

Mission Statement: “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

George Washington Academy

Thursday, February 26, 2015

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session convened at 7:15 p.m.

Work Session: Shannon Greer presented a Utah legislative update.

The Board meeting convened at 7:33 p.m.

Board Members Present: Shannon Greer, President; Matt Hafen, Secretary; Brandon Russell; Patrick Carroll, CFO; Adam Lofgran; Phil Loomis; and Stacy Bowles.

Board Members Absent: None.

Others Present: Anya Yeager, Executive Director; Steve Erickson, Assistant Director; Rachelle Crawford, Teacher Representative; and Thayne Smith, Business Administrator.

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Adam Lofgran

Pledge of Allegiance: Anya Yeager

Approval of Minutes: Phil Loomis motioned to approve the Minutes from the January 22, 2015 Board meeting. Patrick Carroll seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: None.

The time for adjournment was set for 9:00 a.m.

Teacher Representative Report: Rachelle Crawford reported that Jaqueline Whitaker, who is a special education instructor at GWA, is presenting at the Southern Utah Autism Conference.

Administration Report: Anya Yeager reported that the enrollment for the 2015-2016 year is looking good and we still have 446 students on the waitlist. There was no new overtime for the month. Mrs. Yeager reported that the Progress and Observation forms for all ARL teachers have been completed and will be sent in tomorrow.

Financial Report: Thayne Smith reported that the revenue is right where it should be. Federal money will be coming in the February allotment. The finances are in good shape. The Board discussed the potential uses of the Cap Ex Fund, and discussed the pros and cons of using some of the funds for a remodel of the kitchen.

Committee Reports (3 min each):

- **Policies** – Anya Yeager, Chair, reported that the committee met this month and had revisions to two current policies. Mrs. Yeager reported the changes to the Field Trip Policy. Phil Loomis requested that a future revision of the policy include guidelines regarding what happens with students that don't have permission slips and students whose parents have not arranged rides.
- **Compensation-** Adam Lofgran, Chair, reported that the committee met this month and has made progress on compensation issues.
- **Finance Committee** – Patrick Carroll, Chair, reported an update on the status of the bond refinance. The State Treasurer is concerned that if one series is refinanced under the program and another series is not refinanced, it could put the program in a difficult situation.
- **Benefits** – Patrick Carroll reported that the committee met and the 401(k) transition has been completed. The committee is in the process of getting bids for health insurance. Select Health is anticipating an 8% increase for the coming year. The committee does not currently anticipate that there will be a need to change health insurance.
- **Continuation** – Nothing to report.
- **Curriculum** – Nothing to report.
- **Charitable Giving / Outreach** – Nothing to report.
- **Technology** - Steve Erickson, Chair, reported that they have some Land Trust money that they are hoping to save until the end of the year to buy some more projectors. So far the school has replaced about 18 projectors and has about 30 more to replace.
- **LAND Trust** – Phil Loomis reported that the committee did not have a quorum and was not able to meet. The Board discussed options to improve participation in the committee and asked Mrs. Yeager to include an explanation of the committee and a request for parents to get involved in her next communication to parents.
- **PTO Committee** – Phil Loomis, Chair, reported that the PTO met this month and discussed their selection of the representative to the Board. The desire is to prepare and vet potential Board candidates. Mr. Loomis reported that volunteer hours are down about 300 hours from last year.
- **Board Development** – Shannon Greer reported that Anna Bohannon is no longer the chair for this committee and we are currently searching for a chair.
- **Board Recruitment** – Shannon Greer, Chair, made a motion to appoint Brandon Russell as Vice President of the Board, effective immediately, to replace Kody Young. Adam Lofgran seconded the motion, which passed unanimously. Mrs. Greer also motioned to appoint Stacy Bowles to a Board position, effective immediately, to serve for the

remainder of Kody Young's term (3 months) and then fulfill a three year term. Patrick Carroll seconded the motion, which passed unanimously. Shannon Greer recommended that she act as the chair of the charitable giving and outreach committees and she will be on the Land Trust committee.

- **Campus Management** – Steve Erickson, Chair, reported that the school had a fire drill last week which went really well. They received 4 free cameras for surveillance to try for a year, which have been installed.

Additional Discussion and/or Action Items:

- Anya Yeager presented the Newbridge invoice for curriculum items in the amount of \$4,850. Patrick Carroll motioned to approve the payment of the Newbridge invoice in the amount of \$4,850. Brandon Russell seconded the motion, which passed unanimously.
- Anya Yeager presented the Amplify invoice of \$31,835 for language arts books. The Board discussed the budget and Mrs. Yeager requested that Administration consider waiting until next month or next fiscal year.
- Anya Yeager presented the Field Trip Policy Amendment provided in the Board Packet. Patrick Carroll requested that we revise paragraph 6 as follows: remove “since GWA does not have access to buses”, and to add “are their own” and replace “a parent” with “the parent or legal guardian”. Patrick Carroll motioned to accept the policy as presented in the Board Packet with the recommended changes. Phil Loomis seconded the motion, which passed unanimously.
- Anya Yeager presented the Harassment Policy Amendment as provided in the Board Packet. Brandon Russell motioned to approve the Harassment Policy Amendment as provided in the Board Packet. Adam Lofgran seconded the motion, which passed unanimously.
- Anya Yeager presented a draft of a possible layout of the kitchen expansion, and presented that the school is in the process of getting bids for a remodel to the kitchen. The Board requested that Administration run the draft by our kitchen program consultant and procure bids on the project.
- Anya Yeager presented a proposal for a salary schedule for the Full-Time Kitchen Manager – Food Services Coordinator. The position would start off part time, and later become full time. Patrick Carroll motioned to approve the Full-Time Food Services Coordinator pay scale as presented by Mrs. Yeager, with revisions in years 18-20 to reflect the correct increases. Brandon Russell seconded the motion, which passed unanimously.
- Anya Yeager presented the proposal for the use of Kelly Services for substitute teachers next year. Phil Loomis motioned to approve the Kelly Services contract. Patrick Carroll seconded the motion, which passed unanimously.
- Anya Yeager presented that the school has had some energy problems and presented that the school has been discussing options with a consultant to reduce our energy bills. Brandon Russell will discuss the options with the consultant.

Shannon Greer motioned to enter into a closed meeting for the discussion of the character, professional competence, or physical or mental health of an individual. A vote was taken, and the results were as follows:

Phil Loomis – Yes
Matt Hafen – Yes
Brandon Russell – Yes
Stacy Bowles – Yes

Adam Lofgran – Yes
Shannon Greer – Yes
Patrick Carroll – Yes

Patrick Carroll motioned to come out of the closed session. Brandon Russell seconded the motion, which passed unanimously.

Phil Loomis motioned to adjourn. Brandon Russell seconded the motion, which passed unanimously.

Next Meeting: The next regular Board meeting will be held on March 26, 2015.

Respectfully submitted by Matt Hafen, Secretary

APPROVED BY THE BOARD OF DIRECTORS ON MARCH 26, 2015