

**APPROVAL BY THE BOARD OF DIRECTORS ON DECEMBER 15, 2016**

**Mission Statement:** *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

**George Washington Academy**

**Thursday, November 17, 2016**

**7:30 p.m.**

**Board Meeting Minutes**

**Location:** George Washington Academy  
2277 South 3000 East  
St. George, Utah  
Lunchroom

*A Board work session was held from 7:00 p.m. to 7:40 p.m.*

**Work Session:** Matt Hafen presented a training on Effective Minutes for Committee Meetings and Shannon Greer presented a review of GWA’s Charter Effectiveness Goals.

*The Board meeting convened at 7:40 p.m. following the work session.*

**Board Members Present:** Shannon Greer, President; Matt Hafen, Secretary; Stacy Bowles; Javier Jimenez; James Ure, Vice President; and Patrick Carroll, CFO.

**Board Members Absent:** Matt Howe.

**Others Present:** Glenda Raschke; Spencer Adams; Kaitlyn Oglesby; Paula Fawson; Steve Erickson; and Neil Walter.

**Board President Welcome:** Shannon Greer, President

**Roll Call:** Shannon Greer, President

**Pledge of Allegiance:** Matt Hafen

Mr. Carroll motioned to approve the Minutes from the October 27, 2016 Board Meeting and Retreat as provided in the Board Packet. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Hafen set the time for adjournment at 8:30 p.m.

**Teacher Representative Report:** Kaitlyn Oglesby and Paula Fawson, Teacher Representatives, reported that the free lunch has been very well received by the teachers.

**Administration Report:** Mr. Erickson presented the Administration Report. He reported that all of the state reports required in November are complete.

**Financial Report:** Mr. Adams, Business Administrator, reported the Financial Summary as of October 31, 2016 and the Financial Detail Report as of October 31, 2016. He reported that we are able to work the cost of a new printer into the budget without a problem. They provided the final version of the audit. The auditors had a few concerns. There was an increase in revenue of 8%, and an increase of expenses of 6%. There was a \$3.4 million loss on bond refinancing. Mr. Carroll explained that we set funds aside to pay the 2008 and 2011 bonds off when they come to maturity, and that is the reason for the loss. Red Apple reported that the auditors agreed to add a statement about the significant savings the school received from the refinancing on page 13 of the report. On Page 3, we ended up with net assets of -\$421,276 because of the accounting rules that require us to report all of the costs this year rather than amortizing them over time. The auditors pointed out that we do not have a treasure's fidelity bond for the finances that Red Apple covers, but Red Apple explained that they cover insurance in an amount greater than the required bond. They recommended that we bond next year to avoid this finding.

**Committee Reports:**

Policies Committee – Mrs. Raschke reported that there are a couple of changes to the minutes that will be discussed later. There are several policies that will be voted on later in the meeting.

Compensation / Finance Committee – Nothing to report.

Benefits Committee – Mrs. Raschke, Chair, reported that the Benefits Committee has been discussing the health insurance renewal.

Curriculum Committee – Nothing to report.

Charitable Giving / Outreach Committee – Nothing to report.

Technology Committee – Nothing to report.

LAND Trust Committee – Mrs. Greer mentioned that we are looking for a new Board member to join the LAND Trust Committee to serve as the secretary.

PTO Committee – Mrs. Greer mentioned that Mr. Ure will be replaced by Mr. Howe as the chair of this committee.

Board Development Committee – Nothing to report.

Campus Management Committee – Nothing to report.

**Additional Discussion and/or Action Items:**

Mr. Ure motioned to approve the expenditure for the Les Olson Multi-Function Document System in the amount of \$14,875 as provided in the Board Packet. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Carroll presented the proposed amendments to the GWA Lane Change Requirements. These changes would allow teachers to get certain GWA-specific training that provides credit towards lane changes in the salary schedule. Mr. Carroll motioned to approve the GWA Lane Change Requirements as provided in the Board Packet. Mr. Ure seconded the motion, which passed unanimously.

Mrs. Raschke reported that we have received our renewal information from SelectHealth for Group Renewals for January 1, 2017 – December 31, 2017. The increase is 18% this year. Mr. Carroll asked the Red Apple double check the paychecks of employees on January 10 to make sure that they are correct. Mr. Carroll motioned to approve the Select Health Group Plan for 2017 as presented. Mr. Jimenez seconded the motion, which passed unanimously.

Mrs. Raschke presented the elimination of Policies 239 (Employee Benefits Policy) and 240 (Dual Employees and Health Premium Policy), and presented the Employee Benefit Guide. Anything in the Employee Benefits Guide that was passed by Board vote in the past will require a Board vote to be changed in the future, but the remainder of the Employee Benefit Guide can be amended without Board approval to reflect changes. Mr. Jimenez motioned to approve the elimination of Policy 239 and Policy 240 as presented in the Board Packet. Mr. Ure seconded the motion, which passed unanimously.

Mr. Hafen motioned to approve the amendment to Policy 260 (Salary Reconciliation Policy) as presented in the Board Packet. Mr. Ure seconded the motion, which passed unanimously.

No Closed Session was held.

The next regular Board Meeting will be held on December 15, 2016.

The meeting adjourned at 8:50 p.m.

Respectfully submitted by Matt Hafen, Board Secretary