

Unofficial Board Minutes

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy

Thursday, July 28th, 2022
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Library
The meeting will also be available through Zoom. Anyone interested in participating via Zoom conferencing can email Shannon Greer at sgreer@gwacademy.org for call-in information.

There was NO training prior to the board meeting

The Board meeting convened at 7:30 p.m.

Board Welcome: Kevin Peterson

Roll Call: Kevin Peterson

Prayer: Holly Meyers

Pledge of Allegiance: Blake Clark

Board Members Present: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, Blake Clark and Shauna Mahoney.

Board Members Absent: none

Others Present: Spencer Adams, Kari McCoy, Christine Giles, Kim Townes, LaNessa Stevens, and Debbie Kuavaka.

Approval of Minutes:

Holly Myers made a motion to approve the minutes from the June 23, 2022 board meeting. Amanda Mortenson made a second. The motion passed unanimously. All present voted in favor: Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, and Shauna Mahoney voted in favor. Shannon Greer abstained.

Public Opportunity to Address the Board: None

Set time for adjournment: The time set for adjournment was 8:12 p.m.

Teacher Representative Report:

Christine Giles reported that teachers are preparing for back to school. The custodians are working hard to clean. She reported on a recent professional development conference on assessment and grading, which is a new goal and focus for the school year. The specials teachers will pilot a new proficiency based grading program this school year. A committee has been formed from teachers and leaders to reform the grading processes to create a more authentic and student owned approach to assessments. She reported that proficiency based grading is a partnership between students and the teacher. Shannon asked how this would be presented to parents. Christine reported that a presentation, videos, and materials would be made for parents to access. She reported that this a researched based practice and there are multiple supports available to teachers and parents.

Kari McCoy reported on Leader in Me. The school has new Leadership Boards where the students choose ways they want to lead the school. The school is working on becoming a “Lighthouse School” in the Leader in Me Community. She reported that the students will be able to participate in a competitive choir and a *Frozen* production.

Administration Report: Blake Clark, Executive Director, reported that all reports are complete. Holly Myers asked about the Acadiance data in the board update and what data is reflective of GWA. All of the data is reflective of GWA. Kevin Peterson noted that the below benchmark students are progressing well, however, he questioned whether it is at the cost of advanced students. Blake reported on the structure of patriot time and noted that the assessment for younger grades changes from assessment, unlike the older grades where the test stays the same. He reported that the teachers are participating in LETRS training which will help those students.

Financial Report: Spencer Adams, Business Administrator, reported the budget report is reflecting a lot of green. The school is waiting on the federal revenue for FY22. He believes the operating margin of 7.1% will be higher. There is nothing concerning at this point. Blake Clark pointed out that August typically has higher spent than revenue received due to back to school (teacher supplies, student supplies, etc.). Holly asked if the scale of enrollment could be changed. Shannon Greer asked if a chart could be generated to compare our percentages against other schools. All reports are finished.

Committee Reports (3 min each):

- **Policies Committee** – Blake Clark reported that the state just approved a library policy that will be a policy the school will have to adopt. The policy committee will work on creating it.
- **Finance Committee** – Nothing new to report.
- **Benefits Committee** – Nothing new to report.
- **Curriculum Committee** – Nothing new to report.
- **Outreach Committee** – Nothing new to report.

- **Technology Committee** - Nothing new to report.
- **LAND Trust Committee** – Nothing new to report.
- **PTO Committee** – Amanda Mortenson reported that instead of the Fall Carnival there will be a fun run. It will be at Crimson Middle School due to logistics (parking and space).
- **Board Development Committee** – Board retreat and meeting will be September 29th at 4:00 p.m.
- **Campus Management Committee** – Nothing new to report.

Discussion and/or Action Items:

- Expenditures over \$5,000
- **Updated/Revised Standard Independent Contractor Agreement:** Shannon Greer made a motion to approve the agreement as is. Holly Myers seconded. Casey Unrein questioned about the confidentiality section—is there any other confidential information (except the student) that would need to be included? Blake Clark said no. The motion passed unanimously. All present voted in favor (Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, and Shauna Mahoney, and Shannon Greer).
- **Special Educator Contract Agreements for 2022-2023 School Year:** Holly Myers made a motion to approve the special educator contract agreement for the 2022-2023 school year as found in the board packet. Shauna Mahoney seconded. Amanda asked why a person is contracted from out of the community. Shannon Greer spoke that the skill set of the contracted person happened to live out of the community. Amanda asked who is requesting these evaluations for the students. Blake reported that parents or teachers can request evaluations. The motion passed unanimously. All present voted in favor (Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, and Shauna Mahoney, and Shannon Greer).
- **Lexia LETRS Training:** Jaycee Rogers made a motion to approve the Lexia LETRS Training as found in the board packet. Holly Myers seconded. Shannon Greer pointed out that this is being retro-approved because the information was not available by the June board meeting. Casey Unrein asked about the reimbursement schedule would be for this training. There is no schedule yet, but it usually a quick turn-around. He also asked about teacher feedback for this training. Blake Clark reported that there is not a lot of feedback yet as they haven't started. The motion passed unanimously. All present voted in favor (Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, and Shauna Mahoney, and Shannon Greer).
- **ELL Software:** Shannon Greer made a motion to approve the ELL software as found in the board packet. Amanda Mortenson seconded. Blake Clark reported that when purchasing this software, the company bundles it, thus having to purchase the larger package to accommodate all of our students. Jaycee Rogers asked about the percentage of ELL students from previous years and why there was a lower ELL count now. Blake Clark reported that the number of ELL students has decreased due to testing out, graduating from GWA, etc. Amanda Mortenson asked why this software was chosen specifically. Blake reported that students are already familiar with the Lexia platform, so this software was chosen. The motion passed unanimously. All present voted in favor (Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, and Shauna Mahoney, and Shannon Greer).

- **Approve Board Meeting Schedule:** Amanda Mortenson made a motion to approve the board meeting schedule as outlined in the e-mail by Shannon Greer. Shannon Mahoney seconded. The September board meeting was changed to the 22nd to the 29th. Amanda Mortenson amended her motion to approve the board meeting schedule with the change of September 22nd to September 29th. Shauna Mahoney seconded. The motion passed unanimously. All present voted in favor (Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, and Shauna Mahoney, and Shannon Greer).
- **Nominate/Vote on Board Chair:** Shannon Greer was nominated as board chair. The motion passed unanimously. All present voted in favor: Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, Jaycee Rogers, and Shauna Mahoney. Shannon Greer abstained.

Closed Meeting – *pursuant to Utah Code 52-4-204, 205.*

Reconvene — The board reconvened at 9:03 p.m.

Next Meeting: The next regular Board Meeting will be held on August 25th at 7:30pm.

Adjournment



Financial Summary

as of July 31, 2022

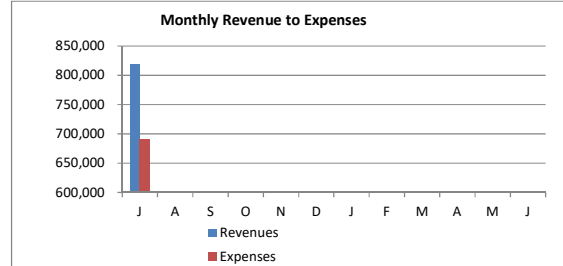
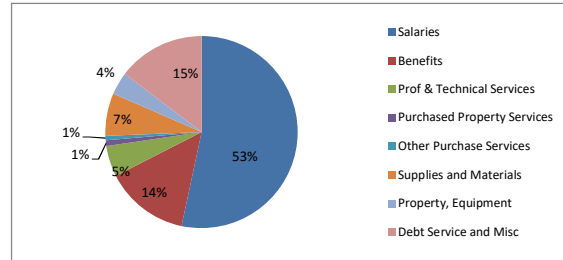
8.3% through the Year

BUDGET REPORT

Green - more than 5% ahead of forecast
 Yellow - within 5% of forecast
 Red - more than 5% behind forecast

	Year-to Date Actuals	Approved Budget	Forecast	% of Forecast
Enrollment	1013	1010	1017	
Revenue				
1000 Local	\$ 6,405	\$ 226,049	\$ 226,049	3%
3000 State	\$ 812,646	\$ 8,618,679	\$ 8,668,124	9%
4000 Federal	\$ -	\$ 463,667	\$ 458,212	0%
Total Revenue	\$ 819,051	\$ 9,308,395	\$ 9,352,385	9%
Expenses				
100 Salaries	\$ 269,553	\$ 4,853,645	\$ 4,853,645	6%
200 Benefits	\$ 99,240	\$ 1,286,490	\$ 1,286,490	8%
300 Prof & Technical Services	\$ 65,495	\$ 424,167	\$ 472,804	14%
400 Purchased Property Services	\$ 5,978	\$ 84,000	\$ 84,000	7%
500 Other Purchase Services	\$ 3,693	\$ 68,300	\$ 68,300	5%
600 Supplies and Materials	\$ 83,182	\$ 655,797	\$ 655,797	13%
700 Property, Equipment	\$ 56,637	\$ 342,800	\$ 342,800	17%
800 Debt Service and Misc	\$ 107,510	\$ 1,334,713	\$ 1,334,713	8%
Total Expenses	\$ 691,288	\$ 9,049,911	\$ 9,098,548	8%
Net Income from Operations	\$ 127,763	\$ 258,484	\$ 253,837	50%
Operating Margin	15.6%	2.8%	2.7%	

EXPENSES



RATIOS

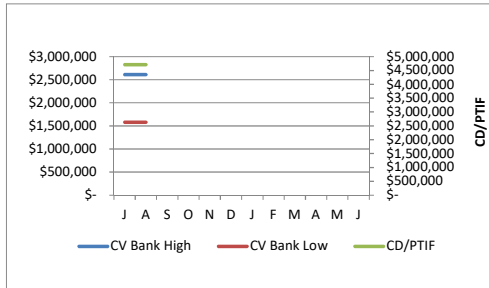
	Actual	Goal	Covenant	Prior Mth Change
Operating Margin	2.7%	5%		-4.4%
Debt Service Coverage	1.20	1.25	1.05	-0.34
Days Cash on Hand	294	130	30	15
Building Payment %	14.1%	< 22%		-0.1%

CASH

Month Ending Cash Balance	\$ 7,319,867
Days Cash on Hand	294

Includes
 \$1,249,291 CD
 \$3,460,182 PTIF

Bank Account



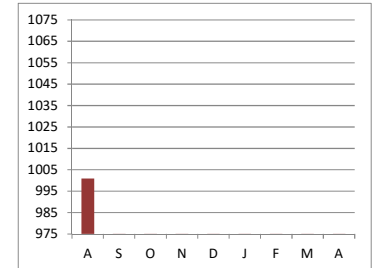
RESERVES

	Actual Ytd	Forecast
Last Year Reserve Balance	\$ 5,841,739	\$ 5,841,739
Reserves Added this Year	\$ 127,763	\$ 253,837
Project 1	\$ -	\$ -
New Reserve Balance	\$ 5,969,502	\$ 6,095,576

ENROLLMENT

	A	S	O	N	D	J	F	M	A
K	127								
1	133								
2	140								
3	140								
4	123								
5	131								
6	108								
7	99								
Total	1001	0	0	0	0	0	0	0	0

WPU 865.36



Created by Red Apple



Budget Detail Report

Actuals as of: **July 31, 2022**

Percentage of Year: **8.3%**



	(1013 Students) FY22 Actuals	Current Yr Actuals	(1010 Students) Approved Budget	1000 Changes	1000 Forecast	% of Forecast
Revenue						
1000 Revenue From Local Sources						
1510 Interest	\$ 36,256	\$ 6,405	\$ 33,500	\$ -	\$ 33,500	19.1%
1600 Food Services	\$ 33,519	\$ -	\$ 175,000	\$ -	\$ 175,000	0.0%
1741 Student Activities and Fees	\$ 8,332	\$ -	\$ 6,000	\$ -	\$ 6,000	0.0%
1741 Textbook and Library Fees	\$ 229	\$ -	\$ -	\$ -	\$ -	0.0%
1920 Donations	\$ 11,497	\$ -	\$ 6,349	\$ -	\$ 6,349	0.0%
1920 Field Fund Donations	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
1920 Leadership Flags	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
1920 GWA Gives Back	\$ 5,009	\$ -	\$ -	\$ -	\$ -	0.0%
1920 Background Checks	\$ 1,496	\$ -	\$ 1,200	\$ -	\$ 1,200	0.0%
1920 Staff Lounge	\$ 2,723	\$ -	\$ 3,000	\$ -	\$ 3,000	0.0%
1920 Principal Discretionary	\$ 162	\$ -	\$ -	\$ -	\$ -	0.0%
1920 Dixie Direct Fundraiser	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
1930 Sales of Assets	\$ 6,573	\$ -	\$ 1,000	\$ -	\$ 1,000	0.0%
1990 Miscellaneous Income	\$ 5,319	\$ -	\$ -	\$ -	\$ -	0.0%
Total 1000:	\$ 111,115	\$ 6,405	\$ 226,049	\$ -	\$ 226,049	2.8%
3000 Revenue From State Sources MSP						
30-3005 Regular School Program K	\$ 277,873	\$ 22,795	\$ 297,672	\$ -	\$ 297,672	7.7%
30-3010 Regular School Program 1-12	\$ 3,011,210	\$ 268,719	\$ 3,226,515	\$ -	\$ 3,226,515	8.3%
30-3020 Professional Staff	\$ 230,673	\$ 20,440	\$ 226,817	\$ -	\$ 226,817	9.0%
Special Ed Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
31-1205 Sped Educ Reg Add-On W/PUS	\$ 358,660	\$ 31,647	\$ 372,386	\$ -	\$ 372,386	8.5%
31-1210 Sped Educ Reg Self Contained	\$ 31,022	\$ 3,361	\$ 31,025	\$ -	\$ 31,025	10.8%
31-1220 Sped Educ Extended Year Program	\$ 2,259	\$ 310	\$ 3,331	\$ -	\$ 3,331	9.3%
31-1225 Sped Educ State Programs	\$ 5,997	\$ 613	\$ 5,557	\$ -	\$ 5,557	11.0%
31-1278 Sped Educ Stipends Extended Year	\$ 1,904	\$ -	\$ 784	\$ -	\$ 784	0.0%
31-5201 Class Size Reduction K-8	\$ 351,803	\$ 31,250	\$ 345,922	\$ -	\$ 345,922	9.0%
31-5344 Enhancement for At-Risk Student	\$ 64,658	\$ 7,661	\$ 63,577	\$ -	\$ 63,577	12.0%
31-5901 Career and Tech Ed Dist. Add-On	\$ 5,668	\$ 490	\$ 5,897	\$ -	\$ 5,897	8.3%
31-5903 CTE Comprehensive Counseling	\$ 20,000	\$ 1,667	\$ 19,666	\$ -	\$ 19,666	8.5%
32-0500 Charter School Admin-Costs Base Funding	\$ 96,528	\$ 7,862	\$ 94,914	\$ -	\$ 94,914	8.3%
32-5619 Charter School Local Replacement	\$ 2,746,917	\$ 245,207	\$ 2,899,000	\$ -	\$ 2,899,000	8.5%
32-5658 Supp Educ COVID 19	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
33-5331 Gifted and Talented	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
33-5641 Early Intervention - OEK	\$ 152,652	\$ 12,500	\$ 152,652	\$ -	\$ 152,652	8.2%
33-5805 Early Literacy	\$ 51,450	\$ -	\$ 50,590	\$ -	\$ 50,590	0.0%
34-5642 Elementary School Counselor Grant	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	0.0%
34-5807 Teacher Salary Supplement Program	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
34-5868 Teacher Supplies and Materials	\$ 7,415	\$ -	\$ 7,415	\$ -	\$ 7,415	0.0%
34-5876 Educator Salary Adjustment	\$ 248,457	\$ 20,705	\$ 248,457	\$ -	\$ 248,457	8.3%
34-5911 ELL Software	\$ 6,632	\$ -	\$ -	\$ -	\$ -	0.0%
35-5420 School Land Trust Program	\$ 134,357	\$ 137,330	\$ 137,145	\$ 185	\$ 137,330	100.0%
35-5655 Digital Teaching & Learning	\$ 62,886	\$ -	\$ 58,919	\$ -	\$ 58,919	0.0%
35-5678 TSSA	\$ 165,244	\$ -	\$ 163,633	\$ -	\$ 163,633	0.0%
35-5679 School Based Mental Health Grant	\$ 54,851	\$ -	\$ 54,851	\$ 623	\$ 55,474	0.0%
35-5680 UCCRSC - Utah College and Career Counseling	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
35-5810 Library Books & Elective Resources	\$ 1,067	\$ 89	\$ 1,049	\$ -	\$ 1,049	8.5%
Library ARPA Physical Collection Grant	\$ 2,000	\$ -	\$ -	\$ -	\$ -	0.0%
Children & Teen Enhancement Grant	\$ 3,000	\$ -	\$ -	\$ -	\$ -	0.0%
38-5672 Substance Prevention	\$ 2,333	\$ -	\$ 2,294	\$ -	\$ 2,294	0.0%
38-5674 Elementary Suicide Prevention	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	0.0%
LETRS Professional Development Grant	\$ -	\$ -	\$ -	\$ 48,637	\$ 48,637	0.0%
38-8070 School Lunch (Liquor Tax)	\$ 121,242	\$ -	\$ 70,000	\$ -	\$ 70,000	0.0%
19-5601 Beverly Taylor Sorenson Grant	\$ 26,541	\$ -	\$ 27,611	\$ -	\$ 27,611	0.0%
Total 3000:	\$ 8,296,299	\$ 812,646	\$ 8,618,679	\$ 49,445	\$ 8,668,124	9.4%
4000 Revenue From Federal Sources						
42-7210 ESSER CARES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
42-7215 ESSER II CARES	\$ 45,009	\$ -	\$ 29,231	\$ -	\$ 29,231	0.0%
42-7220 GEERS	\$ 22,714	\$ -	\$ -	\$ -	\$ -	0.0%
42-7225 ESSER III ARP	\$ 448,374	\$ -	\$ 54,000	\$ -	\$ 54,000	0.0%
45-7280 Corona Relief Grant	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
45-7522 IDEA Pre-School	\$ 2,588	\$ -	\$ 2,588	\$ -	\$ 2,588	0.0%
45-7524 IDEA Flow-Through	\$ 141,461	\$ -	\$ 141,461	\$ -	\$ 141,461	0.0%
45-8075 National School Lunch Program	\$ 46,614	\$ -	\$ 40,000	\$ -	\$ 40,000	0.0%
45-8075 Free & Reduced Reimbursement	\$ 545,496	\$ -	\$ 115,000	\$ -	\$ 115,000	0.0%
45-8075 School Breakfast Program	\$ 57,387	\$ -	\$ 35,000	\$ -	\$ 35,000	0.0%
45-8081 Emergency Operating Funds	\$ 536	\$ -	\$ -	\$ -	\$ -	0.0%
47-7290 CARES UEN WIFI	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
48-7801 Federal Title I A	\$ 93,232	\$ -	\$ 32,784	\$ -	\$ 32,784	0.0%
48-7860 Federal NCLB Title II A	\$ 14,409	\$ -	\$ 13,603	\$ (5,455)	\$ 8,148	0.0%
Total 4000:	\$ 1,417,820	\$ -	\$ 463,667	\$ (5,455)	\$ 458,212	0.0%
Total Revenue:	\$ 9,825,234	\$ 819,051	\$ 9,308,395	\$ 43,990	\$ 9,352,385	0.0%



Expenses	(1013 Students)	(1010 Students)	(1010 Students)	1000		
	FY22 Actuals	Current Yr Actuals	Approved Budget	Changes	Forecast	% of Forecast
100 Salaries						
121 Administration	\$ 348,257	\$ 29,729	\$ 390,906	\$ -	\$390,906	7.6%
131 Teachers	\$ 2,464,001	\$ 193,009	\$ 2,653,940	\$ -	\$2,653,940	7.3%
131 Special Education Salaries	\$ 209,402	\$ 13,363	\$ 223,304	\$ -	\$223,304	6.0%
132 Substitute Teachers (PTO Stipend)	\$ 8,326	\$ -	\$ 30,000	\$ -	\$ 30,000	0.0%
132 SpEd Substitutes	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	0.0%
131 Stipends / Merit Pay	\$ 80,397	\$ 3,000	\$ 52,020	\$ -	\$ 52,020	5.8%
Summer Study Hall Stipend	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
LETRS Training Stipend	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000	0.0%
LAND TRUST - Stipends	\$ 1,125	\$ -	\$ -	\$ -	\$ -	0.0%
Special Education Stipends (After School)	\$ 43,904	\$ -	\$ -	\$ -	\$ -	0.0%
COVID 19 Stipend	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
ESSER II - Stipends	\$ 3,000	\$ -	\$ 12,000	\$ -	\$ 12,000	0.0%
ESSER III - After School Stipends	\$ 58,250	\$ -	\$ 54,000	\$ -	\$ 54,000	0.0%
142 Counselor	\$ 151,048	\$ 13,157	\$ 171,182	\$ -	\$171,182	7.7%
UCCRSC	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
143 School Nurse	\$ 2,717	\$ 41	\$ 9,075	\$ -	\$9,075	0.5%
145 Librarian / Literacy Aide	\$ 12,483	\$ -	\$ 23,835	\$ -	\$23,835	0.0%
152 Secretaries	\$ 110,496	\$ 3,776	\$ 121,982	\$ -	\$121,982	3.1%
161 Teacher Aides, Reading Specialists & Subs	\$ 287,163	\$ 688	\$ 419,165	\$ -	\$419,165	0.2%
161 LAND TRUST - K Aide/Student Support Para	\$ 30,935	\$ -	\$ 34,000	\$ -	\$ 34,000	0.0%
161 SpEd Aides & Speech Therapist	\$ 127,717	\$ 968	\$ 159,398	\$ -	\$159,398	0.6%
162 Computer Aides	\$ 36,595	\$ -	\$ 21,005	\$ -	\$21,005	0.0%
182 Custodial & Maintenance	\$ 110,269	\$ 6,412	\$ 107,917	\$ -	\$107,917	5.9%
191 Lunch Room Aide	\$ 231,425	\$ 5,410	\$ 299,916	\$ -	\$299,916	1.8%
Total 100:	\$ 4,317,510	\$ 269,553	\$ 4,853,645	\$ -	\$ 4,853,645	5.6%
200 Employee Benefits						
220 Social Security	\$ 281,966	\$ 18,257	\$ 339,044	\$ -	\$ 339,044	5.4%
LAND TRUST - BENEFITS	\$ 4,574	\$ -	\$ 2,601	\$ -	\$ 2,601	0.0%
SpEd Social Security	\$ 23,687	\$ 590	\$ 29,659	\$ -	\$ 29,659	2.0%
COVID 19 Stipend	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
230 Retirement	\$ 203,879	\$ 15,801	\$ 214,523	\$ -	\$ 214,523	7.4%
240 Group Insurance	\$ 668,982	\$ 49,140	\$ 656,000	\$ -	\$ 656,000	7.5%
240 Deductible Stipend	\$ 15,868	\$ 4,188	\$ 15,000	\$ -	\$ 15,000	27.9%
270 Worker's Compensation Fund	\$ 15,225	\$ 11,264	\$ 16,425	\$ -	\$ 16,425	68.6%
280 Unemployment Insurance	\$ 8,483	\$ -	\$ 13,238	\$ -	\$ 13,238	0.0%
Total 200:	\$ 1,222,664	\$ 99,240	\$ 1,286,490	\$ -	\$ 1,286,490	7.7%
300 Purchased Professional & Technical						
320 Special Education Contractors	\$ 100,505	\$ -	\$ 120,610	\$ -	\$ 120,610	0.0%
320 Counseling Services - (FY20 LCSW-Mental Health)	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
330 Employee Training & Development	\$ 32,005	\$ 1,476	\$ 30,000	\$ -	\$ 30,000	4.9%
LAND TRUST - Training & Development	\$ 9,134	\$ -	\$ 24,000	\$ -	\$ 24,000	0.0%
SpEd Training & Development	\$ 1,800	\$ -	\$ -	\$ -	\$ -	0.0%
LETRS Professional Learning Grant PD	\$ -	\$ 48,637	\$ -	\$ -	\$ 48,637	100.0%
330 SEDC Services	\$ -	\$ -	\$ 3,891	\$ -	\$ 3,891	0.0%
340 Audit	\$ 22,070	\$ -	\$ 22,070	\$ -	\$ 22,070	0.0%
345 Business Manager Services	\$ 76,800	\$ 6,528	\$ 78,336	\$ -	\$ 78,336	8.3%
349 Legal Services	\$ 1,638	\$ 70	\$ 15,000	\$ -	\$ 15,000	0.5%
350 Technical Services (IT)	\$ 98,144	\$ 7,849	\$ 101,760	\$ -	\$ 101,760	7.7%
580 Admin & Teacher Travel	\$ 29,004	\$ 15	\$ 20,280	\$ -	\$ 20,280	0.1%
LAND TRUST - Travel	\$ 6,538	\$ -	\$ 6,000	\$ -	\$ 6,000	0.0%
SpEd - Travel	\$ 2,621	\$ 920	\$ 2,220	\$ -	\$ 2,220	41.4%
Total 300:	\$ 380,259	\$ 65,495	\$ 424,167	\$ -	\$ 472,804	13.9%
400 Purchased Property Services						
411 Water/Sewage	\$ 10,597	\$ 810	\$ 12,000	\$ -	\$ 12,000	6.8%
412 Disposal Services	\$ 11,222	\$ 442	\$ 13,000	\$ -	\$ 13,000	3.4%
420 Cleaning Services	\$ 2,684	\$ 2,090	\$ 4,000	\$ -	\$ 4,000	52.3%
431 Lawn Care Services	\$ 10,700	\$ 2,050	\$ 12,000	\$ -	\$ 12,000	17.1%
431 Non-Technology Repairs & Maintenance	\$ 31,073	\$ 312	\$ 30,000	\$ -	\$ 30,000	1.0%
432 Copy Machine Servicing	\$ 9,145	\$ 274	\$ 13,000	\$ -	\$ 13,000	2.1%
Total 400:	\$ 75,421	\$ 5,978	\$ 84,000	\$ -	\$ 84,000	7.1%
500 Other Purchased Services						
522 Property & Liability Insurance	\$ 42,668	\$ 3,480	\$ 45,300	\$ -	\$ 45,300	0.0%
530 Telephone	\$ 10,127	\$ 88	\$ 11,000	\$ -	\$ 11,000	0.0%
540 Marketing	\$ 9,042	\$ 125	\$ 9,000	\$ -	\$ 9,000	0.0%
590 Field Trips / Bus Rental	\$ 100	\$ -	\$ 3,000	\$ -	\$ 3,000	0.0%
Total 500:	\$ 61,937	\$ 3,693	\$ 68,300	\$ -	\$ 68,300	0.0%



	(1013 Students) FY22 Actuals	Current Yr Actuals	(1010 Students) Approved Budget	1000 Changes	Forecast	% of Forecast
600 Supplies and Materials						
610a Classroom Supplies	\$ 50,898	\$ 9,180	\$ 63,000	\$ -	\$ 63,000	14.6%
LAND TRUST - STEM Supplies	\$ 3,227	\$ -	\$ 12,000	\$ -	\$ 12,000	0.0%
LAND TRUST - ESL Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
ESSER II - Supplies	\$ -	\$ -	\$ 17,000	\$ -	\$ 17,000	0.0%
610b Special Ed Supplies	\$ 7,321	\$ 1,439	\$ 10,000	\$ -	\$ 10,000	14.4%
610c Theatre Supplies	\$ 3,334	\$ -	\$ 4,000	\$ -	\$ 4,000	0.0%
610d CCA Expenses	\$ 7,159	\$ -	\$ 5,179	\$ -	\$ 5,179	0.0%
610e Student Activity Supplies / Incentives	\$ 9,655	\$ 471	\$ 18,000	\$ -	\$ 18,000	2.6%
UCCRSC	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Special Ed Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
610f Board Expenses/meals	\$ 3,393	\$ -	\$ 7,000	\$ -	\$ 7,000	0.0%
610g Office Supplies/General	\$ 24,713	\$ 3,393	\$ 28,000	\$ -	\$ 28,000	12.1%
610h Safety Supplies	\$ 2,322	\$ 1,341	\$ 3,000	\$ -	\$ 3,000	44.7%
610i GWA Gives Back	\$ 5,096	\$ -	\$ -	\$ -	\$ -	0.0%
610j First Aid Supplies	\$ 398	\$ 169	\$ 1,000	\$ -	\$ 1,000	16.9%
610k Principal Discretionary Fund	\$ 9,693	\$ 1,186	\$ 10,000	\$ -	\$ 10,000	11.9%
610l Leadership Flags	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
610m Staff Lounge	\$ 5,570	\$ 747	\$ 5,500	\$ -	\$ 5,500	13.6%
610n Swag Store	\$ 4,821	\$ -	\$ -	\$ -	\$ -	0.0%
610o Christmas Party	\$ 4,018	\$ -	\$ 4,018	\$ -	\$ 4,018	0.0%
610p Health and Wellness	\$ 1,793	\$ -	\$ 4,000	\$ -	\$ 4,000	0.0%
621 Natural Gas	\$ 10,144	\$ 154	\$ 12,500	\$ -	\$ 12,500	1.2%
622 Electricity	\$ 40,467	\$ 3,513	\$ 40,000	\$ -	\$ 40,000	8.8%
630 School Lunch Prgm	\$ 208,598	\$ 675	\$ 200,000	\$ -	\$ 200,000	0.3%
641 Textbooks/Curriculum	\$ 26,138	\$ 48,118	\$ 76,081	\$ -	\$ 76,081	63.2%
UCCRSC	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Digital Teaching & Learning Curriculum	\$ 51,395	\$ -	\$ 43,919	\$ -	\$ 43,919	0.0%
644 Library Books	\$ 9,654	\$ 231	\$ 7,000	\$ -	\$ 7,000	3.3%
670 Educational Software	\$ 21,357	\$ 11,175	\$ 26,500	\$ -	\$ 26,500	42.2%
LAND TRUST - Educational Software	\$ 14,501	\$ -	\$ 14,700	\$ -	\$ 14,700	0.0%
SpEd - Educational Software	\$ 1,343	\$ 690	\$ 3,400	\$ -	\$ 3,400	20.3%
ESSER III - Educational Software	\$ 29,360	\$ -	\$ -	\$ -	\$ -	0.0%
680 Maintenance Supplies & Material	\$ 29,619	\$ 700	\$ 40,000	\$ -	\$ 40,000	1.8%
ESSER III - Maintenance Supplies	\$ 5,123	\$ -	\$ -	\$ -	\$ -	0.0%
Total 600:	\$ 591,110	\$ 83,182	\$ 655,797	\$ -	\$ 655,797	12.7%
700 Property						
710 Land and Site Improvements & Building	\$ 30,499	\$ 7,017	\$ 25,000	\$ -	\$ 25,000	28.1%
733 Furniture and Fixtures	\$ 15,649	\$ 11,933	\$ 20,000	\$ -	\$ 20,000	59.7%
SpEd - Furniture and Fixtures	\$ -	\$ 1,296	\$ -	\$ -	\$ -	0.0%
734 Technology Hardware	\$ 19,393	\$ 6,398	\$ 2,700	\$ -	\$ 2,700	237.0%
LAND TRUST - Hardware	\$ 50,403	\$ -	\$ 55,000	\$ -	\$ 55,000	0.0%
SpEd - Tech Hardware	\$ 4,485	\$ -	\$ -	\$ -	\$ -	0.0%
ESSER III - Tech Hardware	\$ 332,124	\$ -	\$ -	\$ -	\$ -	0.0%
Digital Teaching & Learning Hardware	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	0.0%
736 Technology Software	\$ 46,451	\$ 26,160	\$ 48,000	\$ -	\$ 48,000	54.5%
LAND TRUST - Software	\$ 7,712	\$ -	\$ 5,500	\$ -	\$ 5,500	0.0%
SpEd - Software	\$ 1,600	\$ 1,680	\$ 1,600	\$ -	\$ 1,600	105.0%
739 Kitchen Equipment	\$ 4,168	\$ -	\$ 20,000	\$ -	\$ 20,000	0.0%
790 Cap Ex Fund	\$ 127,067	\$ 2,153	\$ 150,000	\$ -	\$ 150,000	1.4%
Total 700:	\$ 639,551	\$ 56,637	\$ 342,800	\$ -	\$ 342,800	16.5%
800 Debt Service & Miscellaneous						
810 Dues and Fees	\$ 11,165	\$ 434	\$ 15,000	\$ -	\$ 15,000	2.9%
830 Bond Restricted Assets (Interest)	\$ 530,913	\$ 46,659	\$ 500,913	\$ -	\$ 500,913	9.3%
840 Bond Restricted Assets (Principal)	\$ 750,000	\$ 60,417	\$ 785,000	\$ -	\$ 785,000	7.7%
833 Bond Fees	\$ 57,240	\$ -	\$ 33,800	\$ -	\$ 33,800	0.0%
890 Miscellaneous	\$ 3,486	\$ -	\$ -	\$ -	\$ -	0.0%
Total 800:	\$ 1,352,804	\$ 107,510	\$ 1,334,713	\$ -	\$ 1,334,713	8.1%
Total Expenses:	\$ 8,641,256	\$ 691,288	\$ 9,049,911	\$ -	\$ 9,098,548	7.6%
Net Income:	\$ 1,183,978	\$ 127,763	\$ 258,484	\$ 43,990	\$ 253,837	50.3%
			Goal for Unrestricted Net Income:		\$ 250,000	
			Unrestricted Net Income:		\$ 251,896	
			Restricted Net Income:		\$ 1,941	
Cap Ex Fund:	At year end:		\$ 145,469	Use: \$114,982	At year end:	\$ -
Fund Reserve:	\$ 7,025,717		\$ 6,100,223		\$ 6,352,119	



PROPOSAL FOR BOARD ACTION

Proposal Title: Library Materials Policy

Submitted by: B.Clark

Sponsoring Committee: _____

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

USBE has approved a new library materials policy and has sent this model to us that we have adapted for GWA.

Background:

Legislative changes in 2022 to Library Materials in K-12 schools has motivated these changes

Assessment:

Recommendation:

It is our recommendation that the board approve this Library Materials Policy adapted from the USBE Model Policy for GWA.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

I. Library Policy

The George Washington Academy (GWA) library supports and enhances student learning. GWA values libraries, media centers, and library staff who select, maintain, and preserve rich repositories of balanced, relevant, age-appropriate, and varied educational sources for students.

This policy specifies the process for identifying materials to be included or disqualified from use in libraries and schools based on Section 53G-10-103, Sensitive Instructional Materials, state and federal law, Board Rule R277-217, Educator Standards and LEA Reporting, or based on age-appropriate content.

All employees of GWA must adhere to this policy and are subject to the GWA employee conduct policies for any personal violation.

II. Selection of Materials for Library Collection

A. The library professional or designated GWA volunteer will initially select all library materials under the direction of the local board, including gifts and donations, consistent with this policy using the following criteria:

1. seek recommendations and work collaboratively with parents, patrons, and others in the school community during the selection process;
2. create a collection that reflects a diversity of ideas; and
3. create a collection that adheres to the law.

B. Electronic databases and other web-based searches and content will be filtered through the GWA state-required internet filter.

Attendance School Dismissal Closure (cont.)

C. Gifts and donations will be reviewed following selection criteria and will be accepted or rejected using the same criteria; and

D. The responsibility for final material selection rests with trained library personnel under the direction of the governing board of GWA using the following criteria:

1. Overall purpose and educational significance;
2. Legality;
3. Age and developmental appropriateness;
4. Timeliness and/or permanence;
5. Readability and accessibility for the intended audience;
6. Artistic quality and literary style;
7. Reputation and significance of author, producer, and/or publisher;
8. Variety of formats with efforts to incorporate emerging technologies; and
9. Quality and value commensurate with cost and/or need.

E. A record of reviewed materials will be maintained by GWA and include:

1. the name of the school;
2. the title and author of the material;
3. all available formats of the material (digital/hard copy/etc.);
4. the intended use of the material;
5. the date the material was reviewed; and
6. the employee's name and title that reviewed the material.

III. Library Collection Maintenance

A. Library materials will be maintained consistent with the criteria listed in II.D, state and federal laws, including Utah Code Ann. Section 53G-10-103, and represent varying viewpoints.

Attendance School Dismissal Closure (cont.)

B. The school librarian or designated specialist will inventory the school library collection and equipment semi-annually.

1. The inventory may be used to determine losses and remove damaged or worn materials to be considered for replacement.
2. The inventory may also be used to deselect and remove materials that are inconsistent with the law, or that are no longer relevant to the curriculum or of interest to students.
3. Identify gaps or deficits in the library's collection.

IV. Library Materials Review Process

A. GWA will ensure that the least restrictive, transparent process for a library materials review request to be made in physical or electronic formats.

B. A library materials review request of material may only be made by:

1. a parent of a student that attends the school;
2. a student who attends the school; or
3. an employee of the school.

C. If challenges become unduly burdensome GWA may limit the number of challenges an individual may make in the course of a school year.

D. A library materials review may be based upon the concern that the material is a sensitive material as defined in Section 53G-10-103, or upon concerns that with age-appropriateness of content.

E. The identity of the requestor will be protected and kept confidential from all individuals outside of the review process outlined in this policy, to the extent possible.

F. GWA will ensure each school provides access to a Library Materials Review Request Form (See Appendix A).

G. The requestor must provide all information requested on the form, including the requestor's complaint or objection to the library material.

Attendance School Dismissal Closure (cont.)

H. The material subject to a review request will have restricted access by maintaining the material behind the circulation desk or requiring an access code for digital materials until the processes described in this policy are completed. Access is limited to students with prior parent/guardian permission only. A list of restricted materials shall be made available to the public.

I. The material's access level will be consistent in all schools within GWA until a final determination is made regarding the material.

J. Upon receipt of a request for review, the school administrator or designee will acknowledge the receipt of the request, create a case number for the review, and convene a Review Committee within a reasonable time according to the procedure outlined below:

1. A Review Committee will include a reasonable and an odd number of individuals.

2. Members of the committee will include:

i. a facilitator chosen by GWA administration;

ii. at least one administrator or designee;

iii. a licensed teacher at the school who is currently teaching English Language Arts or subject relevant to the challenged material;

iv. a licensed teacher-librarian or school librarian; and

v. parents of current students at the school that number at least one more than the LEA employees on the Committee, including parents reflective of the school community as required in Subsection 53G-10-103(3).

K. The Review Committee will determine the amount of time needed for an adequate review of a material to make a thorough and thoughtful decision and inform the requestor of the determined timeline with a preference for 30 school days where possible and no longer than 60 school days.

L. The Review Committee may request that the GWA board determine the maximum amount of time allowed for review and determination.

M. Members of the Review Committee will receive materials to complete the review process,

Attendance School Dismissal Closure (cont.)

including the following:

1. access to the complete work that includes the material being challenged;
2. a copy of the Materials Review Request form;
3. a copy of this policy
4. relevant information about the title compiled and shared by the library staff, including reason for initial approval of the material; and
5. recorded public comment as described below in Subsection O.

N. Prior to a decision of the Review Committee the school conducting the review will provide an opportunity for public comment regarding the material at a governing board meeting.

O. The school conducting the review will provide notice to parents about the opportunity to provide public comment and include the name of the material that is the subject of the materials review at least 48 hours prior to the scheduled meeting for public comment.

P. The school conducting the review will record all public comments, including written comment received, and make those comments available to the Review Committee within 48 hours of the public comment meeting.

Q. The Review Committee will schedule meetings as determined by the Review Committee and maintain minutes of each meeting.

R. The notes from each meeting will be retained by GWA and the school conducting the review along with all relevant documentation and the final determination.

S. The Review Committee will determine whether the material constitutes sensitive material consistent with Section 53G-10-103, this policy, and the guidance letter provided by the Attorney General's Office dated June 1, 2022.

T. In deciding whether the material constitutes sensitive material, the Committee must:

1. consider all elements of the definitions of pornographic or indecent materials as

Attendance School Dismissal Closure (cont.)

defined in Utah Code Sections 76-10-1235, 76-10-1201, 76-10-1203, and 76-10-1227; and

2. whether the material is age appropriate due to vulgarity or violence.

U. In deciding whether the material is age appropriate due to vulgarity, violence, or content, the Committee must consider the material taken as a whole and consider whether it has serious literary, artistic, political, or scientific value for minors, which may include the following objective criteria:

1. reliable, expert reviews of the material or other objective sources;
2. committee members' experience and background; and
3. community standards.

V. In deciding whether the material taken as a whole has serious literary, artistic, political, or scientific value as described in Subsection U., the Committee should consider that:

1. serious value does not mean any value; and
2. greater protections should exist concerning content for a library in an elementary or middle school setting.

W. The Review Committee will make a final determination of the reviewed material as follows:

1. Retained: the determination to maintain access to the challenged material for all students in a school setting.
2. Restricted: the determination to restrict access in a school setting to the challenged material for certain students as determined by the Review Committee.
3. Removed: the determination to prohibit access to the challenged material for all students in a school setting.

X. The decision of the Review Committee will be determined by a majority vote.

Y. A material may not be reviewed again for three school years following the Review Committee's determination.

Z. The final determination of the Review Committee will be communicated to the requestor

Attendance School Dismissal Closure (cont.)

and appropriate employees within 5 school days of the decision being made.

AA. GWA will maintain a list of all materials that receive a “removed” determination and make the list available to stakeholders.

BB. Decisions of all challenged books will be communicated to stakeholders.

V. Appeals Process

A. The original requestor or another individual who was not on the Review Committee may appeal the determination of the Review Committee in writing to the school principal within 15 business days of receipt of the Review Committee’s final determination using an Appeal Request Form (See Appendix B).

B. If an appeal is filed with the school principal, the local governing authority will act as the Appeals Committee.

1. The local governing authority (Appeal Committee) may add parent or school administrator member(s) who did not participate in the initial Review Committee, only as necessary to have an odd number of members.

C. If there is not an appeal of the Review Committee’s recommendation, the Review Committee’s recommendation is the final determination for the challenged material.

D. The Appeals Committee will determine the amount of time needed for an adequate review, not longer than 60 school days and a preference for 30 school days, of a material required to make a thorough and thoughtful decision and inform the requestor of the determined timeline.

E. Members of the Appeals Committee will receive materials to complete the review process, including the following:

1. a copy of the material;
2. a copy of the Materials Review Request form;
3. all meeting minutes;
4. the Review Committee’s final recommendation and rationale for the decision;

Attendance School Dismissal Closure (cont.)

5. any other documents considered part of the administrative record related to the Review Committee's proceedings, including all recorded public comments as described in Subsection V.O. above.

F. The Appeals Committee will schedule meetings as needed, as determined by the Appeals Committee and maintain minutes of each meeting.

G. The notes from each meeting will be retained by GWA along with all relevant documentation and the final determination by the Appeals Committee.

H. The Appeals Committee may make a final determination of a reviewed material as follows:

1. Retained: the determination to maintain access in a school setting to the challenged material for all students;

2. Restricted: the determination to restrict access in a school setting to the challenged material for certain students;

3. Removed: the determination to prohibit access in a school setting to the challenged material for all students; or

4. Another determination as decided by the Appeals Committee.

I. The decision of the Appeals Committee will be determined by majority vote.

J. A material may not be reviewed again for three school years if the Appeals Committee votes to uphold a Review Committee's determination.

K. The final determination of the Appeals Committee will be communicated to the requestor and appropriate employees within 10 days of the determination.

L. GWA will maintain a list of the determinations by Appeals Committee and make the list available.

VII. Final Procedural Review (Not Legally Binding until USBE amends R277-123)

A. The requestor in V.A., may petition the USBE for a procedural review of the Appeals Committee's decision.

1. The USBE will review the petition and determine if a procedural review is

Attendance School Dismissal Closure (cont.)

warranted to determine whether the LEA correctly followed its library materials review policy referred to in Rule R277-628.

2. That determination may include the USBE's decision to have the appeal considered initially by a USBE Committee or a panel of USBE members.

3. If the USBE determines in USBE's procedural review that the LEA did not correctly follow its materials review policy, it will return the appeal to the LEA with direction to repeat its review process in compliance with its library materials review policy referred to in Rule R277-628.

B. The USBE will make a final written appeal decision no more than 60 school days after the USBE's determination that the appeal satisfies the criteria for USBE review.

C. This USBE review decision is final.

VIII. Communication

A. An easily accessible webpage on the public website for GWA will be updated and available prior to the beginning of each school year to inform teachers, staff, students, and parents of the following:

1. A Materials Review Request Form (See Appendix A);
2. An Appeal Request Form (See Appendix B);
3. Application to serve on a materials Review Committee;
4. This Library Policy;
5. A list of all materials that are restricted while under Review or have received a Review Committee or Appeals Committee determination.

B. If made aware of the material that may be considered sensitive material as defined in Section

53G-10-103, GWA will inform relevant parties regarding appropriate actions to take according to this policy.

Appendix A: Materials Review Form

Title:

Author:

School:

Review Request initiated by:

Telephone:

Address:

City:

Zip:

Email:

1) Does your child attend this school? Yes No

2) Was this material recommended, assigned, or made available through the students' school? If so, where?

3) What concerns you about this material? Please provide examples, page numbers, links, or any other information to help in locating or identifying content of concern. Please attach any images or other corroborating evidence.

4) What action are you requesting the committee to consider?

Signature:

Date

*****Below is for internal use only*****

LEA Appointed Committee Convener/Facilitator (Determined by ____ (LEA's Name) Administration

Attendance School Dismissal Closure (cont.)

Suggested Review Timeline: _____



PROPOSAL FOR BOARD ACTION

Proposal Title: Special Education Contractor Agreements Adjustments

Submitted by: Mireille Evans, SpEd Administrative Assistant

Sponsoring Committee: n/a

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Psychologist: Adjust per mileage reimbursement to current State rate and remove the "cap" per visit. See amended Contractor Agreement attached.

OT: Increase the maximum monthly hours to 50 hours per month. Also include "training and consultation" to Scope of Work. See amended Contractor Agreement attached.

Background:

Psychologist: Past contractor agreement mileage reimbursement was below Utah State rate.

OT: Past contractor agreement does not allow for enough hours to meet the current caseload in our Special Education Department.

Assessment:

n/a

Recommendation:

It is the recommendation of the Special Education Department to amend the contractor agreements as presented.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

GWA INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT ("**this Agreement**") is entered into effective the 1st day of August, 2022 by and between: George Washington Academy, a Utah non-profit corporation ("**GWA**"), and **Ryan Houston, Ph.D.** ("**Contractor**").

RECITALS

WHEREAS, Contractor has experience as a **School Psychologist**, and has the necessary training, equipment, and supplies to perform the services set forth in this Agreement; and

WHEREAS, Contractor desires to contract with GWA and GWA desires to contract with Contractor to provide such services, on the terms, covenants, and conditions hereafter set forth.

AGREEMENT

1. Scope of Work. GWA has hired Contractor to provide the following services: **Administer necessary testing for initial evaluations and/or re-evaluations in the realm of Special Education and to create as well as submit written reports based on the results from the testing to GWA in the allotted time frame designated by the State of Utah.** Contractor will provide these services on an as needed basis and only when GWA calls and requests such services, or as otherwise agreed by the parties. Contractor agrees to be reasonably available to GWA for this purpose.

2. Term of Agreement. The term of this Agreement and the performance of services hereunder shall commence on the date signed, and will continue as long as GWA retains the services and talents of Contractor.

2.1. GWA shall have the right to immediately terminate this Agreement upon GWA's determination that it no longer requires the services of Contractor or Contractor has failed to perform the services required hereunder in accordance with the terms of the Agreement. Such termination shall be accomplished by delivery of written notice of termination ("Notice of Termination") to Contractor. Unless otherwise indicated in the Notice of Termination, such termination shall be effective immediately upon delivery of the Notice of Termination to Contractor. For purposes hereof, the Notice of Termination shall be deemed delivered (a) upon transmission by GWA to Contractor at the e-mail address set forth below if delivery is by e-mail; (b) at the time of personal delivery, if delivery is in person; (c) one (1) business day after deposit with an express overnight courier for United States deliveries, or two (2) business days after such deposit for deliveries outside of the United States, with proof of delivery from the courier requested;

or (d) three (3) business days after deposit in the United States mail by certified mail (return receipt requested) for United States deliveries when addressed to Contractor at the address set forth below or at such other address as Contractor may designate by giving ten (10) days' advance written notice to GWA.

2.2. Contractor may terminate this Agreement upon 10 days written notice to GWA, at the address provided below.

Upon termination of this Agreement as set forth herein, all rights and obligations of the parties hereunder shall cease.

3. Compensation. Compensation shall be at a rate of **\$350 per evaluation, hotel accommodations reserved and paid for by GWA, and mileage reimbursement at the current State rate** and is based solely on work that is performed pursuant to the terms of this contract, properly recorded, and invoiced.

4. Payment Terms. Contractor will invoice GWA within **30 days** of providing services and shall include with the invoice such documentation as GWA may require substantiating the compensation requested.

5. Relationship of Parties. In all matters relating to this Agreement, Contractor is not an employee of GWA but is engaged as an independent contractor in a professional capacity. As such, Contractor is not entitled to any of the employee benefits provided by GWA to its employees, nor is Contractor eligible for unemployment benefits or workers compensation. Furthermore, GWA is not responsible to pay any income taxes, unemployment taxes, Social Security taxes or any other taxes to any government agency in relation to the services provided hereunder.

5.1. Contractor agrees to indemnify and hold harmless GWA from any and all claims or suits related to any of the matters set forth in this section 5.

5.2. No agent, employee or servant or one party shall be or be deemed to be the employee, agent, or servant of the other.

5.3. Contractor shall be solely and entirely responsible for its acts, damages, losses, and/or injuries, and for the acts, damages, losses, and/or injuries of its agents, employees, servants, and subcontractors in connection with the performance of this Agreement.

5.4. Neither party shall act on behalf of or represent directly or by implication as having authority to act on behalf of the other party, except as specifically set forth in this Agreement.

6. Insurance. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of this Agreement, insurance that is standard in Contractor's industry. This coverage may be written in combination with commercial general liability insurance maintained by Contractor (with separate limits). Limits of coverage per accident or occurrence shall not be less than \$ 1,000,000 per incident, and \$3,000,000 annually.

7. Background Check. Contractor shall submit to and pay for a current criminal background check and provide the results of the same to GWA. Contractors who work directly with students and/or who may have unsupervised access to children may be subject to a higher level background check prior to beginning work.

8. Confidentiality. Contractor has, or will have, access to certain Confidential Information. Confidential information refers to all information about a student including personal and family information, social, behavioral, and psychological information, academic performance and progress, and program goals. Contractor shall only use the Confidential Information to render services to GWA. Contractor will take reasonable measures to ensure that any Confidential Information received will be safeguarded so as to protect against intentional or accidental disclosure to any third-party to gain unauthorized access to such information.

9. Interpretation. The parties agree that this Agreement is the product of negotiation, and expressly waive the rule of interpretation of a writing against the drafter.

10. Indemnity. Contractor agrees to indemnify and hold GWA harmless from any and all claims, judgments, costs, suits, debts or liabilities, including attorney fees, resulting from Contractor's performance or failure to perform any activities hereunder or in relation to this Agreement or from violation of any federal or state laws or regulations.. In addition thereto, Contractor shall defend and hold GWA harmless from any workmen's compensation claim or unemployment insurance claim made by Contractor, its officers, directors, employees, agents and servants or made on Contractor's behalf.

11. Non-Assignment. Contractor may not assign this Agreement without GWA's written consent.

12. Default; Attorney Fees and Costs. Should any party default in any of the covenants or agreements herein contained, that defaulting party shall pay all costs and expenses, including a reasonable attorney fees, which may arise or accrue from enforcing this Agreement or in pursuing any remedy provided hereunder or by applicable law or in defending in any such action, as applicable, whether such remedy is pursued by filing suit or otherwise.

13. No Waiver. The failure of any party hereto to exercise any right, power, or remedy provided under this Agreement or otherwise available in respect hereof at law or in equity, or to insist upon compliance by any other party hereto with its obligations hereunder, and any custom or practice of the parties at variance with the terms hereof, shall not constitute a

waiver by such party of its right to exercise any such or other right, power, or remedy or to demand such compliance.

14. Severability. If any provisions of this agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of the Agreement is invalid or unenforceable, but that by limiting such provision it would become valid or enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

15. Notices. All notices or communications to be given under this Agreement shall be given in writing and either personally delivered or deposited in the mail to the address shown below of the party entitled to receive notice, postage prepaid, registered or certified, or e-mailed to Contractor at the e-mail address listed below. The e-mail address or address of either party may be changed by written notice to the other party.

16. Entire Agreement. This written document contains the entire understanding and agreement of the parties on the subject matter set forth herein, and supersedes any prior agreement relating to these matters. No promises or inducements have been made other than those reflected herein, and no party is relying on any statement or representation by any person except those set forth herein, including without limitation oral or written summaries of this Agreement. All negotiations, understandings, representations and preliminary agreements are merged herein. This Agreement supersedes and replaces all previous agreements entered into by the parties. The parties intend this document to be the final and exclusive expression of their agreement.

17. Modification. This Agreement may not be modified, amended or revoked unless in writing signed by all the parties hereto.

18. Governing Law, Jurisdiction, and Choice of Forum. This Agreement shall be governed by and construed in accordance with the laws of the State of Utah, without giving effect to the principles of conflicts of law thereof. Any action brought to enforce or interpret any provision of this Agreement or that otherwise arises under this Agreement shall be brought in the Fifth Judicial District Court for Washington County, State of Utah.

19. Binding Effect. This Agreement shall apply to, inure to the benefit of and bind all parties hereto, their permitted assigns, heirs, personal representatives and other successors.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

**George Washington Academy
a Utah non-profit corporation**

Name: _____
Its: _____

Signature: _____
Date: _____

Address:
2277 South 3000 East
St. George, UT 84790

Contractor

Name: Ryan Houston, Ph.D.

Signature: _____
Date: _____

Address:

Email: _____

GWA INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT ("**this Agreement**") is entered into effective the 1st day of August, 2022 by and between: George Washington Academy, a Utah non-profit corporation ("**GWA**"), and **Team Therapy, LLC** ("**Contractor**").

RECITALS

WHEREAS, Contractor has experience as an **Occupational Therapist**, and has the necessary training, equipment, and supplies to perform the services set forth in this Agreement; and

WHEREAS, Contractor desires to contract with GWA and GWA desires to contract with Contractor to provide such services, on the terms, covenants, and conditions hereafter set forth.

AGREEMENT

1. Scope of Work. GWA has hired Contractor to provide the following services: **Occupational Therapy to be used for direct/indirect therapy, initial evaluations, re-evaluations, screenings, attend IEP meetings, IEP development, complete student IEP progress reports, trainings, and consultation**. Contractor will provide these services on an as needed basis and only when GWA calls and requests such services, or as otherwise agreed by the parties **for a maximum of 50 hours per month**. Contractor agrees to be reasonably available to GWA for this purpose.

2. Term of Agreement. The term of this Agreement and the performance of services hereunder shall commence on the date signed, and will continue as long as GWA retains the services and talents of Contractor.

2.1. GWA shall have the right to immediately terminate this Agreement upon GWA's determination that it no longer requires the services of Contractor or Contractor has failed to perform the services required hereunder in accordance with the terms of the Agreement. Such termination shall be accomplished by delivery of written notice of termination ("Notice of Termination") to Contractor. Unless otherwise indicated in the Notice of Termination, such termination shall be effective immediately upon delivery of the Notice of Termination to Contractor. For purposes hereof, the Notice of Termination shall be deemed delivered (a) upon transmission by GWA to Contractor at the e-mail address set forth below if delivery is by e-mail; (b) at the time of personal delivery, if delivery is in person; (c) one (1) business day after deposit with an express overnight courier for United States deliveries, or two (2) business days after such deposit for deliveries outside of the United States, with proof of delivery from the courier requested;

(return receipt requested) for United States deliveries when addressed to Contractor at the address set forth below or at such other address as Contractor may designate by giving ten (10) days' advance written notice to GWA.

2.2. Contractor may terminate this Agreement upon 10 days written notice to GWA, at the address provided below.

Upon termination of this Agreement as set forth herein, all rights and obligations of the parties hereunder shall cease.

3. Compensation. Compensation shall be at a rate of **\$70 per hour** and is based solely on work that is performed pursuant to the terms of this contract, properly recorded, and invoiced.

4. Payment Terms. Contractor will invoice GWA **within 30 days** of providing services and shall include with the invoice such documentation as GWA may require substantiating the compensation requested.

5. Relationship of Parties. In all matters relating to this Agreement, Contractor is not an employee of GWA but is engaged as an independent contractor in a professional capacity. As such, Contractor is not entitled to any of the employee benefits provided by GWA to its employees, nor is Contractor eligible for unemployment benefits or workers compensation. Furthermore, GWA is not responsible to pay any income taxes, unemployment taxes, Social Security taxes or any other taxes to any government agency in relation to the services provided hereunder.

5.1. Contractor agrees to indemnify and hold harmless GWA from any and all claims or suits related to any of the matters set forth in this section 5.

5.2. No agent, employee or servant or one party shall be or be deemed to be the employee, agent, or servant of the other.

5.3. Contractor shall be solely and entirely responsible for its acts, damages, losses, and/or injuries, and for the acts, damages, losses, and/or injuries of its agents, employees, servants, and subcontractors in connection with the performance of this Agreement.

5.4. Neither party shall act on behalf of or represent directly or by implication as having authority to act on behalf of the other party, except as specifically set forth in this Agreement.

6. Insurance. Contractor shall obtain, at Contractor's expense, and keep in effect during the term of this Agreement, insurance that is standard in Contractor's industry. This coverage may be written in combination with commercial general liability insurance maintained by Contractor (with separate limits). Limits of coverage per accident or occurrence shall not be less than \$ 1,000,000 per incident, and \$3,000,000 annually.

7. Background Check. Contractor shall submit to and pay for a current criminal background check and provide the results of the same to GWA. Contractors who work directly with students and/or who may have unsupervised access to children may be subject to a higher level background check prior to beginning work.

8. Confidentiality. Contractor has, or will have, access to certain Confidential Information. Confidential information refers to all information about a student including personal and family information, social, behavioral, and psychological information, academic performance and progress, and program goals. Contractor shall only use the Confidential Information to render services to GWA. Contractor will take reasonable measures to ensure that any Confidential Information received will be safeguarded so as to protect against intentional or accidental disclosure to any third-party to gain unauthorized access to such information.

9. Interpretation. The parties agree that this Agreement is the product of negotiation, and expressly waive the rule of interpretation of a writing against the drafter.

10. Indemnity. Contractor agrees to indemnify and hold GWA harmless from any and all claims, judgments, costs, suits, debts or liabilities, including attorney fees, resulting from Contractor's performance or failure to perform any activities hereunder or in relation to this Agreement or from violation of any federal or state laws or regulations.. In addition thereto, Contractor shall defend and hold GWA harmless from any workmen's compensation claim or unemployment insurance claim made by Contractor, its officers, directors, employees, agents and servants or made on Contractor's behalf.

11. Non-Assignment. Contractor may not assign this Agreement without GWA's written consent.

12. Default; Attorney Fees and Costs. Should any party default in any of the covenants or agreements herein contained, that defaulting party shall pay all costs and expenses, including a reasonable attorney fees, which may arise or accrue from enforcing this Agreement or in pursuing any remedy provided hereunder or by applicable law or in defending in any such action, as applicable, whether such remedy is pursued by filing suit or otherwise.

13. No Waiver. The failure of any party hereto to exercise any right, power, or remedy provided under this Agreement or otherwise available in respect hereof at law or in equity, or to insist upon compliance by any other party hereto with its obligations hereunder, and any custom or practice of the parties at variance with the terms hereof, shall not constitute a

waiver by such party of its right to exercise any such or other right, power, or remedy or to demand such compliance.

14. Severability. If any provisions of this agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of the Agreement is invalid or unenforceable, but that by limiting such provision it would become valid or enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

15. Notices. All notices or communications to be given under this Agreement shall be given in writing and either personally delivered or deposited in the mail to the address shown below of the party entitled to receive notice, postage prepaid, registered or certified, or e-mailed to Contractor at the e-mail address listed below. The e-mail address or address of either party may be changed by written notice to the other party.

16. Entire Agreement. This written document contains the entire understanding and agreement of the parties on the subject matter set forth herein, and supersedes any prior agreement relating to these matters. No promises or inducements have been made other than those reflected herein, and no party is relying on any statement or representation by any person except those set forth herein, including without limitation oral or written summaries of this Agreement. All negotiations, understandings, representations and preliminary agreements are merged herein. This Agreement supersedes and replaces all previous agreements entered into by the parties. The parties intend this document to be the final and exclusive expression of their agreement.

17. Modification. This Agreement may not be modified, amended or revoked unless in writing signed by all the parties hereto.

18. Governing Law, Jurisdiction, and Choice of Forum. This Agreement shall be governed by and construed in accordance with the laws of the State of Utah, without giving effect to the principles of conflicts of law thereof. Any action brought to enforce or interpret any provision of this Agreement or that otherwise arises under this Agreement shall be brought in the Fifth Judicial District Court for Washington County, State of Utah.

19. Binding Effect. This Agreement shall apply to, inure to the benefit of and bind all parties hereto, their permitted assigns, heirs, personal representatives and other successors.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

**George Washington Academy
a Utah non-profit corporation**

Contractor

Name: _____
Its: _____

Name: Katie Mangus, MOTR/L
Team Therapy, LLC

Signature: _____
Date: _____

Signature: _____
Date: _____

Address:
2277 South 3000 East
St. George, UT 84790

Address:

Email: _____



PROPOSAL FOR BOARD ACTION

Proposal Title: Executive Level Secretary- Purchasing/ Finance/ Budgeting

Submitted by: B.Clark

Sponsoring Committee: Finance Committee

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Historically our Purchasing, Finance, and Budgeting Secretary has been a 40 hour a week hourly position, based on the constraints of this framework the position is not able to accomplish it's responsibilities in the time allotted. This position does not meet the typical clock-in and clock-out framework because of the flexibility needed to meet with contractors and businesses. This position is not only managing the day to day purchase orders but also following the procurement policy, managing returns, picking up purchased materials, and meeting with businesses via zoom or in person based on their schedules.

Background:

When considering moving an employee from hourly to salary there are a few things to consider, one is are they in a supervisory role where they oversee individuals or an area of the company (school) where no other employee besides their supervisor has responsibility. The Purchasing, Finance, and Budgeting Secretary meets this guideline. Autonomy is another criteria to consider. This position is autonomous as purchasing decisions, RFPs, and budgeting decisions that will later be signed off by a supervisor must be made by this position. Much of the work of this position needs to happen over extended holiday breaks, weekends, and other unscheduled time because of the nature of the position.

Assessment:

The finance committee has met and discussed and drafted an Executive Level Secretary Purchasing, Finance, and Budgeting position on a salary payscale while accounting for additional time this job requires. The position whether hourly or salary already qualifies for all employee benefits and insurance.

Recommendation:

It is the recommendation of the finance committee to present this to the board for approval as it has been discussed and was approved by the finance committee on 8/16/22

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

Executive Level Secretary

Purchasing/Finance & Budgeting Secretary

Step	Salary, Exempt
1	\$45,100
2	\$46,223
3	\$47,374
4	\$48,554
5	\$49,763
6	\$51,002
7	\$52,283
8	\$53,607
9	\$54,910
10	\$56,320
11	\$57,708
12	\$59,145
13	\$59,836
14	\$60,526
15	\$61,214
16	\$61,861
17	\$62,587
18	\$63,252
19	\$63,938
20	\$64,630

Passed in Board Meeting on (Proposal)
Effective 8/1/2022

225 - Pay Scale Advancement Policy Approved April 25, 2013, Draft Revised January 26, 2018

Employees will advance up the pay scale one year at a time. Any deviations from this procedure must be reported to the GWA Finance Committee. Employees who have completed a full year at GWA will automatically move up to the next level on the pay scale the following school year. Employees hired after the beginning of the fiscal year, July 1st, and before December 31st, will also move up one level on the pay scale. Employees hired on or after January 1st of the next year will remain on their current level of the pay scale until the beginning of the fiscal year following their first completed year of employment at GWA.

[This Policy will be included at the bottom of all current and future pay scales]

Secretary Pay Schedule			
Step	Secretary 1: Example: Attendance Secretary, Substitute Secretary	Secretary 2: Registrar, Health and Wellness Secretary, and other secretary roles that require additional certification and training	Executive Level Secretary: Purchasing/Finance & Budgeting Secretary
1	\$14.25	\$18.48	\$23.30
2	\$14.68	\$18.94	\$23.88
3	\$15.12	\$19.41	\$24.48
4	\$15.57	\$19.90	\$25.10
5	\$16.04	\$20.40	\$25.71
6	\$16.52	\$20.91	\$26.37
7	\$17.02	\$21.43	\$27.02
8	\$17.53	\$21.97	\$27.70
9	\$18.05	\$22.51	\$28.39
10	\$18.59	\$23.08	\$29.10
11	\$19.15	\$23.66	\$29.83
12	\$19.73	\$24.24	\$30.58
13	\$20.32	\$24.85	\$31.33
14	\$20.93	\$25.47	\$32.12
15	\$21.55	\$26.11	\$32.92
16	\$22.20	\$26.77	\$33.74
17	\$22.87	\$27.44	\$34.58

Passed in Board Meeting on 6/23/2022 (Proposed Change)

Effective 8/1/2022

225 - Pay Scale Advancement Policy Approved April 25, 2013, Draft Revised January 26, 2018

Employees will advance up the pay scale one year at a time. Any deviations from this procedure must be reported to the GWA Finance Committee. Employees who have completed a full year at GWA will automatically move up to the next level on the pay scale the following school year. Employees hired after the beginning of the fiscal year, July 1st, and before December 31st, will also move up one level on the pay scale. Employees hired on or after January 1st of the next year will remain on their current level of the pay scale until the beginning of the fiscal year following their first completed year of employment at GWA.

[This Policy will be included at the bottom of all current and future pay scales]



PROPOSAL FOR BOARD ACTION

Proposal Title: _____

Submitted by: _____

Sponsoring Committee: _____

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Background:

Assessment:

Recommendation:

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

GWA Procedure for Processing and Approving Purchase Requisitions

1. All employees must complete a Purchase Requisition for approval prior to purchasing items. Teachers may purchase items for their classroom out of their teacher accounts and then complete the form for reimbursement, but must follow guidelines for Teacher Supply Accounts (classroom supplies and materials only). Requests for ALL REIMBURSEMENTS must be approved by the Executive Director.

2. After completing all necessary information, place the completed requisition form in the Purchasing Secretary's box. If an error occurs when filling out the document, it must be corrected with a single line through the error and initialed. No white-out may be used.

3. The Purchasing Secretary will then complete the following steps:
 - a. Verify that the Purchase Requisition is filled out completely, including Name, Date, Quantity, Description, Item #, Cost, and Company Information
 - b. Verify that the funds are available in the budget for the purchase or reimbursement.
 - c. Enter request into the Purchase Order Log.
 - d. Forwards the requisition to the individual(s) authorized to approve purchase requests.

4. When a Purchase Requisition is presented for approval, the individual(s) authorized to do so must:
 - a. Verify the Purchase Requisition is filled out completely, including Name, Date, Quantity, Description, Item #, Cost, and Company Information
 - b. Verify, when questions exist, that the purchase meets the needs of the school.
 - c. Verify that the funds are available in the budget for the purchase.
 - d. Places the approved requisition in the Purchasing Secretary's box

5. The Purchasing Secretary will then complete the following steps:
 - a. Verify that all appropriate signatures are on the Purchase Request. If a Travel/Meeting Request Estimate is included, Purchasing Secretary will book arrangements
 - b. Place the order with the vendor
 - c. Emails the Requestor that the item has been ordered and an estimated delivery date

*****IMPORTANT:**

Items that have been delivered MUST be received by the Purchasing Secretary BEFORE you pick them up. This is a very important part of our purchasing system. If it is an absolute emergency, the Executive Director or Administrative Services Director are the only ones who can approve you taking these items before due process has taken place with the Purchasing Secretary.

Outwest HVAC, Inc
 PO Box 910248
 Saint George, UT 84791
 435.688.9378
 outwestair@gmail.com



Estimate

ADDRESS

Rod Sedgwick
 George Washington
 Academy
 % Rod Sedgwick
 2277 S 3000 E
 St George, UT
 84790

SHIP TO

same

ESTIMATE # 111971

DATE 08/09/2022

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Retrofit	Retrofit installation of new 3-ton Carrier 460 v commercial 3-phase gas package system. This system comes with a one-year warranty on all parts and our labor. Warranty does not cover leaks or refrigerant and is subject to manufacturer's discretion.	1	6,481.00	6,481.00
Curb Adapter	Curb Adapter - will need to be installed when it arrives	1	1,200.00	1,200.00
Crane	CRANE SERVICE	1	175.00	175.00
Misc	Gas piping, electrical, move thermostat wire (the Carrier mounts differently than the current Trane unit)	1	400.00	400.00
LABOR	PROFESSIONAL LABOR HOURS Note: please send us a copy of the tax-exempt certificate and we can discount the tax on the invoice! Note: we won't charge extra labor or crane when we install the curb adapter	1	400.00	400.00

Thank you!

TOTAL

\$8,656.00

Accepted By

Accepted Date



PROPOSAL FOR BOARD ACTION

Proposal Title: _____

Submitted by: _____

Sponsoring Committee: _____

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Background:

Assessment:

Recommendation:

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

Superior Technical Solutions

3588 Church Rocks Dr
Saint George, UT 84790
(435) 574-9311
john@stsutah.com
<http://www.stsutah.com>



INVOICE

BILL TO

George Washington Academy
2277 S 3000 E
St George, UT 84790 USA

INVOICE # 6082

DATE 08/18/2022

DUE DATE 09/02/2022

TERMS Net 15

DESCRIPTION	QTY	RATE	AMOUNT
Software GoGuardian 12 Month Teacher/Admin Bundle (Renewal)	615	14.43	8,874.45

BALANCE DUE

\$8,874.45



PROPOSAL FOR BOARD ACTION

Proposal Title: Special Education Curriculum

Submitted by: Kim Townes, Special Education Director

Sponsoring Committee: n/a

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Recent data suggests our kindergarten - 3rd grade students need more intensive research based interventions and curriculum.

I am proposing we purchase K-3 research based reading and math curriculum to meet and address student IEP goals.

Quote from McGraw Hill is attached.

Background:

The Special Education Department (K-3) does not currently have appropriate curriculum to meet the needs of students with IEPs.

Earlier this month we purchased researched based curriculum for grades 4-5. Based on recent review of data, additional grade levels (K-3) are required.

Assessment:

RISE and Acadience data was used to make this determination.

Recommendation:

It is the recommendation of the SpEd Department and Administration to purchase the K-3 reading and math curriculum detailed in the attachment.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.



Because learning changes everything.®

QUOTE PREPARED FOR:

George Washington Academy
2277 S 3000 E
SAINT GEORGE, UT 84790-8510
ACCOUNT NUMBER: 2012348

SUBSCRIPTION/DIGITAL CONTACT:

Kim Townes
ktownes@gwacademy.org

CONTACT:

Kim Townes
ktownes@gwacademy.org

SALES REP INFORMATION:

Cindy Stricker
cindy.stricker@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Please insert Heading 1	\$4,051.71	(\$376.11)	\$3,675.60
PRODUCT TOTAL*	\$4,051.71	(\$376.11)	\$3,675.60
ESTIMATED S&H**			\$191.39
ESTIMATED TAX**			\$261.02
GRAND TOTAL*			\$4,128.01

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 08/19/2022

ACCOUNT NAME: George Washington Academy

EXPIRATION DATE: 10/03/2022

QUOTE NUMBER: CSTR1-08192022-015

ACCOUNT #: 2012348

PAGE #: 1



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
NUMBER WORLDS VOCABULARY CARDS LEVEL A-E	978-0-02-129421-3	1	\$146.31	\$146.31	*Free Materials
"Prevention Print Only Package Includes: Teacher Edition, Playing Card Sheets, Activity and Warmup Cards, EL Support Guide, Implementation Guide, Placement Test Guide, Manipulative Materials"					
NUMBER WORLDS INTERVENTION PACKAGE 6 YEAR TEACHER SUBSCRIPTION LEVEL B	978-0-02-129654-5	1	\$760.92	\$0.00	\$760.92
"Prevention Print Only Package Includes: Teacher Edition, Playing Card Sheets, Activity and Warmup Cards, EL Support Guide, Implementation Guide, Placement Test Guide, Manipulative Materials"					
NUMBER WORLDS STUDENT 1 YEAR SUBSCRIPTION 5 STUDENTS LEVEL B	978-0-02-140023-2	1	\$67.56	\$0.00	\$67.56
NUMBER WORLDS PREVENTION ASSESSMENT LEVEL B	978-0-02-129424-4	1	\$57.45	\$57.45	*Free Materials
No workbooks in Level B					
NUMBER WORLDS INTERVENTION PACKAGE 6 YEAR TEACHER SUBSCRIPTION LEVEL C	978-0-02-129655-2	1	\$760.92	\$0.00	\$760.92
"Prevention Package Includes: Teacher Edition, Playing Card Sheets, Activity and Warmup Cards, EL Support Guide, Implementation Guide, Placement Test Guide, Manipulative Materials"					
NUMBER WORLDS STUDENT MATERIALS BUNDLE 1 YEAR SUBSCRIPTION LEVEL C	978-0-02-129656-9	1	\$96.06	\$0.00	\$96.06
"Student Materials Bundle (5 students, 1-year) Includes: 5 online student subscriptions and 5-pack of workbook"					
NUMBER WORLDS PREVENTION ASSESSMENT LEVEL C	978-0-02-129425-1	1	\$57.45	\$57.45	*Free Materials
NUMBER WORLDS INTERVENTION PACKAGE 6-YEAR TEACHER SUBSCRIPTION LEVEL D	978-0-02-129558-6	1	\$760.92	\$0.00	\$760.92
"Intervention Package Includes: Teacher Edition, Playing Card Sheets, Activity Cards, EL Support Guide, Implementation Guide, Placement Test Guide, Manipulative Materials"					
NUMBER WORLDS STUDENT MATERIAL BUNDLE 1 YEAR SUBSCRIPTION LEVEL D	978-0-02-129567-8	1	\$234.15	\$0.00	\$234.15
"Student Materials Bundle (5 students, 1-year) Includes: 5 online student subscriptions and 25-pack of workbooks"					
NUMBER WORLDS ASSESSMENT LEVEL D	978-0-02-129534-0	1	\$57.45	\$57.45	*Free Materials
NUMBER WORLDS INTERVENTION PACKAGE 6-YEAR TEACHER SUBSCRIPTION LEVEL E	978-0-02-129559-3	1	\$760.92	\$0.00	\$760.92
"Intervention Package Includes: Teacher Edition, Playing Card Sheets, Activity Cards, EL Support Guide, Implementation Guide, Placement Test Guide, Manipulative Materials"					
NUMBER WORLDS STUDENT MATERIAL BUNDLE 1 YEAR SUBSCRIPTION LEVEL E	978-0-02-129568-5	1	\$234.15	\$0.00	\$234.15
"Student Materials Bundle (5 students, 1-year) Includes: 5 online student subscriptions and 25-pack of workbooks"					
NUMBER WORLDS ASSESSMENT LEVEL E	978-0-02-129535-7	1	\$57.45	\$57.45	*Free Materials

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
 Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 08/19/2022
 QUOTE NUMBER: CSTR1-08192022-015

ACCOUNT NAME: George Washington Academy
 ACCOUNT #: 2012348

EXPIRATION DATE: 10/03/2022
 PAGE #: 2



Because learning changes everything.®

QUOTE PREPARED FOR:

George Washington Academy
2277 S 3000 E
SAINT GEORGE, UT 84790-8510
ACCOUNT NUMBER: 2012348

CONTACT:

Kim Townes
ktownes@gwacademy.org

VALUE OF ALL MATERIALS	\$4,051.71
FREE MATERIALS	(\$376.11)
PRODUCT TOTAL*	\$3,675.60
ESTIMATED SHIPPING & HANDLING**	\$191.39
ESTIMATED TAX**	\$261.02
GRAND TOTAL	\$4,128.01

SUBSCRIPTION/DIGITAL CONTACT:

Kim Townes
ktownes@gwacademy.org

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 08/19/2022

ACCOUNT NAME: George Washington Academy

EXPIRATION DATE: 10/03/2022

QUOTE NUMBER: CSTRI-08192022-015

ACCOUNT #: 2012348

PAGE #: 3



Because learning changes everything.®

QUOTE PREPARED FOR:

George Washington Academy
2277 S 3000 E
SAINT GEORGE, UT 84790-8510
ACCOUNT NUMBER: 2012348

SUBSCRIPTION/DIGITAL CONTACT:

Kim Townes
ktownes@gwacademy.org

CONTACT:

Kim Townes
ktownes@gwacademy.org

SALES REP INFORMATION:

Cindy Stricker
cindy.stricker@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
READING MASTERY SIGNATURE EDITION 2008	\$0.00	\$0.00	\$0.00
Teacher Digital Licenses	\$318.84	\$0.00	\$318.84
Kindergarten	\$1,642.02	(\$79.44)	\$1,562.58
Grade 1	\$1,936.29	(\$79.44)	\$1,856.85
Grade 2	\$2,254.59	(\$79.44)	\$2,175.15
Grade 3	\$1,928.79	(\$79.44)	\$1,849.35
PRODUCT TOTAL*	\$8,080.53	(\$317.76)	\$7,762.77
ESTIMATED S&H**			\$394.09
ESTIMATED TAX**			\$550.56
GRAND TOTAL*			\$8,707.42

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

4th and 5th grades only

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SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 08/19/2022

ACCOUNT NAME: George Washington Academy

EXPIRATION DATE: 10/03/2022

QUOTE NUMBER: CSTR1-08192022-014

ACCOUNT #: 2012348

PAGE #: 1



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
READING MASTERY SIGNATURE EDITION 2008					
READING MASTERY SIGNATURE EDITION 2008 Subtotal:				\$0.00	\$0.00
Teacher Digital Licenses					
CORE CONNECTIONS - READING MASTERY 1 YEAR TEACHER SUBSCRIPTION	978-0-02-128253-1	4	\$79.71	\$0.00	\$318.84
"Includes: Interactive Whiteboard Activities, SRA 2Inform Online Progress Monitoring, Online Professional Learning, and Teacher eBooks."					
Teacher Digital Licenses Subtotal:				\$0.00	\$318.84
Kindergarten					
READING MASTERY STORYBOOK GRADE K	978-0-07-612215-8	5	\$43.98	\$0.00	\$219.90
READING MASTERY READING WORKBOOK A GRADE K	978-0-07-612208-0	5	\$14.94	\$0.00	\$74.70
READING MASTERY READING WORKBOOK B GRADE K	978-0-07-612210-3	5	\$14.94	\$0.00	\$74.70
READING MASTERY READING WORKBOOK C GRADE K	978-0-07-612211-0	5	\$14.94	\$0.00	\$74.70
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR K	978-0-07-612226-4	1	\$79.44	\$79.44	*Free Materials
READING MASTERY SIGNATURE EDITION - TEACHER PACKAGE GRADE K	978-0-07-612191-5	1	\$867.36	\$0.00	\$867.36
CORE CONNECTIONS - READING MASTERY CORE LESSON CONNECTIONS GRADE K	978-0-02-128261-6	1	\$198.87	\$0.00	\$198.87
READING MASTERY NATIONAL TEST PRACTICE BOOK GRADE K	978-0-07-612242-4	1	\$52.35	\$0.00	\$52.35
Includes: Reading Presentation Books (3), Spelling Presentation Book, Teacher's Guide, Literature Guide, Skills Profile Folder, Assessment Handbook, Answer Key, and Student Book					
Kindergarten Subtotal:				\$79.44	\$1,562.58
Grade 1					
READING MASTERY NATIONAL TEST PRACTICE BOOK GRADE K	978-0-07-612242-4	5	\$52.35	\$0.00	\$261.75
READING MASTERY READING STORYBOOK 2 GRADE 1	978-0-07-612459-6	5	\$50.58	\$0.00	\$252.90
READING MASTERY READING WORKBOOK A GRADE 1	978-0-07-612461-9	5	\$14.94	\$0.00	\$74.70
READING MASTERY READING WORKBOOK B GRADE 1	978-0-07-612462-6	5	\$14.94	\$0.00	\$74.70
READING MASTERY READING WORKBOOK C GRADE 1	978-0-07-612463-3	5	\$14.94	\$0.00	\$74.70
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR 1	978-0-07-612470-1	1	\$79.44	\$79.44	*Free Materials
READING MASTERY READING TEACHER MATERIALS GRADE 1	978-0-07-612447-3	1	\$867.36	\$0.00	\$867.36
Includes: Reading Presentation Books (3), Spelling Presentation Book, Teacher's Guide, Literature Guide, Skills Profile Folder, Assessment Handbook, Answer Key, and Student Book					
CORE CONNECTIONS - READING MASTERY CORE LESSON CONNECTIONS GRADE 1	978-0-02-128248-7	1	\$198.87	\$0.00	\$198.87
READING MASTERY NATIONAL TEST PRACTICE BOOK GRADE 1	978-0-07-612479-4	1	\$51.87	\$0.00	\$51.87
Grade 1 Subtotal:				\$79.44	\$1,856.85
Grade 2					
READING MASTERY READING TEXTBOOK A GRADE 2	978-0-07-612541-8	5	\$54.72	\$0.00	\$273.60
READING MASTERY READING TEXTBOOK B GRADE 2	978-0-07-612542-5	5	\$54.72	\$0.00	\$273.60

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 PAGE #: 2



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
READING MASTERY READING TEXTBOOK C GRADE 2	978-0-07-612543-2	5	\$54.72	\$0.00	\$273.60
READING MASTERY LITERATURE ANTHOLOGY GRADE 2	978-0-07-612544-9	5	\$59.34	\$0.00	\$296.70
READING MASTERY READING WORKBOOK A GRADE 2	978-0-07-612545-6	5	\$14.94	\$0.00	\$74.70
READING MASTERY READING WORKBOOK B GRADE 2	978-0-07-612546-3	5	\$14.94	\$0.00	\$74.70
READING MASTERY READING WORKBOOK C GRADE 2	978-0-07-612547-0	5	\$14.94	\$0.00	\$74.70
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR 2	978-0-07-612553-1	1	\$79.44	\$79.44	*Free Materials
READING MASTERY READING TEACHER MATERIALS GRADE 2	978-0-07-612531-9	1	\$582.33	\$0.00	\$582.33

"Includes: Reading Presentation Books (3), Spelling Presentation Book, Teacher's Guide, Literature Guide, Assessment Handbook, Answer Key, and Activities Across

CORE CONNECTIONS - READING MASTERY CORE LESSON CONNECTIONS GRADE 2	978-0-02-128249-4	1	\$198.87	\$0.00	\$198.87
READING MASTERY NATIONAL TEST PRACTICE BOOK GRADE 2	978-0-07-612562-3	1	\$52.35	\$0.00	\$52.35

Grade 2 Subtotal: \$79.44 \$2,175.15

Grade 3					
READING MASTERY READING TEXTBOOK A GRADE 3	978-0-07-612581-4	5	\$62.61	\$0.00	\$313.05
READING MASTERY READING TEXTBOOK B GRADE 3	978-0-07-612582-1	5	\$62.61	\$0.00	\$313.05
READING MASTERY LITERATURE ANTHOLOGY GRADE 3	978-0-07-612583-8	5	\$59.34	\$0.00	\$296.70
READING MASTERY READING WORKBOOK A GRADE 3	978-0-07-612584-5	5	\$16.41	\$0.00	\$82.05
READING MASTERY READING WORKBOOK B GRADE 3	978-0-07-612585-2	5	\$16.41	\$0.00	\$82.05
READING MASTERY CURRICULUM BASED ASSESSMENT & FLUENCY STUDENT BOOK PKG/15 GR 3	978-0-07-612591-3	1	\$79.44	\$79.44	*Free Materials
READING MASTERY READING TEACHER MATERIALS GRADE 3	978-0-07-612573-9	1	\$556.32	\$0.00	\$556.32

Includes: Reading Presentation Books (2), Spelling Presentation Book, Teacher's Guide, Literature Guide, Assessment Handbook, Answer Key, and Activities Across

CORE CONNECTIONS - READING MASTERY CORE LESSON CONNECTIONS GRADE 3	978-0-02-128266-1	1	\$153.78	\$0.00	\$153.78
READING MASTERY NATIONAL TEST PRACTICE BOOK GRADE 3	978-0-07-612599-9	1	\$52.35	\$0.00	\$52.35

Grade 3 Subtotal: \$79.44 \$1,849.35

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 PAGE #: 3



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QUOTE PREPARED FOR:

George Washington Academy
2277 S 3000 E
SAINT GEORGE, UT 84790-8510
ACCOUNT NUMBER: 2012348

CONTACT:

Kim Townes
ktownes@gwacademy.org

VALUE OF ALL MATERIALS	\$8,080.53
FREE MATERIALS	(\$317.76)
PRODUCT TOTAL*	\$7,762.77
ESTIMATED SHIPPING & HANDLING**	\$394.09
ESTIMATED TAX**	\$550.56
GRAND TOTAL	\$8,707.42

SUBSCRIPTION/DIGITAL CONTACT:

Kim Townes
ktownes@gwacademy.org

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

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School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

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