

**George Washington Academy**  
**Thursday, February 27, 2014**  
**7:30 p.m.**

**Board Meeting Minutes**

**Location:** 2277 S. 3000 E., St George, Utah, 84790  
Board Room, Portable Building

*The Board meeting convened at 7:30 p.m.*

**Board Members Present:** Shannon Greer, President; Owen Olsen; Patrick Carroll, CFO; Tiffany Draper; and Adam Lofgran

**Board Members Absent:** Kody Young VP, Matt Hafen, Secretary.

**Others Present:** Don Fawson, Principal; Anya Yeager, Vice Principal; Glenda Raschke, District Manager; Thayne Smith; Steve Finley; Rachelle Crawford; Jerri Moro; Kaber Esplin; Mike Winslow; and John Siggard.

**Board President Welcome:** Shannon Greer, President

**Roll Call:** Shannon Greer, President

**Prayer:** Patrick Carroll

**Pledge of Allegiance:** Adam Lofgran

**Approval of Minutes:** Shannon Greer corrected the minutes under middle school review, Kody recommends we define GWA as George Washington Academy the first time it is used. Tiffany Draper motioned to approve the minutes from the January 23, 2014 Board meeting as corrected. Patrick Carroll seconded the motion, which passed unanimously.

**Public Opportunity to Address the Board:** None

Patrick Carroll set the time for adjournment at 9:57 p.m.

**Teacher Representative Report:** Rachelle Crawford and Jerri Moro, Teacher Representatives

- SEP just finished up. Rachelle also has a card for the Board to sign to say thank you to the teachers who are going above and beyond. – Card passed around and was signed by present board members.

**Administration Report:** Don Fawson, Principal and/or Anya Yeager, Vice Principal

- Enrollment Report and Employee hours reported vs. budgeted (overtime)
  - Enrollment = 1,006 & overtime 42.25 total
  - Anya and Shannon attended Charter Day on the hill – legislators wanted to know and visit with the Students.
- GWA App (Michael Evans) - April Evans (Parent) - Asking for an app for the school items, calendar, lunch money, as a parent she thinks it would be useful. Demonstrated \$1,300 to set up and \$30/month – includes android and apple markets. Can also do push notification. It will take about 3 weeks to get approved through apple. Free for the parents. Interacts with PowerSchool.

- Don – Recommended we install a security wall in the front entrance of the school to better protect students, teachers and visitors. This security wall would include a kick proof drywall and safety glass. John Stewart with Hughes estimated total cost at \$30,000 – (\$10,000 just glass). This has been put into the preliminary budget for next year. Roll call in favor: Adam, we need to strategize, & research more. Owen, in favor, Tiffany in favor, Patrick more research, Don asked do we need to hire a consultant (Police department)?
  - State Report that came down about Utah Public Charter Schools in how we compare. Everyone should review.
- **Status of State Reports Due in February:** none
- Progress and Observations forms for all ARL teachers – Signed and sent in. Don & Glenda

**Financial Report:** Business Administrator

- Financial Summary as of December 31, 2013
  - We are looking good revenues outpaced expenses.
- Financial Detail Report as of December 31, 2013
  - Some state funds increased. We have had a few areas that are high, but nothing worrisome, mostly 1 time expenditures.
- **Status of State Reports Due in February:** None.

**Committee Reports (3 min each):**

- **Policies** – Anya Yeager, Chair
  - Shared list of State required policies and suggested. Yellow we have been completed, blue are assigned and working on and the rest need to be completed.
  - One of the required policies, Electronics has been updated, and will be voted on later.
- **Compensation-** Adam Lofgran, Chair
  - Committee voted to move forward with balanced score card. Working with the PTO as well.
- **Finance** – Patrick Carroll, Chair
  - “Money continues to come in, money continues to go out.” Patrick. Looking into credit card, will visit more further in the agenda.
- **Investment** – Glenda Raschke, Chair
  - Still waiting for phone call on the new path for timeline on agendas. Patrick is signing the document to terminate John Hancock.
- **Continuation** – Shannon Greer, Chair
- **Curriculum** – Jennifer McCorvey, Chair
  - Has met and things are going well
- **Accreditation**– Don Fawson, Chair
  - Don read letter from accreditation group, and they have visited with accreditation. We are accredited and when we renew we will be under AdvancedEd.
- **Charitable Giving – not present**
- **Technology** - Kent Schwager, Chair
  - Shared snap-shot of wish list. Projectors are failing, and they would like to purchase new instead of fixing as they fail. ~ 4 years most will need to be replaced. All items on the handout visited about. – Instead of creating another computer lab, they would rather move forward with chrome books. Top 4: Summer tech support, UPS for switch rooms, Server, and 8 computers.
- **Outreach** – Owen Olsen, Chair
  - Nothing to report
- **LAND Trust** – Lance Greer, Chair
  - Nothing to report
- **Grant Writing** – Tiffany Draper, Chair
  - Collaborative with PTO looking into technology items needed.

- **PTO Committee** – Tiffany Draper, Chair
  - Volunteer hours currently at, 11,501.5 – last year 14,909
- **Board Development** - Anna Bohannon, Chair – Nothing to report
- **Board Recruitment** – Shannon Greer, Chair
  - Shannon has been visiting with 2 people as possible replacement, Anya had a mother approach her (Gwen Herd).

**Additional Discussion and/or Action Items:**

- Expenditures over \$3,000 – Nothing to vote on.
- Discuss future technology needs for GWA (Kent Schwager) – included in Committee Technology notes.
- Proposal to change Administrative Structure (Anya Yeager)
- Job Description – Assistant Director: Dean of Students, Safety, and Technology (Anya Yeager)
  - Owen motioned to approve the job description for Assistant Director: Dean of Students, Safety, and Technology as provided in the Board packet. Tiffany seconded the motion, which passed unanimously. – Patrick add the FLSA except to Dean of Students. Tiffany seconded, and motion passed unanimously.
- Job Description – Assistant Director: Director of Curriculum, Instruction and Assessment (Anya Yeager)
  - Owen motioned to approve the job description for Assistant Director: Director of Curriculum, Instruction and Assessment as provided in the Board packet. Tiffany failed. Patrick motioned to approve, Tiffany approved with - amend recommend and revision in second sentence and add an “S” and FLSA exempt, Patrick motioned to approve amendments which passed unanimously.
- Electronic Devices Policy (Anya Yeager)
  - Tiffany motioned to approve the Electronic Devices Policy as provided in the Board packet. - Adding after parent has been contact before being donated. Patrick seconded the motion, which passed unanimously.
- Charter Amendment Request (Anya Yeager)
  - Patrick motioned to approve the Charter Amendment Request as provided in the Board packet. Tiffany seconded the motion, which passed unanimously.
- Bank Account (Patrick Carroll)
  - Patrick said we are monitoring and will stay tuned.
- Student Fee Policy Amendment (Glenda Raschke)
  - Tiffany motioned to approve the amendments to the Student Fee Policy as provided in the Board packet. With adding (GWA) after first time George Washington Academy is mentioned. Patrick seconded the motion, which passed unanimously.
- Substitute Requirements and Compensation Policy Recommendations for Change (Glenda Raschke)
  - Patrick motioned to approve the Substitute Requirements and Compensation Policy as provided in the Board packet with the addition of the missing parenthesis. Tiffany seconded the motion, which passed unanimously.
- Lice Policy (Don Fawson)
  - Owen motioned to approve the Lice Policy as provided in the Board packet. Adam seconded the motion, which passed unanimously.
- Anya discussed lottery concerns from parents.
- Shannon handed out UAPCS handouts to help when visiting with legislators.
  - Shannon asked if we know anyone we would like to nominate for the State School Board. Steve Finley recommended Tirzah Anderson from Thomas Edison Charter School. We have until the 15<sup>th</sup> of March to send in our recommendation.

**Closed Session** – pursuant to Utah Code 52-04-204, 205

- Owen Motioned to move into a closed session to consider the selection of a site or the acquisition of real estate. Adam seconded the motion. Roll call vote: Tiffany – Yes, Patrick – Yes, Adam – Yes, Shannon – yes, Owen – yes.

**Next Meeting:** The next regular Board meeting will be held on Thursday, March 5, 2014 at 7:30 p.m.

**Adjournment**

- Being no further business, Patrick motioned to adjourn. Tiffany seconded the motion, which passed unanimously. The meeting adjourned at 11:03 p.m.

Respectfully submitted by Owen Olsen

APPROVED BY THE BOARD OF DIRECTORS ON MARCH 27, 2014