

APPROVED BY THE BOARD OF DIRECTORS ON SEPTEMBER 24, 2020

**Mission Statement:** *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

## George Washington Academy

Thursday, August 27, 2020

7:30 p.m.

### Board Meeting Minutes

**Location:** George Washington Academy  
2277 South 3000 East  
St. George, Utah  
Lunchroom  
The meeting was also available through Zoom

*A Board work session was held at 7:00 p.m.*

**Work Session:** Audit Training

*The Board meeting convened at 7:30 p.m. following the work session.*

**Board Members Present:** Shannon Greer, President; Matt Hafen, Secretary; Kevin Peterson; Blake Clark, Executive Director; Holly Myers and Patrick Carroll, CFO were present in person. Javier Jimenez and April Paxton attended through Zoom.

**Board Members Absent:** None.

**Others Present:** Steve Erickson; Debra Kauvaka; and Chance Manzanerez attended in person. Spencer Adams, Linnie Lindsay, Kaitlyn Oglesby, and Roy Greenland, attended via Zoom conference.

**Board Welcome:** Shannon Greer, President

**Roll Call:** Shannon Greer, President

**Prayer:** Kevin Peterson

**Pledge of Allegiance:** Chance Manzanerez

**Approval of Minutes:** Mr. Peterson motioned to approve the Minutes from the July 30, 2020 Board Meeting with the addition of Blake Clark and Kaitlyn Oglesby as being present at the July 30, 2020 meeting. Mrs. Myers abstained from the vote, and all other Board members voted in favor of the motion. Mr. Carroll motioned to approve the Minutes from the July 23, 2020 Board Meeting as presented in the Board Packet. Mrs. Myers seconded the motion, which passed unanimously.

**Public Opportunity to Address the Board:** There was no public comment.

The Board set the time for adjournment at 8:36pm.

**Teacher Representative Report:** The Teacher Representatives reported how excited teachers are to be back teaching live in the building to the students. They reported that the Leader in Me classes went really well.

**Administration Report:** Blake Clark, Executive Director, reported that we are at 1,012 students, with 122 online and 890 in the school. He reported the Acadience Testing and students are at a lower level for the beginning of the year than their comparable classes last year, which is likely attributable to the disruptions at the end of last school year. He reported that all required reports have been completed. He also commented on how amazing the students and the faculty have been.

**Financial Report:** Spencer Adams reported the Financial Summary as of July 31, 2020, and the Financial Detail Report as of July 31, 2020. He pointed out that everything is looking good – he has updated the budget report to break out some of the expense items to see more detail and has color coded for assistance in reviewing the budget. Mr. Carroll pointed out that the building payment percentage needs to be updated to the actual amount, and he also pointed out that the Field Fund and the Cap Ex fund should show \$0 for this year. Spencer Adams reported that there were no reports due this month.

**Committee Reports:**

**Policies Committee** – Blake Clark, Chair, had nothing to report other than the items later on in the Agenda.

**Finance Committee** – Nothing to report.

**Benefits Committee** – Nothing to report.

**Curriculum Committee** – Mrs. Greer noted that they are looking for a parent rep for the committee. There was nothing new to report other than what was provided in the packet.

**Outreach Committee** – Nothing to report.

**Technology Committee** – Nothing to report.

**LAND Trust Committee** – Nothing to report.

**PTO Committee** – Nothing to report.

**Board Development Committee** – Shannon Greer, Chair, reported that we have the Audit Training modules to work on. Mrs. Greer asked that each of the Board Members do the training at [training.auditor.utah.gov](http://training.auditor.utah.gov) before the next Board Meeting.

**Campus Management Committee** – Steve Erickson, Chair, reported that the drain issue has been fixed and the City is coming to run a test next week.

**Discussion and/or Action Items:**

Mr. Peterson motioned to approve the invoice for UAPCS Annual Dues in the amount of \$4,572 as provided in the Board Packet. Mrs. Myers seconded the motion, which passed unanimously.

Mr. Peterson motioned to approve the Special Education Carryover Budget as provided in the Board Packet. Mrs. Myers seconded the motion. Mr. Carroll asked for clarification on what the difference is

between this proposal and the proposal last meeting. Mr. Greenland reported that last time, we were working on a one-year timeline that the state had given us, but since then, the state has given us a three year timeline to use the carryover funds. So they went back and reviewed how they could responsibly use the funds for three years rather than one year. He forwarded a three year plan with a spreadsheet. The Board approved the motion unanimously.

Mrs. Paxton motioned to approve the Maximum Hour Increase for Health & Wellness Secretary as provided in the Board Packet. Mr. Peterson seconded the motion. Mr. Peterson confirmed that this is a one-year proposal and they will reassess next year. Mr. Carroll and the Board discussed potential alternatives with Mr. Clark. Mr. Carroll felt that we did not need to approve this as a full-time, benefits eligible position tonight, and this could be reevaluated down the road. Mrs. Greer mentioned that Mr. Clark currently has the ability to approve overtime as necessary rather than creating a position that we would be accountable for in the future. Mr. Clark reported that currently the unrestricted income is \$126,000 above the threshold. He says this is just as important as a Kindergarten Aid for the school right now. The Board expressed concern that the position will not average over 30 hours per week during this school year. The Board voted unanimously against the motion and the motion failed. Mrs. Greer mentioned that this is something that can and should be reviewed by Mr. Clark on an ongoing basis to determine what this position will look like long term.

Mr. Peterson motioned to approve the Mask Policy as provided in the Board Packet. Mr. Carroll seconded the motion. Mr. Clark mentioned that the MD should be expanded to PA as well, and Mr. Carroll pointed out that it should include MD, DO, PA, and NP. Mr. Peterson amended his motion to add the additional initials for qualified medical professionals. Mr. Carroll seconded the motion. Mr. Clark further requested that the second sentence of the second paragraph be stricken since the guidance currently does not allow students to wear a face shield without a mask. Mrs. Myers asked about the ability to exclude a student from school if they refuse to wear a mask. The Board discussed a revision to the policy to state that if student refuses to comply with the mask requirement, GWA is legally able to exclude the student from school “in the building”. She also asked to change the first sentence of the sixth paragraph to “All visitors will check-in with the front office...” Mr. Peterson amended his motion to include the revisions discussed by the Board. Mr. Carroll seconded the motion, which passed unanimously.

Mrs. Myers motioned to approve the Sexual Harassment Policy as provided in the Board Packet. Mr. Peterson seconded the motion, which passed unanimously.

Mr. Peterson motioned to approve the new Special Education Director Salary Schedule as provided in the Board Packet. Mr. Carroll seconded the motion, which passed unanimously.

Mr. Peterson motioned to approve the Land Trust Plan Amendment as provided in the Board Packet. Mrs. Myers seconded the motion, which passed unanimously.

No closed session was held.

The next regular Board Meeting will be held September 24, 2020 at 7:30pm.

Mr. Carroll motioned to adjourn the Board Meeting. Mrs. Myers seconded the motion, which passed unanimously.

The Board Meeting adjourned at 9:07p.m.

Respectfully submitted by Matt Hafen, Board Secretary