

**Mission Statement:** *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

## **George Washington Academy**

**Thursday, July 16, 2015**

**7:00 p.m.**

### **Board Meeting Minutes**

**Location:** George Washington Academy  
2277 South 3000 East  
St. George, Utah  
Lunchroom

*The Board meeting convened at 7:00 p.m.*

**Board Members Present:** Shannon Greer, President; Matt Hafen, Secretary; James Ure; Stacy Bowles; Brandon Russell; and Patrick Carroll, CFO arrived at 8:00 p.m.

**Board Members Absent:** Adam Lofgran.

**Others Present:** Anya Yeager, Executive Director; Jennifer McCorvey; Steve Erickson; and Glenda Raschke.

**Board President Welcome:** Shannon Greer, President

**Roll Call:** Shannon Greer, President

**Prayer:** Jennifer McCorvey

**Pledge of Allegiance:** Shannon Greer

**Approval of Minutes:** Brandon Russell motioned to approve the minutes from the June 25, 2015 Board meeting as provided in the Board Packet. Stacy Bowles seconded the motion, which passed unanimously.

**Public Opportunity to Address the Board:** No public comment.

The time for adjournment was set for 9:00 p.m.

**Teacher Representative Report:** No Teacher Representative Report.

**Administration Report:** Anya Yeager, Executive Director, presented the Enrollment Report and Employee hours reported vs. budgeted (overtime) report. Enrollment is at 1,025 students with a waitlist of 453, and there have been no overtime hours this fiscal year. Mrs. Yeager reported that Administration has been working hard on preparing for school to start, preparing for providing food services, working on the bond refinancing, preparing curriculum and new equipment, and many other projects. Five teachers have been replaced for various reasons.

Glenda Raschke reported that the UTREx/Data Clearinghouse report is complete.

**Financial Report:** Thayne Smith from Red Apple was unable to attend. Shannon Greer presented the Financial Summary as of June 30, 2015 and the Financial Detail Report as of June 30, 2015. Mrs. Greer will follow up with Red Apple to ensure that the July reports are being completed.

**Committee Reports:**

- **Policies** – Anya Yeager, Chair, reported that the Policies committee met this month to review the Health and Wellness Policy and has recommended the policy for approval later in the meeting. The committee will be looking at revisions to the Employee Benefits Policy and the Classification of Employees Policy in September.
- **Compensation**- This report was tabled for later in the meeting.
- **Finance Committee** – Patrick Carroll provided a report on the bonding process.
- **Benefits** – Glenda Raschke reported that the committee had nothing to report.
- **Continuation** – Shannon Greer, Chair, had nothing to report.
- **Curriculum** – Jennifer McCorvey, Chair, had nothing to report.
- **Charitable Giving / Outreach** – Stacy Bowles, Chair, had nothing to report.
- **Technology** – Steve Erickson, Chair, reported that the committee is busy installing computers, projectors, and Chromebooks for the new school year.
- **LAND Trust** – The LAND Trust Committee had nothing to report.
- **PTO Committee** – The PTO Committee reported that the PTO is going to be putting up shade structures for students for \$24,005 and 140 lockers for the 7<sup>th</sup> and 8<sup>th</sup> grade classes.
- **Board Development** – Shannon Greer, Chair, reported that the Board is still working on a date for the Board Retreat in September.
- **Board Recruitment** – Shannon Greer, Chair, had nothing to report.
- **Campus Management** – Steve Erickson, Chair, reported that they are preparing for the upcoming school year. Brandon Russell will follow up on the power issues that the school is having.

**Additional Discussion and/or Action Items:**

Shannon Greer presented a purchase order for planners in the amount of \$3,619. Brandon Russell motioned to approve the Bell Photography invoice in the amount of \$3,619. James Ure seconded the motion, which passed unanimously.

Anya Yeager presented the Health and Wellness Policy that was in the Board Packet, as amended in an email to the Board of Directors. The Board discussed the policy. Brandon Russell motioned to approve the Health and Wellness Policy as emailed to the Board of Directors and provided in the meeting. Stacy Bowles seconded the motion, which passed unanimously.

Steve Erickson presented a proposal to hire a new cleaning service. The Board discussed the proposal. Mr. Erickson reached out to five cleaning companies for bids, and only received one bid from A Pristine Clean in the amount of \$33,500. Shannon Greer motioned to accept the Pristine Clean

proposal as the cleaning service for GWA in the amount of \$33,500 as set forth in the Board Packet. Brandon Russell seconded the motion, which passed unanimously.

Shannon Greer tabled the resolution on the Loan Agreement, Custodial Agreement and other related bond documents and actions set forth in connection with the Utah Charter School Finance Authority and the pending Charter School Revenue Refunding Bonds, Series 2015.

Mr. Carroll presented that the bidding agent (escrow fund) bid came in under \$3,000 and a Board vote is not necessary.

Mr. Carroll presented that the CPA verification agent bid came in under \$3,000 and a Board vote is not necessary.

Mr. Carroll presented that the Disclosure Policies were approved last Board meeting.

Mrs. Yeager presented a proposal to create a PE teacher position. This proposal would give the teachers a prep period at least once a day because they will no longer have to teach PE. It would also benefit students. The position would be part-time for K-5 on the current salary in place. The Board discussed the proposal. James Ure motioned to approve the proposal to create a part-time PE teacher position as proposed in the Board Packet. Stacy Bowles seconded the motion, which passed unanimously.

Shannon Greer presented a proposal to make insurance adjustments. Three options were presented. The Board discussed the proposal and Patrick Carroll recommended that the proposal be tabled to gather additional information. Shannon Greer moved to table the insurance adjustment proposal for the August meeting. Patrick Carroll seconded the motion, which passed unanimously.

Mrs. Yeager presented a proposal to increase class sizes in upper grades. The Board discussed the proposal. James Ure motioned to accept the class size increase for 6-8 grade as proposed in the Board Packet. Brandon Russell seconded the motion, which passed unanimously.

No closed session was held at the meeting.

The next regular Board meeting will be held on August 27, 2015.

Patrick Carroll motioned to adjourn. Stacy Bowles seconded the motion, which passed unanimously.

The Board Meeting adjourned at 9:10 p.m.

Respectfully submitted by Matt Hafen, Secretary

APPROVED BY THE BOARD OF DIRECTORS ON AUGUST 27, 2015