

APPROVED BY THE BOARD OF DIRECTORS ON SEPTEMBER 28, 2017

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy

Thursday, August 24, 2017

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session was held at 7:00 p.m.

Spencer Adams from Red Apple provided a Finance Training to the Board of Directors.

The Board meeting convened at 7:30 p.m. following the work session.

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: David Ellis

Pledge of Allegiance: Anya Yeager

Board Members Present: Shannon Greer, President; Matt Hafen, Secretary; Javier Jimenez; Anthony Haun; Stacy Bowles; Patrick Carroll, CFO; and David Ellis. Anya Yeager, Executive Director, attended as a non-voting Board Member.

Board Members Absent: None.

Others Present: Steve Erickson; Glenda Raschke; Marica McMicken; Paula Fawson; Kaitlyn Oglesby; Spencer Adams; Ben Deceuster; and LaNessa Stevens.

Mrs. Greer presented a plaque to James Ure and thanked him for his service on the Board.

David Ellis was sworn in as a new Board Member to serve a 3 year term.

Mr. Carroll motioned to approve the Minutes from the July 27, 2017 Board Meeting as provided in the Board Packet. Mr. Jimenez seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: Ben Deceuster discussed the issues that he sees with our landscaping and the treatments he would recommend for treating the issues.

The Board set the time for adjournment at 8:45 p.m.

Teacher Representative Report: Paula Fawson and Kaitlyn Oglesby expressed her gratitude to be part of the GWA team. They reported that the teachers are excited to be back in school and morale is high.

Administration Report: Anya Yeager, Executive Director, reported the Enrollment Report and Employee hours reported vs. budgeted (overtime). She reported that we are at 1,022 students, which is good, especially considering that Majestic Fields Elementary opened this year and pulled some students. She reported that there was 16.25 hours of overtime this month for the custodians who had to work very hard to prepare the school to be opened. We had 97% attendance and 99% on time. Mrs. Yeager thanked the Board for helping with car pool the first week. She reported that it has been a smooth start to the school year. She reported that all of the reports due in August have been completed.

Financial Report: Spencer Adams reported the Financial Summary as of July 31, 2017 and the Financial Detail Report as of July 31, 2017. Mrs. Greer asked whether they are addressing the issues that the auditors had last year, and Mr. Adams reported that they are on top of those and are expecting a clean audit this year.

Committee Reports:

Policies Committee – Anya Yeager, Chair, did not meet this month and plans to meet quarterly instead of monthly. The committee has a meeting scheduled in September.

Finance Committee – Patrick Carroll, Chair, had nothing to report.

Benefits Committee – Glenda Raschke, Chair, reported that the committee met today and discussed the benefit renewal and plan design for next year. Everything is on target and they will be meeting again in September.

Curriculum Committee – LaNessa Stevens, Chair, had nothing to report.

Charitable Giving / Outreach Committee – Stacy Bowles, Chair, reported that they are looking at possible grants to apply for.

Technology Committee - Steve Erickson, Chair, reported that we have a full-time tech here this year which has been nice. They have implemented a lot of technology that was purchased over the summer. They replaced 30 computers in classrooms and moved the old ones to a computer lab.

LAND Trust Committee – Nothing to report.

PTO Committee – Anthony Haun, Chair, reported on the PTO meeting minutes provided in the Board Packet. They are waiting on some bids to move forward with the drinking fountains. One option is to have the pipes for the fountains to go through the rafters. The Board discussed safety concerns with having water drip from water fountains and freezing in the winter if the fountains are in the shade. Mrs. Yeager will work with the PTO to determine proper locations for water fountains. Mr. Haun reported that the PTO will be having the money drive in September and are planning to raise \$20,000 from that.

Board Development Committee – Shannon Greer, Chair, reported that we have just sworn in David Ellis.

Campus Management Committee – Steve Erickson, Chair, reported that they had their first fire drill which went well. They got a kitchen steamer for the kitchen this year and they appreciate having that. They are having issues with the air conditioning units. He reported that he has updated teacher's names in the School Emergency and Response Plan.

Academic Excellence Committee – Marica McMicken, Chair, reported that they have not met yet and plan to meet in October. These meetings will alternate with the Curriculum Committee.

Additional Discussion and/or Action Items:

The Board discussed the Landscape Maintenance contract. Mr. Erickson reported that he has tried to get multiple bids and he has not been able to get more bids than the RainMaker All-Season Maintenance, Inc. bid. Mr. Jimenez motioned to hire Rainmaker All-Season Maintenance, Inc. for a monthly landscape maintenance contract as provided in the Board Packet. Mr. Haun seconded the motion. Mr. Carroll motioned to amend the motion to include the monthly contract price of \$1,050 per month. Mrs. Greer pointed out that we have been spending about \$675/month for the past year and a half for landscaping services. However, this bid will include all of the landscaping. Mr. Carroll mentioned that we budgeted \$10,000 for landscaping this year, but if we don't take care of the landscaping it will be much more expensive. Mr. Ellis recommended that we get a second opinion on the soil before investing a significant amount in the project. Mrs. Greer asked that Mr. Erickson check to see what tests have been done and obtain those to help determine how to move forward. Mr. Carroll recommended that Mr. Erickson require a monthly report to pass on to the Board. The amended motion passed unanimously.

The Board discussed the proposal for installing WiFi landscaping systems. Mr. Erickson discussed how that type of a system would have benefited the school in the past. The Board concluded that it is a good idea to get bids on the system.

Mr. Carroll motioned to accept the purchase order for the 3-Year Subscription to Close Readers for Grades 6-8 as presented in the Board Packet in an amount not to exceed \$8,281.75. Mrs. Bowles seconded the motion, which passed unanimously.

No closed session was held at the meeting.

The next Board Meeting will be held on September 28, 2017.

Mr. Ellis motioned to adjourn the meeting. Mr. Jimenez seconded the motion, which passed unanimously.

The meeting adjourned at 8:50 p.m.

Respectfully submitted by Matt Hafen, Board Secretary