

**Mission Statement:** “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

**George Washington Academy**  
**Wednesday, October 25, 2012**  
**6:00 p.m.**

**Board Meeting Agenda**

**Location:** 2277 S 3000 E St George, UT  
Board Room, Portable Building

**Work Session:**

**Governing Board Training** – Anna Bohannon

- Board Financial Oversight
  - USOE online module

*The Board meeting will convene following the work session at approximately 6:20 p.m.*

**Board President Welcome:** Steve Wattles

**Roll Call:** Steve Wattles, President

**Pledge of Allegiance:** Chet Wall

**Approval of Minutes:** Minutes from September 27, 2012 and October 10, 2012 meetings (Attachment pgs. 1-8)

**Public Opportunity to Address the Board:**

Note: *The Board will not take action on an item introduced during this portion of the agenda pursuant to Utah Code 52-4-202(6)(b).*

**Set time for adjournment.**

**Teacher Representative Report:** Kathy Whiteside

**Administration Report:** Don Fawson, Principal and/or Anya Yeager, Vice Principal

- Enrollment Report
- Attendance Report
- Employee hours reported vs. budgeted (overtime)
- Vote on independent contractor agreement with Monica Dixon (Attachment pgs. 121-122)
- **Status of State Reports Due October/November**
  - Choose Utah’s Alternative Assessment (UAA) – Due early Fall
  - Vision Screening – Due Fall
  - Fall Enrollment Count (SY 2012-2013)
  - CTE Implementation Plan and Tentative Budget (SY 2012-2013) – Due Oct. 15
  - Letter of Authorization – Due Oct. 15
  - Data Clearinghouse File Upload for Fall Enrollment – Due Oct. 15
  - School Fee Certification of Compliance – Due Oct. 31
  - Special Education Policies and Procedures Manual – Due Oct. 31
  - Extended School Year (ESY) for Severely Disabled Report – Due Oct. 31
  - Fall Enrollment and Transfer Student Documentation Audit Report – Due Nov. 1
  - Utah Consolidated Application – Due Nov. 1
  - Letters of Authorization entered into CACTUS and payment to USOE – Due Nov. 15
  - Educator salary adjustments per information in CACTUS – Due Nov. 15
  - School LAND Trust Committee Report (2012-2013 data) and 2011 2012 Final Report – Due Nov. 16

**Financial Report:** Kevin Abraham, Business Administrator

- Profit and Loss Budget vs Actual (Attachment pgs. 9-11)
- Profit and Loss July -Sep 2012 (Attachment pgs. 12-15)
- The audited financial statement (June 30, 2012) (Attachment pgs. 18-35)
- Vote on UCA (Utah Consolidated Application) report (Attachment pgs. 36-120)
- **Status of State Reports due October/November**
  - Annual Financial Report (AFR) for SY 2011-2012, Annual Program Report (APR) for SY 2011-2012, AFR and APR signature pages (Signed by Kevin)- Due Oct. 15th
  - File DWS wage report for prior quarter – Due Oct. 30
  - Negotiations Report – Due Nov. 1

**Discussion and/or Action Items:**

- **Expenditures over \$1,000:** (Attachment pgs. 16-17)
  - **Discovery Education - \$2,570.00**
- **Vote on Short Term Disability Policy** – Patrick Carroll (Attachment pgs. 123-126)
- **Vote on Full Time Secretary change to hourly** – Patrick Carroll
- **Vote on Purchasing Policy** – Patrick Carroll
- **Vote on Budget Calendar** – Patrick Carroll
- **Potential receipt of school bus donation**

**Committee Reports (3 min each):**

- **Charter, By-Laws, Handbook** – Matt Hafen, Chair
- **Compensation-** Patrick Carroll, CFO, Chair
- **Finance** – Patrick Carroll, CFO, Chair
- **Investment Policy** – Patrick Carroll, CFO, Chair
- **Facilities** – Patrick Carroll, CFO, Chair
- **Continuation** – Shannon Greer, VP, Chair
- **Curriculum /Accreditation**– Shannon Greer, VP, Chair
- **Charitable Giving** – Chet Wall, Chair
- **Technology** – Chet Wall, Chair
- **Outreach** – Owen Olsen/Chet Wall, Co-Chairs
- **Parent Teacher Organization** – Kody Young, Chair
- **Board Development/Recruitment** – Anna Bohannan/Kody Young, Co-Chairs

**Closed Session** – *pursuant to Utah Code 52-4-204, 205.*

**Reconvene** — **Take all appropriate action in relation to closed session items.**

**Determine date and time for next regular meeting to avoid holding a meeting on Thanksgiving.**

**Adjournment**