

Approved by the Board of Directors July 28, 2022

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy
Thursday, June 23, 2022
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Library

The meeting will also be available through Zoom. Anyone interested in participating via Zoom conferencing can email Shannon Greer at sgreer@gwacademy.org for call-in information.

There was no training prior to the board meeting

The Board meeting convened at 7:30 p.m.

Board Welcome: Kevin Peterson

Roll Call: Kevin Peterson

Prayer: Jaycee Rogers

Pledge of Allegiance: Holly Myers

Approval of Minutes: Minutes from the May 19, 2022 Board Meeting

Kevin Peterson made a motion to approve the minutes from the May 19, 2022. April Paxton seconded.

Board Members Present: Kevin Peterson, Jaycee Rogers, Holly Myers. April Paxton and Rachel Stewart attended via Zoom Conference.

Board Members Absent: Shannon Greer, Casey Unrein, Rachel Stewart, Shauna Mahoney.

Others Present: Amanda Mortensen, Spencer Adams, Christine Giles, Kim Townes, LaNessa Stevens, Steve Erickson, Chance Manzanares, and Debbie Kuavaka.

Public Opportunity to Address the Board: None

Set time for adjournment: The time set for adjournment was 8:15 p.m.

Teacher Representative Report:

Christine Giles reported that teachers created essential standards for the upcoming year. They then created common formative assessments. Teachers found the process to be very enlightening and helpful. She reported on the leadership retreat where a mission statement was created and then each individual leader created goals. The take-away was that the leadership works together and compliments each other. They each share the same vision and enthusiasm for the school.

Administration Report: Chance Manzanares reported that all reports are complete. Blake Clark sent out a Board Update via e-mail.

Financial Report: Spencer Adams, business administrator, reported that the financial report is looking good. This month, the finance committee reviewed forecasted numbers and trimmed it up closer to what they thought they would be. Changes are reflected in the report. He commended everyone for an overall great financial year. Holly Myers asked how much was left on the school's bond. Kevin Peterson reported that the bond has two years left and that in September the bond company will come to the board meeting. Kevin Peterson asked about how the teachers received the end of year stipend. It was reported that teachers were very appreciative and they thought the professional development day was helpful in planning the year ahead.

Committee Reports (3 min each):

- **Policies Committee** – Nothing to report.
- **Finance Committee** – Nothing to report.
- **Benefits Committee** – Nothing to report.
- **Curriculum Committee** – LaNessa Stevens reported that the curriculum committee decided to not move forward with the piloted science program due to teacher and student feedback. The committee will move forward with the mindset of, "How can we use what we already have to create our own curriculum?"
- **Outreach Committee** – Holly Myers reported that enrollment data looks typical of previous year's waitlists. Kevin Peterson asked about the influx of students in the waitlist for the 6th grade. Holly Reported that administration has been working hard to advertise and promote the great things that are happening in the middle school and the waitlist is reflecting their efforts.
- **Technology Committee** – Nothing to report.
- **LAND Trust Committee** – Nothing to report.
- **PTO Committee** – Nothing to report.
- **Board Development Committee** – Nothing to report.
- **Campus Management Committee** – Nothing to report.

Discussion and/or Action Items:

- Expenditures over \$5,000
 - Easy Code: \$2,500
 - Easy Tech: \$4,015.Holly Myers made a motion to approve the learning.com bid for \$6,515.00.
Jaycee Rogers seconded. The motion passed unanimously (all present voted in

favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).

- 24x60 Flip Table: \$5,815.68

Holly Myers made a motion to approve the KI bid for 24x60 flip tables in the amount of \$5,815.68. April Paxton seconded. Jaycee Rogers asked about the expense and why this particular table was selected due to the cost. Chance Manzanaras explained that the tables will be used for alternate testing and for professional developments. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).

- PowerSchool Enrollment: \$9,373.80

Holly Myers made a motion to approve PowerSchool Enrollment in the amount of \$9, 373.80. Jaycee Rogers seconded. Kevin Peterson asked if the school was satisfied with PowerSchool services. The administrative secretary reported that enrollment system works really well and is well received. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).

- PowerSchool Hosting Maintenance Support: \$10,808.31

Holly Myers made a motion to approve PowerSchool Hosting Maintenance Support for the 22-23 School Year in the amount of \$10, 808.31. Jaycee Rogers seconded. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).

- FY23 Initial Budget:

Spencer Adams, business administrator, explained the FY23 initial budget and salary schedule. The salary schedule changes are preparation for the future so that they don't have to be re-visited later on. Holly Myers asked Kevin Peterson about any concerns he had from a finance committee perspective. Kevin said insurances (all insurances, including computer, building, health, etc.) and the projected parking lot. Holly Myers asked about how inflation impacts the budget for the upcoming year. Kevin reported that school lunch will be the biggest concern. He reported that free and reduced lunch will no longer continue. Holly questioned about consumables and teacher budgets. Kevin reported that teachers will have an increase in classroom supply budgets. Holly Myers made a motion to approve the FY23 initial budget as outlined in the board packet. April Paxton seconded. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).

- FY22 Final Budget:

April Paxton made a motion to approve the FY22 Final Budget as presented in the board packet. Holly Myers seconded. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).

- FY23 Salary Schedule Changes:

Holly Myers made a motion in the FY23 Salary Schedule Changes as outlined in the board packet. Jaycee Rogers seconded. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart). Kevin Peterson reported that wages were adjusted to be more competitive.

- Fraud Risk Assessment (Informational): Kevin Peterson noted that the Fraud Risk Assessment is filled out by the school.
- University of Utah Tier I Text Training
Holly Myers made a motion to approve the University of Utah Tier I Text Training in the amount of \$13,000. Jaycee Rogers seconded. Kevin Peterson asked what budget line item this professional development will come out of line item 330. Chance Manzanares explained that this professional development will certify the fourth grade teachers. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).
- Engineering Bid:
April Paxton made a motion to accept the engineering bid as outlined in the board packet for \$12,495.00 Holly Paxton seconded. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).
- Annual Approval of School Counseling Program:
Jaycee Rogers made a motion to approve the school counseling program as outlined in the board packet. Holly Myers seconded. The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).
- 2022-2023 Early Learning Plan:
Holly Myers made a motion to approve the 2022-2023 Early Learning Plan as outlined in the board packet. Jaycee Rogers seconded. Chance Manzanares reported that money from this learning plan provides funding for the K-3 aides and reading specialist positions. He reported that the goals are lofty but achievable. The 8% increase was a recommendation from the state. Holly Myers asked what happens if the goal isn't achieved. The instructional coach said that if you don't meet the goal for two or three consecutive years then the state puts the school on a "watch." The motion passed unanimously (all present voted in favor: Holly Myers, Kevin Peterson, Jaycee Rogers, April Paxton, and Rachel Stewart).
- Appoint Board Member: Amanda Mortenson was sworn on to the board.

Closed Meeting – *none*

Reconvene — The board reconvened at 8:44 p.m.

Next Meeting: The next regular Board Meeting will be held on July 28th at 7:30pm.

Adjournment