

Mission Statement: “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

George Washington Academy

Thursday, April 23, 2015

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session convened at 7:05 p.m.

Work Session: Jennifer McCorvey provided training to the Board on the Irreplaceables.

The Board meeting convened at 7:35 p.m.

Board Members Present: Shannon Greer, President; Matt Hafen, Secretary; Brandon Russell; Patrick Carroll, CFO; Adam Lofgran; Phil Loomis; and Stacy Bowles.

Board Members Absent: None.

Others Present: Anya Yeager, Executive Director; Steve Erickson, Assistant Director; Jennifer McCorvey, Assistant Director; Thayne Smith, Business Administrator; Heather Campbell; Rod Sedgwick; and Jerri Moro (Turner), Teacher Representative.

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Phil Loomis

Pledge of Allegiance: Matt Hafen

Approval of Minutes: Brandon Russell motioned to approve the Minutes from March 26, 2015 Board meeting as provided in the Board packet. Phil Loomis seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: Rod Sedgwick expressed gratitude for the disability policy at the school.

Phil Loomis set the time for adjournment at 8:35 p.m.

Teacher Representative Report: Jerri Moro (Turner), Teacher Representatives, expressed appreciation and praise for several of the teachers at GWA.

Administration Report:

Anya Yeager, Executive Director, reported that we are at 988 students. She reported that as of right now we have 1,010 students fully enrolled for 2015-2016, and we have projections to be between 1,015 and 1,045, depending on the structure of the classes. There are 456 students on the waitlist. Mrs. Yeager reported that teacher and employee evaluations are almost done. SAGE testing is well under way. She reported that the SAGE scores are available immediately. Mrs. Yeager reported that there has been no overtime in the past month, we are at 94% attendance and 97% of students have been on time.

Mrs. Yeager reported that all of the following state reports have been completed:

- Final deadline to submit Letter of Authorizations for employees hired after November 15
- Report on vision screenings of all students ages 8 and under
- Report to school districts required of new and expanding schools

Financial Report:

Thayne Smith, Business Administrator, presented the Financial Summary as of March 31, 2015 and the Financial Detail Report as of March 31, 2015 as provided in the Board Packet. He reported that there are a few expense categories that have money left over, and some revisions will be made in the forecast. He reported that they are working on a budget for next year which we will review and vote on in the next Board meeting. Mr. Smith reported that the DWS wage report for the prior quarter has been completed.

Committee Reports (3 min each):

Policies – Anya Yeager, Chair, reported that the committee met with Erin Preston via conference call and discussed policies which are impacted by the legislative updates. She reported that there are several policies being reviewed and revised which will be presented at a later meeting.

Compensation- Adam Lofgran, Chair, reported that the committee has met and is exploring different options related to irreplaceable teachers.

Finance Committee – Patrick Carroll, Chair, reported that the committee has met several times this month and the committee is well under way on the 2015-2016 budget. Mr. Carroll reported that there is still money in the 401(k) allocation, which suggests that some teachers are not taking advantage of the 401(k) match, and he recommended that Administration remind the teachers that the benefit is available to them if they want to take advantage of it. Mr. Carroll reported that we are still in the process of refinancing the bonds. They are looking at options and working on the S&P presentation.

Benefits – Jerri Moro, Chair, reported that they are procuring and reviewing insurance plan rates. They will be meeting to continue discussing options.

Continuation – Shannon Greer, Chair, had nothing to report.

Curriculum – Jennifer McCorvey, Chair, reported that they held a meeting this month. They are looking at some data to report to the Board.

Charitable Giving / Outreach – Stacy Bowles, Chair, reported that they met today and focused on fundraising for the school, and discussed coordinating school fundraising, PTO fundraising, and student council. For grants, they are going to try to get a wish list from teachers and search for grants to fill the wish lists.

Technology – Steve Erickson, Chair, reported that they are looking at bids to use the rest of the LAND Trust funds.

LAND Trust – Phil Loomis reported that they have submitted a final document to the state for 2014-2015, and they will be starting on the 2015-2016 documents.

PTO Committee – Phil Loomis, Chair, reported that teacher appreciation week was successful and volunteer hours are less behind last year than they have been in the past. The Board discussed the need of additional parent volunteer hours and options for encouraging parents to volunteer more. Administration will send out an email notifying parents that if they do not want to be contacted by the PTO, they need to email back to opt out.

Board Development – Shannon Greer, Chair, had nothing to report.

Board Recruitment – Shannon Greer, Chair, reported that the committee is working with the PTO to get the PTO Board representative in place.

Campus Management – Steve Erickson, Chair, reported that there are four surveillance cameras currently operating at the school. He reported that the maintenance calendar has been prepared for next year. Mr. Erickson reported that they held an earthquake drill this month.

Additional Discussion and/or Action Items:

Steve Erickson presented a proposal to purchase 14 Chromebooks for \$6,082 using LAND Trust funds. Patrick Carroll motioned to approve the proposal. Brandon Russell seconded the motion, which passed unanimously.

Steve Erickson presented a proposal to purchase 7 Epson Projectors for \$11,725 using LAND Trust funds. Brandon Russell motioned to approve the proposal. Phil Loomis seconded the motion, which passed unanimously.

Shannon Greer presented a criteria for selection of the Teacher of the Year. Patrick Carroll motioned to approve the Teacher of the Year criteria as presented in the handout. Brandon Russell seconded the motion. The Board discussed that this is a fluid document that may be revised in future years. The motion passed unanimously.

Mr. Erickson presented a proposal for remodeling the kitchen. He reported that they have received bids from architects and estimates on construction. Administration requested that we

approve the expenditure of an architect to design the kitchen so we can get accurate bids. The Board discussed the need to hold a special meeting to approve the expense of an architect once Administration has obtained three bids.

Shannon Greer discussed the current policy regarding after school and summer workshops at GWA, and discussed considerations related to allowing GWA full-time teachers to provide after school programs and summer programs for GWA students as GWA sponsored events. Thayne Smith reported that some schools sponsor extracurricular activities, collect the funds, and pay the teachers a stipend for their services. He reported that if it is a school sponsored activity, the teacher is covered by GWA's insurance. The teacher would need to come to Mrs. Yeager with a proposal, and if it is approved, then it can be school sponsored. If it is not approved, then they would have to do the project on their own and obtain their own insurance. Shannon Greer motioned that we allow school sponsored after school and summer events for full-time employees, which can be approved or denied by the Executive Director. Patrick Carroll seconded the motion. The Board discussed concerns about needing details outlined for the policy. Mrs. Yeager will put together an outline at the next Board meeting. The motion passed unanimously.

Phil Loomis presented a proposal for the LAND Trust Plan for 2015. Mr. Loomis motioned to approve the LAND Trust Plan as presented in the Board Packet. Patrick Carroll seconded the motion, which passed unanimously.

No closed session was held.

Phil Loomis motioned to adjourn at 8:55 p.m. Stacey Bowles seconded the motion, which passed unanimously.

Next Meeting: The next regular Board meeting will be held on May 28, 2015.

Respectfully submitted by Matt Hafen, Secretary

APPROVED BY THE BOARD OF DIRECTORS ON MAY 28, 2015