

Cleanliness of self and attire, neatness, and attractive grooming are stressed and expected. These guidelines apply to all employees whether in the building or at a training or conference:

- All clothing should be professional and appropriate for a school setting.
- Skirts or slits in skirts should be no higher than 2 inches above the knee.
- Employees should wear appropriate shirts that cover shoulders, stomach, back, lower back, and chest.
- Hair should be clean and neatly styled with a natural color.
- Piercings shall be limited to ears and nose and shall not cause a substantial disruption. For nose, only small nose studs are allowed. For ears, gauges are not allowed.
- Tattoos shall not cause a substantial disruption and avoid violence and vulgarity. Tattoos on face and neck must not be visible.
- Sweatshirts with hoods and exercise clothing are not permitted.
- Shoes should be comfortable, appropriate and in good repair.
- Attire may be sensibly modified according to a person's medical need, the job they perform, inclement weather, and for the designated school spirit or theme days with permission from the Executive Director.
- Hats are not permitted unless it is a designated spirit day.