

**APPROVED BY THE BOARD OF DIRECTORS ON FEBRUARY 25, 2016**

**Mission Statement:** "We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success."

**George Washington Academy**

**Thursday, January 28, 2016**

**7:30 p.m.**

**Board Meeting Minutes**

**Location:** 2277 S. 3000 E., St George, Utah, 84790  
Lunchroom

*A Board work session was held from 7:05 p.m. to 7:30 p.m.*

**Work Session:** Thayne Smith trained the Board on Financial Responsibilities of a Charter School Board.

*The Board meeting convened at 7:30 p.m.*

**Board Members Present:** Shannon Greer, President; James Ure; Stacy Bowles; Brandon Russell; Matt Hafen, Secretary, and Adam Lofgran. Patrick Carroll, CFO, was present via telephone.

**Board Members Absent:** Adam Lofgran was excused at 8:05 p.m.

**Others Present:** Anya Yeager, Executive Director; Jennifer McCorvey; Steve Erickson; Glenda Raschke; Thayne Smith; and Rachele Crawford.

**Board President Welcome:** Shannon Greer, President

**Roll Call:** Shannon Greer, President

**Prayer:** Carson Greer

**Pledge of Allegiance:** Adam Lofgran

**Approval of Minutes:** Mr. Russell motioned to approve the minutes from the December 17, 2015 Board meeting as presented in the Board packet. Mr. Lofgran seconded the motion, which passed unanimously.

**Public Opportunity to Address the Board:** Sheldon Killpack presented a conceptual plan for parking and carpool pick-up and drop-off.

Shannon Greer set the time for adjournment at 9:30 p.m.

**Teacher Representative Report:** Rachele Crawford, Teacher Representative, provided the Board with several positive comments from 7<sup>th</sup> Grade students at George Washington Academy.

**Administration Report:** Mrs. Yeager reported the Enrollment Report and Employee hours reported vs. budgeted (overtime). As of today we are at 998 students, with 94% attendance and 92% on time. There was no overtime last month. The Child Nutrition Claims report was completed on time.

**Financial Report:** Thayne Smith, Business Administrator, presented the Financial Summary as of December 31, 2015, and the Financial Detail Report as of December 31, 2015. Mr. Smith reported that we are where we expected to be financially for the most part. He reported that the Property and Equipment line item is high because of some front-loaded expenses, but we expect the remaining expenditures in this category to be minimal. Mr. Smith reported that all state reports have been completed.

**Committee Reports (3 min each):**

**Policies** – Anya Yeager, Chair, reported that the Policies Committee met on January 20 and approved two new policies to be voted on later in the meeting.

**Compensation / Finance Committee** – Patrick Carroll, Chair, reported that they met last month reviewing the budget and reviewing restricted funds for Special Education and the lunch program. The school is in good shape financially. The committee also discussed compensation options.

**Benefits** – Glenda Raschke, Chair, had nothing to report.

**Continuation** – Shannon Greer, Chair, had nothing to report.

**Curriculum** – Jennifer McCorvey, Chair, had nothing to report.

**Charitable Giving / Outreach** – Stacy Bowles, Chair, reported that they have created a banner. She suggested that the school hire a graphic designer to prepare a new logo because the school no longer has an original of the old logo.

**Technology** - Steve Erickson, Chair, reported that the committee met this month. They have submitted their technology budget for next year. Some of the old computers at the school are failing. They provided an internet safety training to the students in January.

**LAND Trust** – Nothing to report.

**PTO Committee** – James Ure, Chair, reported that the committee met on January 15. They discussed concerns about being able to log hours remotely. The committee would like to have a teacher representative on the committee. Mrs. Yeager will send Mr. Ure names and contact information for the teacher representatives. The committee also discussed options for getting parents involved and excited about their service hours. Lunch duty is one of the major areas of need. They would like to send out a survey to parents to get feedback on their experience with service hours. The Board discussed creating a 2-3 question survey about service hours. Mr. Ure will work on survey questions.

**Board Development** – Shannon Greer, Chair, reported that the Board Retreat will be next Friday from 9 a.m. to 5 p.m.

**Board Recruitment** – Shannon Greer, Chair, reported that we are seeking to appoint Javier Jiminez to a Board term.

**Campus Management** – Steve Erickson, Chair, reported that the committee has met and worked on a Building Access Policy to be discussed later.

**Additional Discussion and/or Action Items:**

There were no expenditures over \$3,000.

Mrs. Yeager presented the Annual Approval of GWA 2016 – 2017 Calendar. Matt Hafen motioned to approve the GWA 2016 – 2017 Calendar. Stacy Bowles seconded the motion, which was approved by all Board Members except Shannon Greer, who voted Nay.

The Board discussed whether the school should stay with its current insurance, or switch to State Risk Management. Administration has learned that there is a hotline for legal questions with our current insurance, and the Board had some concerns with switching to State Risk Management. Mr. Russell motioned to stay with Wright Specialty. Mr. Carroll seconded the motion, which passed unanimously.

The Board discussed the School Nurse Proposal provided in the Board Packet. Mr. Carroll pointed out that there was no salary schedule provided. The Compensation Committee needs to put together a salary schedule. Mr. Carroll will work on a pay schedule prior to the Board Retreat next week. Mr. Ure motioned to approve the School Nurse Job Description as presented in the Board Packet. Mrs. Bowles seconded the motion. Mr. Carroll

recommended that we remove the requirement for a Baccalaureate Degree. The Board and Administration discussed a concern that the requirement comes from the state. The Board voted on the motion, which passed unanimously.

Mr. Carroll motioned to approve the Building Access Policy as provided in the Board Packet. Mr. Russell seconded the motion, which passed unanimously.

Mr. Russell motioned to approve the Textbook and Instructional Material Policy as provided in the Board Packet. Mr. Ure seconded the motion, which passed unanimously.

No closed session was held.

**Next Meeting:** The next regular Board meeting will be held on Thursday, February 25, 2016 at 7:30 p.m. The Board Retreat will be held at the Cliffrose Lodge in Springville, Utah from 9 a.m. to 5 p.m.

Being no further business, Mr. Russell motioned to adjourn. Mrs. Bowles seconded the motion, which passed unanimously. The meeting adjourned at 9:22 p.m.

Respectfully submitted by Matt Hafen, Board Secretary