

George Washington Academy
Thursday November 21, 2013
7:00 p.m.

Board Meeting Minutes

Location: 2277 S 3000 E St George, UT
Board Room, Portable Building

Board Members Present: Shannon Greer, President; Tiffany Draper; Kody Young, Vice President; Steve Wattles; Adam Lofgran and Owen Olsen. Matt Hafen arrived at 7:30 p.m. Patrick Carroll arrived at 7:40 p.m.

Board Members Absent: None.

Others Present: Don Fawson, Principal; Glenda Raschke, District Manager; Thayne Smith; Rachelle Crawford; Kaber Esplin; Steve Finley; Mike Winslow; John Siggard; Jennifer McCorvey; Clint Biesinger; and Craig Andrews

The Board meeting convened at 7:00 p.m.

Board President Welcome: Shannon Greer

Roll Call: Shannon Greer, President

Pledge of Allegiance: Kody Young

Approval of Minutes: Kody Young motioned to accept the Board Minutes from the October 24, 2013 meeting as presented in the Board Packet. Tiffany Draper seconded the motion, which passed unanimously.

Public Opportunity to Address the Board. There were no public comments.

Adjournment was set for 11:00 p.m.

Teacher Representative Report: Rachelle Crawford, Teacher Representative, reported that the faculty just finished report cards and parent teacher conferences.

Administration Report:

- Don Fawson reported that they had a lockdown drill at the school today.
- Enrollment Report and Employee hours reported vs. budgeted (overtime) – Enrollment is currently at 1,012 and overtime is at 59.5 hours.
- Status of State Reports Due in October – Don Fawson reported that the reports were complete.

Financial Report: Business Administrator

- Red Apple reported the Financial Summary and the Financial Detail Report as of October 31, 2013 and discussed the results with the Board.
- Status of State Reports Due in October – Red Apple had nothing to report.

Committee Reports (3 min each):

- **Continuation** – Shannon Greer presented that the committee would like to move the principal hiring process forward to complete it in 3 weeks instead of 6 weeks.

- **Curriculum** – The committee has set January 22 for a parent curriculum education night and they are working on getting a parent to join the committee.
- **Technology** - Kent Schwager presented a Technology Budget Proposal outlining the school’s needs for projectors, computers, WiFi, Tablets, and other technology items.
- **Outreach** – Owen Olsen reported that the committee is working with ValPac and the committee is working on a 30 second commercial for the movie theaters.
- **LAND Trust** – Nothing to report.
- **Grant Writing** – Tiffany Draper reported that she looked into grants for technology and found several. We need a “wishlist” of technology items first so we can ask for grants for specific items. We also have an opportunity to get help from the grant-writing class at the college. Don Fawson proposed that we look into crowd sourcing for projects.
- **PTO Committee** – Tiffany Draper reported that the current volunteer hours are at 7,191.6.

Additional Discussion and/or Action Items:

- School Safety and Emergency Plan and Memo of Understanding – Mike Winslow reported on the George Washington Academy School Emergency and Response Plan. He also presented a draft memorandum of understanding between GWA and Washington County. They are also working on getting a memorandum of understanding with Crimson View. The Board tabled this item until the December meeting.
- Trust Lands Committee, Elections, and Tenure - Kody Young motioned to approve the Trust Lands Policy as presented in the Board Packet. Owen Olsen seconded the motion. The motion passed unanimously.
- Owen Olsen motioned to approve the amended Building Use Application as presented in the Board Packet. Tiffany Draper seconded the motion, which passed unanimously.
- Salary Repayment Policy– Patrick Carroll motioned to table the vote, which was seconded by Steve Wattles and passed unanimously.
- PTO Policy Addendum - Patrick Carroll motioned to table the vote, which was seconded by Steve Wattles and passed unanimously.
- School Risk Insurance Provider Change– Owen Olsen reported that we may have an opportunity to move away from state risk with a better benefit. We have had four companies bid. The Finance Committee recommends the Wright/Specialty policy with an annual premium of \$20,579. We currently pay state risk about \$30,000. Glenda Raschke stated that Risk Management provides trainings and resources that may not be available in the new insurance. Owen Olsen reported that these types of resources should still be available.
 - Patrick Carroll motioned to change from risk management to Wright/Specialty with a premium payment of \$20,579 as presented by in the packet. Kody Young seconded the motion, which passed by all Board members except Steve Wattles, who voted nay.
- 401(k) Plan Change - Steve Wattles motioned to approve the 401(k) Plan Change as presented in the Board Packet. Tiffany Draper seconded the motion, which passed unanimously. Patrick Carroll reported that this will reduce fees from about 3% down to about 1%.
- Expenditures over \$3,000
 - Offsite tech support – Kent Schwager presented 3 bids and recommended the Superior Technical Solutions bid. This is a recurring monthly fee of \$1,125/month, or \$6,750 for 6 months.
 - Owen Olsen motioned to approve the Offsite Tech Support for 6 months from Superior Technical Solutions in the amount of \$6,750. Tiffany Draper seconded the motion, which passed unanimously.
 - WiFi approval - \$16,500 – Kent Schwager presented bids. Owen Olsen motioned to approve the WiFi expense in the amount of \$16,500. Kody Young seconded the motion, which passed unanimously.
 - Mobile computer cart – Kent reported that this cost is actually only \$12,700. They received a lot of high bids through teacher resources. Tiffany Draper motioned to approve the Mobile

Computer Cart in the amount of \$12,700. Patrick Carroll seconded the motion, which passed unanimously.

- Development Benchmarks
 - Craig Andrews presented on development benchmarks to assist the Board in making good hiring decisions.

No closed meeting was held at this meeting.

Next Meeting: The next regular Board meeting will be held on Thursday, December 19, 2013 at 7:00 p.m.

Being no further business, Owen Olsen motioned to adjourn. Steve Wattles seconded the motion, which passed unanimously.

The meeting adjourned at 11:30 p.m.

Respectfully submitted by Matt Hafen, Secretary

APPROVED BY THE BOARD OF DIRECTORS ON DECEMBER 19, 2013