

APPROVED BY THE BOARD OF DIRECTORS ON JULY 23, 2020

Mission Statement: *"We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success."*

George Washington Academy

Thursday, June 25, 2020

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom
The meeting was also available through Zoom.

Board Training 6/25/2020 7:20pm

Mr. Carroll addressed the board about his recent hospital meeting. Mr. Carroll pointed out that the Southwest Utah numbers are up to 1151 yesterday. Most southwest Utah cases are in Washington County. The numbers of cases are going up and this trend is concerning. Every person who is infected, is affecting one person according to the trends. We're on track to hit 50 per day in Washington county. Mr. Carroll discussed the use of ICU beds. 7% of all patients end up in the hospital. 2 nursing homes in St. George have the spread, and it is most likely coming from the employees.

Mr. Greenland presented to the board. He reported that our SPED is 77 currently listed students. 13 categories of primary disabilities within SPED, 4 autistic, 1 hearing/deafness with cochlear, 5 intellectual disabilities, 28 have a specific learning disability (1 or more issues with understanding, listening, writing, etc.) 37 students with speech or language (stuttering, articulation, etc.), 2 students are other health impaired (asthma, diabetes, epilepsy, etc are listed in this category). How we compare with other schools: 1.2% national, .9% in Utah for hearing impaired. 36.4% for other National avg. 41%. Autism, 4.1% nationwide 7.2%. Speech/language, close to state average. Other health, we are considerably lower than state and national averages. Evaluated 30 students to determine eligibility. 11 found not eligible, 19 found eligible. 3 FT teachers, Angel Knapp works with severe and profound and has a Bachelor of Science. She is focused on them living a full life and be productive in society. Trisha Hemphill Bachelor of Science in elementary education. She works with early education and has been accepted into the UofU program. Ms. Hemphill loves working at GWA. Mr. Greenland has a Masters in SPED and Education. In the process of preparing a budget. The state said they have to spend it all this year. Ms. Greer asked Mr. Greenland for a copy of the numbers.

Mr. Adams addressed the finance situation. State revenue is split up as Special Education add on. 5 year avg. of students in SPED program. IEEA are split into 2 funds. In the past they've required time and efforts just for the Federal funds. Carryover funds say you cannot have more than 20% and plans must be submitted by August. They have been strict on this right now. We'll be more prepared and have a better plan in place in the coming years.

The Board meeting is called to order by Ms. Greer at 7:56pm, Matt is excused, Mr. Jimenez and Ms. Paxton are present via Zoom. In the building is Ms Greer, Ms Myers, Mr. Carroll, Mr. Peterson, and Mr. Clark. Ms. Myers offered the prayer. Ms. Paxton led the Pledge. Motion to approve the May 14th minutes by Mr. Peterson and seconded by Ms. Myers. Motion carried unanimously. Set time for adjournment by Mr. Carroll for 9:15pm.

Teacher rep had nothing to report.

Admin report by Mr. Clark. Projected enrollment may be affected when our plan is rolled out. We have 1056 enrolled for next year. Our wait lists are good and fees are due next week for middle school. The reopening plan is being prepared and presented in the next board meeting.

Mr. Adams reported on our financials. This report is as of the end of May. We're looking really good. We're ahead of where we should be and have a lot of wiggle room. There are plans in place to utilize some of those funds. Our ratios are healthy with 5.8% operating margin. We have additional savings in CapEx. Enrollment continues to look good and is maintaining. The final budget for the next school year was adjusted by the finance committee. It was conservative yet realistic considering the rest of this year. The reports will be completed by June 30th.

For future meetings, make note that Ms Greer's volume on her computer is turned all the way up and all others muted.

Committee reports nothing to report.

Finance committee refer to notes.

Ms. Myers is concerned about parent concerns on finance committee.

Benefits Committee nothing new

Curriculum Committee nothing new other than items in agenda

Ms. Myers reported on Outreach Committee. School marketing is on hold until July 15th after parents can take a look at our plans. We'll make a plan for fall depending on the response to plans.

Technology Committee nothing new

Land Trust nothing new

PTO nothing new

Board development next month board evaluation that may be at home and discussed at the school.

Campus management nothing new

K-12 curriculum purchase order motion is made by Ms. Myers to approve this PO for 20-21 for \$67,021.56. The motion is seconded by Mr. Carroll. A vote was taken and the motion carried unanimously.

For the proposal for UofU Reading clinic purchase order for \$6,750, a motion is made by Mr. Carroll and seconded by Mr. Peterson. Will this be continuing next year? The reading specialist will train them. A vote is taken and the motion carried unanimously.

For the Powerschool Enrollment quote, a motion is made by Ms. Myers to approve this quote in the amount of \$5,100 for the 2020-21 school year. Seconded by Mr. Peterson. This is out of this year's

budget. A vote is taken and the motion carried unanimously. For the second quote of \$7,500 for 2020-21 and \$8,500 for following school years a motion is made by Mr. Carroll and seconded by Ms Myers. These amounts equal to what we are currently paying. A vote was taken and the motion carried unanimously.

Chromebook purchase. Mr. Clark said this will be up to this amount, but not exactly this amount. A motion was made by Mr. Peterson and seconded by Mr. Carroll to approve up to the amount \$39,984.00. This will be reimbursed by CARES funding. Mr. Peterson asked about when we will see reimbursements. Mr. Clark said that after July 1 we will plan on reimbursing when the CARES money is replenished. Ms. Myers mentioned that we are trying to keep from needing to replace so many Chromebooks at once. Mr. Clark said we use old ones for parts and do sell when we can. Call for vote: Motion carried unanimously.

Drain and Grease Interceptor bids. For the proposal of \$48,842.00, a motion made by Mr. Peterson and seconded by Ms. Paxton. Mr. Clark said they could be complete by the time school starts. Mr. Carroll is concerned by the bid differences. Mr Clark said the higher bid is because the company didn't want the job. Mr. Carroll asked if there is a contract that the work will meet city requirements. Mr. Clark said they have email correspondence. Ms. Myers asked if the job runs into a problem, what will happen. Mr. Clark said that would mean another invoice. Ms. Greer said this company has met with the city. Mr. Carroll would like an agreement in writing that this will be completed to the city's requirements. There is concern about the note on tiles not being replaced. This will be discussed with DPS. Mr. Peterson restated his motion contingent on final payment being made upon approval from the city. April keeps her second to this motion. Ms. Myers stated we are paying half now (for clarification). A vote was taken and the motion carried unanimously.

FY2020 Final Budget Approval. A motion is made by Mr. Carrol to approve the 2020 budget and seconded by Mr. Peterson. A vote was taken and the motion carried unanimously.

FY 2021 Initial Budget Approval. A motion is made by Mr. Carroll and seconded by Mr. Peterson. Open to discussion. Ms. Myers asked what the timeline is for the final number. Mr Adams said today it was discussed. They found other funding resources to keep the WPU where it was. After the legislative session, the WPU increased. All of the things we just learned are not reflected in this budget, but it will be updated when we get the exact numbers. The current budget is based on 1,000 students. More than 1,000 will increase to \$15,000. TSSA increased by just under \$14,000. We haven't received the award letter on 3 line items. That puts us \$7,000 under on unrestricted income. We hope to still receive those 3 grants. Mr. Carroll stated that this reflects a swing in the WPU numbers, but he recommends approving the budget as is. He also stated it isn't finalized since we do have 365 days to approve it. A vote is taken and the motion carried unanimously.

Fraud Risk Assessment up for discussion. A motion is made to approve the Fraud Risk Assessment by Ms. Myers and seconded by Mr. Peterson. Mr. Carroll pointed out #8 on the assessment. Ms. Greer mentioned that there's more to that audit than just cash received. Nobody receiving a paycheck from the school can complete that audit. Ms. Myers asked about the 0 point questions. Ms. Greer said we strive to reach full points and meet all items. Ms. Greer wasn't aware of the board training, but plans on completing it. Ms. Greer mentioned that we have credit cards. We do have blank checks but we have controls to make sure they are used properly. Ms. Myers thought we could have given ourselves 10 more points. Ms. Greer said we did it or we did not. We won't give ourselves credit if it isn't fully completed. A vote is taken and the motion carried unanimously.

LEA Specific Licensed Candidate. Mr. Clark is asked to explain. A school can grant a license to an educator as long as they have a bachelor degree. This license prepares them to teach. They do not have a teaching license. The school helps them get this degree. This policy will be changed in 5 days. A motion is made by Mr. Carroll to approve the LEA Specific licensed candidate. This motion is seconded by Mr. Peterson. This person also has a Masters Degree in business. Ms. Myers mentioned that someone may not be good at teaching their expertise. What do they do to prove they're qualified. Mr. Clark said this specific teacher has been here 13 years. The state came up with this because of lack of qualified candidates. a vote is taken and the motion carried unanimously.

Mr. Peterson motioned to approve the Land Trust Committee Policy. The motion is seconded by Ms. Myers. She asked what the reception is like in the committee. Mr. Peterson said the wording was changed to attract more members. We had 10 interested but could only take 5. Mr. Peterson will still be the committee chair. A vote is taken and the motion carried unanimously.

Policy 211 Compensation During School Closure/Dismissal Policy. A motion is made by Ms. Paxton and seconded by Mr. Jimenez. A vote is taken and the motion carried unanimously.

For Policy 245 LEA Specific License Policy, a motion is made by Mr. Peterson to approve this policy and seconded by Ms. Myers. Mr. Clark said this is a 3 year license that includes this teacher taking classes during that time. They have to pass an exam to get their actual license after this is expired. A vote is taken and the motion carried unanimously.

Policy 475 Policy Organization and Review Policy. A motion is made by Mr. Jimenez to approve Policy 475 and seconded by Mr. Peterson. A vote is taken and the motion carried unanimously.

The last item is the Board Meeting schedule. Ms. Greer mentioned possible conflicts with the June 2021 meeting and graduations. She asked for feelings from the board on this. A motion is made by Mr. Peterson to approve this schedule and seconded by Ms. Myers. A vote is taken and the motion carried unanimously.

Mr. Carroll stated that Ms. Greer is on a probation year to year position as the board chair. She has hit the 8 year limit. It requires a super majority vote of the board to vote her back on. Mr. Carroll proposes that Ms. Greer continues on beyond the end of June and that she will conduct the board meeting in July where we will vote on a board chair. We would then ask her to take the position as board Chair for one more year. This is just discussion as a vote cannot be taken without a public notice in our agenda.

Ms. Paxton motioned to adjourn the meeting and is seconded by
A vote is taken by Mr. Carroll and carried unanimously. The meeting is adjourned at 9:15pm.

Submitted by April Paxton