

Unofficial Minutes

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of X success.”*

George Washington Academy

Thursday, January 26, 2023

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Flex Room

The Board Training on LAND Trust was held at 7:00 p.m. prior to the Board Meeting.

The Board meeting convened at 7:30 p.m.

Board Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Holly Meyers

Pledge of Allegiance: Christine Giles

Board Members Present: Shannon Greer, Kevin Peterson, Amanda Mortensen, Casey Unrein, Jaycee Rogers, Holly Myers, Blake Clark, Shauna Mahoney.

Others Present: Spencer Adams, Steve Erickson, Chance Manzanares, Jocelyn Larkin, Christine Giles, Kim Townes, and Debbie Kuavaka.

Approval of Minutes:

Kevin Peterson motioned to approve the minutes from the December 15, 2022 board meeting with the correction of changing two incorrect last names of board members. Amanda Mortensen seconded. The motion passed by Shannon Greer, Kevin Peterson, Amanda Mortensen, Casey Unrein, Jaycee Rogers, and Shauna Mahoney. Holly Myers abstained.

Public Opportunity to Address the Board: None

Set time for adjournment The time set for adjournment was 8:26 p.m.

Teacher Representative Report:

Jaxynn Smith reported that the kindergartners are working with their “fourth grade buddies” a lot. The third grade teachers discussed the use of cursive in their school work and letting students choose to use it.

Jocelyn Larkin reported that the fourth graders are planning on taking a field trip to Dixie Tech and hoping to visit Zion National Park. She reported that the level-up day was a huge success and many students enjoyed it.

Administration Report: Blake Clark, Executive Director, reported that all reports are complete. He reported on the Board Update and the student count of 1,003. He reported on the school WIGS (Wildly Important Goals). The goal was students will collectively increase their fluency by 3% by May. The goal has already been met. Because the WIG has been achieved, teachers created a new WIG for the rest of the year which is students will comprehend grade-level text or increase by 3% in comprehension. Holly Myers asked about the data in 5th and 6th grade which doesn't show as much growth. Blake explained that majority of those readers are already on grade-level and are “maxing out” their ability to read “faster.”

Financial Report: Spencer Adams, Business Administrator, reported on the budget report as of December 31, 2022 (mid-way through the fiscal year). Overall we are doing well. Local revenue is 61% of forecast, State is 51%. Expenses are looking good. The finance committee made some small adjustments to the budget detail report (reflected in finance committee meeting minutes). He pointed out the balance sheet in the board packet. He also pointed out the final audit of the financial report from last year. Holly Myers asked about the cash management compliance section of the report. Spencer said that it is not a reflection of the whole year, just an instance. Blake Clark reported that the instance they pulled was from the summer when not all employees are working Monday through Friday. Cash that was coming in on a Thursday wasn't being deposited until Monday, which was too long. Kevin Peterson pointed out line item 131, reflecting the summer professional development for teachers. Blake Clark pointed out line item 710, which has an increase to support the goals of the outreach committee.

Committee Reports:

- **Policies Committee** – Nothing to report.
- **Finance Committee** – (Notes reflected in Financial Report above)
- **Benefits Committee** – Nothing to report.
- **Curriculum Committee** – Nothing to report.
- **Outreach Committee** – Holly Myers reported that the student count is increasing. She reported on the new schools coming into the area, so by improving the logo and exterior signs (and adding a digital marquee by the street) will help the community to see what GWA is doing and will allow us to showcase who we are. Blake Clark reported on the

collaboration with the logo designer and how the logo will embody what GWA is. The committee is focusing on GWA's legacy and emphasize that through messaging and marketing.

- **Technology Committee** – Nothing to report.
- **LAND Trust Committee** – Nothing to report.
- **PTO Committee** – Amanda Mortensen reported that the feedback from the teacher appreciation lunches has been positive.
- **Board Development Committee** – Shannon Greer reported on next month's training and the board will be looking for a new board member before April.
- **Campus Management Committee** – Nothing to report.

Discussion and/or Action Items:

- **Board Clerk Job Description:** Holly Myers made a motion to accept the proposal for the board clerk job description. Amanda Mortensen seconded. Holly asked about whether this person was a voting member of the board. Shannon Greer said no, they would be strictly a clerk. Holly Myers asked who would be able to apply for the job. Shauna Mahoney voiced concern about closed meetings and whether an employee of the school, who also was the board clerk, would create a conflict of interest. Holly suggested added the wording of, "Additional job duties as deemed necessary by the board." Holly Myers amended her to motion to table the discussion until the next meeting. Amanda Mortensen seconded.

Kevin Peterson made a motion to continue the board meeting at 8:30 p.m. Shauna Mahoney seconded. Amanda Mortensen seconded. The motion passed unanimously (All present voted in favor: Shannon Greer, Kevin Peterson, Amanda Mortensen, Casey Unrein, Jaycee Rogers, Shauna Mahoney and Holly Myers).

- **Discussion of Create New Policy for Health I 7th Grade:** Blake Clark pointed out that permission slips have to be signed for each unit taught in the curriculum. Amanda Mortensen asked if parents will have access to the curriculum. The answer was yes. Jaycee Rogers asked if the recommendation on the proposal was to create a policy. Shannon Greer clarified that the proposal was to create a policy. She recommended that this policy be reviewed through the policy committee before being reviewed by the board. Shannon Greer asked if anyone on the board would prefer that the policy be abstinence only. All board members agreed that the policy should be abstinence based.

Amanda Mortensen motioned to continue the board meeting. Casey Unrein seconded. The motion passed unanimously (All present voted in favor: Shannon Greer, Kevin Peterson, Amanda Mortensen, Casey Unrein, Jaycee Rogers, Shauna Mahoney and Holly Myers).

- **Policy 210:** Paid Time Off: Shauna Mahoney made a motion to approve policy 210: Paid Time Off as outlined in the board packet. Kevin Peterson seconded. Holly asked about the process of this policy, and whether benefits committee had reviewed it. Blake Clark

reported that the benefits committee has not reviewed it. Shauna Mahoney pointed out that using the word benefits in the policy implies that employees will be receiving more than they possibly are. Shannon Greer explained that the policy did not have to go through committees because the policy has been publicly noticed. Holly Myers suggested emailing the policy to the benefits committee for them to be aware. Casey unrein voiced concerned about the wording about pay-outs at the end of the year (days) to reflect the wording used throughout the policy (hours). He recommended removing the wording (1 full day is based on regularly scheduled workday). Shauna Mahoney amended her motion to accept the policy 210: Paid Time Off as outlined in the board packet, with Casey Unreins changes. Kevin Peterson seconded. Shauna Mahoney amended her motion to accept policy 210: Paid Time off, with the change of “days” to “hours” and indicating that this policy will be retro-active being dated for the 22-23 school year. The motion passed unanimously (All present voted in favor: Shannon Greer, Kevin Peterson, Amanda Mortensen, Casey Unrein, Jaycee Rogers, Shauna Mahoney and Holly Myers).

Expenditures over \$5,000

- **Special Education Curriculum Materials:** Kevin Peterson made a motion to approve the special education curriculum materials as found in the board packet in the amount of \$8,418.43. Holly Myers seconded.

Holly Myers asked about the count of the curriculum and if the materials had to be purchased in a certain quantity. The special education director said that the curriculum can be purchased in packs of 10 or 25. Holly asked if the materials were consumables. The answer is yes. The special education director said that the data showed that the curriculum is working. When consumables needed to be purchased again, the materials would be purchased with the special education funds. The motion passed unanimously (All present voted in favor: Shannon Greer, Kevin Peterson, Amanda Mortensen, Casey Unrein, Jaycee Rogers, Shauna Mahoney and Holly Myers).

Closed Meeting – *None*

Reconvene

Next Meeting: The next regular Board Meeting will be held on February 23, 2023 at 7:30pm.

Adjournment: Kevin Peterson made a motion to adjourn. The motion passed unanimously (All present voted in favor: Shannon Greer, Kevin Peterson, Amanda Mortensen, Casey Unrein, Jaycee Rogers, Shauna Mahoney and Holly Myers). The board adjourned at 9:05 p.m.

Submitted by Jaycee Rogers, Board Secretary



Financial Summary

as of January 31, 2023

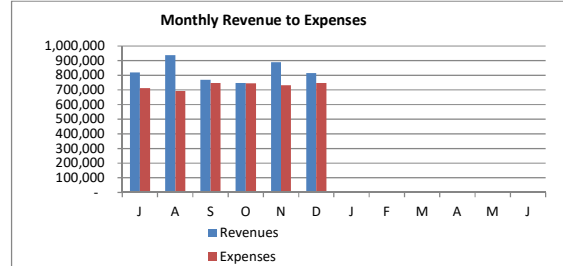
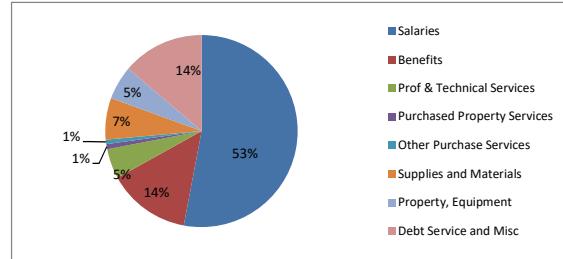
58.3% through the Year

BUDGET REPORT

Green - more than 5% ahead of forecast
 Yellow - within 5% of forecast
 Red - more than 5% behind forecast

	Year-to Date Actuals	Approved Budget	Forecast	% of Forecast
Enrollment	1013	1010	1005	
Revenue				
1000 Local	\$ 239,196	\$ 226,049	\$ 325,758	73%
3000 State	\$ 5,365,357	\$ 8,618,679	\$ 9,062,590	59%
4000 Federal	\$ 113,450	\$ 463,667	\$ 498,212	23%
Total Revenue	\$ 5,718,003	\$ 9,308,395	\$ 9,886,560	58%
Expenses				
100 Salaries	\$ 2,714,596	\$ 4,853,645	\$ 5,125,842	53%
200 Benefits	\$ 756,868	\$ 1,286,490	\$ 1,350,482	56%
300 Prof & Technical Services	\$ 261,527	\$ 424,167	\$ 487,084	54%
400 Purchased Property Services	\$ 53,016	\$ 84,000	\$ 85,000	62%
500 Other Purchase Services	\$ 25,653	\$ 68,300	\$ 68,300	38%
600 Supplies and Materials	\$ 439,137	\$ 655,797	\$ 680,889	64%
700 Property, Equipment	\$ 143,881	\$ 342,800	\$ 544,923	26%
800 Debt Service and Misc	\$ 766,341	\$ 1,334,713	\$ 1,334,713	57%
Total Expenses	\$ 5,161,019	\$ 9,049,911	\$ 9,677,232	53%
Net Income from Operations	\$ 556,984	\$ 258,484	\$ 209,328	266%
Operating Margin	9.7%	2.8%	2.1%	

EXPENSES



RATIOS

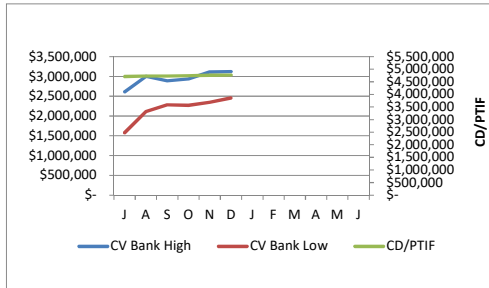
	Actual	Goal	Covenant	Prior Mth Change
Operating Margin	2.1%	5%		0.12%
Debt Service Coverage	1.16	1.25	1.05	0.01
Days Cash on Hand	298	130	30	(1)
Building Payment %	13.3%	< 22%		-0.01%

CASH

Month Ending Cash Balance	\$ 7,892,771
Days Cash on Hand	298

Includes
 \$1,266,670 CD
 \$3,503,260 PTIF

Bank Account



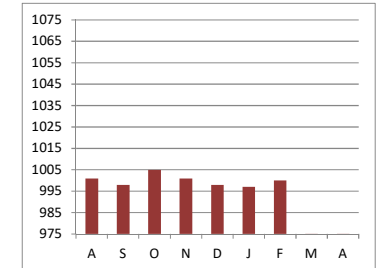
RESERVES

	Actual Ytd	Forecast
Last Year Reserve Balance	\$ 5,841,739	\$ 5,841,739
Reserves Added this Year	\$ 556,984	\$ 209,328
Project 1	\$ -	\$ -
New Reserve Balance	\$ 6,398,723	\$ 6,051,067

ENROLLMENT

	A	S	O	N	D	J	F	M	A
K	127	129	133	134	135	133	134		
1	133	132	130	129	129	129	130		
2	140	140	141	140	140	140	140		
3	140	140	140	137	138	137	138		
4	123	120	122	121	119	121	121		
5	131	131	132	133	133	133	133		
6	108	107	108	108	106	105	105		
7	99	99	99	99	98	99	99		
Total	1001	998	1005	1001	998	997	1000	0	0

WPU 862.51



Created by Red Apple



Budget Detail Report

Actuals as of: **January 31, 2023**

Percentage of Year: **58.3%**



	(1013 Students)			(1010 Students)			1005		% Change From Prior Mth
	FY22 Actuals	Current Yr Actuals	Approved Budget	Changes	Forecast	% of Forecast			
Revenue									
1000 Revenue From Local Sources									
1510 Interest	\$ 36,256	\$ 99,291	\$ 33,500	\$ 89,500	\$ 123,000	80.7%	24.6%		
1600 Food Services	\$ 33,519	\$ 115,717	\$ 175,000	\$ -	\$ 175,000	66.1%	22.1%		
1741 Student Activities and Fees	\$ 8,332	\$ 1,730	\$ 6,000	\$ (4,000)	\$ 2,000	86.5%	5.5%		
1741 Textbook and Library Fees	\$ 229	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
1920 Donations	\$ 11,497	\$ 11,316	\$ 6,349	\$ 5,651	\$ 12,000	94.3%	3.0%		
1920 GWA Gives Back	\$ 5,009	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
1920 Background Checks	\$ 1,496	\$ 998	\$ 1,200	\$ -	\$ 1,200	83.2%	15.4%		
1920 Staff Lounge	\$ 2,723	\$ 1,191	\$ 3,000	\$ -	\$ 3,000	39.7%	0.0%		
1920 Principal Discretionary	\$ 162	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
1920 Dixie Direct Fundraiser	\$ -	\$ 8,558	\$ -	\$ 8,558	\$ 8,558	100.0%	0.0%		
1930 Sales of Assets	\$ 6,573	\$ 395	\$ 1,000	\$ -	\$ 1,000	39.5%	0.0%		
1990 Miscellaneous Income	\$ 5,319	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
Total 1000:	\$ 111,115	\$ 239,196	\$ 226,049	\$ 99,709	\$ 325,758	73.4%	20.8%		
3000 Revenue From State Sources MSP									
30-3005 Regular School Program K	\$ 277,873	\$ 170,009	\$ 297,672	\$ (6,228)	\$ 291,444	58.3%	16.7%		
30-3010 Regular School Program 1-12	\$ 3,011,210	\$ 1,858,399	\$ 3,226,515	\$ (61,558)	\$ 3,164,957	58.7%	16.4%		
30-3020 Professional Staff	\$ 230,673	\$ 133,261	\$ 226,817	\$ (7,724)	\$ 219,093	60.8%	14.8%		
31-1205 Sped Educ Reg Add-On WPLUS	\$ 358,660	\$ 263,513	\$ 372,386	\$ 79,350	\$ 451,736	58.3%	16.7%		
31-1210 Sped Educ Reg Self Contained	\$ 31,022	\$ 23,529	\$ 31,025	\$ 9,310	\$ 40,335	58.3%	16.7%		
31-1220 Sped Educ Extended Year Program	\$ 2,259	\$ 2,170	\$ 3,331	\$ 390	\$ 3,721	58.3%	16.7%		
31-1225 Sped Educ State Programs	\$ 5,997	\$ 4,291	\$ 5,557	\$ 1,798	\$ 7,355	58.3%	16.7%		
31-1278 Sped Educ Stipends Extended Year	\$ 1,904	\$ -	\$ 784	\$ (112)	\$ 672	0.0%	0.0%		
31-5201 Class Size Reduction K-8	\$ 351,803	\$ 218,382	\$ 345,922	\$ 28,099	\$ 374,021	58.4%	16.6%		
31-5344 Enhancement for At-Risk Student	\$ 64,658	\$ 53,629	\$ 63,577	\$ 28,358	\$ 91,935	58.3%	16.7%		
31-5901 Career and Tech Ed Dist. Add-On	\$ 5,668	\$ 3,551	\$ 5,897	\$ 190	\$ 6,087	58.3%	16.7%		
31-5903 CTE Comprehensive Counseling	\$ 20,000	\$ 11,667	\$ 19,666	\$ 334	\$ 20,000	58.3%	16.7%		
32-0500 Charter School Admin--Costs Base Funding	\$ 96,528	\$ 55,191	\$ 94,914	\$ (301)	\$ 94,613	58.3%	16.7%		
32-5619 Charter School Local Replacement	\$ 2,746,917	\$ 1,725,871	\$ 2,899,000	\$ 59,636	\$ 2,958,636	58.3%	16.7%		
32-5651 Educator Professional Time	\$ -	\$ 86,875	\$ -	\$ 86,875	\$ 86,875	100.0%	0.0%		
32-5653 Public Ed Capital & Technology	\$ -	\$ 128,603	\$ -	\$ 128,603	\$ 128,603	100.0%	0.0%		
33-5641 Early Intervention - OEK	\$ 152,652	\$ 87,500	\$ 152,652	\$ (2,652)	\$ 150,000	58.3%	16.7%		
33-5805 Early Literacy	\$ 51,450	\$ 19,415	\$ 50,590	\$ (18,680)	\$ 31,910	60.8%	14.8%		
34-5642 Elementary School Counselor Grant	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	100.0%	0.0%		
34-5807 Teacher Salary Supplement Program	\$ -	\$ 1,785	\$ -	\$ 1,785	\$ 1,785	100.0%	0.0%		
34-5868 Teacher Supplies and Materials	\$ 7,415	\$ 7,372	\$ 7,415	\$ (43)	\$ 7,372	100.0%	0.0%		
34-5876 Educator Salary Adjustment	\$ 248,457	\$ 152,129	\$ 248,457	\$ 12,335	\$ 260,792	58.3%	16.7%		
34-5911 ELL Software	\$ 6,632	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
35-5420 School Land Trust Program	\$ 134,357	\$ 137,330	\$ 137,145	\$ 185	\$ 137,330	100.0%	0.0%		
35-5655 Digital Teaching & Learning	\$ 62,886	\$ -	\$ 58,919	\$ 1,917	\$ 60,836	0.0%	0.0%		
35-5666 Professional Learning Grant	\$ -	\$ 5,269	\$ -	\$ 9,033	\$ 9,033	58.3%	16.6%		
35-5678 TSSA	\$ 165,244	\$ 118,412	\$ 163,633	\$ 42,027	\$ 205,660	57.6%	15.2%		
35-5679 School Based Mental Health Grant	\$ 54,851	\$ -	\$ 54,851	\$ 623	\$ 55,474	0.0%	0.0%		
35-5810 Library Books & Elective Resources	\$ 1,067	\$ 622	\$ 1,049	\$ 18	\$ 1,067	58.3%	16.7%		
Library ARPA Physical Collection Grant	\$ 2,000	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
Children & Teen Enhancement Grant	\$ 3,000	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
38-5673 Substance Prevention	\$ 2,333	\$ 4,000	\$ 2,294	\$ 1,706	\$ 4,000	100.0%	0.0%		
38-5674 Elementary Suicide Prevention	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	100.0%	0.0%		
38-5697 LETRS Professional Development Grant	\$ -	\$ -	\$ -	\$ 48,637	\$ 48,637	0.0%	0.0%		
38-8070 School Lunch (Liquor Tax)	\$ 121,242	\$ 41,582	\$ 70,000	\$ -	\$ 70,000	59.4%	22.3%		
19-5601 Beverly Taylor Sorenson Grant	\$ 26,541	\$ -	\$ 27,611	\$ -	\$ 27,611	0.0%	0.0%		
Total 3000:	\$ 8,296,299	\$ 5,365,357	\$ 8,618,679	\$ 443,911	\$ 9,062,590	59.2%	15.1%		
4000 Revenue From Federal Sources									
42-7210 ESSER CARES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
42-7215 ESSER II CARES	\$ 45,009	\$ -	\$ 29,231	\$ -	\$ 29,231	0.0%	0.0%		
42-7220 GEERS	\$ 22,714	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
42-7225 ESSER III ARP	\$ 448,374	\$ -	\$ 54,000	\$ -	\$ 54,000	0.0%	0.0%		
45-7280 Corona Relief Grant	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
45-7522 IDEA Pre-School	\$ 2,588	\$ -	\$ 2,588	\$ -	\$ 2,588	0.0%	0.0%		
45-7524 IDEA Flow-Through	\$ 141,461	\$ -	\$ 141,461	\$ -	\$ 141,461	0.0%	0.0%		
45-8075 National School Lunch Program	\$ 46,614	\$ 44,181	\$ 40,000	\$ 40,000	\$ 80,000	55.2%	22.3%		
45-8075 Free & Reduced Reimbursement	\$ 545,496	\$ 52,722	\$ 115,000	\$ -	\$ 115,000	45.8%	23.4%		
45-8075 School Breakfast Program	\$ 57,387	\$ 16,547	\$ 35,000	\$ -	\$ 35,000	47.3%	19.1%		
45-8081 Emergency Operating Funds	\$ 536	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
47-7290 CARES UEN WIFI	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
48-7801 Federal Title I A	\$ 93,232	\$ -	\$ 32,784	\$ -	\$ 32,784	0.0%	0.0%		
48-7860 Federal NCLB Title II A	\$ 14,409	\$ -	\$ 13,603	\$ (5,455)	\$ 8,148	0.0%	0.0%		
Total 4000:	\$ 1,417,820	\$ 113,450	\$ 463,667	\$ 34,545	\$ 498,212	22.8%	22.3%		
Total Revenue:	\$ 9,825,234	\$ 5,718,003	\$ 9,308,395	\$ 578,165	\$ 9,886,560	0.0%	15.4%		



Expenses	(1013 Students)	Current Yr	(1010 Students)	1005		% Change From Prior Mth	
	FY22 Actuals	Actuals	Approved Budget	Changes	Forecast		% of Forecast
100 Salaries							
121 Administration	\$ 348,257	\$ 224,762	\$ 390,906	\$ 8,000	\$398,906	56.3%	17.0%
131 Teachers	\$ 2,464,001	\$ 1,559,260	\$ 2,653,940	\$ 97,715	\$2,751,656	56.7%	15.3%
131 Special Education Salaries	\$ 209,402	\$ 127,768	\$ 223,304	\$ 91,159	\$314,463	40.6%	33.7%
132 Substitute Teachers (PTO Stipend)	\$ 8,326	\$ -	\$ 30,000	\$ -	\$ 30,000	0.0%	0.0%
132 SpEd Substitutes	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	0.0%	0.0%
131 Stipends / Merit Pay	\$ 80,397	\$ 30,492	\$ 52,020	\$ -	\$ 52,020	58.6%	-9.7%
Summer Professional Development	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	0.0%	0.0%
LETRS Training Stipend	\$ -	\$ 52,500	\$ 65,000	\$ 7,500	\$ 72,500	72.4%	0.0%
LAND TRUST - Stipends	\$ 1,125	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Special Education Stipends (After School)	\$ 43,904	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
ESSER II - Stipends	\$ 3,000	\$ 4,625	\$ 12,000	\$ -	\$ 12,000	38.5%	0.0%
ESSER III - After School Stipends	\$ 58,250	\$ 29,250	\$ 54,000	\$ -	\$ 54,000	54.2%	0.0%
142 Counselor	\$ 151,048	\$ 100,748	\$ 171,182	\$ 6,000	\$177,182	56.9%	17.2%
143 School Nurse	\$ 2,717	\$ 2,197	\$ 9,075	\$ -	\$9,075	24.2%	5.4%
145 Librarian / Literacy Aide	\$ 12,483	\$ 8,818	\$ 23,835	\$ -	\$23,835	37.0%	8.0%
152 Secretaries	\$ 110,496	\$ 68,810	\$ 121,982	\$ -	\$121,982	56.4%	12.4%
161 Teacher Aides, Reading Specialists & Subs	\$ 287,163	\$ 215,692	\$ 419,165	\$ -	\$419,165	51.5%	13.6%
161 LAND TRUST - K Aide/Student Support Para	\$ 30,935	\$ 19,720	\$ 34,000	\$ -	\$ 34,000	58.0%	11.2%
161 SpEd Aides & Speech Therapist	\$ 127,717	\$ 76,742	\$ 159,398	\$ -	\$159,398	48.1%	32.0%
162 Computer Aides	\$ 36,595	\$ 10,764	\$ 21,005	\$ -	\$21,005	51.2%	12.3%
182 Custodial & Maintenance	\$ 110,269	\$ 49,448	\$ 107,917	\$ -	\$107,917	45.8%	26.9%
191 Lunch Room Aide	\$ 231,425	\$ 133,000	\$ 299,916	\$ 1,822	\$301,738	44.1%	4.5%
Total 100:	\$ 4,317,510	\$ 2,714,596	\$ 4,853,645	\$ 272,197	\$ 5,125,842	53.0%	15.1%
200 Employee Benefits							
220 Social Security	\$ 281,966	\$ 183,245	\$ 339,044	\$ 38,550	\$ 377,594	48.5%	15.1%
LAND TRUST - BENEFITS	\$ 4,574	\$ 1,509	\$ 2,601	\$ -	\$ 2,601	58.0%	11.3%
SpEd Social Security	\$ 23,687	\$ 12,296	\$ 29,659	\$ -	\$ 29,659	41.5%	17.8%
COVID 19 Stipend	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
230 Retirement	\$ 203,879	\$ 120,731	\$ 214,523	\$ -	\$ 214,523	56.3%	17.4%
240 Group Insurance	\$ 668,982	\$ 394,836	\$ 656,000	\$ 15,000	\$ 671,000	58.8%	51.8%
240 Deductible Stipend	\$ 15,868	\$ 21,096	\$ 15,000	\$ 8,000	\$ 23,000	91.7%	79.1%
270 Worker's Compensation Fund	\$ 15,225	\$ 18,867	\$ 16,425	\$ 2,442	\$ 18,867	100.0%	0.0%
280 Unemployment Insurance	\$ 8,483	\$ 4,288	\$ 13,238	\$ -	\$ 13,238	32.4%	78.6%
Total 200:	\$ 1,222,664	\$ 756,868	\$ 1,286,490	\$ 63,992	\$ 1,350,482	56.0%	33.5%
300 Purchased Professional & Technical							
320 Special Education Contractors	\$ 100,505	\$ 59,221	\$ 120,610	\$ -	\$ 120,610	49.1%	22.0%
320 Counseling Services - (FY20 LCSW-Mental Health)	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
330 Employee Training & Development	\$ 32,005	\$ -	\$ 30,000	\$ (30,000)	\$ -	0.0%	0.0%
TSSA - Training & Development	\$ -	\$ 16,357	\$ -	\$ 30,000	\$ 30,000	54.5%	112.1%
LAND TRUST - Training & Development	\$ 9,134	\$ -	\$ 24,000	\$ -	\$ 24,000	0.0%	0.0%
SpEd Training & Development	\$ 1,800	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	100.0%	233.3%
LETRS Professional Learning Grant PD	\$ -	\$ 48,637	\$ -	\$ -	\$ 48,637	100.0%	0.0%
330 SEDC Services	\$ -	\$ -	\$ 3,891	\$ -	\$ 3,891	0.0%	0.0%
340 Audit	\$ 22,070	\$ 11,000	\$ 22,070	\$ -	\$ 22,070	49.8%	0.0%
345 Business Manager Services	\$ 76,800	\$ 45,696	\$ 78,336	\$ -	\$ 78,336	58.3%	16.7%
349 Legal Services	\$ 1,638	\$ 3,605	\$ 15,000	\$ -	\$ 15,000	24.0%	5050.0%
350 Technical Services (IT)	\$ 98,144	\$ 56,105	\$ 101,760	\$ -	\$ 101,760	55.1%	16.7%
580 Admin & Teacher Travel (Meals)	\$ 29,004	\$ 2,174	\$ 20,280	\$ (13,280)	\$ 7,000	31.1%	0.0%
TSSA - Travel	\$ -	\$ 10,165	\$ -	\$ 20,280	\$ 20,280	50.1%	0.0%
LAND TRUST - Travel	\$ 6,538	\$ -	\$ 6,000	\$ -	\$ 6,000	0.0%	0.0%
SpEd - Travel	\$ 2,621	\$ 2,567	\$ 2,220	\$ 1,280	\$ 3,500	73.3%	0.0%
Total 300:	\$ 380,259	\$ 261,527	\$ 424,167	\$ 14,280	\$ 487,084	53.7%	18.9%
400 Purchased Property Services							
411 Water/Sewage	\$ 10,597	\$ 6,107	\$ 12,000	\$ -	\$ 12,000	50.9%	15.2%
412 Disposal Services	\$ 11,222	\$ 6,661	\$ 13,000	\$ -	\$ 13,000	51.2%	21.1%
420 Cleaning Services	\$ 2,684	\$ 4,811	\$ 4,000	\$ 1,000	\$ 5,000	96.2%	82.2%
431 Lawn Care Services	\$ 10,700	\$ 7,400	\$ 12,000	\$ -	\$ 12,000	61.7%	13.0%
431 Non-Technology Repairs & Maintenance	\$ 31,073	\$ 23,557	\$ 30,000	\$ -	\$ 30,000	78.5%	37.4%
432 Copy Machine Servicing	\$ 9,145	\$ 4,480	\$ 13,000	\$ -	\$ 13,000	34.5%	13.0%
Total 400:	\$ 75,421	\$ 53,016	\$ 84,000	\$ 16,560	\$ 85,000	62.4%	29.0%
500 Other Purchased Services							
522 Property & Liability Insurance	\$ 42,668	\$ 18,930	\$ 45,300	\$ -	\$ 45,300	41.8%	165.7%
530 Telephone	\$ 10,127	\$ 721	\$ 11,000	\$ -	\$ 11,000	6.6%	13.9%
540 Marketing	\$ 9,042	\$ 6,002	\$ 9,000	\$ -	\$ 9,000	66.7%	46.7%
590 Field Trips / Bus Rental	\$ 100	\$ -	\$ 3,000	\$ -	\$ 3,000	0.0%	0.0%
Total 500:	\$ 61,937	\$ 25,653	\$ 68,300	\$ -	\$ 68,300	37.6%	116.5%



	(1013 Students) FY22 Actuals	Current Yr Actuals	(1010 Students) Approved Budget	1005 Changes	Forecast	% of Forecast	% Change From Prior Mth
600 Supplies and Materials							
610a Classroom Supplies	\$ 50,898	\$ 2,704	\$ 63,000	\$ (18,320)	\$ 44,680	6.1%	55.1%
TSSA - Supplies	\$ -	\$ 18,320	\$ -	\$ 18,320	\$ 18,320	100.0%	0.0%
LAND TRUST	\$ 3,227	\$ 162	\$ 12,000	\$ -	\$ 12,000	1.4%	0.0%
ESSER II - Supplies	\$ -	\$ 17,000	\$ 17,000	\$ -	\$ 17,000	100.0%	0.0%
610b Special Ed Supplies	\$ 7,321	\$ 3,426	\$ 10,000	\$ -	\$ 10,000	34.3%	13.0%
610c Theatre Supplies	\$ 3,334	\$ 2,741	\$ 4,000	\$ 1,000	\$ 5,000	54.8%	0.0%
610d CCA Expenses	\$ 7,159	\$ 527	\$ 5,179	\$ -	\$ 5,179	10.2%	45.2%
610e Student Activity Supplies / Incentives	\$ 9,655	\$ 9,080	\$ 18,000	\$ -	\$ 18,000	50.4%	7.8%
610f Board Expenses/meals	\$ 3,393	\$ 5,645	\$ 7,000	\$ -	\$ 7,000	80.6%	78.3%
610g Office Supplies/General	\$ 24,713	\$ 19,987	\$ 28,000	\$ -	\$ 28,000	71.4%	22.8%
610h Safety Supplies	\$ 2,322	\$ 3,575	\$ 3,000	\$ 1,000	\$ 4,000	89.4%	0.0%
610i GWA Gives Back	\$ 5,096	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
610j First Aid Supplies	\$ 398	\$ 751	\$ 1,000	\$ -	\$ 1,000	75.1%	0.0%
610k Director Discretionary Fund	\$ 9,693	\$ 7,475	\$ 10,000	\$ -	\$ 10,000	74.8%	45.1%
610m Staff Lounge	\$ 5,570	\$ 4,366	\$ 5,500	\$ -	\$ 5,500	79.4%	16.9%
610n Swag Store	\$ 4,821	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
610o Christmas Party	\$ 4,018	\$ 3,780	\$ 4,018	\$ -	\$ 4,018	94.1%	0.0%
610p Health and Wellness	\$ 1,793	\$ 580	\$ 4,000	\$ -	\$ 4,000	14.5%	0.0%
621 Natural Gas	\$ 10,144	\$ 3,171	\$ 12,500	\$ -	\$ 12,500	25.4%	192.3%
622 Electricity	\$ 40,467	\$ 27,694	\$ 40,000	\$ -	\$ 40,000	69.2%	10.6%
630 School Lunch Prgm	\$ 208,598	\$ 132,517	\$ 200,000	\$ -	\$ 200,000	66.3%	27.8%
641 Textbooks/Curriculum	\$ 26,138	\$ 11,767	\$ 76,081	\$ (39,200)	\$ 36,881	31.9%	138.6%
TSSA - Curriculum	\$ -	\$ 39,200	\$ -	\$ 39,200	\$ 39,200	100.0%	0.0%
UCCRSC	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Digital Teaching & Learning Curriculum	\$ 51,395	\$ 45,836	\$ 43,919	\$ 1,917	\$ 45,836	100.0%	0.0%
SpEd - Textbooks/Curriculum	\$ -	\$ 21,175	\$ -	\$ 21,175	\$ 21,175	100.0%	0.0%
644 Library Books	\$ 9,654	\$ 3,583	\$ 7,000	\$ -	\$ 7,000	51.2%	32.4%
670 Educational Software	\$ 21,357	\$ 6,236	\$ 26,500	\$ (10,800)	\$ 15,700	39.7%	0.0%
TSSA - Educational Software	\$ -	\$ 10,800	\$ -	\$ 10,800	\$ 10,800	100.0%	0.0%
LAND TRUST - Educational Software	\$ 14,501	\$ 14,700	\$ 14,700	\$ -	\$ 14,700	100.0%	0.0%
SpEd - Educational Software	\$ 1,343	\$ 690	\$ 3,400	\$ -	\$ 3,400	20.3%	0.0%
ESSER III - Educational Software	\$ 29,360	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
680 Maintenance Supplies & Material	\$ 29,619	\$ 21,649	\$ 40,000	\$ -	\$ 40,000	54.1%	8.9%
ESSER III - Maintenance Supplies	\$ 5,123	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total 600:	\$ 591,110	\$ 439,137	\$ 655,797	\$ 25,092	\$ 680,889	64.5%	14.1%
700 Property							
710 Land and Site Improvements & Building	\$ 30,499	\$ 24,089	\$ 25,000	\$ 70,000	\$ 95,000	25.4%	0.0%
733 Furniture and Fixtures	\$ 15,649	\$ 15,810	\$ 20,000	\$ -	\$ 20,000	79.1%	0.0%
SpEd - Furniture and Fixtures	\$ -	\$ 1,296	\$ -	\$ -	\$ -	0.0%	0.0%
734 Technology Hardware	\$ 19,393	\$ 1,270	\$ 2,700	\$ -	\$ 2,700	47.0%	0.0%
LAND TRUST - Hardware	\$ 50,403	\$ 12,239	\$ 55,000	\$ -	\$ 55,000	22.3%	0.0%
SpEd - Tech Hardware	\$ 4,485	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
ESSER III - Tech Hardware	\$ 332,124	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Digital Teaching & Learning Hardware	\$ -	\$ 76	\$ 15,000	\$ -	\$ 15,000	0.5%	0.0%
736 Technology Software	\$ 46,451	\$ -	\$ 48,000	\$ (48,000)	\$ -	0.0%	0.0%
TSSA - Software	\$ -	\$ 44,645	\$ -	\$ 48,000	\$ 48,000	93.0%	0.1%
LAND TRUST - Software	\$ 7,712	\$ -	\$ 5,500	\$ -	\$ 5,500	0.0%	0.0%
SpEd - Software	\$ 1,600	\$ 1,680	\$ 1,600	\$ 80	\$ 1,680	100.0%	0.0%
739 Kitchen Equipment	\$ 4,168	\$ 23,440	\$ 20,000	\$ 3,440	\$ 23,440	100.0%	0.0%
790 Cap Ex Fund	\$ 127,067	\$ 19,336	\$ 150,000	\$ 128,603	\$ 278,603	6.9%	0.0%
Total 700:	\$ 639,551	\$ 143,881	\$ 342,800	\$ 202,123	\$ 544,923	26.4%	0.0%
800 Debt Service & Miscellaneous							
810 Dues and Fees	\$ 11,165	\$ 9,508	\$ 15,000	\$ -	\$ 15,000	63.4%	7.9%
830 Bond Restricted Assets (Interest)	\$ 530,913	\$ 326,616	\$ 500,913	\$ -	\$ 500,913	65.2%	16.7%
840 Bond Restricted Assets (Principal)	\$ 750,000	\$ 422,917	\$ 785,000	\$ -	\$ 785,000	53.9%	16.7%
833 Bond Fees	\$ 57,240	\$ 7,300	\$ 33,800	\$ -	\$ 33,800	21.6%	160.7%
890 Miscellaneous	\$ 3,486	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total 800:	\$ 1,352,804	\$ 766,341	\$ 1,334,713	\$ -	\$ 1,334,713	57.4%	17.2%
Total Expenses:	\$ 8,641,256	\$ 5,161,019	\$ 9,049,911	\$ 594,244	\$ 9,677,232	53.3%	17.8%
Net Income:	\$ 1,183,978	\$ 556,984	\$ 258,484	\$ (16,079)	\$ 209,328	266.1%	
					\$ 250,000	Restricted Forecasted Spend Down	
					\$ 209,328	Food Service: (\$66,738)	
					\$ -	SpEd: (\$65,008)	
Cap Ex Fund:		At year end: \$ 168,402		Use: \$19,336	At year end: \$ 427,669		
(Unrestricted over \$350,000) Special Project Fund:		Beg of Year \$ 97,843			At year end: \$ 97,843		
Fund Reserve:	\$ 5,841,739		\$ 6,100,223		\$ 6,051,067		

GEORGE WASHINGTON ACADEMY

Balance Sheet

As of January 31, 2023

	<u>Jan 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
8110 · Cash in Banks	
8111 · Cache Valley Bank Accounts	
1 · Petty Cash	179.07
8111.1 · Cache Valley Bank (2050)	3,036,205.85
8111.2 · Cache Valley Bank Debit (0459)	5,589.11
Total 8111 · Cache Valley Bank Accounts	<u>3,041,974.03</u>
8112 · Town and Country Bank Accounts	
8112.1 · Town & Country Checking (4568)	1,000.00
Total 8112 · Town and Country Bank Accounts	<u>1,000.00</u>
8116 · PTIF	3,515,985.93
8117 · State Bank of Southern Utah	
8117.1 · State Bank South Utah CD (0780)	1,266,670.38
Total 8117 · State Bank of Southern Utah	<u>1,266,670.38</u>
8120 · US Bank Accounts	
8120.1C · Principal Fund 2015 (80001)	658,105.13
8120.2 · Interest Fund 2008 (9002)	0.02
8120.2B · Interest Fund 2011 (5001)	0.01
8120.2C · Interest Fund 2015 (80002)	179,897.22
8120.3C · Reserve Fund 2015 (80003)	1,285,912.50
8120.5C · Repair & Rplcmnt 2015 (80005)	150,000.00
8120.6C · Expense Fund 2015 (80006)	59,165.29
Total 8120 · US Bank Accounts	<u>2,333,080.17</u>
Total 8110 · Cash in Banks	<u>10,158,710.51</u>
Total Checking/Savings	<u>10,158,710.51</u>
Other Current Assets	
8130 · Accounts Recievable	
8133 · State	898.00
8135 · Utah State Sales Tax	5,961.91
Total 8130 · Accounts Recievable	<u>6,859.91</u>
Total Other Current Assets	<u>6,859.91</u>
Total Current Assets	<u>10,165,570.42</u>
TOTAL ASSETS	<u><u>10,165,570.42</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
9513 · Accounts Payable-bill.com	6,061.15
Total Accounts Payable	<u>6,061.15</u>
Credit Cards	
9531 · Visa Card	
9531a · VISA Card - Jessica's Card	-8,064.56
9531b · VISA Card - Blake's Card	241.79
Total 9531 · Visa Card	<u>-7,822.77</u>
9532 · Lowe's	80.77
Total Credit Cards	<u>-7,742.00</u>
Other Current Liabilities	
9530 · Accrued Liabilities	

GEORGE WASHINGTON ACADEMY

Balance Sheet

As of January 31, 2023

	<u>Jan 31, 23</u>
9535 · Accrued Bond Liability	499,076.02
Total 9530 · Accrued Liabilities	499,076.02
9540 · Accrued Salaries & Withholdings	
9544 · Utah State Withholding	13,316.00
Total 9540 · Accrued Salaries & Withholdings	13,316.00
9540a · Payroll & Benefit YE Accrual	262,057.32
9560 · Deferred Revenue	
9561 · Local	24,284.04
9563 · State	400,000.00
Total 9560 · Deferred Revenue	424,284.04
Total Other Current Liabilities	1,198,733.38
Total Current Liabilities	1,197,052.53
Total Liabilities	1,197,052.53
Equity	
30000 · Opening Balance Equity	193.93
9820 · Net Assets - Restricted	274,127.03
9830 · Retained Earnings	7,707,694.64
9850 · Unreserved Fund Balances	7,398.97
9859 · Undesignated Fund Balance	422,122.16
Net Income	556,981.16
Total Equity	8,968,517.89
TOTAL LIABILITIES & EQUITY	10,165,570.42



PROPOSAL FOR BOARD ACTION

Proposal Title: Cyber Liability Insurance Renewal

Submitted by: Steve Erickson

Sponsoring Committee: Technology Committee

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

We need to renew our Cyber Liability Insurance for the year.

Background:

We are required to carry Cyber Liability Insurance just in case of Cyber attacks.

Assessment:

Recommendation:

Please accept the renewal quote from American Insurance for the amount of \$5,498.24.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.



448 South 400 East
Salt Lake City UT 84111

Phone Number: **(801) 364-3434**

George Washington Academy
2277 South 3000 East
St. George, UT 84790

Invoice # 12504	Page 1 of 1
Account Number	Date
GEORWAS-01	2/6/2023
BALANCE DUE ON	Service Contact
2/6/2023	Cathy Wilcock
AMOUNT PAID	Amount Due
	\$5,498.24

Cyber Liability Policy Number: ESL0139606179 Effective 2/2/2023 to 2/2/2024

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
2099	2/2/2023	2/6/2023	RENB	Cyber Liability Renewal	\$4,815.00
2099	2/2/2023	2/6/2023	CFEE	Carrier Fee	\$150.00
2099	2/2/2023	2/6/2023	CFEE	WSI Service Fee	\$300.00
2099	2/2/2023	2/6/2023	CFEE	Surplus Lines Tax	\$223.76
2099	2/2/2023	2/6/2023	CFEE	Stamping Fee	\$9.48

Total Invoice Balance: \$5,498.24

Please remit the premium in full by Feb. 21, 2023. Payable to American Insurance.

Credit card and ACH/eCheck payment options available at: <https://american-ins.epaypolicy.com/>

3.5% fee for credit card payments
\$5 flat fee for ACH/eCheck payments

Avoid Fraud !
Look for our logo on the payment website
before submitting your payment.



PROPOSAL FOR BOARD ACTION

Proposal Title: Additional Administrative Position

Submitted by: B. Clark

Sponsoring Committee: Finance Committee

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

We continue to see a greater need for student support and are needing a position focused solely on student support/discipline. This proactive approach and position will consist of training teachers, auditing classroom systems and structure in the area of behavior and supporting students and teachers in behavior best practices. By doing this a position solely focused on technology and safety will be able to provide more training and innovative STEM related training in the area of technology hardware and software.

Background:

Assessment:

We continue to receive feedback from faculty and staff that they need greater support in the area of student behavior and we are not able to fully support them in this area with our current system and structure.

Recommendation:

It is the recommendation of the finance committee to approve an additional assistant director position dedicated to Technology and Safety so that we can also have an assistant director dedicated to student support and intervention.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

Assistant Director	
Step	Salary
1	\$94,323
2	\$95,681
3	\$97,038
4	\$98,437
5	\$99,837
6	\$101,275
7	\$102,715
8	\$104,200
9	\$105,683
10	\$108,740
15	\$111,886
Passed in Board Meeting on (Proposed) Effective 10/1/2022	

George Washington Academy
Job Description
ASSISTANT DIRECTOR - ASSESSMENT/ TITLE 1

Title: Assistant Director - Assessment/ Title 1

Department: Administration

Reports to: Executive Director

FLSA Status: Exempt

Salary Schedule: Assistant Director

Position Summary:

Ensure a safe and effective school environment consistent with GWA's vision and philosophy. Support student success through a safe and supportive school environment. Develop and support the creative and effective implementation of educational best practices. Ensure compliance with all federal and state accountability requirements with regards to assessment, act as a personnel development specialist through training and mentoring teachers in assessment analysis, and coordinated training and scheduling for special assessments and programs such as but not limited to: RISE, Acadience, and ELL/WIDA. Serve as a member of the Administrative Team (Director, Assistant Director(s), Administrative Services Director). Assist in the overall administration of the school and assume leadership of the school in the absence of the Executive Director.

Qualifications:

- Master's Degree in Education with Educational Leadership emphasis or K-12 Administrative License
- Minimum of three years of full-time teaching experience
- Ability to work collaboratively and productively with faculty, students, administrators, support staff, and the community
- Excellent skills in communication and problem solving
- Demonstrated understanding of contemporary issues in education
- Demonstrated organizational skills
- Ability to provide leadership, training, and support for faculty who wish to explore innovative approaches to student learning using instructional technology
- Exhibited leadership in working with professional staff, students, and the community;
- Agreement with the academic goals and philosophy of the school

Desirable Experience:

- Experience with and ability to train other teachers on Data and Assessment
- Background in English Language Learning
- Experience with Title 1 laws and regulations
- A strong understanding of the Utah State Standards and the ability to train other faculty and staff on these
- A strong understanding of best practices in Instruction and the ability to guide others in implementing them
- Additional endorsements such as ESL, Reading, STEM, and/or Mathematics

Essential Duties and Responsibilities May Include the Areas of:

Assessment :

- Collaborate with the Executive Director to facilitate continuing systematic improvement in student performance through the collection and analysis of data.
- Coordinate the administration of all federal and state-mandated assessments and ensure proper reporting of all testing results.
- Serve as liaison with the USBE for state assessment and accountability
- Assist in making formal reports to the Board of Directors in regards to school accountability
- Assist in the development and administration of school policies as related to assessment
- Provide expertise, training, and support for faculty to plan, implement and evaluate meaningful assessment activities to enhance student learning
- Attend USBE's Assessment Director meetings and report to the Executive Director
- Provide data support for teachers on a regular basis with data collection and supplication

Student Support:

- Supervise the consistent and fair administration and tracking of student conduct and discipline
- Serve as liaison to parents and facilitate parent education and involvement, including reinforcing the need for parents to support the school's policies and practices
- Assist in the organization of school events including open houses, Student-Led Conferences, and community partnerships
- Supervise support services and student groups as assigned
- Assist in the supervision of special events
- Support the implementation of the Multi-Tiered System of Support (MTSS) and monitor its continued implementation
- Undertake administrative and instructional duties as assigned by the Executive Director

English Language Learners:

- Serve as GWA's ELL Specialist
- Manage state reporting and all forms needed per state law
- Work collaboratively with parents and staff of ELLs to make sure listening, speaking, reading, and writing needs are being met
- Oversee ELL Instruction and ELL aides
- Create and maintain implementation of ELL Plan
- Schedule Assessments and perform assessments for ELL students as needed
- Update Powerschool and all state reports in the mandated time frame provided by the state

Miscellaneous:

- Recommends, establishes, implements, supports, and helps to enforce policy, processes, and procedures for staff; writes and recommends to Policy Committee new policies and procedures as needed; ensures personnel policies are kept current and that revisions to policies are distributed to staff in a timely manner.
- Helps to ensure personnel policies and practices are compliant with applicable federal and state labor laws and regulations by utilizing available resources.
- Manages Staff by recommending, establishing, implementing, supporting, and enforcing policy, processes, and procedures and approving work schedules that lead to excellence and dependability.
- Attends work regularly and is punctual
- Performs all other duties as assigned
- All employees with job duties that expose or require them to handle confidential information are required to safeguard such information and only use it or disclose it as expressly authorized or specifically required in the course of performing their specific job duties.
- Demonstrates safe work practices and is alert to safety-sensitive situations; demonstrates a positive safety attitude.
- Serves as LEA Liaison for 504 meetings and IEP meetings as needed

Printed Name: _____

Signature: _____ Date: _____

George Washington Academy
Job Description
ASSISTANT DIRECTOR OF TECHNOLOGY & SAFETY

Title: Director of Technology & Safety

Department: Administration

Reports to: Executive Director

FLSA Status: Exempt

Salary Schedule: Assistant Director

Position Summary:

Ensure a safe and effective school environment consistent with GWA's vision and philosophy. Support student success through a safe and supportive school environment. Develop and support the creative and effective implementation of educational technology. Serve as a member of the Administrative Team (Director, Assistant Director(s), Office Manager). Assist in the overall administration of the school and assume leadership of the school in the absence of the Executive Director and Assistant Directors.

Qualifications:

- Master's Degree in Education, or a closely related field
- Minimum of three years of full-time teaching experience which includes the use of instructional technology with demonstrated success
- Ability to work collaboratively and productively with faculty, students, administrators, support staff, and the community
- Excellent skills in communication and problem solving
- Demonstrated organizational skills
- Ability to provide leadership, training, and support for faculty who wish to explore innovative approaches to student learning using instructional technology
- Exhibited leadership in working with professional staff, students, and the community;
- Agreement with the academic goals and philosophy of the school

Desirable Experience:

- Experience with and ability to train other teachers in Educational Technology
- Proficiency with Google, Powerschool, Canvas, and other technology softwares and systems
- Communicates effectively with students and teachers regarding technology
- Ability to to create and manage a master schedule for all students

Essential Duties and Responsibilities:

Reporting/ Statistical Oversight:

- Responsible for reporting information to the Utah State Office of Education through management of school information systems by: overseeing all administrative and processing tasks related to PowerSchool; uploading UTREX information to meet established deadlines as directed by USOE
- Assigns training through the Safe School Program, and works directly with the Assistant Director of Technology to ensure compliance with Emergency Management Systems
- Updates bell schedule
- Keys
- Register new students in classes
- Report Cards correct and printed at end of year to put in cumulative files
- Update School Calendar on Data Gateway
- Oversee DTL Grant and any technology implementation
- Oversee Custodial Lunch Directors and Programs

Campus Management/Safety:

- Serve as the Chair of GWA's Safety Committee
- Coordinate EMS systems and upkeep of these systems
- Updating and implementing the required annual school safety report
- Assist with supervision and maintenance of school facilities and grounds
- Ensure building organization and cleanliness
- Facilitate faculty and staff development related to school safety
- Arrange RFPs and oversee the bidding process that it includes
- Manage contracted bids and communications relevant to facilities

Technology:

- Serve as Chair of GWA's Technology Committee
- Seek research- based technology practices for classroom instruction
- Explore innovative STEM and technology related systems and supports for learning
- Manage technology strategic plan and make recommendations for technology budget
- Work collaboratively with contracted technology personnel to manage and support technology services and applications
- Communicate regularly with school administrators regarding technology issues and concerns
- Assist with technology vendor selections and infrastructure
- Monitor help system and tracking systems for tech issues
- Assist in identification, evaluation, and selection of educational technology and software
- Assist with development and implementation of technology policies, practices, and procedures
- Provide leadership to faculty and staff in the applications of instructional and information technology
- Serve as Liason with SEDC in the area of technology and teacher development in educational technology
- Oversee Technology Related Bids
- Oversee Google Suite, Powerschool, Canvas, Go Guardian, Lexia, Moby Max and all other educational technology items

Miscellaneous:

- Recommends, establishes, implements, supports, and helps to enforce policy, processes, and procedures for staff; writes and recommends to Policy Committee new policies and procedures as needed; ensures personnel policies are kept current and that revisions to policies are distributed to staff in a timely manner.
- Helps to ensure personnel policies and practices are compliant with applicable federal and state labor laws and regulations by utilizing available resources.
- Attends work regularly and is punctual
- Performs all other duties as assigned
- All employees with job duties that expose or require them to handle confidential information are required to safeguard such information and only use it or disclose it as expressly authorized or specifically required in the course of performing their specific job duties.
- Demonstrates safe work practices and is alert to safety sensitive situations; demonstrates a positive safety attitude.

Comments:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily with or without reasonable accommodations.

These responsibilities are not intended to be all inclusive, and this position may also be asked to perform other duties as assigned by the administrative team. George Washington Academy reserves the right to revise or change any of the above responsibilities.

I have read, understand, meet, and agree to the requirements, responsibilities, and duties of this position.

Printed Name: _____

Signature: _____ Date: _____

George Washington Academy
Job Description

ASSISTANT DIRECTOR - STUDENT SUPPORT & INTERVENTION

Title: Assistant Director - Student Support & Intervention

Department: Administration

Reports to: Executive Director

FLSA Status: Exempt

Salary Schedule: Assistant Director

Position Summary:

Ensure a safe and effective school environment consistent with GWA's vision and philosophy. Support student success through a safe and supportive school environment. Develop and support the creative and effective implementation of educational technology. This position may be responsible for monitoring students who are 'at-risk' and overseeing the school's Student Support Team. Serve as a member of the Administrative Team (Director, Assistant Director(s), Office Manager). Assist in the overall administration of the school and assume leadership of the school in the absence of the Executive Director.

Qualifications:

- Master's Degree in Educational Leadership
- Administrative certification, or working towards certification
- Prior classroom teaching experience in various grade levels
- Ability to work collaboratively and productively with faculty, students, administrators, support staff, and the community
- Excellent skills in communication and problem solving
- Demonstrated understanding of contemporary issues in education
- Demonstrated organizational skills
- Ability to provide leadership, training, and support for faculty who wish to explore innovative approaches to student learning using instructional technology
- Exhibited leadership in working with professional staff, students, and the community;

Desirable Experience:

- Experience with and ability to train other teachers on Classroom Management and Behavioral Systems
- A strong understanding of the Utah State Standards and the ability to train other faculty and staff on these
- A strong understanding of Best Practices in MTSS/ RTI
- Implementing effective behavioral supports and systems in a classroom/ school setting
- Understand the implementation process of PBIS
- Communicates effectively with parents, students, and all stakeholders

Essential Duties and Responsibilities May Include the Areas of:

Student Support:

- Supervise the policies and procedures of student conduct and discipline and ensure they are followed and adhered to
- Serve as liaison to parents and facilitate parent education and involvement, including reinforcing the need for parents to support the school's policies and practices
- Coach teachers on classroom/behavior management techniques
- Assist in making formal reports to the Board of Directors on student conduct, discipline, expansion, and expulsion
- Implement and follow the policies and procedures for student dress code, discipline, and other policies related to maintaining a positive school culture of learning and achievement
- Assist in the organization of school events including open houses and student-led conferences
- Supervise support services and student groups as assigned
- Assist in supervision of special events
- Support the implementation of Response to Intervention (RTI) and monitors its continued implementation
- Lead the Student Intervention Team (SIT) to ensure student support in the areas of intervention
- Prepare required reports and paperwork such as discipline reports, suspension reports, expulsion paperwork, discrimination complaints, parent communications, and all other paperwork/reports as assigned
- Oversee 504 students and their specific 504 plans ensuring that accommodations are taking place and their needs are being met academically
- Undertake administrative and instructional duties as assigned by the Director

Title 1 :

- Serve as GWA's Title 1 Director
- Manage state reporting and all forms needed per state law
- Work collaboratively with parents and staff to monitor Parent, Student, Teacher Compact Agreements
- Create and maintain implementation of Title 1 plan
- Communicate and present Title 1 plans yearly to all stakeholders
- Assist in the identification and evaluation of students who are deemed at-risk

Miscellaneous:

- Recommends, establishes, implements, supports, and helps to enforce policy, processes, and procedures for staff; writes and recommends to Policy Committee new policies and procedures as needed; ensures personnel policies are kept current and that revisions to policies are distributed to staff in a timely manner.

- Helps to ensure personnel policies and practices are compliant with applicable federal and state labor laws and regulations by utilizing available resources.
- Manages Staff by: Recommending, establishing, implementing, supporting, and enforcing policy, processes, and procedures and approving work schedules that lead to excellence and dependability.
- Attends work regularly and is punctual
- Performs all other duties as assigned
- All employees with job duties that expose or require them to handle confidential information are required to
- safeguard such information and only use it or disclose it as expressly authorized or specifically required in the course of performing their specific job duties.
- Demonstrates safe work practices and is alert to safety sensitive situations; demonstrates a positive safety attitude.

Comments:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily with or without reasonable accommodations. These responsibilities are not intended to be all inclusive, and this position may also be asked to perform other duties as assigned by the administrative team. George Washington Academy reserves the right to revise or change any of the above responsibilities.

I have read, understood, met, and agreed to the requirements, responsibilities, and duties of this position.

Printed Name: _____

Signature: _____ Date: _____



PROPOSAL FOR BOARD ACTION

Proposal Title: Executive Level Secretary- Purchasing/ Finance/ Budgeting

Submitted by: B.Clark

Sponsoring Committee: Finance Committee

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Historically our Purchasing, Finance, and Budgeting Secretary has been a 40 hour a week hourly position, based on the constraints of this framework the position is not able to accomplish it's responsibilities in the time allotted. This position does not meet the typical clock-in and clock-out framework because of the flexibility needed to meet with contractors and businesses. This position is not only managing the day to day purchase orders but also following the procurement policy, managing returns, picking up purchased materials, and meeting with businesses via zoom or in person based on their schedules.

Background:

When considering moving an employee from hourly to salary there are a few things to consider, one is are they in a supervisory role where they oversee individuals or an area of the company (school) where no other employee besides their supervisor has responsibility. The Purchasing, Finance, and Budgeting Secretary meets this guideline. Autonomy is another criteria to consider. This position is autonomous as purchasing decisions, RFPs, and budgeting decisions that will later be signed off by a supervisor must be made by this position. Much of the work of this position needs to happen over extended holiday breaks, weekends, and other unscheduled time because of the nature of the position.

Assessment:

The finance committee has met and discussed and drafted an Executive Level Secretary Purchasing, Finance, and Budgeting position on a salary payscale while accounting for additional time this job requires. The position whether hourly or salary already qualifies for all employee benefits and insurance.

Recommendation:

It is the recommendation of the finance committee to present this to the board for approval as it has been discussed and was approved by the finance committee on 8/16/22

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

Executive Level Secretary

Purchasing/Finance & Budgeting Secretary

Step	Salary, Exempt
1	\$47,100
2	\$48,223
3	\$49,374
4	\$50,554
5	\$51,763
6	\$53,002
7	\$54,283
8	\$55,607
9	\$56,910
10	\$58,320
11	\$59,708
12	\$61,145
13	\$61,836
14	\$62,526
15	\$63,214
16	\$63,861
17	\$64,587
18	\$65,252
19	\$65,938
20	\$66,630

**Passed in Board Meeting on (Proposed)
Effective Proposed 8/1/2023**

225 - Pay Scale Advancement Policy Approved April 25, 2013, Draft Revised January 26, 2018

Employees will advance up the pay scale one year at a time. Any deviations from this procedure must be reported to the GWA Finance Committee. Employees who have completed a full year at GWA will automatically move up to the next level on the pay scale the following school year. Employees hired after the beginning of the fiscal year, July 1st, and before December 31st, will also move up one level on the pay scale. Employees hired on or after January 1st of the next year will remain on their current level of the pay scale until the beginning of the fiscal year following their first completed year of employment at GWA.

[This Policy will be included at the bottom of all current and future pay scales]

Secretary Pay Schedule

Step	Secretary 1: Example: Attendance Secretary, Substitute Secretary	Secretary 2: Registrar, Health and Wellness Secretary, and other secretary roles that require additional certification and training	Executive Level Secretary: Purchasing/Finance & Budgeting Secretary
1	\$14.25	\$18.48	\$23.30
2	\$14.68	\$18.94	\$23.88
3	\$15.12	\$19.41	\$24.48
4	\$15.57	\$19.90	\$25.10
5	\$16.04	\$20.40	\$25.71
6	\$16.52	\$20.91	\$26.37
7	\$17.02	\$21.43	\$27.02
8	\$17.53	\$21.97	\$27.70
9	\$18.05	\$22.51	\$28.39
10	\$18.59	\$23.08	\$29.10
11	\$19.15	\$23.66	\$29.83
12	\$19.73	\$24.24	\$30.58
13	\$20.32	\$24.85	\$31.33
14	\$20.93	\$25.47	\$32.12
15	\$21.55	\$26.11	\$32.92
16	\$22.20	\$26.77	\$33.74
17	\$22.87	\$27.44	\$34.58

Passed in Board Meeting on 6/23/2022 (Proposed Change)

Effective 8/1/2022

225 - Pay Scale Advancement Policy Approved April 25, 2013, Draft Revised January 26, 2018

Employees will advance up the pay scale one year at a time. Any deviations from this procedure must be reported to the GWA Finance Committee. Employees who have completed a full year at GWA will automatically move up to the next level on the pay scale the following school year. Employees hired after the beginning of the fiscal year, July 1st, and before December 31st, will also move up one level on the pay scale. Employees hired on or after January 1st of the next year will remain on their current level of the pay scale until the beginning of the fiscal year following their first completed year of employment at GWA.

[This Policy will be included at the bottom of all current and future pay scales]



PROPOSAL FOR BOARD ACTION

Proposal Title: New Reading Intervention Small Group Instructional Materials

Submitted by: Christine Giles

Sponsoring Committee: N/A

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

As GWA intentionally adopts the instructional practices of LETRS and the Science of Reading based on SB 127 Early Reading Outcomes Improvement from the 2022 Legislative Session, there is a need to adopt a new intervention system that is endorsed by the state of Utah in meeting all requirements for an evidence-based reading intervention.

Background:

Christine Giles has visited with principals in high-performing school districts to gather information on programs that are state-endorsed. The 95% is used in the Provo City and Washington County school districts. Notable and sustained growth in student achievement has been recorded.

Assessment:

Recommendation:

I recommend the GWA Board of Directors purchase the 95% intervention materials for the amount of \$27,853.80 , taken out of the 2023-24 SY Budget for the Reading Center Intervention Program. The Reading Interventionist will be trained early fall before the reading center opens. PD and supplies are included in the quote.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.



Submitted By: Christine Gates

Date: 2/6/23 Vendor: _____

Website/Contact Info: 95% Group

BILL/SHIP TO: George Washington Academy
2277 S. 3000 E.
St. George, UT 84790

This is a/an (Circle One):

Purchase Order/Invoice P.O. # 2023-138

School Credit Card Purchase

School Debit (Admin)

Authorization for Travel

Dates of Travel: _____

Reimbursement Request
(Fill Out Below & Attach all Receipts)

Teacher Supply Account Purchase? Y N

QTY	ITEM #	DESCRIPTION (include dates as applicable)	UNIT PRICE	LINE TOTAL
		[2023 - 2024]		
		Budget		
			PD → 8,000	
			Curriculum → 19,853	

Budget Category: (Administration Only)

300 Professional & Technical Budget Detail: _____

400 Purchased Property Services Budget Detail: _____

500 Other Purchased Services Budget Detail: _____

600 Supplies & Materials Budget Detail: _____

700 Property Budget Detail: _____

Principal Discretionary Land Trust
Curriculum CCA

Student Incentives

Special Education

Other: _____

Notes: _____

Procurement:
If the item/service is over \$1,000, you are required to request 3 bids.

Please attach all bids to this requisition and a brief explanation of why you chose the vendor.

Subtotal	
Shipping	
Sales Tax	
TOTAL	\$ 27,853. ⁸⁰

[Signature] 2/7/23
Executive Director's Approval Date
(For purchases up to \$2,000)

Approving Board Member Date
(For purchases between \$2,001 - \$5,000)

Board Chair or Date
Board Member on Finance Committee
For purchases over \$5,000
*Purchases over \$5,000 MUST be approved in a board meeting



Company Address 475 Half Day Road
Ste. 350
Lincolnshire, Illinois 60069
United States

Created Date 2/3/2023
Expiration Date 6/15/2023
Quote Number 00030961

Prepared By Traci Christopherson
Phone (847) 496-9237
Email tchristopherson@95percentgroup.com

Contact Name Christine Giles
Phone 435-673-2232
Email cgiles@gwacademy.org

Parent Account Washington County School District
Bill To Name George Washington Academy
Bill To 2277 S 3000 E
St George, Utah 84790
United States

Ship To Name George Washington Academy
Ship To 2277 S 3000 E
St George, Utah 84790
United States

Product Description	Product	Sales Price	Quantity	Total Price
Phonological Awareness Screener for Intervention (PASI) Version 3.1	PA0104	\$495.00	1.00	\$495.00
Phonological Awareness Deluxe Package	PA1504	\$430.00	6.00	\$2,580.00
Teaching Blending Book	AP1200	\$55.00	6.00	\$330.00
Phonics Screener for Intervention (PSI) School Site License - Version 3.0 - Includes 1 copy of the PSI Student, to be shipped out separately.	PH0119	\$495.00	1.00	\$495.00
Basic Phonics Lesson Library with Decodable Passages (includes materials to use with up to 5 students)	PH1247	\$2,000.00	2.00	\$4,000.00
Advanced Phonics Lesson Library with Decodable Passages -(includes materials to use with up to 5 students)	PH1248	\$1,650.00	2.00	\$3,300.00
Multisyllable Phonics Lesson Library with Decodable Passages (includes materials to use with up to 5 students)	PH1249	\$1,400.00	1.00	\$1,400.00
Phonics Chip Kit - Basic	PH2410	\$160.00	6.00	\$960.00
Phonics Chip Kit - Advanced	PH2420	\$160.00	6.00	\$960.00
Phonics Chip Kit - Multisyllable	PH2430	\$160.00	6.00	\$960.00
Vocabulary Surge: Unleashing the Power of Word Parts: Level A	VS1200	\$109.00	6.00	\$654.00
Vocabulary Surge: Unleashing the Power of Word Parts: Level B	VS1210	\$109.00	6.00	\$654.00
Comprehension - Elementary Version	CM1400	\$210.00	6.00	\$1,260.00
Shipping & Handling - 10% of printed product	Z8910	\$1,705.80	1.00	\$1,705.80
PASI Assessment, Virtual Product Training, includes digital training materials 60 minutes	PDV10000	\$500.00	1.00	\$500.00
PA Lessons, Virtual Product Training, includes digital training materials 90 min	PDV10010	\$700.00	1.00	\$700.00
Teaching Blending, Virtual Product Training, includes digital training materials 60 min	PDV11000	\$500.00	1.00	\$500.00

Tax amounts subject to change based upon applicable laws.

Please fax your quote and purchase order to 847-793-0033



PSI Assessment, Virtual Product Training, includes digital training materials 60 min	PDV12000	\$500.00	1.00	\$500.00
Complete Phonics Lesson Library, Virtual Product Training, includes digital training materials 120 min	PDV12050	\$1,000.00	1.00	\$1,000.00
Complete Phonics Chip Kit, Virtual Product Training, includes digital training materials 90 min	PDV12100	\$700.00	1.00	\$700.00
Vocabulary Surge A, Virtual Product Training, includes digital training materials 180 min	PDV13001	\$1,400.00	1.00	\$1,400.00
Vocabulary Surge B, Virtual Product Training, includes digital training materials 180 min	PDV13011	\$1,400.00	1.00	\$1,400.00
Comprehension, Grades 3-6 , Virtual Product Training, includes digital training materials, 180 min	PDV14010	\$1,400.00	1.00	\$1,400.00

Subtotal	\$27,853.80
Total Price	\$27,853.80
Tax	\$0.00
Grand Total	\$27,853.80

Limited 30 day return/replacement policy: All product returns require prior approval. Please contact orders@95percentgroup.com to receive authorization. 15% restocking fee on all printed Phonics Lesson Library products. 10% on all other printed products. NO returns on opened shrink wrapped product. Damaged materials (stamped, written on, damaged from usage by client) will not be accepted. All sales are final for 95 Phonics Booster Bundle: Summer School Edition. NO refunds, exchanges or returns.



PROPOSAL FOR BOARD ACTION

Proposal Title: _____

Submitted by: _____

Sponsoring Committee: _____

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Background:

Assessment:

Recommendation:

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

POLICY

A safe and disciplined learning environment is the first requirement of a good school. Young people who are safe and secure and who learn basic American values, along with the essentials of good citizenship, are better students. Studies have shown that the adoption of School Uniform policies can also promote school safety, improve discipline, and enhance the learning environment. The concept of knowing the social background of an individual based on appearance is avoided and, as such, personal biases are not formed, and merit is the only deciding factor.

The potential benefits of school uniforms include:

- Maintaining a level of social equality among students
- Maintaining modesty in attire allows for increased respect among students
- Decreasing violence and theft among students over designer or expensive clothing
- Instilling students with discipline
- Helping students concentrate on their schoolwork
- Helping parents and students resist peer pressure that dress norms can create
- Creating a sense of “Team Spirit”

Our dress code is to be taken seriously. Our faculty and staff will monitor students and will address dress code problems as they occur. We have a very specific dress code so please review our policy. If in doubt, we encourage you to bring in articles of clothing to verify that they meet our standard.

Uniforms need to be plain, simple, and conservative. All clothing worn during school hours must be solid colors; no prints, patterns or logos are allowed. There can be no embellishments on the clothing, such as large buttons, buckles, zippers, ruffles, lace, ties, or emblems (even small emblems or logos). Buttons must be white or the same color as the clothing. Clothing needs to fit properly – not “slouchy or skintight.” Clothing needs to be clean and in good repair.

Logo shirts may be purchased through the school or during PTO sale days (TBA).

Our school colors are:

- Navy Blue
- Light BlueRed
- Red
- White
- Khaki

Shirts

Boys: Red, white, ~~or~~ navy blue, or light blue knit polo shirts. White button-down dress shirts are acceptable in either long or short sleeve.

Girls: Red, white, ~~or~~ navy blue, or light blue knit polo shirts, loose fitting with no gathers or embellishments. A scalloped edge is acceptable if it is the same color as the shirt. White button-down dress shirts are acceptable in long, short or ¾ sleeve. Dress shirts must have a pointed collar or Peter-Pan collar.

All shirts must have a collar. All buttons, except the top button, must be fastened. A front shirt pocket is acceptable. Tee-shirts and turtlenecks are not allowed. As with other clothing, no prints, patterns, striping or logos (other than the GWA logo) are allowed. Layering of shirts is not allowed. Undershirts of GWA colors may be worn – however they may not be visible except at the collar area and must be tucked in. Students may purchase a uniform shirt with the GWA logo for easy identification on field trips and to represent school pride. These shirts are available for purchase through the George Washington Academy PTO.

Pants

Boys & Girls: Pants must be solid navy blue or khaki colored Docker or dress style, with either a flat or pleated front. All pants are to be hemmed. The following are not allowed: athletic wear, jeans, cargo style clothing, sweatpants, capris, cords, leggings, large patch pockets (pockets on the outside of the pants). All pants must be uniform style. Pants may not be worn in a slouched or low-rider style. No pants with holes or excessive wear are allowed.

Shorts

Boys & Girls: Shorts are to be solid navy blue or khaki in a flat panel or pleated front and must be no shorter than two inches above the knee and no longer than the knee.

The following are not allowed: Cargo shorts and large patch pockets (pockets sewn on the outside of the clothing): All shorts must be uniform style. Shorts may not be worn in a slouched or low-rider style. No shorts with holes or excessive wear are allowed.

Skirts/Skorts/Jumpers

Girls: All skirts, skorts, and jumpers must be no shorter than two inches above the knee and no longer than the knee. Plaids must match the pattern in the French Toast School Uniform Catalog. Our school plaid is navy/red. Skirts and skorts must be solid navy, khaki, or navy/red plaid, with a pleated front in uniform style and material. Jumpers must be solid navy, khaki, or navy/red plaid, with a pleated or flat front in classic uniform style and material. 'Polo' style dresses for girls are

acceptable in solid navy blue or red only and must be of uniform style. Tan A line dresses with matching belt are acceptable as well.

Sweaters/Outerwear

Boys & Girls: Sweaters, vests, and cardigans must be solid navy blue, white, or red. Sweater vests and long sleeve pullover sweaters are acceptable only with a collared shirt underneath. Jackets, coats, or windbreakers (appropriate for very cold days) must be solid navy blue or black. The lining of these may be a different color. Outerwear may have a hood, but the hood may not be worn inside school buildings. Sweatshirt hoodies or pullover sweatshirts are not allowed.

Socks/Tights

Boys & Girls: Socks must be solid white, navy blue, tan/khaki, or black. Tights may be solid white or navy blue only. Leggings (footless tights) are not allowed. Visible logos are not allowed.

Shoes

Boys & Girls: Shoes must be a solid black or brown, including soles, with no visible logos. All shoes should have a formal appearance. Dress shoes, or loafer style, are recommended, however, athletic shoes of proper color, including soles, are allowed. Shoelaces must be the same color as the shoe and must be tied during school hours. Slip on shoes must have a backing and a closed toe. Shoe boots are acceptable. Tall boots of any type are not allowed (cowboy boots, ‘Ugg’ style boots, etc.). Flip flops are not allowed. ‘Crocs’ are not allowed. Shoes with heels are discouraged as they prohibit the ability to play and run safely.

Accessories/Ties

Boys & Girls: Belts must be navy blue, black, or brown only. Scarves and sashes are not allowed. Accessories, such as hair ribbons, bows, etc., must be school colors and should be understated. Earrings should be small and understated. Other jewelry is discouraged and should remain hidden. Hair pieces are not allowed. Students have the responsibility to avoid apparel or accessories that are so extreme that they interrupt school decorum, student concentration, or adversely affect the educational process. Extreme includes any piercing of the body with the exception of the ear. Gauging of the ear is considered extreme and not allowed. Ties may be worn with long or short sleeved white dress shirts only and must be school colors (red, white, light blue, or navy blue). Backpacks may be any color. Rolling backpacks are not allowed as they cause tripping and scratch the floors.

Grooming

Attire must be clean and in good repair. Hair and body must be maintained in a clean and healthy manner. Deodorant should be used when necessary. Hair must be styled in a manner that is not distracting to the learning environment. Mohawks and dying hair in unnatural colors are examples

of unacceptable hair styles. Bangs either need to be clipped, pulled back or trimmed so they do not cover eyes or create the need to constantly flip or push them back.

Free Dress Days

GWA believes that the uniform we require should be a source of pride. As such, "Free Dress" days will be very infrequent and designated by school administration. Even on designated "Free Dress" days the standards we require for cleanliness, modesty, clean clothing in good repair and grooming still apply. GWA reserves the right to be the ultimate authority in deciding what constitutes appropriate school attire.

Intermediate School Additions to Dress Code **(Grades 6-7 Only)**

Students in Grades 6-7 (intermediate school students) may wear any of the above items as presented in the K-5 Dress Code. In addition, intermediate school students may wear the following:

Dress-Down Days: On dress down days (Fridays), intermediate school students may wear uniform shoes with jeans and GWA or college themed shirts, hoodies, sweaters, or jackets. Jeans should not be skintight and should not have holes or sign of excessive wear. Jean shorts must be no shorter than two inches above the knee and no longer than the knee. Students may NOT wear sports jerseys or random shirts on dress down days. Please use guidelines above.

Outerwear: Intermediate school students may wear GWA letterman style jackets and sweaters (must be purchased through GWA or GWA approved retailer). Students may add patches and/or pins appropriate for school (athletics, clubs, etc.). Students may have their names embroidered at their own cost. Outerwear may have a hood, but the hood may not be worn inside school buildings.



PROPOSAL FOR BOARD ACTION

Proposal Title: _____

Submitted by: _____

Sponsoring Committee: _____

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Background:

Assessment:

Recommendation:

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

285 – Faculty and Staff Dress Code



~~Staff dress and appearance should be reflective of local community standards. Cleanliness of self and attire, neatness, and attractive grooming are stressed and expected.~~ These guidelines apply to all employees whether in the building or at a training or conference:

- All clothing should be **business** professional and appropriate for a school setting.
- Skirts or slits in skirts should be no higher than 2 inches above the knee.
- Employees should wear appropriate shirts that cover shoulders, stomach, back, lower back, and chest.
- Hair should be clean and neatly styled with a natural color.
- ~~No visible body piercings with the exception of pierced ears, which should not be excessive.~~
- ~~Tattoos and piercings shall not cause a substantial disruption and avoid violence and vulgarity. must not be visible.~~
- ~~Outerwear should be somewhat dressy in appearance, especially when worn indoors.~~ Sweatshirts with hoods and exercise clothing are not permitted.
- ~~Leggings or exercise clothing is not permitted.~~
- ~~Shoes should be comfortable, appropriate and in good repair. Professional and appropriate footwear must be worn. No sneakers or tennis shoes unless medically necessary and first approved by the Executive Director.~~
- Attire may be sensibly modified according to a person's medical need, the job they perform, inclement weather, and for the designated school spirit or theme days with permission from the Executive Director.
- Hats are not permitted unless it is a designated spirit day.
- ~~T-shirts may only be worn on "Spirit Days" with a school logo. No tank tops or muscle shirts.~~



PROPOSAL FOR BOARD ACTION

Proposal Title: _____

Submitted by: _____

Sponsoring Committee: _____

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Background:

Assessment:

Recommendation:

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.



The Health Teacher is to stress the importance of abstinence from sexual activity before marriage and fidelity after marriage as methods for preventing pregnancy and certain communicable diseases. As an abstinence-based school contraceptive options and their effectiveness related to pregnancy and sexual health may be shared in an age-appropriate manner.



PROPOSAL FOR BOARD ACTION

Proposal Title: Chromebooks

Submitted by: Steve Erickson

Sponsoring Committee: Technology Committee

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

The tech committee is working on a 1-5 year plan of rotation for old technology. The replacement of these chromebooks is part of this plan and we will be switching out the old versions. Land trust funds and the DTL grant have allocated funds to cover the replacement of the Chromebooks.

Background:

Chromebooks have an Automatic Update Expiration date. We have some older chromebooks that will meet the expiration date so they will not update any more. The Lenovo 100e have been a great model for the school and have been durable with little repairs needed. The quotes received will be for 175 Lenovo 100e generation 3 with an Auto Update Expiration of the year 2030. This will give us plenty of time for them to last a longer time frame and possibly resell them down the road.

Assessment:

Recommendation:

The technology Committee recommends going with this DHE for this purchase since they are the cheapest for the Lenovo Gen3 model. We received 4 quotes.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jjrogers@gwacademy.org by the 15th day of the month of the Board meeting.



175 100e Gen 3's

Quote #000306 v1



Prepared For:

George Washington Academy
George Washington Academy
Accounts Payable 2277 S 3000 E
St George, UT 84790

P: (435) 673-2232
E: jrbentley@gwacademy.org

Prepared by:

DHE Computer Systems - CO
Charlie Williams
7076 South Alton Way
Building C
Centennial, CO 80112

P: 3032906050
E: charlie.williams@dhecs.com

Date Issued:

02.01.2023

Expires:

02.28.2023

Products

Description	Price	Qty	Ext. Price
82UY0000US Lenovo 100e Chromebook Gen 3 11.6" Chromebook - HD - 1366 x 768 - Intel Celeron N4500 Dual-core (2 Core) 1.10 GHz - 4 GB Total RAM - 4 GB On-board Memory - 32 GB Flash Memory - Gray - Intel Chip - Chrome OS - Intel UHD Graphics - Twisted nemati	\$235.00	175	\$41,125.00
CROS-SW-DIS-EDU-NEW Google Chrome - License - 1 License - Academic	\$32.00	175	\$5,600.00
Subtotal:			\$46,725.00

Quote Summary	Amount
Products	\$46,725.00
Total:	\$46,725.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

DHE Computer Systems - CO

George Washington Academy

Charlie Williams

Signature / Name

02/01/2023

Date

George Washington Academy

Signature / Name

Initials

Date

Protech Castle Rock
 825 Wilcox St
 Castle Rock, CO 80104 US
 +1 7202744711
 gfaircloth@protechcr.com
 www.protechcr.com

Quote



Mr Jessica Bentley
 George Washington Academy
 Jessica Bentley
 2277 S.3000 E,
 ,
 St George, UT 84790

Mr Jessica Bentley
 George Washington Academy
 George Washington Academy
 Jessica Bentley
 2277 S.3000 E,
 St George , UT 84790
 USA

1744	02/01/2023	
------	------------	--

ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
LEN-82J0005US	TS 100e AMD 3015Ce 4G 32G CRM	175	240.00	42,000.00
GOG-CROS-SW-DIS-EDU	Google Management Console for Education	175	31.05	5,433.75
Freight	Free Shipping and Net 30 Day Terms Included	1	0.00	0.00

Jessica here you go , I tried to beat them up to get you the best price :)

TOTAL

\$47,433.75

Accepted By

Accepted Date

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Unassigned Unassigned
Phone:
Fax:
Email:

25452542.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/2/2023
Valid Through: 3/4/2023
Account #:

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Jessica Bentley
Email: jbentley@gwacademy.org

Phone: (435) 673-2232
Fax: (435) 986-9656

QUOTE PROVIDED TO: AB#: 22638216 George Washington Academy 2277 S 3000 E St George, UT 84790 (435) 673-2232	SHIP TO: AB#: 22639711 George Washington Academy 2277 S 3000 E St George, UT 84790 (435) 673-2232
--	--

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	1,251.00 lbs	N1	MA259

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our State of Utah Contract #MA259. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	175	41417725	82UY0000US	100e G3 Celeron N4500 / 4GB / 32GB / 11.6" / Chrome OS Lenovo Commercial Systems	Lenovo Commercial Systems	\$ 271.11	\$ 47,444.25
Subtotal							\$ 47,444.25
Fee							\$ 0.00
Shipping and Handling							\$ 0.00
Tax							Exempt!
Total							\$ 47,444.25



Pricing Proposal
 Quotation #: 22683319
 Created On: 10/26/2022
 Valid Until: 2/28/2023

UT-City of Saint George Washington Academy School District

Inside Account Executive

Jessica Bentley

2277 South 3000 East
 Saint George, UT 84790
 United States
 Phone: (435) 673-2232
 Fax:
 Email: jbentley@gwacademy.org

Andrew Meshriky

290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 732-564-8662
 Fax:
 Email: Andrew_Meshriky@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Lenovo 100e Chromebook Gen 3 82J7 - AMD 3000 Series 3015Ce / 1.2 GHz - Chrome OS - Radeon Graphics - 4 GB RAM - 32 GB eMMC eMMC 5.01 - 11.6" TN 1366 x 768 (HD) - Wi-Fi 5 - gray - kbd: US Lenovo - Part#: 82J70005US Note: 16,772 Units in Stock, ETA 3-7 Business Days	175	\$243.87	\$42,677.25
2 Chrome OS Management Console - License - academic Google - Part#: CROSSWDISEDUNEW Note: ESD; Software	175	\$30.78	\$5,386.50
		Subtotal	\$48,063.75
		Shipping	\$0.00
		*Tax	\$0.00
		Total	\$48,063.75

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note: Google has a zero returns policy.

Please Note: Lenovo has a zero returns policy on any custom build machines. Lenovo also does not allow returns on open box/phased out products.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.