

235 -Employment Offers Timeline Procedure

Annual employment offers for all full- and part-time, exempt, regular employees will be prepared and delivered to the Principal for review no later than the Monday of the last full week in February. These employment offers will be delivered and made available to the respective employees no later than the first (1st) school day in March.

Annual employment offers for all full- and part-time, nonexempt, regular and temporary employees will be prepared and delivered to the Principal for review no later than the Monday of the last full week in March. These employment offers will be delivered and/or made available to the respective employees no later than the first (1st) school day in April.