

**George Washington Academy
Board Meeting Minutes
Tuesday, November 15, 2011
7:00 p.m.**

Location: 2277 S 3000 E St George, UT
East Wing Addition

Board Members Present: Steve Wattles, President; Shannon Greer, Vice President; John Hook, CFO; Anna Bohannon, Secretary; Shauna Morgan; Shanda Enfield.

Board Member Absent: Blake Boulter

Others Present: Don Fawson, Principal; Kevin Abraham, Business Administrator; Owen Olsen, Patrick Carroll, Anya Yeager, Vice Principal; Marcia Abboud; Michelle Wilson; Matt Hafen; Phil Loomis; Patty Esquivel; Michelle Cowles; Jeannie Winters; Mike Wilson

Board President Welcome: Steve Wattles

Roll Call: Steve Wattles, President; **Quorum Present**

Pledge of Allegiance: Shanda Enfield

Approval of Minutes: Minutes from October 27, 2011 meeting: The following corrections to be made:

Expansion/Construction Update-Change final Certificate of Occupancy to Inspector's Certificate of Occupancy. Replace folders with holders. **John Hook presented the motion to approve the changes. Shauna Morgan seconded the motion that passed unanimously.**

Audited Financial Report for FY 2011-Remove Kevin's name as passing the final budget and replace with the Board. Correct budgeted amount shown from \$200,000 to \$400,000 and actual amount from \$450,000 to \$651,046. **John Hook presented the motion to approve the changes. Shannon Greer seconded the motion that passed unanimously.**

Charter, By-Law, Handbook- Change submitted date for Board approval to December instead of February. **Steve Wattles presented the motion to approve the changes. Shanda Enfield seconded the motion that passed unanimously.**

Accreditation-Change 3 groups to 3 people. **Shannon Greer presented the motion to approve the change. John Hook seconded the motion that passed unanimously.**

Facilities-Should read as follows; John Hook reported that the committee will meet after the first of the year. Monies have been set aside for the long term to cover facilities as required by our bond. **John Hook presented the motion to approve the changes. Shanda Enfield seconded the motion that passed unanimously.**

Public Opportunity to Address the Board – None presented

Set time for adjournment. John Hook presented a motion to adjourn at 8:30 p.m. Shanda Enfield seconded the motion that passed unanimously.

Teacher Representative Report: Marci Abboud reported that the teachers requested that the Board consider an incentive for the Team Leaders of each grade level. Marci gave the Board a brief overview of her role as an Accrerator at Karl Maeser Academy and gave suggestions as to what the school should do in anticipation of the accreditation.

Principal's Report: Don Fawson reported that SEP's are taking place today and tomorrow. Move in date into the new building is scheduled for November 17th. Hot lunch program will start on Monday and will be provided by Katering Concepts. Anya Yeager presented updated enrollment figures as of November 15, 2011 at 915 students.

Expansion/Construction Update: Kevin Abraham reported that there are a couple of punch list items left. Construction has started on the storage shed and trash receptacle location. Next area to be worked on is the stage area.

Financial Report: Kevin Abraham presented the Profit & Loss Budget vs. Actual dated July 1 through November 14, 2011. He explained the supplies and materials account as stated on the report. High percentage shown was due to purchasing a lot of items at the beginning of the school year. **Shauna Morgan presented a motion to approve the Profit & Loss Budget as presented by Kevin. Anna Bohannon seconded the motion that was passed unanimously.**

Discussion and/or Action Items:

- **Board Member Appointment- Steve Wattles presented a motion to appoint Owen Olsen to serve a 2 year term. Shauna Morgan seconded the motion that passed unanimously. Steve Wattles presented a motion to appoint Matt Hafen and Shawn Davis as Board Member-Elects to start in May 2012.** Anna Bohannon voiced her concern over appointing the candidates at this time. She felt that by doing so, the Board would not be giving other parents and/or community leaders an opportunity to run for an open position. John Hook and Shanda Enfield clarified that the PTO elected position would still occur in May and that any other open spots are appointed positions. Existing board members who's terms are up would also need to be re-appointed by the Board at that time if they chose to re-appoint them. Shauna Morgan felt a lack of due process since it was not announced during the interview process that the Board was appointing for next year as well. She also stated that she was not comfortable in saying that they start in May since board terms currently run from July 1st to June 30th. **A roll call vote was taken as follows:**

Owen Olsen-Yes	Shanda Enfield- Yes
John Hook-Yes	Steve Wattles- Yes
Patrick Carroll-Yes	Shannon Greer- Yes
Anna Bohannon-No	Shauna Morgan - No

Motion was passed with Anna Bohannon and Shauna Morgan voting against it.

- **PTO-Elected Board Member Welcome-** Steve Wattles informed Patrick Carroll that he is the newly elected PTO Board member for the 2011-2012 school year. He will be formally sworn in at the December board meeting. The Board members welcomed him onto the Board and asked him to join them at the table.
- **School Land Trust Program Final Report 2010 - 2011 –** Don Fawson informed the Board that Lance Greer and Tammy Brinkerhoff will be serving as Co-Chairs for the School Land Trust committee and he will also remain on the committee. There is also a teacher, several parents, and Board member Anna Bohannon on the committee as well. The report needs to be submitted by November 18th. **Shannon Greer presented a motion to approve the Land Trust final report as stated by Mr. Fawson. Anna Bohannon seconded the motion that was passed unanimously.**
- **Ahee Family Recognition –** Anya Yeager explained how the Ahee family made a substantial contribution to the school several years ago for the purchase of grass for the school. Ms. Yeager would like the school to recognize the family for their contribution. Anna Bohannon suggested that the field be named after the family since it was their intention that the kids have a grassy field to enjoy. After a discussion, **Steve made a motion to investigate commemorating the field for the Ahee family with Anna Bohannon researching the information and presenting it at the next meeting. Motion was passed unanimously.**
- **AYP/UPASS –** Anya Yeager presented the compilation of this information for the board to review.
- **Additional Compensation –** Steve Wattles presented a motion to award the additional compensation to the faculty and staff of George Washington Academy as presented. Shannon Greer seconded the motion that was passed unanimously.

- **Semi–Annual Review of Charter Goals** – Shannon Greer, Vice-President : The Board reviewed the Charter Goals as stated in the Charter. Most of the goals are currently being met. There were some goals that contained outdated/incorrect procedures that will need to be corrected and/or updated in the amended Charter. Shannon Greer will work with Shauna Morgan in correcting these items.
- **Expenditures over \$1,000:**
 - **Squire - \$2,100.00**
 - **Hughes General Contractors- \$166,073.12**

John Hook presented a motion to approve the expenditures for Squire of \$2,100.00 and Hughes General Contractors for \$166,073.12. Shanda Enfield seconded the motion that passed unanimously.

Committee Reports (3 min each):

Charter, By-Laws, Handbook – Shauna Morgan, Chair; Shauna Morgan stated that she is currently reviewing the Charter. She has a full committee in place and is currently trying to schedule a meeting time with the committee members. She is planning on having the Charter completed by the December board meeting for approval by the Board.

Accreditation – Shannon Greer, VP, Chair; Shannon Greer reported that all focus groups are in place. New board members will be assigned to focus groups, as well as, board member-elects. Shannon also stated that all 4 group meetings will be done by January with the exception of one of the groups. Kevin Abraham asked about the time frame the State gives charter schools to become accredited. Shannon mentioned that it was her understanding that we had 3 years from the time that the doors were opened. The process was started the third year and the school has 3 years from when it was started to complete it. We are within the necessary time frame. Accreditation visit will be done in April.

Continuation – Blake Boulter, Chair: Not present at Board meeting.

Investment Policy – John Hook, CFO, Chair; Nothing to report at this time.

Charitable Giving – Steve Wattles, Pres., Chair; Nothing to report at this time.

Curriculum – Shannon Greer ,VP, Chair: Shannon Greer reported that she will be sharing the things that were discussed tonight with the curriculum committee at next month’s meeting. Shannon also stated that she sincerely appreciates the teachers that took the time to fill out the goals and getting them back to her. Hats off to the third grade team who handed it in two weeks early.

Technology – Shauna Morgan, Chair; Committee will resume in Spring of 2012

Outreach – Steve Wattles, Pres., Chair: Steve Wattles reported that Shannon Greer and himself are meeting with Dixie State in a week or so. They will be visiting with Representative Matheson in the next couple of weeks. Steve and Shannon are also planning on meeting with the Spectrum on Wednesday. The Hansen’s will be writing an article about the ribbon cutting ceremony.

Facilities – John Hook, CFO, Chair; Nothing to report at this time.

Parent Teacher Organization – Anna Bohannon, Sec., Chair; Anna Bohannon stated that the PTO raised \$18,087 after expenses to go toward the shade structure at this year’s carnival. The teacher’s baskets brought in \$7,712 that will be distributed amongst the teachers. Currently, the PTO is selling Dixie Direct books, Jumping Jacks/Anti-Gravity passes, and Johnson’s Popcorn.

Board Development/Recruitment – Shanda Enfield, Chair; Nothing to report at this time.

Closed Session – *pursuant to Utah Code 52-4-204, 205. **Closed session was not held at this meeting time.***

Reconvene — Take all appropriate action in relation to closed session items. N/A

Next Meeting: December monthly meeting to be held on Thursday, December 15th at 7:00 p.m.

Being no further business, Shannon Greer presented a motion to adjourn the meeting. Shanda Enfield seconded the motion that passed unanimously. Meeting was adjourned at 8:45 p.m.

Respectfully submitted by

Anna Bohannon, Board Secretary

Approved on January 26, 2012