

These Minutes are Pending Board Approval

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy
Thursday, April 27, 2023
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Library

The Board Training on the 2023 Legislative Update was held at 5:00 p.m. on April 26, 2023.

The Board meeting convened at 7:30 p.m.

Board Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Amanda Mortenson

Pledge of Allegiance: Blake Clark

Board Members Present: Shannon Greer, Amanda Mortenson, Blake Clark, Casey Unrein, and Holly Myers. Kevin Peterson (via phone) and Shauna Mahoney arrived after the meeting started.

Board Members Absent:

Others Present: Deborah Odenwalder, Steve Erickson, Kim Townes, Lanessa Stevens, Chance Manzanares, Debbie Kuavaka, Jocelyn Larkin, Jaxynn Smith, and Spencer Adams.

Approval of Minutes: Holly Myers motioned to approve the minutes from the March 27, 2023 Board Meeting as found in the board packet. Amanda Mortenson seconded.. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney. (Due to an error in starting the recorder Kevin Peterson and Shauna Mahoney were able to vote on the minutes when the makeup recording was done.)

Public Opportunity to Address the Board:

None

Set time for adjournment: Amanda Mortenson set time for adjournment at 8:20 p.m.

Teacher Representative Report: Jaxynn Smith and Jocelyn Larkin report that a bunch of grades have reported great testing experiences. Jaxynn went into the teacher comments given during her surveys taken of the teachers. Jocelyn reported Fifth grade has finished three RISE tests so far. We have met our goal for progress in Science and just about met it in ELA. We are working hard on Give Me Liberty. Students can receive a bronze, silver, or gold award. We are excited to have a special field trip prize for the gold winners. Going along with Give Me Liberty, we are also learning the fifty states and capitals in class. We had numerous fifth graders playing lead roles in Frozen.

4th grade is wrapping up our Treasure Island CKLA unit and celebrating pirate day on Friday. Last week we took a field trip to Tonaquint Nature Center to learn about plant and animal adaptations. This week we had Western Rock in to talk about the rock cycle and job opportunities in the construction industry. We also had a visit from Loveland Aquarium to learn about animal adaptations and Utah's environments.

The only thing I can think of is our field trip to UAA. The kids got to sit in a black box theater and watch their dance concert. We also had a LOT of 7th grade students participate with Frozen! Some were performers, some were running music, microphones, costume changes, hair & makeup, and painting sets & moving sets & props. They did a great job both on stage and behind the scenes! I was also asked to do a little social dance class during their P.E. rotation. Some of them did really well! Some of them still didn't want to touch each other! But it turned out great.

Kevin Peterson is brought in at this point via Holly Myers phone.

Administration Report: Blake Clark, Executive Director, reported on the April Board Update cover. He brought back the monthly overtime that the Board requested in March. The reports show that April is the highest month yet. The report shows student Absences and Tardies and that the student count has gone down as a family of 4 have moved away and due to the time of year they have not been replaced. However, everything is looking good for next year and Blake will start putting student projections in the Board update starting next month. Next Blake reported on the 22-23 RISE Scores 5 year goals as presented in the Board packet. Blake noted that these scores are not hundred percent accurate as some grades have a few students left but most are in and that we don't have the state averages yet as most schools don't start until May. Blake reports that the biggest growth is in 3rd grade ELA and Math maintained. He reports that these scores are great to see but it is more beneficial to view the 22-23 SAGE RISE Data when comparing students to students instead of grade to grade. Going back to the first document, Blake explains that the reason why the colors are not in alignment is due to the pandemic preventing testing for one year. Blake points to how the 3rd graders in 20-21' and then where they were at going forward, they are improving or staying the same shows that the school is in a pretty good place. Blake will continue to bring this report until it's finalized in the fall. Blake thanks everyone who came to the school play, Frozen. Blake's yearly goal was to spend more time with the students and was able to do that with the play and reported that it was fun and is excited for the Family Fun night. Blake reported that he has no other reports for April. Holly

Myers asked when will the Board see an update. Blake reports that the school will have all the numbers for the school testing so he'll have that for the next Board meeting. However, he'll not have the state numbers yet. Shannon Greer requested that once the report is finalized that some time be spent on how the school will use the data that is being collected and what plans can be made to make improvements. Blake agrees to work on that.

Financial Report: Spencer Adams, Business Administrator, with looking at the report as of the end of March, everything is looking good. There wasn't a lot that was adjusted in the Finance committee. Spencer points to the Finance committee minutes for this month to see the small adjustments that they did do. Overall, they added \$12,000 for the forecast of the expenses from last month. The Ratios are still looking really good and not a huge change from last month. The chart in the bottom left of the Financial Summary representing CASH changed significantly due to CDs maturing so those funds went to the main account for a short period of time and then was put into the PTIF account. Spencer reported that the PTIF account is doing really well currently. March of this year the PTIF rate is at 4.73% whereas last year it was at 0.52% which shows a significant increase in that interest and they have seen that jump in the forecast in the past year as well. Overall in good shape but still waiting on some of the federal funds, particularly the IDEA funds as we're waiting on the State to get everything squared away on their end so that we can start requesting that. We have requested the majority of the federal funds that are ready to go. 4 requests for funds (3 from the state funding lines, 1 from the federal) that we may have to submit reimbursements for are being worked on currently. Spencer is hoping to see these last requests come in to reflect on the April report for next month. Blake Clark confirmed that he worked with Courtney on 3 of them today. Casey Unrein asks whether the Educator salary adjustment line is a Legislative Revenue line. Spencer confirms that it is on line 34-5876 on the Budget. Casey asks if there was a corresponding line in the Expenses or its spread out. Spencer reports that it is spread out in the Salaries section. Kevin Peterson, reports that we received more clarification on how the House Bill 215 funds can be used so adjustments will be made but otherwise we're doing good. Blake Clark notes that over the next few months that expenses will likely be over the revenue as we do monthly bills to Sun Rock for the backlot. Shannon also adds that we'll also be buying curriculum for the next school year as well. Casey Unrein thanks Spencer for the adjustments and asks how the student lunch debt works. Casey reports that students owe GWA about \$2,000 for lunch. Shannon asks how long does the debt go. Blake Clark reports that we legally have to let the students continue to charge and give them food. Holly asks how the parents are notified. Blake Clark explains that they will get an email once the account is negative.

Committee Reports:

- **Policies Committee** – Nothing to report. There will be in the future based on the training last night.
- **Finance Committee** – Nothing to report. Upcoming. Shannon asked to have the house on the corner lot added to the committee agenda. Kevin agreed to add it.
- **Benefits Committee** – Nothing to report.
- **Curriculum Committee** – Nothing to report.
- **Outreach Committee** – Nothing to report. Have not met yet. Will report on it next month.
- **Technology Committee** – Nothing to report.

- **LAND Trust Committee** – Nothing to report.
- **PTO Committee** – Amanda Mortensen, reported that tomorrow night is family appreciation night. Thanked those that signed up to help as they intentionally haven't asked parents to sign up. 462 yearbooks sold. Appreciative to Blake for sending out emails. Blake brought up Teacher Appreciation week next week. A lot of positive feedback from the 7th grade girls on that. Holly offered family to sign up for tomorrow due to need. Amanda said that help would be appreciated and discussed what preparation has been set up. Holly asked if volunteers needed to bring anything and Amanda confirmed that they didn't.
- **Board Development Committee** – Shannon Greer reported that next month's board training will be an audit. Also the Board meeting will be a week earlier due to graduation.
- **Campus Management Committee** – Nothing to report.

Discussion and/or Action Items:

- Expenditures over \$5,000
- **FY24 Proposed Salary Schedules (board packet pgs. 12-30).** Casey Unrein made a motion to approve the FY24 Proposed Salary Schedules as presented in the Board packet and Holly Myers seconded. Open to discussion. (Note: Shauna Mahoney joined the Board Meeting) Blake indicated that the LCSW needs to be changed to them getting the \$4200 from the Legislative House Bill 215 (Pg 22.) Casey asked for clarification on how the new funds are being used. Shannon and Blake provided clarification for how the funds work specifically for the positions that qualify on the new house bill. The board debated if adding whether a position is eligible on this report is possible or would cause an issue. It was decided that the eligibility status would be indicated at the bottom of the affected part of the report. The job is what qualifies, not the person. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney. Motion passed. Shannon asks if the Board wants an amount for the Administrator to be added. If no one opposed. No one opposed.
- **MS-HMH Into Math Student Edition K-7 (board packet pgs. 31-37)** Casey Unrein makes motion to accept the bid from Mountain State - HMH Into Math Student Edition K-7 reorder - 2023-2024 in the amount of \$34,273.30. Seconded by Amanda Mortenson. Holly asked if there was a price increase from last year to this year. Casey looked it up and he reports that it was more expensive last year, by about \$3500. Kevin asks if there was anything that carried over from last year. Holly clarifies that this is a consumable so they are not able to carry it over. Board expressed their appreciation on the finding of the new more affordable distributor. Call for motion. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.
- **MS-HMH Collections Close Readers (board packet pgs. 38-43)** Holly Myers made a motion to accept the purchase order in the amount of \$11,085.70 for the purchase of HMH Collections Close Readers for the 2023-2024 school year from Mountain State. Seconded Kevin Peterson. Open for discussion. Casey reports that this went up almost 30%. Blake reports that they are no longer doing this anymore in 2 years (discontinuing) so we don't get the discount that we would get if we could renew it for 5 years. Casey asks if the discount flows down through the distributor and it was confirmed that yes that

the cost can flow down to us as the consumer. Holly Myers asked if the shipping needed to be its own line. Shannon agrees that it needs to be. Blake will follow up with who filled out the purchase order. Casey requests that if possible to purchase at the same time. Blake will ask the distributor if possible. Holly asks if we get charged sales tax. Blake confirmed that we don't but if we did it would be reimbursed to GWA. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.

- **MS-CKLA Amplify K-5 Materials/Consumables 2023-2024 (board packet pgs. 44-56)** Casey Unrein makes a motion to accept the Mountain State quote proposal for CKLA Amplify K-5 materials and consumables 2023-2024 in the amount of \$24,803.33 with shipping being listed separately on the purchase order. Holly Myer seconded. Casey reports that this proposal is down from \$40,000 last year. He checked with LaNessa Stevens and she indicated that the teachers specifically requested. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.
- **HMH Collections Digital package 2023-2024 (board packet pgs. 57-61)** Holly Myers made a motion to accept the purchase of the HMH Collections Digital package 2023-2024 in the amount of \$9,286.80. Amanda Mortenson seconded the motion. Shauna Mahoney asked if the invoice sheet says student teacher or are the student and teacher separate lines. Blake clarifies that student and teacher are separate lines due to license type. Shauna asks that the invoice can be made clearer and Black will get it corrected. Casey asked to clarify how the purchase item worked in the sense of use. Shannon and Blake clarify how the package is used. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.

At 8:26 the motion was made to continue the meeting

- **Special Education Contractor Agreements for 2023-2024 (board packet pgs. 62-85)**
 - Holly Myers made a motion to accept the service agreement for the **Occupational Therapist** including the proposed changes as listed in the board packet. Casey Unrein seconded the motion. Shauna asked how long ago was the last increase with this provider. Shannon reports that she has not received an increase since 2018. Blake reports that GWA negotiated on all the contractor bids before coming to the board meeting. Holly asked what Blake thinks about the additional hours being requested. Blake reports that they are much needed because her numbers are continuing to increase based on estimated student projections. Holly asks if we know what the cost would be if we went with another option for these services Blake reports that it would be extremely difficult to find someone else for the price Katie Mangus charges as receives frequent emails from other schools looking for these services. Shannon reports that the increase is reasonable. Amanda asked if the increase of students needing these services is a district wide thing or is GWA seeing a different demand. Blake reports he doesn't have the data to be able to answer the question but stresses again that he's receiving frequent emails looking for these services from other schools. The motion passed

- unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.
- o Holly Myers made a motion to prove the **Speech Language Pathologist** contractor agreement as outlined in the board packet. Shauna Mahoney seconded. Blake reports that it was previously requested last year in August but GWA denied it because it wasn't in the budget. Casey asked if there was an option for hiring in house. The cost may be prohibitive as we wouldn't be able to offer enough to pay someone to be a full time employee. Amanda Mortenson asks if a student meets with a pathologist/etc in school would the parents insurance be able to be billed. Blake confirms that we are not unable to bill insurance. Shannon reports that these specialists are hard to find. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.
 - o Casey Unrein motion to approve the renewal of the contractor agreement with **Mountain Land Rehabilitation** as presented in the board packet. Amanda Mortenson seconded. Holly Myers questions what the rate change from the \$85/hour to \$125/visit will result in actual services received. Kim Townes explains how long each visit lasts. Each visit consists of time spent at the school not with the student so each visit could include multiple students. It is actually better for us financially. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.
 - o Holly Myers made a motion to approve the service contract for **Ryan Houston** as outlined in the Board Packet. Amanda Mortenson seconded. No discussion. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.
 - **Solution Tree Professional Development (Behavior Solutions)(board packet pgs. 86)**

Amanda Mortenson motioned to approve the Solution Tree Professional Development Behavior Solutions as outlined in the board packet to not exceed the \$8,000 in the packet. Shauna Mahoney seconded. Holly asks if we used them before. Blake confirms it is the first time bringing someone in versus sending teachers out and explains who all could utilize it. In the past, to send someone to this training it was \$800 a person not including the travel costs. So if we were to send them we would only be able to send 5-6 people but with it being in house we can train 50 or more as there is not a cap on it. Blake reports that it is going to be \$7500 for this program. Administration is waiting for approval before moving forward with the company which is when the company can give an official amount but should be under \$8000. Kevin asked how we select the faulty that use the program but with it being in house so that is not needed. Casey asked how this training will affect the Administration position on behavior. Chance explained how the program works and Blake reported that teachers have been requesting this for years. This is the behavioral piece. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney. Shannon Greer requested Blake to make a training on our behavioral program for the school for a Board training maybe September. Holly also asked if there is something we can out to the parents on this as well. Blake reports that it will be focused on the Back to School night.

- **Adoption of Reading Plus for grades 4-7 (board packet pgs. 87)** Holly Myers motions to approve the quote from the Reading Plus program in the amount of \$8,750.00. Amanda Mortenson seconded the motion. Open for discussion. Casey Unrein, point of concern, asked why this didn't go through the curriculum committee. Blake explained that this is an intervention not a curriculum for 4-7 and thus why it didn't go through the committee. Blake explains how the program works. Holly asks if this is going to all students or just those in invention level students. Blake reports that it can be used for all students but Tier 1 should be used for the majority of students. Shannon reports that from now on anything that is considered a curriculum change we will need to add it to the Board agenda and offer a time for parents to speak towards it and explain the Legislation on this. Casey asked where the price listed was coming from. Blake clarifies that it's based on the student population. Holly points out that it indicates that this program is available at home even over the summer as indicated by the Board packet. The motion passed unanimously. All present voted in favor: Shannon Greer, Amanda Mortenson, Holly Myers, Casey Unrein, Kevin Peterson, and Shauna Mahoney.

Closed Meeting – *none*.

Reconvene — Take all appropriate action in relation to closed session items.

Next Meeting: The next regular Board Meeting will be held on May 18, 2023 at 7:30pm due to school graduation. Spencer will attend via Zoom. Training will be on Audit.

Adjournment: The board adjourned at 8:56 p.m. Casey motioned to adjourn. Motion carried.

Written by Deborah Odenwalder, Board Clerk



Financial Summary

as of April 30, 2023

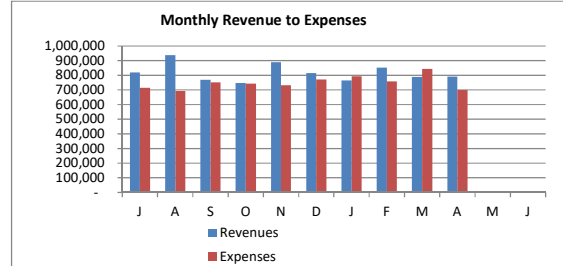
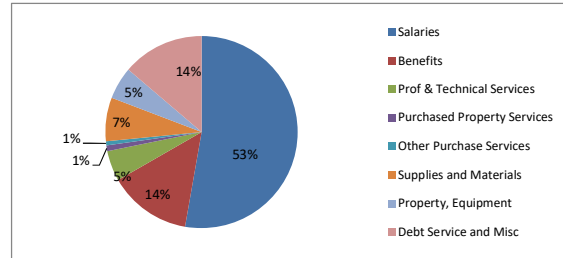
83.3% through the Year

BUDGET REPORT

Green - more than 5% ahead of forecast
 Yellow - within 5% of forecast
 Red - more than 5% behind forecast

	Year-to Date Actuals	Approved Budget	Forecast	% of Forecast
Enrollment	1013	1010	1005	
Revenue				
1000 Local	\$ 409,019	\$ 226,049	\$ 487,407	84%
3000 State	\$ 7,549,053	\$ 8,618,679	\$ 9,064,375	83%
4000 Federal	\$ 243,257	\$ 463,667	\$ 495,986	49%
Total Revenue	\$ 8,201,329	\$ 9,308,395	\$ 10,047,768	82%
Expenses				
100 Salaries	\$ 3,942,050	\$ 4,853,645	\$ 5,125,842	77%
200 Benefits	\$ 1,053,553	\$ 1,286,490	\$ 1,353,482	78%
300 Prof & Technical Services	\$ 395,855	\$ 424,167	\$ 500,723	79%
400 Purchased Property Services	\$ 69,927	\$ 84,000	\$ 91,280	77%
500 Other Purchase Services	\$ 45,482	\$ 68,300	\$ 68,300	67%
600 Supplies and Materials	\$ 583,766	\$ 655,797	\$ 712,071	82%
700 Property, Equipment	\$ 337,813	\$ 342,800	\$ 532,964	63%
800 Debt Service and Misc	\$ 1,035,563	\$ 1,334,713	\$ 1,334,713	78%
Total Expenses	\$ 7,464,009	\$ 9,049,911	\$ 9,719,374	77%
Net Income from Operations	\$ 737,320	\$ 258,484	\$ 328,394	225%
Operating Margin	9.0%	2.8%	3.3%	

EXPENSES

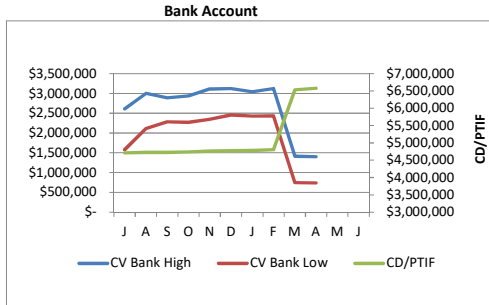


RATIOS

	Actual	Goal	Covenant	Prior Mth Change
Operating Margin	3.3%	5%		0.91%
Debt Service Coverage	1.26	1.25	1.05	0.08
Days Cash on Hand	300	130	30	1
Building Payment %	13.2%	< 22%		-0.04%

CASH

Month Ending Cash Balance	\$ 7,981,417	Includes \$6,579,385 PTIF
Days Cash on Hand	300	



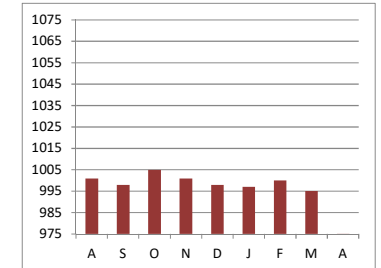
RESERVES

	Actual Ytd	Forecast
Last Year Reserve Balance	\$ 5,841,739	\$ 5,841,739
Reserves Added this Year	\$ 737,320	\$ 328,394
Project 1	\$ -	\$ -
New Reserve Balance	\$ 6,579,059	\$ 6,170,133

ENROLLMENT

	A	S	O	N	D	J	F	M	A
K	127	129	133	134	135	133	134	134	
1	133	132	130	129	129	129	130	129	
2	140	140	141	140	140	140	140	137	
3	140	140	140	137	138	137	138	136	
4	123	120	122	121	119	121	121	122	
5	131	131	132	133	133	133	133	132	
6	108	107	108	108	106	105	105	105	
7	99	99	99	99	98	99	99	100	
Total	1001	998	1005	1001	998	997	1000	995	0

WPU 862.51



Created by Red Apple



Budget Detail Report

Actuals as of: **April 30, 2023**

Percentage of Year: **83.3%**



	(1013 Students)			(1010 Students)			1005		% Change From Prior Mth
	FY22 Actuals	Current Yr Actuals	Approved Budget	Changes	Forecast	% of Forecast			
Revenue									
1000 Revenue From Local Sources									
1510 Interest	\$ 36,256	\$ 188,176	\$ 33,500	\$ 222,500	\$ 256,000	73.5%	22.4%		
1600 Food Services	\$ 33,519	\$ 190,462	\$ 175,000	\$ 25,000	\$ 200,000	95.2%	14.8%		
1741 Student Activities and Fees	\$ 8,332	\$ 1,820	\$ 6,000	\$ (4,000)	\$ 2,000	91.0%	5.2%		
1741 Textbook and Library Fees	\$ 229	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
1920 Donations	\$ 11,497	\$ 14,619	\$ 6,349	\$ 8,270	\$ 14,619	100.0%	23.6%		
1920 GWA Gives Back	\$ 5,009	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	100.0%	0.0%		
1920 Background Checks	\$ 1,496	\$ 1,230	\$ 1,200	\$ 30	\$ 1,230	100.0%	12.1%		
1920 Staff Lounge	\$ 2,723	\$ 2,359	\$ 3,000	\$ -	\$ 3,000	78.6%	12.1%		
1920 Principal Discretionary	\$ 162	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
1920 Dixie Direct Fundraiser	\$ -	\$ 8,558	\$ -	\$ 8,558	\$ 8,558	100.0%	0.0%		
1930 Sales of Assets	\$ 6,573	\$ 795	\$ 1,000	\$ -	\$ 1,000	79.5%	101.3%		
1990 Miscellaneous Income	\$ 5,319	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
Total 1000:	\$ 111,115	\$ 409,019	\$ 226,049	\$ 261,358	\$ 487,407	83.9%	18.4%		
3000 Revenue From State Sources MSP									
30-3005 Regular School Program K	\$ 277,873	\$ 242,870	\$ 297,672	\$ (6,228)	\$ 291,444	83.3%	11.1%		
30-3010 Regular School Program 1-12	\$ 3,011,210	\$ 2,642,334	\$ 3,226,515	\$ (61,558)	\$ 3,164,957	83.5%	11.0%		
30-3020 Professional Staff	\$ 230,673	\$ 184,760	\$ 226,817	\$ (7,724)	\$ 219,093	84.3%	10.2%		
31-1205 Sped Educ Reg Add-On W/PUS	\$ 358,660	\$ 376,447	\$ 372,386	\$ 79,350	\$ 451,736	83.3%	11.1%		
31-1210 Sped Educ Reg Self Contained	\$ 31,022	\$ 33,613	\$ 31,025	\$ 9,310	\$ 40,335	83.3%	11.1%		
31-1220 Sped Educ Extended Year Program	\$ 2,259	\$ 3,101	\$ 3,331	\$ 390	\$ 3,721	83.3%	11.1%		
31-1225 Sped Educ State Programs	\$ 5,997	\$ 6,129	\$ 5,557	\$ 1,798	\$ 7,355	83.3%	11.1%		
31-1278 Sped Educ Stipends Extended Year	\$ 1,904	\$ 672	\$ 784	\$ (112)	\$ 672	100.0%	0.0%		
31-5201 Class Size Reduction K-8	\$ 351,803	\$ 311,730	\$ 345,922	\$ 28,099	\$ 374,021	83.3%	11.1%		
31-5344 Enhancement for At-Risk Student	\$ 64,658	\$ 76,613	\$ 63,577	\$ 28,358	\$ 91,935	83.3%	11.1%		
31-5901 Career and Tech Ed Dist. Add-On	\$ 5,668	\$ 5,072	\$ 5,897	\$ 190	\$ 6,087	83.3%	11.1%		
31-5903 CTE Comprehensive Counseling	\$ 20,000	\$ 16,667	\$ 19,666	\$ 334	\$ 20,000	83.3%	11.1%		
32-0500 Charter School Admin--Costs Base Funding	\$ 96,528	\$ 78,844	\$ 94,914	\$ (301)	\$ 94,613	83.3%	11.1%		
32-5619 Charter School Local Replacement	\$ 2,746,917	\$ 2,465,530	\$ 2,899,000	\$ 59,636	\$ 2,958,636	83.3%	11.1%		
32-5651 Educator Professional Time	\$ -	\$ 86,875	\$ -	\$ 86,875	\$ 86,875	100.0%	0.0%		
32-5653 Public Ed Capital & Technology	\$ -	\$ 128,603	\$ -	\$ 128,603	\$ 128,603	100.0%	0.0%		
33-5641 Early Intervention - OEK	\$ 152,652	\$ 125,000	\$ 152,652	\$ (2,652)	\$ 150,000	83.3%	11.1%		
33-5805 Early Literacy	\$ 51,450	\$ 26,912	\$ 50,590	\$ (18,680)	\$ 31,910	84.3%	10.2%		
34-5642 Elementary School Counselor Grant	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	100.0%	0.0%		
34-5807 Teacher Salary Supplement Program	\$ -	\$ 3,570	\$ -	\$ 3,570	\$ 3,570	100.0%	100.0%		
34-5868 Teacher Supplies and Materials	\$ 7,415	\$ 7,372	\$ 7,415	\$ (43)	\$ 7,372	100.0%	0.0%		
34-5876 Educator Salary Adjustment	\$ 248,457	\$ 217,326	\$ 248,457	\$ 12,335	\$ 260,792	83.3%	11.1%		
34-5911 ELL Software	\$ 6,632	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
35-5420 School Land Trust Program	\$ 134,357	\$ 137,330	\$ 137,145	\$ 185	\$ 137,330	100.0%	0.0%		
35-5655 Digital Teaching & Learning	\$ 62,886	\$ -	\$ 58,919	\$ 1,917	\$ 60,836	0.0%	0.0%		
35-5666 Professional Learning Grant	\$ -	\$ 7,528	\$ -	\$ 9,033	\$ 9,033	83.3%	11.1%		
35-5678 TSSA	\$ 165,244	\$ 166,636	\$ 163,633	\$ 42,027	\$ 205,660	81.0%	10.3%		
35-5679 School Based Mental Health Grant	\$ 54,851	\$ -	\$ 54,851	\$ 623	\$ 55,474	0.0%	0.0%		
35-5810 Library Books & Elective Resources	\$ 1,067	\$ 889	\$ 1,049	\$ 18	\$ 1,067	83.3%	11.1%		
Library ARPA Physical Collection Grant	\$ 2,000	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
Children & Teen Enhancement Grant	\$ 3,000	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
38-5654 Period Products in Schools	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
38-5673 Substance Prevention	\$ 2,333	\$ 4,000	\$ 2,294	\$ 1,706	\$ 4,000	100.0%	0.0%		
38-5674 Elementary Suicide Prevention	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	100.0%	0.0%		
38-5697 LETRS Professional Development Grant	\$ -	\$ 48,637	\$ -	\$ 48,637	\$ 48,637	100.0%	0.0%		
38-8070 School Lunch (Liquor Tax)	\$ 121,242	\$ 69,147	\$ 70,000	\$ -	\$ 70,000	98.8%	15.1%		
19-5601 Beverly Taylor Sorenson Grant	\$ 26,541	\$ 23,846	\$ 27,611	\$ -	\$ 27,611	86.4%	11.1%		
Total 3000:	\$ 8,296,299	\$ 7,549,053	\$ 8,618,679	\$ 445,696	\$ 9,064,375	83.3%	10.3%		
4000 Revenue From Federal Sources									
42-7210 ESSER CARES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
42-7215 ESSER II CARES	\$ 45,009	\$ 22,140	\$ 29,231	\$ -	\$ 29,231	75.7%	0.0%		
42-7220 GEERS	\$ 22,714	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
42-7225 ESSER III ARP	\$ 448,374	\$ 33,005	\$ 54,000	\$ -	\$ 54,000	61.1%	0.0%		
45-7280 Corona Relief Grant	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
45-7522 IDEA Pre-School	\$ 2,588	\$ -	\$ 2,588	\$ (260)	\$ 2,328	0.0%	0.0%		
45-7524 IDEA Flow-Through	\$ 141,461	\$ -	\$ 141,461	\$ (2,087)	\$ 139,374	0.0%	0.0%		
45-8075 National School Lunch Program	\$ 46,614	\$ 74,097	\$ 40,000	\$ 40,000	\$ 80,000	92.6%	14.9%		
45-8075 Free & Reduced Reimbursement	\$ 545,496	\$ 87,243	\$ 115,000	\$ -	\$ 115,000	75.9%	15.4%		
45-8075 School Breakfast Program	\$ 57,387	\$ 26,772	\$ 35,000	\$ -	\$ 35,000	76.5%	15.0%		
45-8081 Emergency Operating Funds	\$ 536	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
47-7290 CARES UEN WiFi	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%		
48-7801 Federal Title I A	\$ 93,232	\$ -	\$ 32,784	\$ 8,269	\$ 41,053	0.0%	0.0%		
48-7860 Federal NCLB Title II A	\$ 14,409	\$ -	\$ 13,603	\$ (13,603)	\$ -	0.0%	0.0%		
Total 4000:	\$ 1,417,820	\$ 243,257	\$ 463,667	\$ 32,319	\$ 495,986	49.0%	11.3%		
Total Revenue:	\$ 9,825,234	\$ 8,201,329	\$ 9,308,395	\$ 739,373	\$ 10,047,768	0.0%	10.7%		



(1013 Students)

(1010 Students)

1005

Expenses	FY22	Current Yr	Approved	Changes	Forecast	% of Forecast	% Change From Prior Mth
	Actuals	Actuals	Budget				
100 Salaries							
121 Administration	\$ 348,257	\$ 322,935	\$ 390,906	\$ 8,000	\$398,906	81.0%	11.3%
131 Teachers	\$ 2,464,001	\$ 2,262,496	\$ 2,653,940	\$ 97,715	\$2,751,656	82.2%	11.4%
131 Special Education Salaries	\$ 209,402	\$ 186,059	\$ 223,304	\$ 91,159	\$314,463	59.2%	11.9%
132 Substitute Teachers (PTO Stipend)	\$ 8,326	\$ -	\$ 30,000	\$ -	\$ 30,000	0.0%	0.0%
132 SpEd Substitutes	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	0.0%	0.0%
131 Stipends / Merit Pay	\$ 80,397	\$ 39,492	\$ 52,020	\$ -	\$ 52,020	75.9%	29.5%
Summer Professional Development	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	0.0%	0.0%
LETRS Training Stipend	\$ -	\$ 52,500	\$ 65,000	\$ 7,500	\$ 72,500	72.4%	0.0%
LAND TRUST - Stipends	\$ 1,125	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Special Education Stipends (After School)	\$ 43,904	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
ESSER II - Stipends	\$ 3,000	\$ 4,625	\$ 12,000	\$ -	\$ 12,000	38.5%	0.0%
ESSER III - After School Stipends	\$ 58,250	\$ 29,250	\$ 54,000	\$ -	\$ 54,000	54.2%	0.0%
142 Counselor	\$ 151,048	\$ 145,044	\$ 171,182	\$ 6,000	\$177,182	81.9%	11.3%
143 School Nurse	\$ 2,717	\$ 3,478	\$ 9,075	\$ -	\$9,075	38.3%	9.7%
145 Librarian / Literacy Aide	\$ 12,483	\$ 13,373	\$ 23,835	\$ -	\$23,835	56.1%	10.0%
152 Secretaries	\$ 110,496	\$ 103,491	\$ 121,982	\$ -	\$121,982	84.8%	11.7%
161 Teacher Aides, Reading Specialists & Subs	\$ 287,163	\$ 336,659	\$ 419,165	\$ -	\$419,165	80.3%	13.9%
161 LAND TRUST - K Aide/Student Support Para	\$ 30,935	\$ 30,952	\$ 34,000	\$ -	\$ 34,000	91.0%	13.0%
161 SpEd Aides & Speech Therapist	\$ 127,717	\$ 121,383	\$ 159,398	\$ -	\$159,398	76.2%	12.0%
162 Computer Aides	\$ 36,595	\$ 17,057	\$ 21,005	\$ -	\$21,005	81.2%	12.5%
182 Custodial & Maintenance	\$ 110,269	\$ 71,726	\$ 107,917	\$ -	\$107,917	66.5%	11.5%
191 Lunch Room Aide	\$ 231,425	\$ 201,530	\$ 299,916	\$ 1,822	\$301,738	66.8%	12.0%
Total 100:	\$ 4,317,510	\$ 3,942,050	\$ 4,853,645	\$ 272,197	\$ 5,125,842	76.9%	11.6%
200 Employee Benefits							
220 Social Security	\$ 281,966	\$ 265,047	\$ 339,044	\$ 38,550	\$ 377,594	70.2%	11.5%
LAND TRUST - BENEFITS	\$ 4,574	\$ 2,368	\$ 2,601	\$ -	\$ 2,601	91.0%	13.0%
SpEd Social Security	\$ 23,687	\$ 18,596	\$ 29,659	\$ -	\$ 29,659	62.7%	12.1%
230 Retirement	\$ 203,879	\$ 175,012	\$ 214,523	\$ -	\$ 214,523	81.6%	11.5%
240 Group Insurance	\$ 668,982	\$ 542,655	\$ 656,000	\$ 15,000	\$ 671,000	80.9%	9.3%
240 Deductible Stipend	\$ 15,868	\$ 23,375	\$ 15,000	\$ 11,000	\$ 26,000	89.9%	0.0%
270 Worker's Compensation Fund	\$ 15,225	\$ 18,867	\$ 16,425	\$ 2,442	\$ 18,867	100.0%	0.0%
280 Unemployment Insurance	\$ 8,483	\$ 7,633	\$ 13,238	\$ -	\$ 13,238	57.7%	78.0%
Total 200:	\$ 1,222,664	\$ 1,053,553	\$ 1,286,490	\$ 66,992	\$ 1,353,482	77.8%	10.2%
300 Purchased Professional & Technical							
320 Special Education Contractors	\$ 100,505	\$ 100,654	\$ 120,610	\$ -	\$ 120,610	83.5%	11.4%
320 Counseling Services - (FY20 LCSW-Mental Health)	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
330 Employee Training & Development	\$ 32,005	\$ -	\$ 30,000	\$ (21,000)	\$ 9,000	0.0%	0.0%
TSSA - Training & Development	\$ -	\$ 28,995	\$ -	\$ 30,000	\$ 30,000	96.7%	7.1%
LAND TRUST - Training & Development	\$ 9,134	\$ -	\$ 24,000	\$ -	\$ 24,000	0.0%	0.0%
SpEd Training & Development	\$ 1,800	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	100.0%	0.0%
LETRS Professional Learning Grant PD	\$ -	\$ 48,637	\$ -	\$ -	\$ 48,637	100.0%	0.0%
330 SEDC Services	\$ -	\$ -	\$ 3,891	\$ -	\$ 3,891	0.0%	0.0%
340 Audit	\$ 22,070	\$ 22,134	\$ 22,070	\$ 64	\$ 22,134	100.0%	0.0%
345 Business Manager Services	\$ 76,800	\$ 65,280	\$ 78,336	\$ -	\$ 78,336	83.3%	11.1%
349 Legal Services	\$ 1,638	\$ 4,113	\$ 15,000	\$ -	\$ 15,000	27.4%	14.1%
350 Technical Services (IT)	\$ 98,144	\$ 80,294	\$ 101,760	\$ -	\$ 101,760	78.9%	11.2%
580 Admin & Teacher Travel (Meals)	\$ 29,004	\$ 8,393	\$ 20,280	\$ (10,280)	\$ 10,000	83.9%	31.3%
TSSA - Travel	\$ -	\$ 20,280	\$ -	\$ 20,280	\$ 20,280	100.0%	0.1%
LAND TRUST - Travel	\$ 6,538	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	100.0%	0.0%
SpEd - Travel	\$ 2,621	\$ 5,075	\$ 2,220	\$ 2,855	\$ 5,075	100.0%	37.3%
Total 300:	\$ 380,259	\$ 395,855	\$ 424,167	\$ 27,919	\$ 500,723	79.1%	8.4%
400 Purchased Property Services							
411 Water/Sewage	\$ 10,597	\$ 8,194	\$ 12,000	\$ -	\$ 12,000	68.3%	8.6%
412 Disposal Services	\$ 11,222	\$ 12,600	\$ 13,000	\$ 2,480	\$ 15,480	81.4%	30.0%
420 Cleaning Services	\$ 2,684	\$ 5,313	\$ 4,000	\$ 1,800	\$ 5,800	91.6%	0.0%
431 Lawn Care Services	\$ 10,700	\$ 10,100	\$ 12,000	\$ -	\$ 12,000	84.2%	10.2%
431 Non-Technology Repairs & Maintenance	\$ 31,073	\$ 28,091	\$ 30,000	\$ 3,000	\$ 33,000	85.1%	1.6%
432 Copy Machine Servicing	\$ 9,145	\$ 5,629	\$ 13,000	\$ -	\$ 13,000	43.3%	0.0%
Total 400:	\$ 75,421	\$ 69,927	\$ 84,000	\$ 38,054	\$ 91,280	76.6%	7.6%
500 Other Purchased Services							
522 Property & Liability Insurance	\$ 42,668	\$ 36,398	\$ 45,300	\$ -	\$ 45,300	80.3%	12.3%
530 Telephone	\$ 10,127	\$ 991	\$ 11,000	\$ -	\$ 11,000	9.0%	10.0%
540 Marketing	\$ 9,042	\$ 7,923	\$ 9,000	\$ -	\$ 9,000	88.0%	0.0%
590 Field Trips / Bus Rental	\$ 100	\$ 170	\$ 3,000	\$ -	\$ 3,000	5.7%	0.0%
Total 500:	\$ 61,937	\$ 45,482	\$ 68,300	\$ -	\$ 68,300	66.6%	10.3%



	(1013 Students) FY22 Actuals	Current Yr Actuals	(1010 Students) Approved Budget	1005 Changes	Forecast	% of Forecast	% Change From Prior Mth
600 Supplies and Materials							
610a Classroom Supplies	\$ 50,898	\$ 11,417	\$ 63,000	\$ (18,320)	\$ 44,680	25.6%	19.7%
TSSA - Supplies	\$ -	\$ 3,167	\$ -	\$ 18,320	\$ 18,320	17.3%	0.0%
LAND TRUST	\$ 3,227	\$ 11,967	\$ 12,000	\$ -	\$ 12,000	99.7%	0.0%
ESSER II - Supplies	\$ -	\$ 16,942	\$ 17,000	\$ -	\$ 17,000	99.7%	0.0%
610b Special Ed Supplies	\$ 7,321	\$ 4,532	\$ 10,000	\$ -	\$ 10,000	45.3%	5.5%
610c Theatre Supplies	\$ 3,334	\$ 6,857	\$ 4,000	\$ 3,000	\$ 7,000	98.0%	22.2%
610d CCA Expenses	\$ 7,159	\$ 1,688	\$ 5,179	\$ -	\$ 5,179	32.6%	56.3%
610e Student Activity Supplies / Incentives	\$ 9,655	\$ 11,951	\$ 18,000	\$ (2,000)	\$ 16,000	74.7%	8.4%
610f Board Expenses/meals	\$ 3,393	\$ 3,181	\$ 7,000	\$ -	\$ 7,000	45.4%	0.0%
610g Office Supplies/General	\$ 24,713	\$ 27,279	\$ 28,000	\$ -	\$ 28,000	97.4%	8.4%
610h Safety Supplies	\$ 2,322	\$ 3,575	\$ 3,000	\$ 1,000	\$ 4,000	89.4%	0.0%
610i GWA Gives Back	\$ 5,096	\$ 986	\$ -	\$ 986	\$ 986	100.0%	1329.0%
610j First Aid Supplies	\$ 398	\$ 862	\$ 1,000	\$ -	\$ 1,000	86.2%	12.7%
610k Director Discretionary Fund	\$ 9,693	\$ 9,293	\$ 10,000	\$ -	\$ 10,000	92.9%	2.6%
610m Staff Lounge	\$ 5,570	\$ 5,772	\$ 5,500	\$ 272	\$ 5,772	100.0%	8.7%
610n Swag Store	\$ 4,821	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
610o Christmas Party	\$ 4,018	\$ 3,780	\$ 4,018	\$ -	\$ 4,018	94.1%	0.0%
610p Health and Wellness Incentives	\$ 1,793	\$ 1,852	\$ 4,000	\$ -	\$ 4,000	46.3%	64.3%
621 Natural Gas	\$ 10,144	\$ 11,914	\$ 12,500	\$ -	\$ 12,500	95.3%	24.2%
622 Electricity	\$ 40,467	\$ 35,341	\$ 40,000	\$ -	\$ 40,000	88.4%	7.6%
630 School Lunch Prgm	\$ 208,598	\$ 198,047	\$ 200,000	\$ -	\$ 200,000	99.0%	12.1%
641 Textbooks/Curriculum	\$ 26,138	\$ 24,464	\$ 76,081	\$ (20,200)	\$ 55,881	43.8%	0.0%
TSSA - Curriculum	\$ -	\$ 39,200	\$ -	\$ 39,200	\$ 39,200	100.0%	0.0%
UCCRSC	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Digital Teaching & Learning Curriculum	\$ 51,395	\$ 45,836	\$ 43,919	\$ 1,917	\$ 45,836	100.0%	0.0%
SpEd - Textbooks/Curriculum	\$ -	\$ 29,855	\$ -	\$ 29,855	\$ 29,855	100.0%	0.0%
644 Library Books	\$ 9,654	\$ 5,318	\$ 7,000	\$ -	\$ 7,000	76.0%	43.9%
670 Educational Software	\$ 21,357	\$ 6,236	\$ 26,500	\$ (10,800)	\$ 15,700	39.7%	0.0%
TSSA - Educational Software	\$ -	\$ 10,800	\$ -	\$ 10,800	\$ 10,800	100.0%	0.0%
LAND TRUST - Educational Software	\$ 14,501	\$ 14,700	\$ 14,700	\$ -	\$ 14,700	100.0%	0.0%
SpEd - Educational Software	\$ 1,343	\$ 690	\$ 3,400	\$ -	\$ 3,400	20.3%	0.0%
ESSER III - Educational Software	\$ 29,360	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
680 Maintenance Supplies & Material	\$ 29,619	\$ 36,264	\$ 40,000	\$ 2,244	\$ 42,244	85.8%	22.1%
ESSER III - Maintenance Supplies	\$ 5,123	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total 600:	\$ 591,110	\$ 583,766	\$ 655,797	\$ 56,274	\$ 712,071	82.0%	8.1%
700 Property							
710 Land and Site Improvements & Building	\$ 30,499	\$ 24,089	\$ 25,000	\$ 22,000	\$ 47,000	51.3%	0.0%
733 Furniture and Fixtures	\$ 15,649	\$ 15,810	\$ 20,000	\$ -	\$ 20,000	79.1%	0.0%
SpEd - Furniture and Fixtures	\$ -	\$ 1,296	\$ -	\$ 1,296	\$ 1,296	100.0%	0.0%
734 Technology Hardware	\$ 19,393	\$ 1,346	\$ 2,700	\$ -	\$ 2,700	49.9%	-55.8%
LAND TRUST - Hardware	\$ 50,403	\$ 40,063	\$ 55,000	\$ -	\$ 55,000	72.8%	4.4%
SpEd - Tech Hardware	\$ 4,485	\$ 345	\$ -	\$ 345	\$ 345	100.0%	0.0%
ESSER III - Tech Hardware	\$ 332,124	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Digital Teaching & Learning Hardware	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ 15,000	100.0%	0.0%
736 Technology Software	\$ 46,451	\$ 599	\$ 48,000	\$ (48,000)	\$ -	0.0%	0.0%
TSSA - Software	\$ -	\$ 48,000	\$ -	\$ 48,000	\$ 48,000	100.0%	0.0%
LAND TRUST - Software	\$ 7,712	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	100.0%	0.0%
SpEd - Software	\$ 1,600	\$ 1,680	\$ 1,600	\$ 80	\$ 1,680	100.0%	0.0%
739 Kitchen Equipment	\$ 4,168	\$ 23,440	\$ 20,000	\$ 3,440	\$ 23,440	100.0%	0.0%
790 Cap Ex Fund	\$ 127,067	\$ 160,645	\$ 150,000	\$ 163,003	\$ 313,003	51.3%	13.0%
Total 700:	\$ 639,551	\$ 337,813	\$ 342,800	\$ 190,164	\$ 532,964	63.4%	5.9%
800 Debt Service & Miscellaneous							
810 Dues and Fees	\$ 11,165	\$ 13,001	\$ 15,000	\$ -	\$ 15,000	86.7%	8.8%
830 Bond Restricted Assets (Interest)	\$ 530,913	\$ 371,782	\$ 500,913	\$ -	\$ 500,913	74.2%	-11.5%
840 Bond Restricted Assets (Principal)	\$ 750,000	\$ 643,480	\$ 785,000	\$ -	\$ 785,000	82.0%	18.3%
833 Bond Fees	\$ 57,240	\$ 7,300	\$ 33,800	\$ -	\$ 33,800	21.6%	0.0%
890 Miscellaneous	\$ 3,486	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
Total 800:	\$ 1,352,804	\$ 1,035,563	\$ 1,334,713	\$ -	\$ 1,334,713	77.6%	5.4%
Total Expenses:	\$ 8,641,256	\$ 7,464,009	\$ 9,049,911	\$ 651,600	\$ 9,719,374	76.8%	9.7%
Net Income:	\$ 1,183,978	\$ 737,320	\$ 258,484	\$ 87,773	\$ 328,394	224.5%	
					\$ 250,000	Restricted Forecasted Spend Down	
					\$ 328,394	Food Service: \$ (48,261)	
					\$ -	SpEd: \$ (48,234)	
Cap Ex Fund:		At year end: \$ 168,402		Use: \$160,645	At year end: \$ 320,760		
(Unrestricted over \$350,000) Special Project Fund:		Beg of Year \$ 97,843			At year end: \$ 97,843		
Fund Reserve:	\$ 5,841,739		\$ 6,100,223		\$ 6,170,133		

GEORGE WASHINGTON ACADEMY

Balance Sheet

As of April 30, 2023

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
8110 · Cash in Banks	
8111 · Cache Valley Bank Accounts	
1 · Petty Cash	179.07
8111.1 · Cache Valley Bank (2050)	1,396,264.33
8111.2 · Cache Valley Bank Debit (0459)	5,589.11
Total 8111 · Cache Valley Bank Accounts	<u>1,402,032.51</u>
8116 · PTIF	6,579,384.79
8120 · US Bank Accounts	
8120.1C · Principal Fund 2015 (80001)	67,916.67
8120.2 · Interest Fund 2008 (9002)	0.02
8120.2B · Interest Fund 2011 (5001)	0.01
8120.2C · Interest Fund 2015 (80002)	39,126.04
8120.3C · Reserve Fund 2015 (80003)	1,285,912.50
8120.5C · Repair & Rplcmnt 2015 (80005)	150,000.00
8120.6C · Expense Fund 2015 (80006)	67,828.61
Total 8120 · US Bank Accounts	<u>1,610,783.85</u>
Total 8110 · Cash in Banks	<u>9,592,201.15</u>
Total Checking/Savings	9,592,201.15
Other Current Assets	
8130 · Accounts Recievable	
8133 · State	898.00
8135 · Utah State Sales Tax	3,899.53
Total 8130 · Accounts Recievable	<u>4,797.53</u>
Total Other Current Assets	<u>4,797.53</u>
Total Current Assets	<u>9,596,998.68</u>
TOTAL ASSETS	<u><u>9,596,998.68</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
9513 · Accounts Payable-bill.com	6,578.51
Total Accounts Payable	6,578.51
Credit Cards	
9531 · Visa Card	
9531a · VISA Card - Jessica's Card	14,634.77
9531b · VISA Card - Blake's Card	489.94
Total 9531 · Visa Card	<u>15,124.71</u>
9532 · Lowe's	165.55
Total Credit Cards	<u>15,290.26</u>
Other Current Liabilities	
9510 · Accounts Payable	479.66
9530 · Accrued Liabilities	
9535 · Accrued Bond Liability	-270,650.39
Total 9530 · Accrued Liabilities	<u>-270,650.39</u>
9540 · Accrued Salaries & Withholdings	
9544 · Utah State Withholding	15,168.00
9545 · Payroll Liabilities	
9545.2 · 401k Employee Contribution	605.63

GEORGE WASHINGTON ACADEMY

Balance Sheet

As of April 30, 2023

	<u>Apr 30, 23</u>
Total 9545 · Payroll Liabilities	605.63
Total 9540 · Accrued Salaries & Withholdings	15,773.63
9540a · Payroll & Benefit YE Accrual	262,057.32
9560 · Deferred Revenue	
9561 · Local	18,665.01
9563 · State	400,000.00
Total 9560 · Deferred Revenue	418,665.01
Total Other Current Liabilities	426,325.23
Total Current Liabilities	448,194.00
Total Liabilities	448,194.00
Equity	
30000 · Opening Balance Equity	193.93
9820 · Net Assets - Restricted	274,127.03
9830 · Retained Earnings	7,707,643.67
9850 · Unreserved Fund Balances	7,398.97
9859 · Undesignated Fund Balance	422,122.16
Net Income	737,318.92
Total Equity	9,148,804.68
TOTAL LIABILITIES & EQUITY	<u>9,596,998.68</u>

Fraud Risk Assessment

Continued

*Total Points Earned: 375/395 *Risk Level: Very Low Low Moderate High Very High
 > 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	0	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?	20	20
9. Does the entity have a formal audit committee?	20	20

*Entity Name: George Washington Academy

*Completed for Fiscal Year Ending: 2023 *Completion Date: 5/9/23

*CAO Name: Blake Clark *CFO Name: Spencer Adams

*CAO Signature: [Signature] *CFO Signature: [Signature]

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	✓			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	✓			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	✓			
4. Are all the people who have access to blank checks different from those who are authorized signers?			✓	
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	✓			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	✓			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".			✓	
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	✓			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	✓			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	✓			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			

* MC = Mitigating Control



PROPOSAL FOR BOARD ACTION

Proposal Title: Black & White Mural Wall

Submitted by: B. Clark

Originating Committee: Outreach

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

We are wanting to finish the photo wall in the office/ lobby area. This will add many more pictures and will create a completed look to this wall. This wall has been a place for pictures on tours, leadership assemblies, and other events.

Background Information, including a list of reviewing committees:

Assessment:

Recommendation:

It is the recommendation of the Outreach Committee to approve this Quote from Star Sign as they are the ones that started the wall and Rainbow is unofficially quoting us \$8,000. This will be for the 2023-2024 budget

Please submit this form with all accompanying paperwork to the Board Secretary, Deborah Odenwalder, at dodenwalder@gwacademy.org by the 15th day of the month of the Board meeting.



Submitted By: B. Clark

Date: 5/3/23 Vendor: _____

Website/Contact Info: _____

BILL/SHIP TO: George Washington Academy
2277 S. 3000 E.
St. George, UT 84790

This is a/an (Circle One):

Purchase Order/Invoice P.O. # _____

School Credit Card Purchase _____

School Debit (Admin) _____

Authorization for Travel _____

Dates of Travel: _____

Reimbursement Request
(Fill Out Below & Attach all Receipts)

Teacher Supply Account Purchase? Y N

QTY	ITEM #	DESCRIPTION (include dates as applicable)	UNIT PRICE	LINE TOTAL
		Wall mural		
		Black: white images		

Budget Category: (Administration Only)

300 Professional & Technical Budget Detail: _____

400 Purchased Property Services Budget Detail: _____

500 Other Purchased Services Budget Detail: _____

600 Supplies & Materials Budget Detail: _____

700 Property Budget Detail: _____

Principal Discretionary Curriculum Land Trust CCA

Student Incentives

Special Education

Other: Land: Site Improvement

Notes: _____

Procurement:
If the item/service is over \$1,000, you are required to request 3 bids.

Please attach all bids to this requisition and a brief explanation of why you chose the vendor.

Subtotal _____

Shipping _____

Sales Tax _____

TOTAL \$ 6,462.40

[Signature] 5/3/23
Executive Director's Approval Date
(For purchases up to \$2,000)

Approving Board Member Date
(For purchases between \$2,001 - \$5,000)

Board Chair or Date
Board Member on Finance Committee
For purchases over \$5,000
*Purchases over \$5,000 MUST be approved in a board meeting

Star Sign Inc
 1060 E. Tabernacle St St. George, UT 84770
 sales@starsignonline.com
 1-435-628-7806



www.starsignonline.com

Quote 29155

Wall Mural

SALES REP INFO
 Makayla Vannelli
 makayla@starsignonline.com

QUOTE DATE
 04/04/2023
 QUOTE EXPIRY DATE
 05/04/2023
 TERMS
 COD

ORDERED BY
 George Washington Academy

CONTACT INFO
 Jessica Bentley
 jbentley@gwacademy.org
 +1 435-673-2232

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	Set Up Fee	1	Each	\$25.00	\$25.00	Y
2	Wall Graphic 1 Height: 112 Inches Width: 121 Inches Vinyl - 3M HP/ Vehicle (5 Year) Ink - Eco Solvent (OKI) Lamination - 3M HP/ Vehicle (5 Year) - Matte	1	Sqft	\$1,387.11	\$1,387.11	Y
3	Wall Graphic 2 Height: 112 Inches Width: 77 Inches Vinyl - 3M HP/ Vehicle (5 Year) Ink - Eco Solvent (OKI) Lamination - 3M HP/ Vehicle (5 Year) - Matte	1	Sqft	\$882.70	\$882.70	Y
4	Wall Graphic 3 Height: 112 Inches Width: 172.15 Inches Vinyl - 3M HP/ Vehicle (5 Year) Ink - Eco Solvent (OKI) Lamination - 3M HP/ Vehicle (5 Year) - Matte	1	Sqft	\$1,973.47	\$1,973.47	Y
5	Install Vinyl *Price may vary*	1	Each	\$1,439.45	\$1,439.45	N
6	ACM 3mm Dimensional Lettering (Brushed) Width: 55.8 Inches Height: 35.25 Inches	1	Sqft	\$614.67	\$614.67	Y
7	Install Dimensional Lettering *Price may vary*	1	Each	\$140.00	\$140.00	N

Setup: \$0
Shipping: \$0
Misc. Charges: \$0
Subtotal: \$6,462.40
Sales Tax (0%): \$0
Total: \$6,462.40

SIGNATURE:

DATE:



PROPOSAL FOR BOARD ACTION

Proposal Title: Removal of Dumpster area for relocation

Submitted by: Steve Erickson

Originating Committee: Campus Management

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

We need to remove our current dumpster area so that we can widen the road from the front lot to the back lot.

Background Information, including a list of reviewing committees:

We are building a new dumpster area in the back lot. We did not get a quote until now to do this. Sunroc can do this with their current project on the back lot.

Campus Management
Finance Committee

Assessment:

Recommendation:

The Campus Management Committee recommends accepting the quote from Sunroc and add it to the current project of the back parking lot.

Please submit this form with all accompanying paperwork to the Board Secretary, Deborah Odenwalder, at dodenwalder@gwacademy.org by the 15th day of the month of the Board meeting.



Submitted By: Steve Erickson

Date: 5/8/2023 Vendor: SUNROC

Website/Contact Info: _____

BILL/SHIP TO: George Washington Academy
2277 S. 3000 E.
St. George, UT 84790

This is a/an (Circle One):

Purchase Order/Invoice P.O. # _____

School Credit Card Purchase _____

School Debit (Admin) _____

Authorization for Travel _____

Dates of Travel: _____

Reimbursement Request
(Fill Out Below & Attach all Receipts)

Teacher Supply Account Purchase? Y N

QTY	ITEM #	DESCRIPTION (include dates as applicable)	UNIT PRICE	LINE TOTAL
		Removal of old dumpster area and curbing + gutter + asphalt		\$14,389.38

Budget Category: (Administration Only)

300 Professional & Technical Budget Detail: _____

400 Purchased Property Services Budget Detail: _____

500 Other Purchased Services Budget Detail: _____

600 Supplies & Materials Budget Detail: _____

700 Property Budget Detail: _____

Principal Discretionary Land Trust
Curriculum CCA

Student Incentives

Special Education

Other: _____

Notes: _____

Procurement:
If the item/service is over \$1,000, you are required to request 3 bids.

Please attach all bids to this requisition and a brief explanation of why you chose the vendor.

Subtotal	\$14,389.38
Shipping	
Sales Tax	
TOTAL	\$14,389.38

Executive Director's Approval (For purchases up to \$2,000) Date

Approving Board Member (For purchases between \$2,001 - \$5,000) Date

Board Chair or Board Member on Finance Committee (For purchases over \$5,000) Date
*Purchases over \$5,000 MUST be approved in a board meeting

SUNROC CORPORATION
 1825 E 3850 S, St. George, UT 84790
DAILY EXTRA WORK REPORT

WORK PERFORMED FOR

Name: GWA - North Parking Lot Expansion
 Attention: Phil Giles and Blake Clark
 Address: 2270 South 3000 East
 Address:
 City, ST, Zip: ST. George, Ut. 84790

WORK PERFORMED:

Remove Trash Enclosure

Report No. CO #5

Date 5/3/2023

Job No. 15057

Cost Code No. _____

DESCRIPTION OF WORK

Sunroc has been asked to demolition and remove the existing trash enclosure. The block wall will be cut vertical at the chain link fence location on the north side of the wall. The gate shall be salvaged by Sunroc

Check One:

Force Acct. Work

Material or Sub

Outside Work or Sales

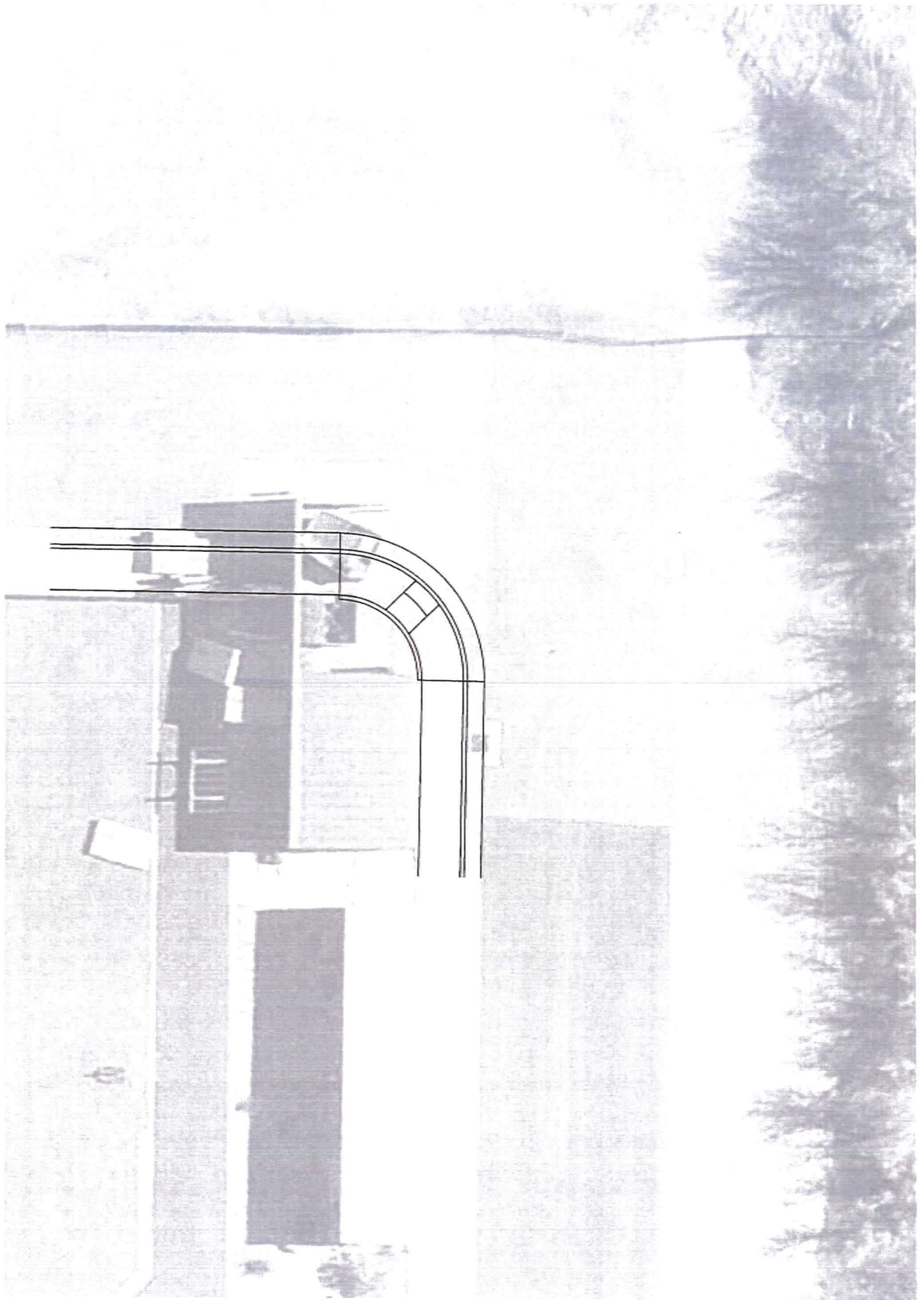
LABOR					FULLY OPERATED EQUIPMENT					MATERIALS					
PR NO.	NAME	HOURS	HOURLY RATE	EXTENDED AMOUNTS	EQ. NO.	DESCRIPTION	HOURS	HOURLY RATE	EXTENDED AMOUNTS	DESCRIPTION	QTY	UM	UNIT PRICE	TOTAL AMOUNT	
	Supervision	4.00	\$87.00	\$ 348.00		315 Excavator	10.00	\$ 147.00	\$ 1,470.00	Saw Cutting	1.00	LS	\$ 850.00	\$ 850.00	
	Labor	15.00	\$51.00	\$ 765.00		936 Loader	5.00	\$ 131.00	\$ 655.00	New Curb and Gutter	41.00	LF	\$ 41.00	\$ 1,681.00	
			\$ -	\$ -		Trucking	6.00	\$ 154.00	\$ 924.00	New 5 ft. sidewalk	205.00	SF	\$ 4.50	\$ 922.50	
			\$ -	\$ -				\$ -	\$ -	Asphalt	1088.00	SF	\$ 4.50	\$ 4,797.00	
										Dump Fees	20.00	Ton	\$ 28.00	\$ 560.00	
SUBTOTAL				\$ 1,113.00	SUBTOTAL				\$ 3,049.00	SUBTOTAL					\$ 8,350.50
Burden Labor X .5					Equipment Mark up 15%				\$ 457.35	Tax Included in Price					\$ -
Subsistence NO. @ \$										15% Markup					\$ 1,252.58
Travel Expense NO. @ \$															
Profit and Overhead 15%				\$ 166.95											
TOTAL COST OF LABOR				\$ 1,279.95	TOTAL COST OF EQUIPMENT				\$ 3,506.35	TOTAL COST OF MATERIALS					\$ 9,603.08

GRAND TOTAL (LABOR, EQUIPMENT, MATERIALS)

\$ 14,389.38

Accepted By: _____

George Washington Academy School



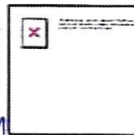
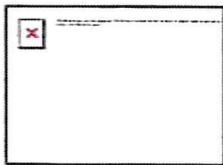
Kurt C Allen

From: Kurt C Allen
Sent: Wednesday, May 3, 2023 5:04 PM
To: Kurt C Allen
Subject: GWA trash Enclosure Pics





Kurt Allen
PROJECT MANAGER
O C [435.669.1111](tel:435.669.1111)



WWW.SUNROC.COM



PROPOSAL FOR BOARD ACTION

Proposal Title: Computer replacement

Submitted by: Steve Erickson

Originating Committee: Technology Committee

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

We need to replace the office computers and add an administrator computer.

Background Information, including a list of reviewing committees:

The technology committee works on replacing older technology. We discussed in our committee meeting to replace all office computers and add an additional administrator computer. The Land Trust Committee has set aside \$10,000 to do this.

Assessment:

The office computers are currently the oldest computers and need to be replaced. We will also replace a few other computers throughout the building during this round of replacement.

Recommendation:

The technology committee recommends purchasing these computers from Superior Technical Solutions for the amount of \$9,446.90 since all quotes were comparable and this company came in with the lowest quote. Note that we will be able to get an additional 2 computers and stay under the \$10,000 limit we set from the Land Trust funds.

Please submit this form with all accompanying paperwork to the Board Secretary, Deborah Odenwalder, at dodenwalder@gwacademy.org by the 15th day of the month of the Board meeting.



Submitted By: Steve Erickson

Date: 5/8/2023 Vendor: STS

Website/Contact Info: _____

BILL/SHIP TO: George Washington Academy
2277 S. 3000 E.
St. George, UT 84790

This is a/an (Circle One):

Purchase Order/Invoice P.O. # _____

School Credit Card Purchase _____

School Debit (Admin) _____

Authorization for Travel _____

Dates of Travel: _____

Reimbursement Request
(Fill Out Below & Attach all Receipts)

Teacher Supply Account Purchase? Y N

QTY	ITEM #	DESCRIPTION (include dates as applicable)	UNIT PRICE	LINE TOTAL
1		ALL-IN-ONE OPTIPLEX COMPUTER (DELL)	\$1,049.99	\$1,049.99
3		24" MONITOR (DELL)	\$99.00	\$297.00
9		OPTIPLEX TOWER DESKTOP (DELL)	\$899.99	\$8,099.91

Budget Category: (Administration Only)

300 Professional & Technical Budget Detail: _____

400 Purchased Property Services Budget Detail: _____

500 Other Purchased Services Budget Detail: _____

600 Supplies & Materials Budget Detail: _____

700 Property Budget Detail: 734

Principal Discretionary Curriculum Land Trust
CCA

Student Incentives _____

Special Education _____

Other: _____

Notes: _____

Procurement:
If the item/service is over \$1,000, you are required to request 3 bids.

Please attach all bids to this requisition and a brief explanation of why you chose the vendor.

Subtotal	\$9,446.90
Shipping	
Sales Tax	
TOTAL	\$9,446.90

Executive Director's Approval (For purchases up to \$2,000) Date

Approving Board Member (For purchases between \$2,001 - \$5,000) Date

Board Chair or Board Member on Finance Committee For purchases over \$5,000 Date
*Purchases over \$5,000 MUST be approved in a board meeting

Superior Technical Solutions

3588 Church Rocks Dr
Saint George, UT 84790
(435) 574-9311
john@stsutah.com
http://www.stsutah.com



Estimate

ADDRESS

George Washington Academy
2277 S 3000 E
St George, UT 84790 USA

SHIP TO

George Washington
Academy
2277 S 3000 E
St George, UT 84790 USA

ESTIMATE # 1060

DATE 05/04/2023

ACTIVITY	QTY	RATE	AMOUNT
Computer Dell Optiplex 7020 i5 13500/16GB DDR4 RAM/512 M.2 Storage/ Windows 10 Pro/3Yr Warranty	9	899.99	8,099.91
Computer Dell Optiplex 24" AIO 7410 i513600/16GB DDR4 RAM/512 M.2 Storage/ Windows 10 Pro/3Yr Warranty	1	1,049.99	1,049.99
Computer 24" dell monitors	3	99.00	297.00

TOTAL

\$9,446.90

Accepted By

Accepted Date



GW Academy - Dell

Quote #002093 v1

Prepared For:
George Washington Academy
Jessica Bentley
2277 S. 3000 E.
St. George, UT 84790

P: (435) 673-2232
E: jbentley@gwacademy.org

Prepared by:
DHE Computer Systems - CO
Nick Raimondi
7076 South Alton Way
Building C
Centennial, CO 80112

P: 3032906050
E: Nick.Raimondi@dhecs.com

Date Issued:
05.08.2023
Expires:
06.03.2023

Products

Product ID	Customer Description	Qty	Price	Tax	Total Price
P2422H	Dell 23.8" Full HD WLED LCD Monitor - 16:9 - 24" Class - In-plane Switching (IPS) Technology - 1920 x 1080 - 16.7 Million Colors - 250 Nit - 5 ms - HDMI - VGA - DisplayPort	3	\$229.00	\$0.00	\$687.00
210-BFWP-CTO	OptiPlex Tower (7010), i5-13500, 16GB RAM, 512GB SSD, 3YR Next Business Day Onsite Warranty	7	\$1,010.00	\$0.00	\$7,070.00
210-BFWX-CTO	OptiPlex All-in-One (7410), i5-13500, 16GB RAM, 512GB SSD, 23.8" FHD Non-Touch, Height Adjustable Stand, 3 YR Next Business Day Onsite Warranty	1	\$1,320.00	\$0.00	\$1,320.00
				Subtotal:	\$9,077.00

Quote Summary	Amount
Products	\$9,077.00
Total:	\$9,077.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

DHE Computer Systems - CO

George Washington Academy

Nick Raimondi

Signature / Name

05/08/2023

Date

Jessica Bentley

Signature / Name Initials

Date

Protech Castle Rock
 825 Wilcox St
 Castle Rock, CO 80104 US
 +1 7202744711
 gfaircloth@protechcr.com
 www.protechcr.com

Quote



ADDRESS
Mr Jessica Bentley George Washington Academy Jessica Bentley 2277 S.3000 E, , St George, UT 84790

CITY
Mr Jessica Bentley George Washington Academy George Washington Academy Jessica Bentley 2277 S.3000 E, St George , UT 84790 USA

ORDER #	DATE
1775	05/08/2023

DATE	ACQ#	DESCRIPTION	QTY	RATE	AMOUNT
	DELL- OPTISFFPM4FPX	SFF I-5 16GB Ram 512GB W11	7	1,145.72	8,020.04
	DELL- OP7400AIOP1C05	7400 AIO I-7 16G Ram 512GB W11	1	1,560.19	1,560.19
	C2423H	24" VC Monitor	3	239.04	717.12

Jessica , all new sealed products . thank you for the opportunity to support you, :)

TOTAL

\$10,297.35

Accepted By

Accepted Date

CLOSE

Quote Details  [Print](#)

Quote Number: 243269152

Billing Address	Jessica Bentley George Washington Academy 2277 S 3000 E ST GEORGE, UT 84790 Phone 435-673-2232	Shipping Address	Jessica Bentley George Washington Academy 2277 S 3000 E ST GEORGE, UT 84790 Phone 435-673-2232
------------------------	------------------------------------------------------------------------------------------------------------	-------------------------	------------------------------------------------------------------------------------------------------------

Qty	Product Description	Availability	Delivery Address	Price	Total Price
7	Dell - OptiPlex 5000 Desktop - Intel i5-12500T - 16 GB Memory - 512 GB SSD - Black Catalog Open Market Item BB22001990 Manufacturer PX13N Standard Delivery	In Stock	Shipping Address Ship to my address	\$959.99	\$6,719.93
3	Dell OptiPlex 7400 All In One - all-in-one - Core i7 12700 2.1 GHz - vPro Enterprise - 16 GB - SSD 512 GB - LED 23.81" Catalog Open Market Item BB22002042 Manufacturer P1C05 Standard Delivery	In Stock	Shipping Address Ship to my address	\$1,549.99	\$4,649.97
1	Dell - S2421NX 24" IPS LED FHD - AMD FreeSync - VESA - Monitor (HDMI) - Black Catalog Open Market Item BB21626382 Manufacturer S2421NX Standard Delivery	Usually ships in 3 - 5 days	Shipping Address Ship to my address	\$227.99	\$227.99

Product Total: \$11,597.89
Standard Delivery: \$153.12
Tax: \$782.86

QUOTE TOTAL: \$12,533.87

Expiration Date

- 05/15/23

Shipping Method(s)

- (Instructions:)

Payment Type

- Business Advantage Account*****5467



PROPOSAL FOR BOARD ACTION

Proposal Title: Policy 310 - Student Dress Code

Submitted by: Holly Myers

Originating Committee: Outreach Committee / Approved by Policies Committee

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

A proposal to expand our current school colors to add light blue pertaining to the student dress code specifically pertaining to uniform shirts and ties.

Background Information, including a list of reviewing committees:

It is proposed to add an option of light blue for uniforms on the basis that it fits with our current Americana color scheme, and provides additional options for students and parents when selecting uniforms. We feel that light blue adds to and does not take away from our current student dress code policy.

Assessment:

A proposal to add light blue was previously submitted with reference to GWA rebranding and updating the school logo. The current proposal clarifies that the decision to add light blue to student dress code is separate from any rebranding or logo changes. We feel the addition of light blue to student dress code would benefit the school whether or not a rebrand occurs or new logo is adapted.

Recommendation:

We recommend acceptance of the attached is a proposed revision of Policy 310 Student Dress code adding light blue as a uniform shirt and/or tie option as approved by the Outreach and Policies committees, effective for the 2023-2024 school year

Please submit this form with all accompanying paperwork to the Board Secretary, Deborah Odenwalder, at dodenwalder@gwacademy.org by the 15th day of the month of the Board meeting.

POLICY

A safe and disciplined learning environment is the first requirement of a good school. Young people who are safe and secure and who learn basic American values, along with the essentials of good citizenship, are better students. Studies have shown that the adoption of School Uniform policies can also promote school safety, improve discipline, and enhance the learning environment. The concept of knowing the social background of an individual based on appearance is avoided and, as such, personal biases are not formed, and merit is the only deciding factor.

The potential benefits of school uniforms include:

- Maintaining a level of social equality among students
- Maintaining modesty in attire allows for increased respect among students
- Decreasing violence and theft among students over designer or expensive clothing
- Instilling students with discipline
- Helping students concentrate on their schoolwork
- Helping parents and students resist peer pressure that dress norms can create
- Creating a sense of “Team Spirit”

Our dress code is to be taken seriously. Our faculty and staff will monitor students and will address dress code problems as they occur. We have a very specific dress code so please review our policy. If in doubt, we encourage you to bring in articles of clothing to verify that they meet our standard.

Uniforms need to be plain, simple, and conservative. All clothing worn during school hours must be solid colors; no prints, patterns or logos are allowed. There can be no embellishments on the clothing, such as large buttons, buckles, zippers, ruffles, lace, ties, or emblems (even small emblems or logos). Buttons must be white or the same color as the clothing. Clothing needs to fit properly – not “slouchy or skintight.” Clothing needs to be clean and in good repair.

Logo shirts may be purchased through the school or during PTO sale days (TBA).

Our school colors are:

- Navy Blue
- Light BlueRed
- Red
- White
- Khaki

Shirts

Boys: Red, white, ~~or~~ navy blue, or light blue knit polo shirts. White button-down dress shirts are acceptable in either long or short sleeve.

Girls: Red, white, ~~or~~ navy blue, or light blue knit polo shirts, loose fitting with no gathers or embellishments. A scalloped edge is acceptable if it is the same color as the shirt. White button-down dress shirts are acceptable in long, short or $\frac{3}{4}$ sleeve. Dress shirts must have a pointed collar or Peter-Pan collar.

All shirts must have a collar. All buttons, except the top button, must be fastened. A front shirt pocket is acceptable. Tee-shirts and turtlenecks are not allowed. As with other clothing, no prints, patterns, striping or logos (other than the GWA logo) are allowed. Layering of shirts is not allowed. Undershirts of GWA colors may be worn – however they may not be visible except at the collar area and must be tucked in. Students may purchase a uniform shirt with the GWA logo for easy identification on field trips and to represent school pride. These shirts are available for purchase through the George Washington Academy PTO.

Pants

Boys & Girls: Pants must be solid navy blue or khaki colored Docker or dress style, with either a flat or pleated front. All pants are to be hemmed. The following are not allowed: athletic wear, jeans, cargo style clothing, sweatpants, capris, cords, leggings, large patch pockets (pockets on the outside of the pants). All pants must be uniform style. Pants may not be worn in a slouched or low-rider style. No pants with holes or excessive wear are allowed.

Shorts

Boys & Girls: Shorts are to be solid navy blue or khaki in a flat panel or pleated front and must be no shorter than two inches above the knee and no longer than the knee.

The following are not allowed: Cargo shorts and large patch pockets (pockets sewn on the outside of the clothing): All shorts must be uniform style. Shorts may not be worn in a slouched or low-rider style. No shorts with holes or excessive wear are allowed.

Skirts/Skorts/Jumpers

Girls: All skirts, skorts, and jumpers must be no shorter than two inches above the knee and no longer than the knee. Plaids must match the pattern in the French Toast School Uniform Catalog. Our school plaid is navy/red. Skirts and skorts must be solid navy, khaki, or navy/red plaid, with a pleated front in uniform style and material. Jumpers must be solid navy, khaki, or navy/red plaid, with a pleated or flat front in classic uniform style and material. 'Polo' style dresses for girls are

acceptable in solid navy blue or red only and must be of uniform style. Tan A line dresses with matching belt are acceptable as well.

Sweaters/Outerwear

Boys & Girls: Sweaters, vests, and cardigans must be solid navy blue, white, or red. Sweater vests and long sleeve pullover sweaters are acceptable only with a collared shirt underneath. Jackets, coats, or windbreakers (appropriate for very cold days) must be solid navy blue or black. The lining of these may be a different color. Outerwear may have a hood, but the hood may not be worn inside school buildings. Sweatshirt hoodies or pullover sweatshirts are not allowed.

Socks/Tights

Boys & Girls: Socks must be solid white, navy blue, tan/khaki, or black. Tights may be solid white or navy blue only. Leggings (footless tights) are not allowed. Visible logos are not allowed.

Shoes

Boys & Girls: Shoes must be a solid black or brown, including soles, with no visible logos. All shoes should have a formal appearance. Dress shoes, or loafer style, are recommended, however, athletic shoes of proper color, including soles, are allowed. Shoelaces must be the same color as the shoe and must be tied during school hours. Slip on shoes must have a backing and a closed toe. Shoe boots are acceptable. Tall boots of any type are not allowed (cowboy boots, ‘Ugg’ style boots, etc.). Flip flops are not allowed. ‘Crocs’ are not allowed. Shoes with heels are discouraged as they prohibit the ability to play and run safely.

Accessories/Ties

Boys & Girls: Belts must be navy blue, black, or brown only. Scarves and sashes are not allowed. Accessories, such as hair ribbons, bows, etc., must be school colors and should be understated. Earrings should be small and understated. Other jewelry is discouraged and should remain hidden. Hair pieces are not allowed. Students have the responsibility to avoid apparel or accessories that are so extreme that they interrupt school decorum, student concentration, or adversely affect the educational process. Extreme includes any piercing of the body with the exception of the ear. Gauging of the ear is considered extreme and not allowed. Ties may be worn with long or short sleeved white dress shirts only and must be school colors (red, white, light blue, or navy blue). Backpacks may be any color. Rolling backpacks are not allowed as they cause tripping and scratch the floors.

Grooming

Attire must be clean and in good repair. Hair and body must be maintained in a clean and healthy manner. Deodorant should be used when necessary. Hair must be styled in a manner that is not distracting to the learning environment. Mohawks and dying hair in unnatural colors are examples

of unacceptable hair styles. Bangs either need to be clipped, pulled back or trimmed so they do not cover eyes or create the need to constantly flip or push them back.

Free Dress Days

GWA believes that the uniform we require should be a source of pride. As such, "Free Dress" days will be very infrequent and designated by school administration. Even on designated "Free Dress" days the standards we require for cleanliness, modesty, clean clothing in good repair and grooming still apply. GWA reserves the right to be the ultimate authority in deciding what constitutes appropriate school attire.

Intermediate School Additions to Dress Code **(Grades 6-7 Only)**

Students in Grades 6-7 (intermediate school students) may wear any of the above items as presented in the K-5 Dress Code. In addition, intermediate school students may wear the following:

Dress-Down Days: On dress down days (Fridays), intermediate school students may wear uniform shoes with jeans and GWA or college themed shirts, hoodies, sweaters, or jackets. Jeans should not be skintight and should not have holes or sign of excessive wear. Jean shorts must be no shorter than two inches above the knee and no longer than the knee. Students may NOT wear sports jerseys or random shirts on dress down days. Please use guidelines above.

Outerwear: Intermediate school students may wear GWA letterman style jackets and sweaters (must be purchased through GWA or GWA approved retailer). Students may add patches and/or pins appropriate for school (athletics, clubs, etc.). Students may have their names embroidered at their own cost. Outerwear may have a hood, but the hood may not be worn inside school buildings.



PROPOSAL FOR BOARD ACTION

Proposal Title: Discuss Audit Committee and appointment

Submitted by: Casey Unrein

Originating Committee: Finance + Policy

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

Updates to Utah State regulations require schools to establish and designate an Audit Committee consisting primarily of Board members.

Background Information, including a list of reviewing committees:

All LEAs, regardless of size, must have an Audit Committee. Said committee should have 3 or more members if board is 7, but should not include admin or staff

See minute 4:05 forward. — <https://www.youtube.com/watch?v=hV8GIUt3aBE&t=1224s>

Assessment:

Recommendation:

Discuss role and formation briefly, provide members opportunity to offer themselves as candidates and table formation for the next meeting.

Please submit this form with all accompanying paperwork to the Board Secretary, Deborah Odenwalder, at dodenwalder@gwacademy.org by the 15th day of the month of the Board meeting.

Audit Committee

Purpose:

The Audit Committee is formed to meet state regulations and to provide greater oversight of the school's finances and operations.

Formation:

GWA Board will form an Audit Committee and approve their **positions annually**.

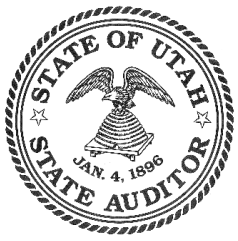
The Audit Committee will consist of:

- Board members:
 - If GWA has seven or more members, then three members of the board must serve on the audit committee.
 - If GWA has six or fewer members, then two members of the board must serve on the audit committee.
 - However, at no point shall there be so many members on the committee that a meeting would constitute a quorum.
- Other general member requirements
 - The Committee may include members of the community, if those members bring experience with audit, finance and accounting, legal, or compliance backgrounds.
 - The Committee shall not include any members of the school administration or employees.
 - All members shall have disclosed conflicts of interest and may be excluded therefore.

Role and Duties:

The Committee will complete the following duties:

- Initiate internal, external and ad hoc audits, compliance activities, and operations management reviews as deemed necessary to ensure appropriate risk management and control processes.
- Meet with external auditors, internal audit directors, and compliance officers as deemed necessary to discuss specific risk management and control issues.
- Provide the Board with relevant information obtained from ongoing reviews of auditing, compliance, and operations activities and reports of internal auditors, external auditors, and the State Auditor's Office.
- Manage the RFP process related to external auditors.
- Recommend the external auditors for review and approval by the Board.
- Oversee all internal and external auditing and compliance functions within the school.
- **Recommend the approval of the annual Systemwide risk assessment and annual internal auditing plan.**



Audit Committee Charter

Audit Committee Authority

Pursuant to resolution number [number of resolution], dated [insert date of resolution], the [governing body] of [entity name] has established an audit committee to assist the [governing body] in the oversight of both the internal and external audit functions. Resolution number [number of resolution] also states that [insert any other relevant wording from the establishing resolution].

Mission

The [governing body] of the [entity name] has established an audit committee to provide independent advice, assistance, and recommendations to the [governing body] in the oversight of the internal and external audit functions of the [entity].

Composition and Requisite Skills

The [entity name] Audit Committee is comprised of a subset of [governing body] members. This ensures that investigations regarding the work of management, external auditors, and internal auditors remain confidential until reports are made public to the governing body. The committee shall include: {Insert composition of the audit committee, as established by [resolution number]}

The Committee members collectively should possess the knowledge in accounting, auditing, and financial reporting needed to understand and evaluate [entity name's] financial statements, the external audit, and the entity's internal audit activities. Accordingly, the Audit Committee's members, collectively, should:

- 1) Possess the requisite knowledge necessary to understand technical and complex financial reporting issues.
- 2) Have the ability to communicate with auditors, public finance officers and the governing body.
- 3) Be knowledgeable about internal controls, financial statement audits and management/operational audits.
 - a. If no audit committee members have sufficient personal internal control or finance knowledge, the committee must gain this knowledge via a financial expert (either volunteer or paid) advisor.
 - i. The financial expert advisor must:
 1. Be independent of management
 2. Be present for meetings
 3. Not be a member of the audit committee
 4. Not vote on committee actions

Duties and Responsibilities

The duties and responsibilities of the [entity name] Audit Committee include the following:

1) External Audit Focus

- a. Provide recommendations regarding the selection of the external auditor
- b. Meet with the external auditor prior to commencement of the audit to, among other things, review the engagement letter.
- c. Review and discuss with the external auditor any risk assessment of the entity's fiscal operations developed as part of the auditor's responsibilities under governmental auditing standards for a financial statement audit and federal single audit standards, if applicable.
- d. Receive and review the draft annual audit report and accompanying draft management letter, including the external auditor's assessment of the entity's system of internal controls, and, working directly with the external auditor, assist the governing body in interpreting such documents.
- e. Make a recommendation to the governing body on accepting the annual audit report.
- f. Review every corrective action plan developed by [entity name] management and assist the governing body in the implementation of such plans.

2) Internal Audit Focus

- a. Make recommendations to the governing body regarding the appointment of the internal auditor.
- b. Assist in the oversight of the internal audit function, including reviewing the annual internal audit plan to ensure that high risk areas and key control activities are periodically evaluated and tested, and reviewing the results of internal audit activities.
- c. Review significant recommendations and findings of the internal auditor.
- d. Monitor management's implementation of the internal auditor's recommendations by management.
- e. Participate in the evaluation of the performance of the internal audit function.
- f. Oversee Hotline complaints received and investigated by the internal auditor.

3) Administrative Matters

- a. Hold regularly scheduled meetings.
- b. Review and revise the Audit Committee Charter, as necessary.

Membership

The membership duties of the [entity name] Audit Committee include the following:

- 1) Good Faith – Members of the Committee shall perform their duties in good faith, in a manner they reasonably believe to be in the best interests of the Committee and the [entity type] with such care as a generally prudent person in a similar position would use under similar circumstances.
- 2) Independence – An individual may not serve on an audit committee if he or she:
 - a. Is employed by the entity (other than governing board members).
 - b. Currently provides, or within the prior two years, has provided, goods or services to the entity.
 - c. Is a family member of an employee or officer.
 - d. Is the owner of or has a direct and material interest in a company providing goods or services to the entity.
- 3) Confidentiality – During the exercise of duties and responsibilities, the Committee members may have access to confidential information. The Committee shall have an obligation to the [entity type] to maintain the confidentiality of such information.

Meetings and Notification

The [entity name] Audit Committee shall meet a minimum of [insert number] times each year. An agenda of each meeting should be clearly determined in advance and the Audit Committee should receive supporting documents in advance, for reasonable review and consideration.

The Audit Committee shall create meeting minutes which include the meeting:

- 1) Agenda
- 2) Time, date, and location
- 3) Attendance
- 4) Findings requiring further investigation
- 5) Items to report to the governing body

Decision-Making Process

All decisions shall be reached by vote of a simple majority of the total membership of the committee. A quorum constitutes a simple majority of the total membership and meetings will not be conducted unless a quorum is present.

Reporting Requirements

The [entity name] Audit Committee has the duty and responsibility to report its activities to the [governing body] as needed, but not less than annually. Periodic written reports of Audit Committee activities are an important communication link between the Audit Committee and the [governing body] on key decisions and responsibilities. The Audit Committee's reporting requirements are to:

- 1) Report on the scope and breadth of committee activities so that the [governing body] is kept informed of its work.
- 2) Provide minutes or a summary of minutes of meetings which clearly record the actions and recommendations of the Committee.
- 3) Report on their review of the [entity's] draft annual audit report and accompanying management letter and their review of significant findings.
- 4) Report on suspected fraud, waste or abuse, or significant internal control findings and activities of the internal control function.
- 5) Report on indications of material or significant non-compliances with laws or [entity] policies and regulations.
- 6) Report on any other matters that the committee believes should be disclosed to the [governing body].

Charter Review

The [entity name] Audit Committee shall assess and report to the [governing body] on the adequacy of this Charter no less than an annual basis or as necessary. Charter modifications, as recommended by the Audit Committee, should be presented to the [governing body] in writing for their review and action.



PROPOSAL FOR BOARD ACTION

Proposal Title: Updated Mission Statement

Submitted by: B.Clark

Originating Committee: N/A

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

We have worked with every teacher on reexamining our current mission statement and brainstormed if students understood it and reexamined the length and purpose of a mission statement. **CURRENT MISSION STATEMENT:** Our mission is to establish a learning environment based on the principles of self-discipline and respect where each child may develop the skills necessary to help them succeed honorably in a rapidly changing world through the use of the academically focused Core Knowledge Curriculum buttressed by strong parental involvement.

Background Information, including a list of reviewing committees:

Teams met with each other to provide mission ideas based on our foundation in academics and the 3 pillars of leadership, Social and Emotional, and Collaboration. After team ideas were submitted we met with the student lighthouse team to get their perspective on words and how they understood the mission statement. We then took that feedback to all team leads and department leads.

Assessment:

After our evaluation of the mission statement, which we will conduct every 5 years, the faculty staff and students decided on a new and updated mission for GWA. Having the current faculty contribute while remaining true to the charter is an important part of educator investment and planning and creating goals for the upcoming years.

Recommendation:

It is our recommendation that the new Mission Statement to be adopted by GWA is:

MISSION STATEMENT: At GWA we focus on academic and social emotional learning as a community of leaders.

Please submit this form with all accompanying paperwork to the Board Secretary, Deborah Odenwalder, at dodenwalder@gwacademy.org by the 15th day of the month of the Board meeting.



PROPOSAL FOR BOARD ACTION

Proposal Title: Special Education Executive Level Secretary

Submitted by: Kim Townes, Special Education Director

Sponsoring Committee: Finance

Please briefly describe: (1) the situation giving rise to the proposal, (2) the background behind the proposal, (3) your assessment of the situation/background, and (4) your recommendation to the Board.

Situation:

The position of special education administrative assistant has grown immensely as the population of special education students continues to increase as well as compliance requirements. The amount of work and level of responsibility in this position continues to increase.

Background:

The special education administrative assistant position has been a 40-hour/week hourly position. With the significant increases in responsibilities and quantity of students, it has become incredibly difficult to meet all of the responsibilities within the current parameters of an hourly employee.

Assessment:

Currently, this position is requiring an average of 4-6 hours of overtime per pay period in order to meet the necessary requirements of this position.

Recommendation:

I would like to recommend the special education administrative assistant hourly position be moved to Special Education Executive Level Secretary salary position per the proposed pay schedule. I would like to recommend this position match the special education directors required number of days worked per school year.

Please submit this form with all accompanying paperwork to the Board Secretary, Jaycee Rogers, at jrogers@gwacademy.org by the 15th day of the month of the Board meeting.

SpEd Executive Level Secretary

Step	Salary, Exempt
1	\$45,715
2	\$46,629
3	\$47,562
4	\$48,513
5	\$49,670
6	\$50,855
7	\$52,071
8	\$53,316
9	\$54,592
10	\$55,911
11	\$57,275
12	\$58,617
13	\$60,070
14	\$61,499
15	\$62,979
16	\$63,691
17	\$64,402
18	\$65,110
19	\$65,777
20	\$66,525
21	\$67,210
22	\$67,916
23	\$68,629

Proposed in Board Meeting on 5/18/2023

Proposed Effective 8/1/2023

225 - Pay Scale Advancement Policy Approved April 25, 2013, Draft Revised January 26, 2018

Employees will advance up the pay scale one year at a time. Any deviations from this procedure must be reported to the GWA Finance Committee. Employees who have completed a full year at GWA will automatically move up to the next level on the pay scale the following school year. Employees hired after the beginning of the fiscal year, July 1st, and before December 31st, will also move up one level on the pay scale. Employees hired on or after January 1st of the next year will remain on their current level of the pay scale until the beginning of the fiscal year following their first completed year of employment at GWA.

[This Policy will be included at the bottom of all current and future pay scales]