% above Washington County School District, and 23% above the state average, with Math we are 26% above Washington County School District and 22% above the state average, and with Science we are 22% above Washington County School District and 25% above the state average. All reports were turned in on time.

**Financial Report:** Mr. Adams reported that the budget is on target and the financials are strong. The biggest thing the finance committee will be looking at is adjusting the revenues and expenses a little bit since the approved budget was on 1,010 students, and we came in at 998. They will be making sure that we can maintain our operating ratios despite the reduced revenues. All required reports have been completed or will be by the end of the month.

**Committee Reports:**

**Policies Committee** – Nothing to report.

**Finance Committee** – Nothing to report.

**Benefits Committee** – Regina Kerr, Chair, reported that they have been working on the insurance renewal. They did not see an increase in their dental and vision insurance. There was an increase with the proposed health insurance.

**Curriculum Committee** – Nothing to report.

**Outreach Committee** – Holly Myers, Chair provided Minutes from their committee meeting to the Board.

**Technology Committee** - Steve Erickson, Chair, reported that they got the new server installed last weekend and it is up and running.

**LAND Trust Committee** – Nothing to report.

**PTO Committee** – April Paxton, Chair, reported that they are very busy preparing for the Fall Carnival. The Board was encouraged to attend and support the event and bring family and friends.

**Board Development Committee** – Shannon Greer, Chair, reported that there will probably be a few changes to the planned Board trainings.

**Campus Management Committee** – Steve Erickson, Chair, reported that the CO2 detectors are all installed and functioning, and the drainage issue has been resolved.

**Academic Excellence Committee** – Nothing to report.

**Additional Discussion and/or Action Items:**

There were no expenditures over \$3,000 to approve.

Amendment to GWA Organizational Chart to provide that the GWA Board will be directly responsible for Board Committees, the Business Administrator, the Executive Director, the PTO, and the School

Land Trust Council. Any changes to who directly reports to the Board of Directors must be approved by the Board in a Board Meeting. Changes in who reports to the Executive Director may be made by the Administrative team. Mrs. Paxton motioned to approve the amendment to the GWA Organizational Chart as provided in the Board Packet. The motion was seconded by Mrs. Myers, which passed unanimously. Mrs. Greer asked that the Organizational Chart be put on the GWA website.

Mrs. Myers motioned to approve the revisions to Policy 209 – Employee Leave of Absence – as provided in the Board Packet. Mrs. Paxton seconded the motion, which passed unanimously.

Mr. Peterson motioned to approve the revisions to Policy 210 – Paid Time Off (PTO) as provided in the Board Packet. Mrs. Myers seconded the motion, which passed unanimously.

Mr. Peterson motioned to approve the revisions to Policy 305 – Attendance as provided in the Board Packet. Mrs. Myers seconded the motion. Mr. Peterson amended the motion to revise the sentence after “Monitoring Absences” to provide: “Parents will be contacted about the student’s absence through phone and/or email according to procedure.” Mrs. Myers seconded the amended motion, which passed unanimously.

Mrs. Myers motioned to approve the revisions to Policy 450 – FERPA as provided in the Board Packet. Mrs. Paxton seconded the motion, which passed unanimously.

Mr. Peterson motioned to approve the revisions to Policy 520 - Homework as provided in the Board Packet. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Peterson motioned to approve the revisions to Policy 540 – Field Trip as provided in the Board Packet. Mrs. Paxton seconded the motion, which passed unanimously.

Mr. Jimenez motioned to approve the revisions to Policy 705 – Procurement as provided in the Board Packet. Mrs. Myers seconded the motion, which passed unanimously.

Mrs. Myers motioned to approve the GWA 2020 Benefits Renewal with the 8% increase as provided in the Board Packet. Mr. Peterson seconded the motion, which passed unanimously.

No closed session was held.

Mrs. Greer motioned to move the December meeting from the 19<sup>th</sup> to the 12<sup>th</sup> and the Board unanimously agreed.

The next Board Meeting will be held on November 21, 2019 at 8pm in the portable after STEM night.

Mr. Peterson motioned to adjourn the Board Meeting. Mrs. Paxton seconded the motion, which passed unanimously.

The Board Meeting adjourned at 8:40pm.

Respectfully submitted by Matt Hafen, Board Secretary