

510F2 – Library Materials Appeal Request Form



A requestor will submit the Appeal Form along with a copy of the School Library Materials Reconsideration decision within 15 business days of receiving the decision of the School Library Material Reconsideration Committee.

Requestor Information

Date: _____

Legal Name of Guardian: _____

Address: _____

E-mail: _____

Phone Number: _____

School: _____

School Challenge Decision Date: _____

The submission of an Appeal Form will receive a receipt of notice of submission within ten (10) school calendar days. The receipt of submission will include an estimated timeline for a determination of the Appeal to be completed within a reasonable time period not to exceed 60 school days.

Challenged Material Information

Title: _____

Author: _____

Publisher and date of publication: _____

Location where title can be accessed: _____

Please provide a written statement setting forth your rationale to appeal the School Committee's decision regarding the title (attach additional pages as needed).

Requestor's Signature: _____

Date: _____