

"We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success."

SCHOOL NAME GEORGE WASHINGTON ACADEMY

Applicant Name: Tiffany L. White

I CERTIFY ALL INFORMATION CONTAINED IN THIS APPLICATION IS COMPLETE AND ACCURATE, REALIZING THAT ANY MISREPRESENTATION COULD RESULT IN DISQUALIFICATION FROM THE CHARTER APPLICATION PROCESS OR REVOCATION AFTERWARD. I UNDERSTAND THAT INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

THE CHARTER SCHOOL APPLICANT ACKNOWLEDGES THAT IT HAS READ ALL UTAH STATUTES REGARDING CHARTER SCHOOLS AND THAT, IF APPROVED, IT IS SUBJECT TO AND WILL ENSURE COMPLIANCE WITH ALL RELEVANT FEDERAL, STATE AND LOCAL LAWS AND REQUIREMENTS. THE CHARTER SCHOOL APPLICANT ACKNOWLEDGES THAT, IF APPROVED TO OPERATE A CHARTER SCHOOL, IT MUST EXECUTE A CHARTER CONTRACT WITH THE UTAH STATE CHARTER SCHOOL BOARD WITHIN TWELVE MONTHS OF THE DATE OF APPROVAL OF THE CHARTER BY THE UTAH STATE CHARTER SCHOOL BOARD AND MUST BEGIN PROVIDING EDUCATIONAL SERVICES WITHIN THE TIMEFRAME OUTLINED IN THE CHARTER. FAILURE TO DO SO MAY RESULT IN REVOCATION OF THE CHARTER APPROVAL AND, IF APPLICABLE, TERMINATION OF THE CONTRACT AND REVOCATION OF THE CHARTER.

Tiffany L. White

AUTHORIZED AGENT (PLEASE PRINT)

SIGNATURE OF AUTHORIZED AGENT

DATE

All information presented in this application becomes part of the charter contract and may be used for accountability purposes throughout the term of the charter contract

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TITLE PAGE 2006 - 2007

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PROPERTY SHOWING	
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The governing body of a charter school is responsible for the policy decisions of the school. Please indicate the makeup of this body below.

NAME OF ENOUGH AT THE OF APPLICATIONS	PHONE NUMBER	TYPE OF MEMBER (REMPLES FAMOUS, MATERIALS, PROTESTED, STAFF)	POSITION ON BOARD
Tiffany L. White		Parent	CAO/President
Eric I. Woodward		Parent	CFO/Treasurer
Erin R. Mylroie		Parent	VP/Education
Rebecca W. Kohler		Parent	Seat 4
James Kip Marshall		Parent	Seat 5

Please attach a list of those persons whom you have designated as FOUNDING MEMBERS of the school. Children of a Founding Member (an individual who has had a significant role in the development of a charter school application (R277-481) are eligible for preferential enrollment under both State and Federal Charter School law. (53A-1u-506(b)(i))

NAME	PHONE #	TYPE OF MEMBER
Tiffany White		Parent/ Interior Design
Rebecca Kohler		Parent/Business
Annie Woodward		Parent
Eric Woodward		Parent/Accountant
James Kip Marshall	_	Parent/Computers
Amy Marshall		Parent/Registered Nurse
Jaime Farnsworth		Parent
Laura Olivas		Parent
Susan Teeples		Parent
Bobbie Je Forsyth		Parent
Erin Renouf Mylroie		Parent/Educator
Aaron Waite		Parent/Attorney
Twiia Kay		Parent
Becca Jane Waite		Parent

3. TARGET POPULATION

MISSION STATEMENT (USE ONLY THIS SPACE):

The mission of George Washington Academy is to establish a learning environment based on the principles of self-discipline and respect where each child may develop the skills necessary to help them succeed bonorably in a rapidly changing world through use of the academically aggressive Core Knowledge Curriculum and buttressed by stong parental involvement.

We intend to have 2 classes per grades K-6 the first year, then add one grade level each year following to grade 8. This will add 50 students per year to our total number served.

		GRADES SERVED OF							OF ST		OF STUDENTS (EXECUTION CA)			
YEAR !	K	1	2	3	4	5	6	7			10	11	12	
9103	- 2	X	X.	X	X	- 2	T	100				150		350
YEAR?	K		2	3	4	5	- 6	7		9	10	- 11	22	N - (S)
10000	- K	A	×.	- 8	1	X	8	. K		100	11000	1175	0.00	400
Year 3	K	1	2	.3	4	. 5	6	7		9	10	- 11	12	10000
70.17		- 1	×		- 4	x	2.	. 1		1.7	1-25	1.57		450
Ultimate Excolumnt		-							1000					

(The number of students should be a maximum enrollment that is being copacited.)

Outreach Plan (consistent with the school's mission AND the public school law and purposes)

George Washington Academy will seek to serve children from the Washington County area. To do so, George Washington Academy will market in the local publication of the Spectrum as well as use radio spots and flyers. The Board of Directors shall establish a time frame as to how long applications shall be accepted, recognizing law requires a minimum of 30 days. After this application period is closed, the Board of Directors shall hold a lottery to determine the student population. Children of the Founding Committee and Board of Directors will be given preferential enrollment. Lottery results will be sent to all applicants within 30 days of the lottery.

	School Calendar	1
[X] standard	Extended school year	Instructional Days: 180
[] Alternative	(please describe in 5 words or less)	Start Date: August 14 th 2006

COMPLETE THE FOLLOWING INFORMATION FOR EACH SITE INDICATED ABOVE. IF PLANNING MORE THAN ONE SITE, ATTACH AN ADDITIONAL PAGE WITH THE FOLLOWING INFORMATION.

Title 53A-la-503 statutorily defines seven purposes for charter schools. Below is a description of how George Washington Academy meets these defined purposes.

1) CONTINUE TO IMPROVE STUDENT LEARNING:

Our main purpose at George Washington Academy is to provide a rigorous and comprehensive education for our students that improves learning and challenges our students. In the book Cultural Literacy by E.D. Hirsch, Hirsch stresses the importance of background knowledge necessary for functional literacy and effective national communication. He said "If each local school system imparts the traditional reference point of literate culture, then everybody will be able to communicate with strangers." At George Washington Academy, we improve student learning in a variety of ways. Primarily, we offer a comprehensive, solid, sequential curriculum known as Core Knowledge. This program stresses the importance of background knowledge and functional literacy in promoting effective national communication. We seek to establish in our school a traditional reference point of literate culture that enables our students to express themselves in academic and non-academic settings. Our school is different not only in the curriculum that we teach, but also in the instructional methods that we use. We have direct, hands-on instruction, with a variety of modalities to reach every learning type. We consider it our responsibility to keep students engaged and enthusiastic. Our teachers provide scaffolding by building on prior knowledge, and continue with direct instructions, opportunities for guided and independent practice, appropriate homework activities, formal and informal assessments, and continued independent practice as students work towards mastery. We find opportunities to challenge advanced students. George Washington Academy improves student learning by what we teach and how we teach.

2) ENCOURAGE THE USE OF DIFFERENT AND INNOVATIVE TEACHING METHODS:

We realize that there are a variety of teaching philosophies and methods. We also realize that teachers come with different levels of preparation and experience. Our goal at George Washington Academy is to focus on the methods that have been proven to be successful, and provide support, training, and mentoring for teachers in those curricula. Our designated curriculum offers varieties of teaching methods and modalities. Staff members are expected to meet together as grade level teams and as a school team to exchange ideas and successes. In this manner, teachers capitalize on the strengths and talents of one another.

3) CREATE NEW PROFESSIONAL OPPORTUNITIES FOR EDUCATORS THAT ALLOW THEM TO PARTICIPATE IN DESIGNING AND IMPLEMENTING THE LEARNING PROGRAM:

We have developed a curriculum committee that oversees curricular decisions. We have representation from each grade level. Each grade level is responsible for reviewing the curriculum and delineating how they plan to meet and exceed state standards. On a yearly basis, our committee reviews and assesses the strengths and weaknesses of our curriculum, and makes necessary adjustments, including the adoption of new programs when necessary. In this manner, we hope to not only align ourselves closely with state standards, but also to remain open to adopting new academic programs. We expect our teachers to feel confident and prepared to instruct the curriculum. To this end, we provide thorough teacher training and staff development for any program we consider.

4) INCREASE CHOICE OF LEARNING OPPORTUNITIES FOR STUDENTS:

At George Washington Academy we seek to provide a comprehensive education for our students. While we focus the majority of instruction time on math and language arts, we do not allow other academic areas to remain in the periphery. As part of our Core Knowledge Curriculum, weekly lesson plans include time for art, music, social studies, science, and physical education. In addition, we offer a variety of enhancement activities that enrich the learning opportunities of the students.

5) ESTABLISH NEW MODELS OF SCHOOLS AND NEW FORMS OF ACCOUNTABILITY THAT EMPHASIZE MEASUREMENT OF LEARNING OUTCOMES AND THE CREATION OF INNOVATIVE MEASUREMENT TOOLS.

George Washington Academy seeks to comply with state standardized testing, as well as implement our own forms of assessment. We believe that all academic areas must be assessed, both formally and informally, and that diagnostic changes in lesson plans must be made according to that data. Core Knowledge, Saxon Math, Shurley English, and Spalding Language Arts provide us with some specific assessment materials. Additionally, teachers use formative and summative assessments to measure learning outcomes established by the Utah State Department of Education.

6) PROVIDE GREATER OPPORTUNITIES FOR PARENTAL INVOLVEMENT IN MANAGEMENT DECISIONS AT THE SCHOOL LEVEL (SEE ALSO 53A-1a-508 (3)(H))

We are very excited to be able to involve the parents or legal guardians of George Washington Academy students ("parents") in the education of their students. George Washington Academy has programs that strongly encourage parents to be involved. Programs include the Parent Teacher Organization ("PTO"), Board of Directors, Trust Lands Committee, Safety Committee, and school volunteer opportunities. We want parents to feel ownership in this fantastic organization.

7) EXPAND PUBLIC SCHOOL CHOICE IN AREAS WHERE SCHOOLS HAVE BEEN IDENTIFIED FOR IMPROVEMENT, CORRECTIVE ACTION OR RESTRUCTURING UNDER THE NO CHILD LEFT BEHIND ACT:

George Washington Academy is not being established as a result of any action related to the provisions of No Child Left Behind.

4. COMPREHENSIVE PROGRAM OF INSTRUCTION

Curricular Emphasis

"Only by piling up specific, communally shared information can children learn to participate in complex cooperative activities with other members of their community." E.D. Hirsch, Jr.

Philosophy

The mission statement of George Washington Academy is as follows:

"We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success."

George Washington Academy is founded on the principle that educators, parents, and the community can create an academic environment that encourages students to excel. We challenge our students with an aggressive curriculum presented in a comprehensive, sequenced manner. The curriculum is solidly based on the principles of a classic education, and the belief that there is a body of information that all citizens need to create a culture of literacy. We believe that with a clearly defined curriculum and a direct instruction approach, our students will display an eagerness to learn. When students catch this vision they will all be able to achieve academic success and reach their fullest potential. We seek educators that embrace our belief in the student's ability to excel. Educators are required to adhere closely to the designated curriculum and to plan and implement curricular decisions as a grade level and school team. We expect students to be continually assessed, formally and informally, and diagnostic adjustments made in the lesson plans according to that information. Finally, we create a feeling of personal ownership in the school by encouraging students, families, faculty and staff to participate in the enhancement of the academic programs and other enrichment activities.

Our belief statements are as follows:

- **P** Provide an environment where children can learn, question and explore
- A All Students have the ability to learn and succeed
- T Teaching character development builds a strong foundation for life
- **R** Responsibility for education lies with the student, family, school, and community
- I Individual and unique differences enhance learning
- O Open communication is essential for success
- True learning requires commitment, consistency, and creativity

Methods of Instruction

The scope of George Washington Academy's core curriculum meets or exceeds Utah State requirements. We believe that all students will excel given a strong curriculum, direct instruction, consistent assessments, and fluid communication between faculty and parents. We focus on the basic skills, methods, and information that best prepare students for the challenges and opportunities that await them. Grade level expectations are clearly defined and then expanded to help each student achieve their greatest potential. We use proven, research-based curricula in each subject area to achieve these goals.

George Washington Academy adheres to a standardized grading scale. Grades K, 1, and 2 are graded on a numerical scale of 1-4. 1= Student performance is below state standards, 2=Student performance is approaching state standards, 3=Student performance meets state standards, 4=Student performance

is above state standards. Grades 3-8 receive a standard letter grade scale of A=93%, A=90%, B+= 87%, B=83%, B=80%, C+=77%, C=73%, C=70%, D+=67%, D=63%, D=55%, F or I= not passing, or incomplete.

We allow for promotion from one grade to the next and other opportunities for advancement when possible. If students are prepared for higher learning than the grade level can offer, we work with parents to ensure that students are continually challenged.

We also work aggressively with students in need of remediation. We understand it is important to identify any academic difficulties early and provide appropriate interventions. We have established a Response to Intervention program that is comprehensive and allows for identification of these students. Formal and informal assessments are performed in every subject area throughout the school year. Remediation is facilitated through various means to include one-on-one instruction, assistance from parent volunteers, additional homework and practice activities, break out groups and other methods identified as effective by our staff. It is our desire that every student perform at grade level or higher. We expect that every student maintain a minimum of a C average, except when a learning disability prevents standard displays of success. With early identification and intervention most students achieve at or above grade level.

As part of our comprehensive program of instruction, faculty members receive in-service and professional development training. We encourage our staff to work closely together to benefit from the strengths and talents of one another. Teachers are allotted time for weekly planning as grade levels, as well as monthly planning as a school.

We have certain curriculum that we use as part of our instruction. Each of these curricula aligns very closely to the state standards. We recognize that we need to provide supplemental material and specific instruction. We are confident that with our curriculum mapping and professional development we ensure a solid, specific, and academically aggressive curriculum.

Core Knowledge Sequence

Core Knowledge is a solid, sequential and specific curriculum. Each academic year builds upon information attained during the previous years, avoiding heavy repetitions and gaps. By clearly specifying important information in the core areas, faculty, parents and students have well defined academic goals for each grade level. Core Knowledge is research based and proven to be effective. It meets and exceeds state standards. At GWA, Core Knowledge is used to teach science, history, geography, music, and visual arts.

Saxon Math and Additional Advanced Math Curriculums

Saxon Math is based on the process of incremental learning. Students systematically practice attained skills as they work to achieve new skills. Daily practice continues until a skill is mastered, and then a new incremental skill is introduced. Math is taught a minimum of one grade level ahead at GWA. All students in Grades K-6 will follow the Saxon curriculum, with the upper grades (7-8) supplemented by other advanced math curriculums where state requirements dictate or Saxon curriculum is unavailable

Shurley English

Shurley English is a dynamic English curriculum for grades K–8. It is known for its unique blend of grammar, skills, and writing. Shurley English is a rigorous curriculum that brings back student-teacher interaction, promotes higher-order thinking skills, and provides measurable academic

achievement. Shurley English utilizes the different learning styles of students, includes enough repetition for students to master grammar easily, and incorporates the part-to-whole philosophy. Shurley English writing teaches concrete organizational patterns for a variety of writing purposes.

Spalding Language Arts

Spalding Language Arts begins by teaching a set of phoneme-letter units that Spalding calls phonograms. After the phonograms have been learned, instruction in spelling begins. The spelling lesson "script" is exact. Over the course of spelling, students learn by example twenty-nine second order rules. Given seventy phonograms and twenty-nine rules, students can spell about 80 percent of English words, and a higher percentage of the most frequent ones. Each student accumulates a personal list of hundreds of words for which the spelling has been worked out and repeatedly practiced. In addition, the spelling book is a reference book. When about 150 words are in the spelling notebooks, reading begins.

Extra-Curricular Activities

George Washington Academy provides opportunities for extra-curricular activities as decided by the faculty and students, and approved by the school administration to provide a well-balanced program for our students. Additionally, GWA facilitates 3rd party extra-curricular activities as approved by administration.

Special Emphasis

George Washington Academy specializes in aggressive general academics. We adhere to the basics, and seek to create culturally literate, successful life-long learners. We teach our students the principles of goal setting and academic discipline that will help them achieve their fullest individual potential.

At George Washington Academy we focus primarily on curriculum content and intellectual development. However, we realize that schooling must also address the social, emotional, physical and ethical development of the student. Excellence in education focuses on the whole student as a unique individual and is best measured using a variety of assessment approaches. Above all, we want our students to value learning and to develop the skills that will help them to gain knowledge and insight and understand our world. Therefore, character education is an essential part of our program.

EFFECTIVENESS GOALS

Goals	Specific Objectives	Measurement Criteria
Improve student learning	1a. Students will exhibit annual growth in reading, math, writing, and science.	1a. For returning students, the baseline will be the end –of-year scores for the previous year. For new students, the baseline scores will be created within the first 30 days, of enrollment at GWA to assess current levels of knowledge and achievement in reading. Students will also be assessed at
		the end of each year to measure

	individual growth.
1b. Students will exhibit grade level appropriate skill in reading and Language Arts.	1b. 80% of students in grade levels 3-8 will score at or above proficiency on all state required testing in reading and Language Arts and meet Utah Benchmarks for student achievement.
1c. Students will understand math principles and facts, develop fluency in computation, and demonstrate a variety of problem solving skills	1c. 80% of students in grade levels 3-8 will score at or above proficiency on all state required testing in Math and meet Utah Benchmarks for student achievement.
1d. Students will develop skills in the scientific method and adhere to standards outlined by the Utah Core and/or Common Core.	1d. 80% of students in grade levels 3-8 will score at or above proficiency on all state required testing in Science and meet Utah Benchmarks for student achievement.
1e. Students will write effectively.	1e. 80% of students in grade levels 5 8 will score at or above proficiency on all state required testing in writing.
1f. Students will develop incremental knowledge of Geography and Social studies, including State, American and World History.	1f. 80% of students will achieve proficiency (80% or higher) on GWA's curriculum based assessments in Geography, and Social Studies.
1g.Student's dress and appearance will not be distractive and adhere to the GWA dress code.	1g. Uniforms are mandatory.
1h. GWA will maintain effective teacher to student ratios.	1h. Classroom size shall not exceed 25 students per class in grades K-5, and 30 per class in grades 6-8 except with the approval of the Board of Directors on a case-by-case basis upon notification by the Administration given at a public Board Meeting. Any

	1i. Students will use respectful language in their communications and treat others with consideration.	exceptions to this rule will be at the sole discretion of the Board of Directors. 1i. Each classroom teacher will develop clearly defined classroom and discipline procedures within the first week of school, and parents will receive a copy of the classroom policies.
2. Students will be punctual and attend regularly.	2a. Students will avoid excessive absences.2b. Students will come to school on time.	2a. 100% of students will have at least 93% attendance.2b. 90% of students will have less than three tardies per trimester.
3. All faculty members meet Utah's definition of professionally highly qualified and federally qualified.	3a. All faculty members will secure and maintain Utah Educator Licenses appropriate to their assignments.	3a. 100% of faculty will have and maintain appropriate types of Utah licenses, or be enrolled and progressing in Alternative Routes to Licensing, and be accurately entered into the State CACTUS System.
4. Faculty will be trained and able to implement George Washington Academy Curriculum.	4a. Faculty will be able to implement Core Knowledge.	4a. 100% of new faculty will complete basic Core Knowledge Training within 60 days of date of employment. They will have the textbooks and supplementary materials to effectively implement the curriculum.
	4b. Faculty will be able to implement Saxon Math.	4b. 100% of new faculty will receive basic Saxon Math training within 60 days of date of employment. They will have the textbooks and supplementary materials to effectively implement the curriculum.
	4c. Faculty will be able to implement Spalding Language Arts.	4c. 100% of new faculty will complete Spalding Language Arts training prior to the start of the school year. They will have the textbooks and supplementary materials to effectively implement the

				curriculum.
	4d.	Faculty will be able to implement Shurley English.	4d.	100% of new faculty will receive basic Shurley English training.
	4e.	Faculty understands the Utah State Core and Common Core standards for each core subject, and uses curriculum prescribed material to meet and exceed Utah objectives.	4e.	100% of faculty will receive training in the Utah State or Common Core standards.
	4f.	Faculty will receive appropriate mentoring.	4f.	First year faculty will be assigned a trained mentor. Faculty members with less than three years of experience, or those with a need, as determined by the Administration, will also be assigned a mentor. Administration will develop a professional development plan as necessary.
5. George Washington Academy is a safe school.	5a.	All students, faculty and staff know emergency response plans and appropriate exit routes.	5a.	Emergency plan is in place and reviewed with faculty and staff prior to the beginning of each school year. Faculty and staff comply with state requirements for emergency drills.
6. George Washington Academy faculty, parents, students and partnering community members have a shared responsibility for the education of the students.	6a. 6b. 6c.	consisting of; one faculty member per grade level, members of administration, at least one board member, at least one parent, and representatives from other relevant areas will plan and		Weekly communication with parents, including specific homework information, is initiated by 100% of the faculty. Families are expected to donate 40 hours per year. They will receive comprehensive communication from the school and updates on volunteer hours completed. Curriculum Committee meetings are held monthly.
		implement curricular decisions.		

6d. Parents will be familiar with GWA curriculum in order to better assist their children in their academic success.	6d. Annual parent curriculum workshops will be offered for core subject areas.
6e. Parents have access to school administration.	6e. The Executive Director will be available for discussion with parents as needed and may schedule special events as necessary.

Monitoring the Program of Instruction

Assessments:

George Washington Academy adheres to a standardized grading scale. Grades K, 1, and 2 are graded on a numerical scale of 1-4. 1= Student performance is below state standards, 2=Student performance is approaching state standards, 3=Student performance meets state standards, 4=Student performance is above state standards. Grades 3-8 receive a standard letter grade scale of A=93%, A=90%, B+= 87%, B=83%, B=80%, C+=77%, C=73%, C=70%, D+=67%, D=63%, D=55%, F or I= not passing, or incomplete. All students will receive grades in personal and social responsibility. Grades K, 1 and 2 will be graded on a numerical scale of 1-4. Grades 3-8 will receive a letter grade of A, B, C, D or F.

George Washington Academy will comply with the state testing schedule for all required exams. The focus of the school is to develop mastery of the chosen curriculum. Formal and informal assessments occur throughout the learning process. Assessments are considered an essential element of our curriculum. Core Knowledge, Saxon Math, Shurley English, and Spalding Language Arts include formal assessments at regular intervals. The frequency of the assessments are based on the particular curriculum, pace and level of the students, as well as previously established dates, such as beginning and end of trimesters.

Testing results will be reported to the state, as required by law. Parents will be notified of results, and be invited to share in discussion and interpretation of the results at formal SEP conferences. GWA administration shall collect data, determine statistical results, and review the overall results of the students. The results will be shared with Board members, parents and interested parties.

George Washington Academy issues formal end of trimester report cards for all students. In addition, students receive mid-trimester informal grades notification.

Standards:

- 1. Faculty receives instructional in-service for designated curriculum areas each school year.
- 2. The Curriculum Committee is responsible for delineating the specific lessons to be taught to comply with state standards. The committee is also responsible for reviewing effectiveness of academic programs, and for seeking new programs when needed.
- 3. All faculty members are required to report to the school for a minimum of 180 days each academic year (July 1 through June 30), being present on campus for the minimum school day, attendance at faculty meetings, team meetings, department meetings, certain PTO activities, and other administrative assignments, which may or may not be included in the 180 days. In addition, all faculty members are required to attend George Washington Academy's pre and post school professional development instruction or training and parent-teacher conferences. The professional development instruction or training may be different for each teacher depending upon that teacher's experience and qualifications. A copy of the yearly schedule is provided to each member of the faculty and staff prior to the last day of the previous school year.
- 4. Faculty and staff are provided an opportunity for Core Knowledge in-service as needed.
- 5. Employees are formally evaluated by the Executive Director or designee at least once annually. A meeting follows every formal evaluation, so that strengths and improvement goals can be discussed. Additional evaluations and mentoring are scheduled when deemed necessary. Staff members complete self-evaluations once yearly, and appropriate improvements are discussed according to the collected information.
- 6. The Administration and faculty meet twice a month, or more often at the discretion of the Executive Director.
- 7. Grade level teams meet regularly to coordinate lesson plans and monitor adherence to state standards.

School Calendar

George Washington Academy follows the school calendar used by Washington County School District as closely as possible. George Washington Academy operates using the Trimester system. GWA meets the requirement of 180 days and 990 hours in each year. George Washington Academy provides 2 days of *SEP/SEOP's* per year and allocates a time to take the state required exams. The minimum school day for faculty is 7:45am - 3:45pm. The minimum school day for students is 8:15am - 2:50pm Mondays through Thursdays and 8:15am - 12:15pm Fridays. School day hours may be adjusted periodically by Administration as necessary.

Special Education

We understand that there are many different needs among the students. We comply fully with IDEA (Individuals with Disabilities Education Act) and all aspects of Utah and federal law.

To accommodate students' needs, we provide appropriate Special Education faculty as necessary. We will continue to contract for services we are unable to provide ourselves.

The Special Education team implements all IEPs (Individual Education Plan). The team includes the General Education teacher, a parent, the LEA (Local Education Agent), Special Education teacher and other professionals as may be required.

5. DETAILED BUSINESS PLAN

Budget Information

(ATTACH CHARTER SCHOOL BUDGET TEMPLATE

HTTP://www.usoe.k12.ut.us/charterschools/funding/FundingWorksheet.xls to this form to assist in projecting estimates of revenue)

George Washington Academy will submit the budget proposal for all expenses anticipated through the opening of the school with the startup grants application, as directed by the Utah State Office and Education. The following budget is and example of expenditures.

	George Washington Academy Budget			
	Fiscal 2006- 2007	Fiscal 2007- 2008	Fiscal 2008- 2009	
Revenue:	\$	•	•	
WPU programs	767,974	\$ 891,656	\$ 1,015,339	
Non-WPU programs	550,433	631,125	711,817	
One-Time proceeds	11,200	11,825	12,450	
Grants/other	150,000	-		
Total Revenue	\$ 1,479,607	\$ 1,534,606	\$ 1,739,606	
Expenses: Personnel Salaries				
Principal	\$ 61,000	\$ 64,110	\$ 67,378	
Teachers	429,000	517,003	609,520	
Specialty Teachers	20,000	41,026	63,130	
Teachers Aides	60,000	63,000	66,150	
Administration	24,000	25,224	26,485	
Finance Manager	12,000	12,600	13,230	
Custodian	12,000	12,600	13,230	
Clinic Aide	12,000	12,600	13,230	
Other	5,000	5,250	5,513	

Payroll Taxes	48,578	57,636	67,157
Total Salaries	\$ 683,578	\$ 811,049	\$ 945,023
Benefits	•	¢.	
Health Insurance	\$ 76,500	\$ 89,772	\$ 104,184
Other Benefits	6,060	6,660	7,260
Retirement Workers'	64,300	75,841	88,287
Compensation	3,142	3,754	3,988
Total Benefits	\$ 150,002	\$ 176,027	\$ 203,719
	\$	\$	\$
Total Salary and Benefits	833,580	987,076	1,148,742
Academic Costs		•	
Books/Materials	\$ 68,000	\$ 34,000	\$ 34,000
Academic Supplies	20,000	23,077	26,154
Art Supplies	3,000	3,462	3,924
PE Supplies	1,500	1,731	1,962
Music	1,000	1,154	1,308
Software	10,000	2,500	2,500
Testing	6,375	7,356	8,337
Other	1,000	1,154	1,308
Total Academic Costs	\$ 110,875	\$ 74,434	\$ 79,493
Facilities			
Rent / Lease / Mortgage	\$ 294,150	\$ 294,150	\$ 294,150
Repairs/replacements	5,000	5,250	5,513
Utilities	12,000	12,000	12,000
Telephone	2,400	2,520	2,646
Other	1,000	1,000	1,000
Total Facility Costs	\$ 314,550	\$ 314,920	\$ 315,309
Other Operating Expenses			
Advertising/Printing	\$ 4,500	\$ 3,500	\$ 2,500

Insurance	8,500	8,750	7,200	
Office Supplies	3,100	3,175	3,250	
Clinic/First Aid	525	600	675	
Postage	750	857	964	
Janitorial Supplies	2,500	2,600	2,700	
Staff Development	14,000	10,000	10,000	
Travel & Conferences	6,500	7,500	8,500	
Other	1,500	1,600	1,600	
Total Other Operating Expenses	\$ 41,875	\$ 38,582	\$ 37,389	
Capital Purchases				
Office Furniture/Equipment	\$ 7,800	\$ 2,000	\$ 2,000	
Classroom Furniture	43,000	6,750	6,750	
Computer Equipment	21,000	8,000	8,000	
Instructional Equipment	14,000	6,000 \$	6,000 \$	
Total Capital Expenditures	85,800	22,750	22,750	
Contracted Services	_		_	
A confidence	\$	\$	\$	
Auditing	3,000	3,150	3,308	
Legal	5,500	2,200	2,310	
Special Education Services	10,938	10,938	10,938	
Total Contracted Services	\$ 19,438	\$ 16,288	\$ 16,556	
Total Expenses	\$ 1,406,118	\$ 1,454,050	\$ 1,620,239	
Net Surplus (Deficit)	\$ 73,489	\$ 80,556	\$ 119,367	
Student Count	3	50 40	0	450
Teacher Count		13 15	5	17
Full Time Admin and Other		4	4	4
Part Time Admin and Other		4	4	4



FY 2006-2007

******ESTIMATE ONLY*****

School Name TEMPLATE

	Average Daily Membership	Rating Factor	WPU Generated
Estimated ADM (K)	50	ù.55	27.5
Estimated ADM (1-3)	150	0.9	135
Estimated ADM (4-6)	150	0.9	135
Estimated ADM (7-8)	0	0.99	0
Estimated ADM (9-12)	0	1.2	0
Special Ed Pre-School	1		
Special Ed ADM (K) ¹	1		
Special Ed ADM (1-12)	1		
Special Ed (Self-Contained) ¹	1		
Number of Teachers (K-6)	13		
Number of Teachers (7-12)	0		
WPU Value	\$2,182		

		WPU	Amount
Program Name	Rate	Generated	Generated
WPU Programs			
Regular Basic School:			
Regular WPU - K-12	See above	297.5000	\$ 649,145
Professional Staff	0.01705	5.0719	11,067
Administrative Costs	22.89 per student		8,012
Restricted Basic School:	· ·]	
Special EdAdd-on***	0.9972	2.5429	5,549
Spec. Ed. Self-Contained***	1.0000	1,0000	2,182
Special Ed Pre-School	1.4700	1,4700	3,208
Special Ed-State Programs	Based on Programs		
Applied Technology	Based on Programs		
Class Size Reduction (K-8)	253.75 per K-8 ADM		88,813
Total WPU Programs		307.5848	\$ 767,974
Non-WPU Programs			
Related to Basic Programs:		'	
SS & Retirement	\$ 406.85 per WPU		\$ 125,141
Quality Teaching Block Grant	\$95	1	28,263
Local Discretionary Block Grant	\$48.5		14,429
Interventions-Student Success	\$25.83		7,684
Special Populations			,
Youth at Risk Programs	\$5.85	1	1,740
Gifted and Talented	54		1,190
Other		1	
School Land Trust Program	\$20.80 per student	1	7.280
Reading Achievement Program	\$58 per student (K-3)		11,600
Local Replacement Dollars	Average \$1,006 per student		353,106
Total Non-WPU			\$ 550,433
One Time*	\$225 per teacher (K-6)	13	2,925
Teacher Materials/Supplies**	\$175 per teacher (7-12)	0	
Salary Bonus	\$300 per F.T.E.	13	3,900
UPASS On-line Testing	\$12.50 per student	350	4,375
Total One Time			\$ 11,200
Estimated Total All State Fu	nding		\$ 1,329,607

Numbers are based on estimated FY2005 enrollment.

These amounts are based on one-time funding for FY05.

Amounts for future years depend on what is appropriated by the Legislature for the respective year.

^{**} Teacher Supply money is based on up to \$175 for grades 7-12 and up to \$225 for grades K-6.

^{***}Per special education determination of the appropriate program.

If you are an existing Charter School, Special Ed funding will be the same for FY05 as FY04.

CHARTER SCHOOL WORKSHEET

FY 2007-2008

*****ESTIMATE ONLY*****

School Name TEMPLATE

	Average Daily Membership	Rating Factor	WPU Generated
Estimated ADM (K)	50	0.55	27.5
Estimated ADM (1-3)	150	0.9	135
Estimated ADM (4-6)	150	0.9	135
Estimated ADM (7-8)	50	0.99	49.5
Estimated ADM (9-12)	0	1.2	0
Special Ed Pre-School	1		
Special Ed ADM (K)1	1		
Special Ed ADM (1-12)1	1		
Special Ed (Self-Contained)1	1		
Number of Teachers (K-6)	13		
Number of Teachers (7-12)	O		
WPU Value	\$2,182		

		WPU	Amount
Program Name	Rate	Generated	Generated
WPU Programs		T	
Regular Basic School:	i	1	
Regular WPU - K-12	See above	347,0000	\$ 757,154
Professional Staff	0.01705	5.9158	12,908
Administrative Costs	22.89 per student		9,156
Restricted Basic School:			
Special EdAdd-on***	0.9972	2.5429	5,549
Spec. Ed. Self-Contained***	1.0000	1,0000	2,182
Special Ed Pre-School	1.4700	1.4700	3,208
Special Ed-State Programs	Based on Programs		
Applied Technology	Based on Programs		
Class Size Reduction (K-8)	253.75 per K-8 ADM	1	101,500
Total WPU Programs		357.9287	\$ 891,656
Non-WPU Programs			
Related to Basic Programs:	1	1 1	
SS & Retirement	\$ 406.85 per WPU		\$ 145,623
Quality Teaching Block Grant	\$95		32,965
Local Discretionary Block Grant	\$48.5		16,830
Interventions-Student Success	\$25.83		8,963
Special Populations	i		
Youth at Risk Programs	\$ 5.85	(2,030
Gifted and Talented	\$4		1,388
Other	(1	
School Land Trust Program	\$20.80 per student	1 [8,320
Reading Achievement Program	\$58 per student (K-3)	نـــــــــــــــــــــــــــــــــــــ	11,600
Local Replacement Dollars	Average \$1,006 per student		403,406
Total Non-WPU			\$ 631,125
One Time*	\$225 per teacher (K-6)	13	2,925
Teacher Materials/Supplies**	\$175 per teacher (7-12)	0	
Salary Bonus	\$300 per F.T.E.	13	3,900
UPASS On-line Testing	\$12.50 per student	400	5,000
Total One Time			\$ 11,825
Estimated Total All State Fu	nding		\$ 1,534,606

Numbers are based on estimated FY2005 enrollment.

by the Legislature for the respective year.

These amounts are based on one-time funding for FY05.
 Amounts for future years depend on what is appropriated

^{**} Teacher Supply money is based on up to \$175 for grades 7-12 and up to \$225 for grades K-6.

^{***}Per special education determination of the appropriate program.

If you are an existing Charter School, Special Ed funding will be the same for FY05 as FY04.

CHARTER SCHOOL WORKSHEET

FY 2008-2009

******ESTIMATE ONLY*****

TEMPLATE School Name

	Average Daily Membership	Rating Factor	WPU Generated
Estimated ADM (K)	50	0.55	27.5
Estimated ADM (1-3)	150	0.9	135
Estimated ADM (4-6)	150	0.9	135
Estimated ADM (7-8)	100	0.99	99
Estimated ADM (9-12)	0	1,2	0
Special Ed Pre-School	1		
Special Ed ADM (K)	1		
Special Ed ADM (1-12)1	1		
Special Ed (Self-Contained)1	1		
Number of Teachers (K-6)	13		
Number of Teachers (7-12)	0		
WPU Value	\$2,182		

		WPU	Amount
Program Name	Rate	Generated	Generated
WPU Programs			
Regular Basic School:	Į.	!	1
Regular WPU - K-12	See above	396,5000	\$ 865,163
Professional Staff	0.01705	6.7597	14,750
Administrative Costs	22.89 per student		10,301
Restricted Basic School:			
Special EdAdd-on***	0.9972	2,5429	5,549
Spec. Ed. Self-Contained***	1.0000	1,0000	2,182
Special Ed Pre-School	1.4700	1,4700	3,208
Special Ed-State Programs	Based on Programs		
Applied Technology	Based on Programs	(1 1
Class Size Reduction (K-8)	253.75 per K-8 ADM	1	114,188
Total WPU Programs		408_2726	\$ 1,015,339
Non-WPU Programs			
Related to Basic Programs:		1	1
SS & Retirement	\$ 406.85 per WPU		\$ 166,106
Quality Teaching Block Grant	\$95	1	37,668
Local Discretionary Block Grant	\$48.5		19,230
Interventions-Student Success	\$25.83		10,242
Special Populations		1	
Youth at Risk Programs	\$5.85		2,320
Gifted and Talented	\$4	1	1,586
Other			•
School Land Trust Program	\$20.80 per student		9,360
Reading Achievement Program	\$58 per student (K-3)		11,600
Local Replacement Dollars	Average \$1,006 per student		453,706
Total Non-WPU			\$ 711,817
One Time*	\$225 per teacher (K-6)	13	2,925
Teacher Materials/Supplies**	\$175 per teacher (7-12)	01	-
Salary Bonus	\$300 per F.T.E.	13	3,900
UPASS On-line Testing	\$12.50 per student	450	5,625
Total One Time			\$ 12,450
Estimated Total All State Fu	nding		\$ 1,739,605

Numbers are based on estimated FY2005 enrollment.

- These amounts are based on one-time funding for FY05. Amounts for future years depend on what is appropriated by the Legislature for the respective year.
- "* Teacher Supply money is based on up to \$175 for grades 7-12 and up to \$225 for grades K-6.
- ***Per special education determination of the appropriate program.
- If you are an existing Charter School, Special Ed funding will be the same for FY06 as FY04.

Charter School Name: George Washington Academy

		First Year			Second Year			Third Year	
Number of Students (ADM):									
Revenue			Total			Total			Total
State Funding			\$ 1,329,607			\$ 1,534,608			\$ 1,739,606
Federal & State Projects			8 1,320,0U/			\$ 1,034,buti			\$ 1,739,506
Private Grants & Donations									
Loans									
Other (Spacify) State Start-Up Funds			150,000						
Total Revenue			\$ 1,479,607			\$ 1,534,608			\$ 1,739,606
10001100			D 1,470,007			# Typeseygons			9 1,700,000
Expenses	# of Staff	@ Salary	Total	# of Staff	@ Salary	Total	# of Staff		Total
Salanes (100)									
Oirector (Principal)	1			. 1	5 64,110	\$ 64,110		3 67,378	
Teacher-Regular Ed	13	33,000	429,000	15	34,467	617,003	17	35,654	609,520
Teacher-Special Ed	2	10,000	20,000	4	10,257	41.026	8	10.522	63,130
Instructional Assis	2	30,000	60,000	2	31,500	63,000	2	33.076	66,150
Secretary	1	24,000	24,000	1	25,224	26,224	1	26,485	26,485
Bookkeeper	1	12,000	12,000	1	12,800	12,800	1	13,230	13.230
Other (Specify) Custodian	1	12,000	12,000	1		12,600		13,230	13,230
Other (Specify) Crinic Aide		12,000	12,000						
Other (Special Terms Sense in		5,000	5,000	1	12,600	12,600		13,230	13,230
Other (Specify)Temp Services	1			1		5,260			5,513
Other (Specify) Payrol tax	. 1	48,578	48,578	1	_57,638	57,636	1	67,167	67,157
Employèe Benefits (200)			150,002			176,027			203,719
Travel (580)			6,500			7,600			8,500
Purchased Professional Services(300)			10,938			10,938			10.938
Purchased Property Services (400)			14,000			10,000			10,000
Instructional AlderBooks/Library(600)			94,375			64,433			68,491
Supplies(600)			15,500			8.B47			9,694
Legal (300)			5,500			2,200			2,310
Auditor(300)			3,000			3,150			3,308
Marketing (300)			2,000			3,100			3,000
			1,000			1,154			1,308
Other (printing: postage)			1,000			1,156			1,300
Total Instruction, Administration &	1							h	1
Support			\$ 984,393			\$ 1,095,298	L		\$ 1,263,291
									L
Operations & Maintenance			Total			Total			Total
Supplies			\$ 0,875			\$ 7,232			\$ 7,589
Phone/Communications			2,400			2,520			2,846
Custodial Services			5,000			5,260			5,513
Advertising			4,500			3,500			2,500
Property/Casualty Insurance			8,500			8,760			7,200
Utillies			12,000			12,000			12,000
Rest			294,150			294,150			294,150
Fees/Pormits & dues			1,000			1,000			1,000
Transportation			1,000						1,000
Food Service									
Accounting Services			—— ·			·			
Land & Improvements									
Building & Improvements			L						
Computer Equipment			21,000			8,000			8,000
Furniture & Other Equipment			50,800			8,750			8,750
Upgrades (Connectivity)			1,500			1,600			1,600
Leates/Loon Payments									
Other (security, copier rease)			14,000			6,000			6,000
Total Operations & Maintenance			\$ 421,725			\$ 358,752			\$ 356,948
Transfer & manifestance			9 421,723			4 304,132			£ 500,840
Total Expenditures			\$ 1,406,115			\$ 1,454,050			\$ 1,620,239
Total Revenues			\$ 1,479,607	_		\$ 1,534,605			\$ 1,739,606
Budget Balance (Revenues-					<u> </u>			<u> </u>	
Expenditures)			\$ 73,489			\$ 80,556			\$ 119,367
			6 (3,469			4 817,000			4 118,307

6. ORGANIZATIONAL STRUCTURE AND GOVERNING BODY

Upon the approval and acceptance of the George Washington Academy Charter, the Board of Trustees and Founding Committee dissolved and rolled into the Board of Directors.

Board of Directors

The George Washington Academy Board of Directors oversees school operations and ensures that the Charter objectives are met. The Board of Directors consists of not less than five nor more than nine voting Board members, as determined at the discretion of the Board of Directors. One voting Board member is selected by parents from the PTO. All other voting Board members are elected by the majority vote of the Board of Directors. GWA'sExecutive Director serves as an additional non-voting member and may not serve as an officer of the Board of Directors. The George Washington Academy Board of Directors shall have a firm belief in the traditional school format, be committed to using our chosen curriculum, and be fully committed to the charter school concept. Upon their acceptance, they shall declare, in writing, their intent to uphold the principles of the George Washington Academy and to fulfill their responsibilities as a member of the Board, and shall be sworn in by the Board President at the first meeting following their election to the Board.

The PTO Board member serves a term of one (1) year. All other voting Board members serve terms of three (3) years. In order to maintain continuity with the Board, Board members shall serve staggered terms, with the goal of no more than one-third retiring in any given year. Elections for the Board are held each May. Board members review candidates for open Board positions. A person is elected to the Board by majority vote of the Board members then serving. A Board member may serve for up to three (3) consecutive terms. No Board member shall serve more than nine (9) consecutive years, except for the Administrative Representative.

The Administrative Representative shall be the Executive Director of George Washington Academy. The Administrative Representative is a non-voting Board member. The Administrative Representative's term of office shall correspond with his or her employment as Executive Director.

When a vacancy arises for the PTO Board member position, the PTO notifies its members of the vacancy through email and requests nominations. Each nominee is asked to complete a questionnaire. The responses of the nominees and an electronic ballot are emailed to all parents and the parents of each student get one vote. The nominee receiving the most votes is appointed by the Board members then serving.

The Board's responsibilities shall include the following: (1) Ensure that the Charter objectives are met, and (2) exercise oversight over the following aspects of George Washington Academy:

- 1. Lawfulness
- 2. Regulatory issues
- 3. Financial management
 - a. Make certain that expenditures do not exceed income
 - b. Safeguard the school's money from risk

- 4. Contracts
- 5. Ethical and prudent parameters

George Washington Academy Parent Teacher Organization ("PTO")

The George Washington Academy PTO is comprised of the parents whose students are registered to attend George Washington Academy. Some of the responsibilities of the organization may include:

- Organizing and maintaining additional programs as directed by the Board of Directors.
- Coordinating the efforts of volunteers for classroom help, class activities, field trips, assemblies, and other volunteer-based activities.
- Raising funds for supplementary materials and activities.
- Organizing elections to fill vacancies in the PTO Board member position.

George Washington Academy Student Council

The George Washington Academy Student Council offers students meaningful and fun opportunities to participate in school operations. At the beginning of each school year, members of each class in grades 4-8 shall elect one representative. These representatives work with the Student Council Faculty Advisor.

Administration

The Executive Director manages the school's daily operation. The Administration is subject to policy defined by the George Washington Academy Board of Directors, Charter, Bylaws, and official policies. The Executive Director is a key representative for the school and, as such, bears considerable responsibility of upholding school standards and values at all times.

Specific responsibilities of the Executive Director may include:

- Serving as a non-voting member of the George Washington Academy Board of Directors.
- Recommending policy changes to the Board of Directors.
- Recommending changes to school personnel
- Promoting and overseeing school curriculum.
- Representing the school in public relations events.
- Providing arbitration services between parents and faculty.
- Overseeing school finances.
- Hiring of faculty and staff.
- Delegating administrative duties as appropriate.

7. BACKGROUND INFORMATION

Name_Tiffany L_White				7.4	=
ROLE IN SCHOOL (USS POSITIONS WITH SCHOOL)	FOUNDING MEMBER AND	BOARD	Мемвек	<u></u>	

Employment History:

For the past 10 years I've run my own business as an Interior Design Consultant. I've been responsible for all aspects of clients projects, from color selection, arranging meetings with sub-contractors, putting together specification books, producing drawings for subs-contractors, as well as bookkeeping.

I'm also a full time mother of 3. I am responsible for their day-to-day activities. This may include, but is not limited to, taxi driver, parent volunteer at their school, dietician, nurse (when the occasion presents itself) financial advisor and manager, entertainer, and drill sergeant at chore time.

Prior to the 2002-2003 school year, my husband and I helped get the facility for the Timpanogos Academy Charter School up and running. With my oldest son attending, I became familiar with Saxon Math, Spalding Spelling, and Core Knowledge Curriculum.

Personal Qualifications: Motivated, organized, concerned parent

Education History:

F.1 D.E.R. Accredited Associates Degree in Interior Design, Ricks College, Rexburg, Idaho. 1988-1991

STATEMENT OF INTENT:

I GUESS YOU COULD SAY THAT I CAME UP WITH THIS IDEA TO START A CHARTER SCHOOL. I THEN FOUND SOME FANTASTIC PARENTS TO HOP ON BOARD. CURRENTLY I AM A MEMBER OF THE FOUNDING COMMITTEE FOR THE GEORGE WASHINGTON ACADEMY. I AM ALSO LISTED AS ONE OF THE TRUSTEES FOR THE ACADEMY AND WILL SERVE AS A BOARD MEMBER FOR THE FIRST FEW YEARS OF OPERATION. WE HAVE ALL WORKED TOGETHER AS A TEAM IN THE WRITING UP OF THIS APPLICATION.

MY REASON FOR STARTING THIS SCHOOL IN THE FIRST PLACE IS THE CONCERN FOR MY

CHILDREN'S EDUCATION. I AM COMMITTED TO GIVING THEM A BETTER EDUCATION THAN I HAD. THERE ARE A LOT OF IDIVIDUALS INVOLVED IN THIS PROJECT AND I DO NOT INTEND TO HAVE IT FAIL. I WILL DO MY BEST TO INSURE THAT THE INFORMATION INCLUDED IN THIS APPLICATION IS CORRECT AND TRUE. AS A FOUNDING MEMBER, I AM COMMITTED TO WORKING FOR THE FUTURE EDUCATION OF MY CHILDREN AND THE MANY CHILDREN IN MY COMMUNITY. *THE INFORMATION AND RESUME PROVIDED WILL BE SUBJECT TO VERIFICATION BY THE BOARD.

Name_JAIME FARNSWORTH		
ROLE IN SCHOOL (1257 POSITIONS WITH ACHOOL)	FOUNDING COUNCIL	

Employment History:

I am a very concerned parent of four children; I want them to get the best education possible. I have worked with large groups of children (30-60) for the past five years and have volunteered at the public school for two years. My husband and I have built an accounting business from our home and I take care of client concerns and process the returns. I also take care of all the finances for our home and business.

Education History:

I graduated from High School in 1994 with honors and then went to Brigham Young University for two years. I majored in nursing and Minored in early childhood development.

STATEMENT OF INTENT:

I WOULD LIKE TO BE INVOLVED WITH THE OPENING AND OPERATIONS OF THIS CHARTER SCHOOL, BECAUSE I BELIEVE THAT MY CHILDREN WILL GET THE BEST POSSIBLE EDUCATION FROM THIS INSTITUTION. I AM WILLING TO PUT IN AS MUCH TIME AS NECESSARY TO GET THIS SCHOOL OFF TO A GREAT START.

Name.	Erin Renouf Mylroie		
244	These secretary districts		
ROLE	IN SCHOOL tust response with school	Francisco Волго межеск, Есоссток Seecuties	

Employment History:

I have six years of experience as a teacher in Early Child Education. I taught in public school in bilingual classroom settings. I have taugh grades first, third, and sixth. I have served on curriculum committees, and been involved in mapping curriculum to meet state standards. I have worked as a parent liason for the Parent Teacher Association. I now instruct at the college level, teaching both Spanish and Humanities courses. Although an unpaid position, I am currently homeschooling my own children. (Please see resume for additional information.)

Education History:

I earned a Bachelor's Degree in Spanish with a minor in Sociology from Brigham Young University. I have also earned approximately twenty-graduate credits from California State University of Dominguez Hills, in Early Childhood Education. I am completing a Master's Degree in Humanities, (also from California State Dominguez Hills), and pending final acceptance of my thesis, will graduate in May 2005.

STATEMENT OF INTENT:

I HAVE BEEN ACTIVELY INVOLVED IN DEVELOPING THE CURRICULUM FOR GEORGE WASHINGTON ACADEMY. I HAVE RESEARCHED VARIOUS ACADEMIC PROGRAMS, AND MADE PRESENTATIONS TO THE FOUNDING COMMITTEE. I HAVE SHARED IN THE RESPONSIBILITY FOR WRITING THE APPLICATION, PARTICULARLY THE SECTIONS WHICH PERTAIN TO OUR EDUCATIONAL PHILOSOPHY, PROGRAMS, AND GOALS. I AM COMMITTED TO THE FUTURE OF OUR SCHOOL, NOT ONLY AS A BOARD MEMBER, BUT ALSO AS A PARENT.

Name: Rebecca Wallentine Kohler

Role in School: Board of Trustees, Founding Committee

Employment History:

Marketing Specialist, Exelek International, Orem, UT 1998-1999.

Managed development of various projects (primarily domestic and international

promotional literature)

- Measured resources and costs for above projects.
- Developed and managed customer-needs and training strategies seam
- Assisted with development of nutritional products and marketing strategies
- Trained large groups of distributors regarding product benefits

Systems Coordinator, HBH Enterprises, Springville, UT 1998

- Managed sale, production, shipment, and installation of retail aquarium systems to vendors nationwide
- Managed accounts through needs assessment and customer relations

Market Analyst, Enrich International, Orem, UT 1996-1997

- Developed 29 personal care products in six months as part of a six-member team
- Managed and coordinated convention activities for launch (tradeshow, sales, and training
- Trained distributors regarding products' benefits and uses
- Tracked competitive activity
- Performed general market research (i.e. proposals, focus groups, questionnaires)
- Forecasted sales based on product life cycle trends and management objectives

Instructor, Missionary Training Center, Provo, UT 1995-1996

- Trained groups of 8-24 representatives in oral presentation, teaching, and interpersonal relations
- Developed skills in training, evaluation, and feedback

Education History:

BS, Business Management, Brigham Young University Marriot School of Management Provo. UT June 1996

Associates of Arts and Sciences, Ricks College Accounting emphasis, Rexburg, ID April 1992.

Statement of Intent:

Employment History:

Currently my role in the founding of George Washington Academy is as a member of the Founding Committee. As such, I am committed to applying my time, talents, abilities, and resources to the formation of this new charter school. My oldest child is currently in kindergarten. I have three others at home. My goal is to see that my children receive an academically aggressive and well-rounded education. I believe this charter school will provide exactly that. Once George Washington Academy's application is accepted, I will move forward with this vision as a member of the Board of Trustees where I will continue to contribute fully to the vision of the Founding Committee.

ROLE IN SCHOOL (LET POSTERIS WITH SCHOOL)	FOUNDING MEMBER	

For three years I have operated my own small free preschool in which I teach a foreign language. This experience has taught me about children and how they learn. I've created a foreign language curriculum appropriate for preschool to kindergarten age children.

Education History:

I attended Dixie College from 1997 to 1999, from which I graduated with an Associates of Arts degree. Fall of 1999 and Fall of 2000 I attended Southern Utah University where I studied German.

STATEMENT OF INTENT:

QUALITY EDUCATION IS IMPORTANT TO ME. THEREFORE, AS A FOUNDING MEMBER, I AM EXCITED TO DO ALL I CAN TO MAKE THIS SCHOOL SUCCESSFUL, SO THAT IT WILL BE A BENEFIT TO MY CHILD AND TO OUR COMMUNITY. I AM COMMITTED TO SEEING THE SCHOOL OPEN, AND I WILL DO ALL I CAN TO MAKE SURE THE SCHOOL STAYS COMMITTED TO THE GOALS THAT WE HAVE SET IN THIS APPLICATION.

Name: Susan Teeples

Role in School (list positions with school)

Founding Council and Parent-Teacher

Organization

(PTO) Founding Member

Employment History:

2000-Present

Woods Cross and St. George, Utah

Homemaker and Domestic Engineer

Three heautiful, smart, endearing, energetic and amazing children, a portially sane husband, an
extremely well-managed household, wonderful friends and Grandma living in the basement.

1995- 2000

Ogden, Utah

Certified Nursing Assistant/Health Unit Coordinator

 Caring for patients in all areas of the hospital, specializing in the Intensive Care and Cardiovascular Thoracic Units. Also performing the secretarial duties of the Health Unit Coordinator on the Rehab floor.

1989- Present

Roy, Woods Cross and St. George, Utah

Licensed Cosmetologist

Performing the duties of a licensed cosmetologist as well as managing the finances and activities associated with a demanding business.

Volunteer experience

- Past Primary President (children's group of local church), currently the secretary.
- Current Room Mother for Parent Teacher Association at Bloomington Hills Elementary.
 - Two years as a preschool assistant (2002-2004)

Education History:

1989 Weber State College Ogden, Utah Certificate in Cosmetology Licensed Cosmetologist

1988 Roy High School Diploma

Roy, Utah

Statement of Intent:

My intent is to provide and to facilitate the providing of an exceptional academic education with a strong foundation in the basics of reading, writing, mathematics, and the sciences for my children and the children of my community in a setting of strong parental involvement, input and control.

BACKGROUND INFORMATION

PLEASE PROVIDE THE FOLLOWING INFORMATION ON THE AUTHORIZED AGENT, EACH GOVERNING BODY MEMBER, AND ANY INDIVIDUALS RESPONSIBLE FOR THE DAY-TO-DAY OPERATION OF THE SCHOOL. A RESUME FOR EACH INDIVIDUAL IS ALSO REQUIRED. THIS PAGE MAY BE COPIED AS MANY TIMES AS NECESSARY.

Name Bobbie Jo Forsyth

ROLE IN SCHOOL (UST FORMORS WITH SCHOOL FOUNDING MEMBER

Employment History:

Using as much space as necessary below, please provide your employment history that supports your qualifications and relates your experiences to be considered sufficiently qualified to operate a charter school. Specifically address your qualifications and experiences as they relate to the development of academic programs, operations of a school or a small business, and background in financial management.

For the past 5 years I have been either teaching in my home or actively participating with my children's teacher to help insure a challenging and well balanced education.

This may include, but is not limited to, educator, taxi driver, cook, parent volunteer at their school, nurse (when the occasion presents itself), housekeeper, entertainer, and drill Sargent at chore time.

Personal Qualifications: Motivated, organized, concerned parent,

Education History:

Using as much space as necessary below, please provide information on your educational training (including degrees earned, dates enrolled, and institutions) that supports your qualifications to be considered sufficiently qualified to operate a charter school.

2 years Clark County Community College 1992-1994 Early Child Development I year Salt Lake community College 1989-1990

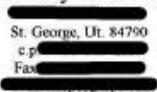
Highland High SchoolSalt Lake City, Utah Diploma

STATEMENT OF INTENT:

USING AS MUCH SPACE AS NECESSARY BELOW, PROVIDE A PERSONAL STATEMENT REGARDING YOUR ROLE AND COMMITMENT TO THIS APPLICATION AS IT HAS BEEN WRITTEN.

Quality Education is very important to me. As a member of the Founding Committee, I am committed and dedicated to applying my time, talents, resources and abilities to the formation of the George Washington Academy. I am excited to do all I can to make this a successful school. I believe the George Washington Academy will provide an academically aggressive and well-rounded education for children of all types of learning.

Tiffany L. White



Objective: To participate in the founding of a Charter School where my children will receive

an academically aggressive back to basics education.

Education: 1991 Ricks College Rexburg, Id.

Associates Degree in Interior Design

F.I.D.E.R accredited

1988 Hanford High School Hanford, Ca.

Diploma

Experience: Homemaker, 1995-present, oversee three children ages 9,6, and 3 and their various

activities. Manage family budget and finances. Maintain a household.

Owner/builder, currently building our home in St. George.

Interior Design Consultant, from 1996-2004. Self-employed, ordered furniture, fabric, all supplies dealing with the project, made color selections, set up sub-

contractors, and took care of accounts payable and receivable.

Volunteer: Timpanogos Academy Charter School, helped prepare the facility for operation,

made interior finish selections, provided drawings for cabinets in each classroom, set up parent volunteers to come in and clean the school, as well as pull CAT 5 cable, lay sawed, clean desks, committee chairman for the Facilities Committee.

Scholastic Book Orders, 2000-present, volunteer my time to place book orders for the teachers each month. The teachers receive an average of 300 free books for their classroom library each year.

Bloomington Hills Elementary, St. George, Ut. Volunteer one day a week in classrooms, and level library.

Representative for The Church of Jesus Christ of Latter-Day Saints, 1991-1993 Brisbane, Australia.



PROFESSIONAL SUMMARY

Registered Nurse

- Skilled career professional with more than 6 years practical experience in hospital.
- Established in cardiovascular patient support including assessment, education regarding. medications and treatment, lab work, documentation with care plan for diagnosis, and administration of treatment precedures.
- Excellent leadership skills. Charge nurse over 32 tied unit. Ability to manage high numbers of admits and discharges.
- Computer skilled. Proficient in all documentation/record maintenance/paperwork to ensure. accuracy and patient confidentiality.

		ALS	

Board Examination

2000

Registered Nurse License, Utalt

2000

Advanced Cardiac Life Support and Basic Life Support Certified.

Courses taken: Critical Care Course, 12 lead EKG, Basic EKG, Balloon pump,

Continuous Renal Replacement Therapy.

Served on Heart Failure committee for hospital: reviewed medications,

procedures, and policies.

Served on Education Council for Cardiovascular Unit and Intereive Care Unit.

EXPERIENCE

Registered Nurse- Adult Intensive Care Unit

June 2004- Present

Divis Regional Medical Center, St. George, Utah

Charge Nurse- Cardiovascular Unit

2002-2004

Utah Velley Regional Medical Center, Provo, Utah

Registered Nurse- Cardiovascular Unit

2000-2002

Utan Valley Regional Medical Center, Provo, Utah

1999-2000

Licensed Practical Nurse- Cardiovascular Nurse

Litab Valley Regional Medical Center, Provo, Utah

EDUCATION

Registered Nurse

200E

Self Lake Community College, Self Lake City, Utahi

License Practical Nurse

1999

Utah Valley State College, Orem, Utah

Associates of Health Science

1994

EVU-Jolano, Rexburg, Idaho

Mountain View High School, Orem, Utah

1994

Eric J. Woodward Certified Public Accountant

ST. GEORGE, U1AH 84790 PIKING

PROFESSIONAL EXPERENCE

2004-current

SkyWest Airlines

St. George, Utah

Director of Financial Planning and Analysis

- Responsible for annual profit planning, forecasting and overall financial analysis activities
- Administer financial aspect of contracts with major airline partners including review of monthly reimbursement calculations and preparation of incremental flying and customer service proposals

2002 - 2004

KPMG LLP

Salt Lake City, Utah

Audit Manager

- Organized audit approaches by tailoring the audit procedures to each engagement based on critical audit objectives
- Responsible for administering local office training related to emerging accounting and auditing standards
- Created budgets for engagements and monitored actual results to budget
- Trained interviewer for college graduate employee candidates
- Clients served include Altiris, Maverik Country Stores, Marker USA, Central Refrigerated Service and American Skiing Company

1997 - 2002

Arthur Andersen LLP

Salt Lake City, Utah

Audit Senior

- Significant Securities and Exchange Commission (SEC) experience including secondary equity offerings
- Preparation and review of financial statements including quarterly and annual SEC filings
- Experience in the high technology, transportation and construction industries
- Clients served include Iomega, SkyWest Afrilines, Daw Technologies, and Dick Simon Trucking

EDUCATION

1997

University of Utah

Salt Lake City, Utah

Master of Professional Accountancy

1996

University of Utah

Salt Lake City, Utah

Bachelor of Science - Accounting

SOCIAL AND CIVIC ORDANIZATIONS

- Member of American Institute of Certified Public Accountants
- Member of National Exchange Club, St. George Chapter
- Start Smart mentor at University of Utah for 2002-2004 school years

INTERESTS AND ACTIVITIES

Enjoy playing in golf tournaments, water-skiing and family vacations

Erin Renouf Mylroic



Objective

To develop a unique and agressive charter school in the St. George area that provides a "back to the basics" and accelerated academic focus.

Educational Profile

2005 M.A., Humanities, Literature Emphasis

California State University at Dominguez Hills

Carson, California

GPA: 3.9. Graduation anticipated in May upon approval of final thesis relating toreligious historiography.

1995 B.A., Spanish

Brigham Voung University

Provo, Utah

Minor: Sociology, Developed a professional knowledge of the Spanish language, focusing on grammar, phonetics, and semantics, as well as cultural aspects of the language. Nurtured a love of Spanish poetry and literature, as well as an abiding interest in Romance Philology.

Employment History

2004 - Present Spanish Instructor

Dixie State College

St. George, Utah

Provided instruction and assessment for college level courses in Spanish skills, including grammar, vocabulary, culture, and conversational skills.

1996 - 2001 Bilingual Instructor

East Whittier City School District

Whittier, California

Instructed students in Spanish and English, and formulated teaching plans to facilitate the learning of a second language. Provided additional after school bilingual instruction in core subjects for Spanish speaking students. Implemented a before school reading recovery program for struggling spanish speaking readers. Volunteered as a parent faculty linison and translator for Spanish speaking PTA members.

1995 - 1996

Bilingual Instructor

Washington County School District

St. George, Utah

Created an intervention program for over twenty bilingual sixth grade students that empowered them for success in their English speaking classroom settings.

Volunteer Work

1991 - 1992

Full time Volunteer Missionery

Church of Jesus Christ of Latter Day

Santiago, Chile

Saints

Interacted with native Chileans to teach the basic tenants of the Church, plus fundamental elements of hygiene, and organizational leadership skills. Attained fluency and extensive Spanish language skills used in teaching, and public relations responsibilities. Instructed courses on remedial reading, and English language acquisition.

Hobbies and Interests

Instructional and Creative Writing Professional publications in cooking magazines, including Bon Appetit, Cooking Light, Pillsbury Classic Cookbooks, and Better Homes and Gardens. Published special interest articles in BYU Daily Universe, and BYU Alumni Magazine.

Athletics

Completed first marathon in October 2004.

Public Relations Experience Interviewed in several media settings, such as newspaper, internet, and television as related to various recipe competitions, and other areas of interests. Newspaper articles include Descret News, The Spectrum, The Salt Lake Tribune. Internet features include Cal State University of Dominguez Hills website.

Rebecca W. Kohler

St. George, UT 84790.

Objective To participate in the founding of a charger school that is academically focused.

Education BS, Business Management, Brighton Toung University

Marriot School of Management Provo, UT June 1996

Associates of Arts and Sciences, Ricks College Accounting emphasis; Reuburg, ID April 1992

Experience Mother, At Howe, West Valley City and St. George, UT 1999-present

- Oversee the activities of four small children, ages 6, 3,2, and 3 months
- Taugitt Joy School at home with my son and four other children

Marketing Specialist, Enrich International, Overs, UT 1998-1999

- Managed development of various projects (primarily domestic and international promotional literature)
- Reviewed, edited, and approved promotional literature
- Measured resources and costs for above projects
- Developed and managed customer-needs and training strategies team
- Assisted with development of nutritional products' marketing strategies
- Trained large groups of distributors regarding product benefits

Systems Coordinator, HBH Enterprine, Springville, UT 1998.

- Managed sale, production, ship ment, and invallation of retail aquarium systems to vendors nationwide
- Managed accounts through needs assessment and canomer relations

Market Analyst, Enrich International, Orem, UT 1996-1997

- Developed 29 personal care products in six months as part of a six-member team
- Managed and coordinated convention activities for hunch (tradeshow, sales, and training)
- Trained distributors regazding products' benefits and uses.
- Tracked competitive activity
- Performed general market research (i.e. proposals, focus groups, questionnaires)
- Forecasted sales based on product life cycle trends and management objectives

Instructor, Missionary Training Conter., Provo, UT 1995-1996

- Trained groups of 8-24 representatives in oral presentation, teaching, and interpersonal relations
- Developed skills in training, evaluation, and feedback.

Volunteer Representative, The Church of Jean Christ of Latter-day Saints, Rhode Island & New York 1993-1995

- Trained other representatives in interpersonal relations and travhing skills
- Supervised representatives and coffered feedback for improving skills, effectiveness, and relationships
- Served in communities tenoring in schools and helping at a youth center.

Skills computer knowledge, interpersonal skills, organizational skills, detail-priented, fast learner, presentation, type 80 wpm

Interests people, community service, teaching, learning, aerobics, running, karate, reading, writing

SUSAN TEEPLES

OBJECTIVE

To provide an exceptional academic education with a strong foundation in the basics of reading, writing, mathematics, and the sciences for my children and the children of my community.

EDUCATION

1989

Weber State College

Ogden, Utah

Certificate in Cosmetology

Licensed Cosmesologist

1988

Roy High School

Roy, Urah

Diploma

WORK EXPERIENCE

2000-present

Woods Cross and St. George, Utah

Homemaker

Three beautiful, smark, endearing, energetic and amazing children, a
partially same husband, an extremely well-managed household,
wonderful friends and Grandma living in the basement.

1995-2000

Orden, Utah

Certified Nursing Assistant/Health Unit Coordinator

 Caring for patients in all areas of the hospital, specializing in the Intensive Care and Cardiovascular Thoracic Units. Also performing the secretarial duties of the Health Unit Coordinator on the Rehabfloor.

1989- present

Roy, Woods Cross and St. George, Utah

Licensed Commetologist

VOLUNTEER EXPERIENCE

- Past Primary President (children's group at church), currently the secretary.
- Current Room Mother for Parent Teacher Association at Bloomington Hills Elementary.
- Two years as a preschool assistant (2002-2004).



OBJECTIVE To participate with a charter school

EDUCATION Brigham Young University 1994-1996

Major in Nursing

Minor in Early Childhood Development

EXPERIENCE Mother of four children 1998-2005

Children ages 7,6,3,1

Educate and keep them on schedule

Office Manager 2002-2005

Schedule appointments File client information Process tax returns

Do budgeting and finances

Deliver returns

Volunteer Aid

Bloomington Hills Elementary 2003-2005

Volunteer Teacher

The Church of Jesus Christ of

Latter-day Saints 2001-2005

Tourist Information Center 1991-1994

Serviced tourists with information

Made appointments

Researched destination points for clients

Ambassador for community as Miss Oliver

COMPETENCY Proficient at Microsoft Word, Excel, and researching on the

Internet, Strong organizational skills and very task oriented. Love outdoor activities and reading. Very easy to get along

with.

OBJECTIVE. To participate in the founding of a charter school that will provide an exceptional academic education for my children.

Education 2 years Clark County Community College 1992-1994

1 year Salt Lake community College 1989-1990

Highland High School Salt Lake City, Utah

Diploma

Experience Mother of four wooderful children

1996-present

Children ages 9,7,6.5

Educator, Cook, Housekeeper, Nurse, Scheduler, Gardner

Volunteer at Bloomington Hills Elementary, St. George. Ut 2 days a week 2 ½ hours each time. 3 different classrooms

PTA Gibson Elementary, Las Vegas Nevada 3rd Vice President 2003-2004 Safety of Students at School Parliamentarian 2002-2003 Membership

Volunteer Teacher 2000-2005

Church of Jesus Christ of Latter Day Saints

Primary Presidency Overlook teacher training

Coordinate activities and special programs

Preschool Teacher 1999-2001

In my home for my daughter and son and 8 other children

Volunteer Representative, The Church of Jesus Christ of Latter Day Saints Washington D.C. 1990-1992 Objective: To help create an academically strong school that will inspire children to

love learning and give them the tools they need to reach their full potential.

Employment History:

September 2002 to Present: Self-employed German teacher for preschool

through kindergarten age children.

Create lessons, vocabulary, songs, teach

children in fun interactive ways.

November 1999 to Present: Homemaker and Mother.

Teach, learn, lovingly care for my five year old

girl, manage the household.

June 1998 to October 1999: Teller at State Bake of Southern Utah.

Customer service, extensive money handling.

September 1997 to August 1998: Manager of Cheetah Video.

Scheduling, handling employee problems, ordering inventory, nightly balancing and

closing, customer service.

Education:

Fall 1999 and Fall 2000: Attended Southern Utah University

Emphasis in German

May 1999: Graduated Dixie College

Associates of Arts

May 1997: Graduated Snow Canyon High School

Education

San Pedro High School

San Pedro, California General Education September 1992 - June 1994

City of Angels High School

Lomita, California General Education September 1995 - June 1999

Work Experience

Home Maker • St George, UT Day to day care of children. March 1997 to Present

Room Mother . St George, UT

Grades Kindergarten thru 1st • Responsibilities included organizing class parties, collecting donations, scheduling volunteers, ordering supplies, planning activities, assisting teachers with various classroom duties. September 2002 to Present

Heartfelt Design . St. George, Utah

Shipping & Receiving • Responsibilities included packing and shipping of hand crafted wood furniture, inventory, warehouse clean up, trade show packing.

May 1998 to June 1999

El Rancho Market · Mesquite, NV

Night Store Manager • Responsibilities included supervision of various departments and employees, close store, balance all registers.

June 1999 - March 2000

Save U Foods . Bellflower, CA

Assistant Manager • Responsibilities included employee scheduling, balance safe, supervision of various departments and employees, close store. March 1994 - April 1996

Key Strengths

Deadline oriented, creative, organized, honest, efficient, loyal and not afraid to lead by example.



Objective:

To help organize and support our charter subsol.

Education:

1993-1996 Utah State University (Logan, Utah) 1991-1993 Mountain View High School (Orem, Utah)

Work Experience:

1997-current The most important job that I will ever have is homemaker. I care for my

husband and our three beautiful children. I am always busy taking my children to and from their activities. I manage our household and pay the bills. I am the head chef and nutrition provider. I head the janitorial crew and I am the health.

care provider.

2003-2004 Daycare provider (Ivins, Utah)

I cared for two boys out of my home while their mother was in work transition.

2000-2001 Tropics Grill Restaurant (Lindon, Utah)

I was a hostess.

1995-1997 USU Parking Services (Logan, Utah)

Worked with customers to resolve parking conflicts on the Utah State

University's campus.

1995-1995 JC Penney Portrait Studio (Logari, Utah)

I worked in customer service and was a photographer. Mostly working with

children.

1994-1994 Payson Fruit Growers (Payson, Utah)

I was a fruit sorter. It was seasonal work from 8.00pm to 6:00 am for a month.

Though it was only for a short time I felt a sense of accomplishment when the job.

was completed.

Other Experience:

2004-current I serve in my church Primary organization, by helping with the children ages 18

months to 12 years. I also help with the scouting program in our ward as the

counselor over scouting.

1999-2000 I was President of Law Partners at Brigham Young University Law School. (An

organization for the spouses of the law students). As president I helped organize

activities for the spouses and also for the families of the law student.

1993-1995 I was involved in Project Pals at Utah State University. (The hig brother, big

sister program) We met with our pals on a monthly basis. I had my pal, Heather,

for two years.

I was Treasurer of Project Pals for the school year 1994-1995.

1991-1993 I was involved in two areas with youth during my high school years. The first

was in an education class. I went to my former elementary school and helped in the classroom. The second was in a menter program that helped struggling students at a near by elementary school with their math and spelling. I found great enjoyment seeing the progress that the children made over the time I was

there.

Interests:

I enjoy traveling with my family. I scrap book with friends. I enjoy reading when I get time, but mostly I listen to books on tape, as I am in my car a majority of the day. I also enjoy singing with my family.

AARON MICHAEL WAITE

Ivins, Utah 84738

Home Telephone

WORK EXPERIENCE

- The Cooper Christensen Law Firm, Las Vegas, Nevada 89107 (June 2004 Present)
 Attorney: Practicing primarily real estate related law, including mortgage lending, quiet title, wrongful foreclosure, and eminent domain litigation cases in state and federal courts.
- Dixon, Truman & Fisher, P.C., St. George, Utah 84770 (September 2002 May 2004)
 Attorney: Practicing in civil litigation and transactions, including commercial, construction, real estate, development, water, contract, consumer rights, collection, and personal injury issues.
- Faux & Associates, P.C., Las Vegas, Nevada 89128 (January 2001 September 2002)
 Attorney: Practicing primarily construction related Jaw, including surety bonds, contract disputes, and construction defects. Surety bond experience includes takeover agreements, tender agreements, completion contracts, and performance, payment, trust, license, notary, guaranty, and subdivision bonds. Also practicing federal Indian law.

EDUCATION

- J. Reuben Clark Law School. Provo, UT (August 1998 December 2000)
- JD. Native American Law Student Association (NALSA) Vice-president Fall 2000, NALSA Treasurer 1999-2000, Member of Phi Delta Phi logal fraternity. Participated in the 2000 NALSA Moot Court Competition regarding Hawaiian Sovereignty. Participated in National Inns of the Court. Member of Education and Law Journal; participated in Street Law Program in local high schools.
- Utah State University, Logan, UT (August 1994 May 1997)
- Graduated cum laude with BA. Earned Bachelor of Arts in Political Science. Minored in Hungarian. Participated in Project Pals and the Student Activity Board. Member of Pi Sigma Alpha (Political Science Fraternity). Last two years worked full-time for heating and air conditioning contractor while attending school full-time.

COMMUNITY SERVICE AND OTHER ACCOMPLISHMENTS.

- Nevada Indian Commission. (December 2001 September 2002)
- Member. Appointed by Nevada Governor as one of five members. The purpose of the Nevada Indian Commission (NRS Chapter 233A), among others, is to promote the economic welfare of the Native Americans in Nevada.
- Earned the Eagle Scout rank.
- Speak, read and write Hungarian at advanced level.

	tructions: Return this signed and notarized affidavit with the application. Return Proceedings Proceded Proceded	
Ac	Idress St. Beinge, UT 84790	
Ph	Street City State Zip Date of Birth Onissis, Oscara	
1.	Have you ever been convicted or pied "no context," or received a plea in abeyance for any violation of law other than minor traffic offenses? If any of the above has occurred, you must enswer YES. If the conviction has been set aside, the charges must be disclosed. Please give details on a separate signed, notarized and dated sheet.	YES [] NOM
2.	All prospective members of Boards of Directors of charter schools must be willing to submit to a background check, which requires fingerprinting, consistent with educator-license candidates and public school employees in Utsh. The check will reveal all arrests and convictions for offenses above minor traffic offenses that occurred in any state that are on the applicant's record after he was 18 years old. Fingerprint cards and required Release of Liability forms are available from the Utsh State Office of Education. Please note that the full legal name (including master name, if applicable) of the applicant must be on both the fingerprint cards and the release form. All applicable spaces on the top part of the fingerprint cards and the release form must be filled out completely, because the FBI will not accept incomplete cards and it may delay the completion of the background check process. In most cases, background check applicants will be able to have their fingerprints taken at local police stations. If this is not possible, they may contact the Utsh State Office of Education for alternative locations. The background check applicant is responsible for the cost of the background check: Administrative cost \$15.00 Cost of fingerprint analysis by BCI and FBI \$60.00	
1	Total Cost \$75.60 Have you ever declared bankruptcy personally in the 7 years preceding the date of	YES [] NOM
	this application or has any business entity or corporation in which you have or had "substantial interest" as defined under 67-16-3(15) declared bankruptcy in the 7 years preceding the date of this application?	
4.	Do you have outstanding or unresolved civil judgments against you?	YES [] NOM

WITH THE SIGNATURE BELOW, PERMISSION IS HEREBY GRANTED TO VERIFY ANY INFORMATION PROVIDED ABOVE FOR burge Wishington Radius.

CHARTER SCHOOL

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE

Applicant's Signature

Subscribed and sworm before me this a day of fill Year according to the state of 1/40/11 My Commission Expires \$ 27.00



	structions. Return this signed and notarized affidavit with the application. Social Sec. No.	
Ac	Idress Care Control of the Control o	
Pli	Street State Winds No. Zip 6470 Date of Birth Kings Me, Texas	St. Erdonge 0
-	Have you ever been convicted or pled "no contest," or received a plea in abeyance for any violation of law other than minor traffic offenses? If any of the above has occurred, you must answer YES. If the conviction has been set aside, the charges must be disclosed. Please give details on a separate signed, notarized and dated sheet.	YES [] NOJA
Di .	All prospective members of Boards of Directors of charter schools must be willing to submit to a background check, which requires fingerprinting, consistent with educator-license candidates and public school employees in Utah. The check will reveal all arrests and convictions for offenses above minor traffic offenses that occurred in any state that are on the applicant's record after he was 15 years old. Fingerprint cards and required Release of Liability forms are available from the Utah State Office of Education. Please note that the full legal name (including maiden name, if applicable) of the applicant must be on both the fingerprint cards and the release form. All applicable spaces on the top part of the fingerprint cards and the release form must be filled out completely, because the FBI will not accept incomplete cards and it may delay the completion of the background check process. In most cases, background check applicants will be able to have their fingerprints taken at local police stations. If this is not possible, they may contact the Utah State Office of Education for afternative locations. The background check applicant is responsible for the cost of the background check: Administrative cost \$15.00 Cost of fingerprint analysis by BCI and IfBI \$60.00	
	Total Cost \$75.00	
3	Have you ever declared bankruptcy personally in the 7 years preceding the date of this application or has any business entity or corporation in which you have or had "substantial interest" as defined under 67-16-3(15) declared bankruptcy in the 7 years preceding the date of this application?	YES (1 NO)
4.	Do you have outstanding or unresolved civil judgments against you?	YESTI NOIX,

WITH THE SIGNATURE BELOW, PERMISSION IS HEREBY GRANTED TO VERIFY ANY INFORMATION PROVIDED ABOVE FOR

CHARTER SCHOOL

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Subscribed and sworn before me this Juday of April Year 200.

County of 11 Superior State of 11 My Commission Expires 8 37 97.



	structions: Return this signed an			with the a		
A	Idress		LVINS	LST	94139	
Ph	Street State Of Birth Street	r . ge, w	ah	Date	City Zip 8473 of Birth	, I vins
1.	Have you ever been convicted or for any violation of law other than occurred, you must answer YES, must be disclosed. Please give de sheet.	minor traffic	offenses? on has be	If any of an set asi	the above has de, the charges	YES [] NOSQ
02.	All prospective members of Board to submit to a background check, educator-license candidates and preveal all arrests and convictions cocurred in any state that are on the Fingerprint cards and required Restate Office of Education. Please name, if applicable) of the applicancelease form. All applicable space release form must be filled out conscomplete cards and it may delay in most cases, background check taken at local police stations. If the Office of Education for alternative responsible for the cost of the back Administrative cost.	which require sublic school of for offenses a he applicant's lease of Liabil note that the nt must be on as on the top of mpletely, because the applicants will applicants will its is not poss locations. The	is fingerpremployees bove mino record of ity forms full legal in both the l part of the ause the F on of the I lible, they se backgro	inting, co in Utah. or traffic of ter he was are sveilal ame (incl ingerprint fingerprint fingerprint sekgrount o have the may cont. and chec	nsistent with The check will offenses that a 18 years old, ble from the Uta uding maiden t cards and the accept ad check process eir fingerprints act the Utah Stat	h
3	Have you ever declared bankrupto this application or has any busines "substantial interest" as defined or	s ontity or cor oder 57-16-3(1	poration i	which yo	ou have or had	YES [] NON

Do you have outstanding or unresolved civil fudgments against you?

YES II NOM

	structions: Return this signed and notarized affidavit with the application		
Ac	idres divine a series divine a		
Pi	Street State CTAIN Zip 347	טר	
-	Place of Birth Whither, Uniferrian		
1	Have you ever been convicted or pled "no contest," or received a plea in abeyance for any violation of law other than minor traffic offenses? If any of the above has occurred, you must answer YES. If the conviction has been set aside, the charges must be disclosed. Please give details on a separate signed, notarized and dated	YES [] NOXQ	
١.	sheet.		
2.	All prospective members of Boards of Directors of charter schools must be willing to submit to a background check, which requires fingerprinting, consistent with educator-license candidates and public school employees in Utah. The check will reveal all arrests and convictions for offenses above minor traffic offenses that occurred in any state that are on the applicant's record after he was 18 years old. Fingerprint cards and required Release of Liability forms are available from the Utah State Office of Education. Please note that the full legal name (including maiden hame, if applicable) of the applicant must be on both the tingerprint cards and the release form. All applicable spaces on the top part of the fingerprint cards and the release form must be filled out completely, because the Fill will not accept incomplete cards and it may delay the completion of the background check process.		
	In most cases, background check applicants will be able to have their fingerprints taken at local police stations. If this is not possible, they may contact the Utah State Office of Education for alternative locations. The background check applicant is responsible for the cost of the background check: Administrative cost Cost of fingerprint analysis by BCI and FBI \$80.00 Total Cost \$75.00		
3.	Have you over declared bankruptcy personally in the 7 years preceding the date of this application or has any business entity or corporation in which you have or had "substantial interest" as defined under 67-16-2(15) declared bankruptcy in the 7 years preceding the date of this application?	YES [] NOW	
4	Do you have outstanding or unresolved civil indocesets assignt you?	VESTI NOW	-

CHARTER SCHOOL	
I AFFIRM THAT THE INFORMATIO TO THE BEST OF MY KNOWLEDGE	N PRESENTED HEREIN IS TRUE AND CORRECT
	am Remost Mylicane & Signature
Subscribed and sworn before me this AC County of (LASA: 4145) State of	day of April Year 2006
Notary Public All Saule	My Commission Expires 237 07
Hotar JERI BUI	y Public E STEWART Clara Parkway

WITH THE SIGNATURE BELOW, PERMISSION IS HEREBY GRANTED TO VERIFY ANY INFORMATION PROVIDED ABOVE FOR

CHARTER SCHOOL.

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature

Subscribed and sworm before me this 20 day of 2001 Year 2005.

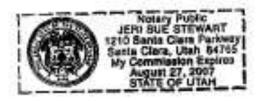
County of (1/13/14/14/17). Stage of 1/12/14.

Notary Public 24 1/14/14/17 My Commission Expires 2-27 07



	tructions: Return this signed and notarized affidavit with the application me Eric Woodstard Social Sec. No.	
	dress St. George UT 84790	
Ph	Street State State Place of Birth Place of Birth Place of Birth	_
1.	Have you ever been convicted or pied "no contest," or received a pies in abeyance for any violation of law other than minor traffic offenses? If any of the above has occurred, you must answer YES. If the conviction has been set aside, the charges must be disclosed. Please give details on a separate signed, notarized and dated sheet.	YES [] NO[4
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-	preceding the date of this application?	
4.	Do you have autstanding or unresolved civil judgments against you?	YESTI NOIL

WITH THE SIGNATURE BELOW, PER VERIFY ANY INFORMATION PROVID	
CHARTER SCHOOL	
I AFFIRM THAT THE INFORMATION PRE TO THE BEST OF MY KNOWLEDGE,	SENTED HEREIN IS TRUE AND CORRECT
Eini	Woodward
	Applicant's Signature
Subscribed and sworn before me this 20 day of County of U. Shirt 1971. State of 11.1	2.n
Notary Public JELL St. St. St. St.	My Commission Expires 7-27-07



	me Return this signed and notarized affidavit with the application me Social Sec. No.	
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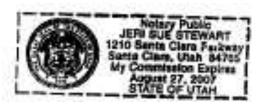
CHARTER SCHOOL.

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature

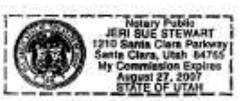
Subscribed and sworn before me this & day of April Year 276.

County of [CASSIN VICTO] State of CASSIN My Commission Expires 2-2727



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4	Do you have outstanding or unresolved civil judgments against you?	YES [] NO[4

WITH THE SIGNATURE BELOW, PERMISSION VERIFY ANY INFORMATION PROVIDED ABOUT A COMPANY OF CHARTER SCHOOL.	
TO THE BEST OF MY KNOWLEDGE	HEBEIN IS TRUE AND CORRECT
	cant's Signature
Subscribed and sworn before me this day of And /	Year 27.5
Notary Public All St. Stelle F	My Commission Expires 7 77.07



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	Applicant's Signature
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In: Na	structions: Return this signed and notarized affidavit with the application time Reference Value Way Ic Social Sec. No.	
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4.	Do you have outstanding or unresolved civil judgments against you?	YES [] NOO

CHARTER SCHOOL.

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE

Applicant's Signature

Subscribed and sworn before me this Delay of April Year 2022

County of (128 April 1212) State of 182 April 2022

Notary Public 182 April 2022

My Commission Expires 7:27:07



	structions: Return this signed and notarized affidavit with the application. Social Sec. No.	
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1.	Have you ever been convicted or pled "no contest," or received a plea in abeyance for any violation of law other than minor traffic offenses? If any of the above has occurred, you must answer YES. If the conviction has been set aside, the charges must be disclosed. Please give details on a separate signed, notarized and dated sheet.	YES[] NOW
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WITH THE SIGNATURE BELOW, PERMISSION IS HEREBY GRANTED TO VERIFY ANY INFORMATION PROVIDED ABOVE FOR GEORGE.

INCIDENTAL ACCOUNTY
CHARTER SCHOOL.

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature

Subscribed and sworn before me this day of April Year TIS.

County of USSignature

Notary Public 1897, Ye. True April My Commission Expires X-27-07.



	structions: Return this signed and notarized affidavit with the application me James Kin Marshall Sec. No.		
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WITH THE SIGNATURE BELOW, PERMISSION IS HEREBY GRANTED TO VERIFY ANY INFORMATION PROVIDED ABOVE FOR CHARTED SCHOOL.

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature

Subscribed and sworm before me thin day of April Year 2052

County of (125 to 170 1 State of 1772 1 My Commission Expires 2-37-52



AFFIDAVIT, DISCLOSURE, AND CONSENT FOR BACKGROUND CHECK

	aructions: Return this signed and notarized affidavit with the application me Arman Marshall Sec. No.		
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A background check that reveals offenses that have occurred in the previous five years, recent bankruptcies, or unresolved civil judgments may necessitate further explanation to the chartering entity from a prospective charter school board member. Matters or offenses that remain unresolved or unexplained to the satisfaction of the chartering entity may affect the credibility and/or final approval of a charter school application.

WITH THE SIGNATURE BELOW, VERIFY ANY INFORMATION PRO ACAGEMIA		BY GRANTED TO
CHARTER SCHOOL		STO. 8
I AFFIRM THAT THE INFORMATION TO THE BEST OF MY KNOWLEDGE		TRUE AND CORRECT
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	Applicant's Signatur	•
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AFFIDAVIT, DISCLOSURE, AND CONSENT FOR BACKGROUND CHECK

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Total Cost \$75.00

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Do you have outstanding or unresolved civil judgments against you?

YESTI NOW

YES II NOS

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WITH THE SIGNATURE BELOW, PERMISSION IS HEREBY GRANTED TO VERIFY ANY INFORMATION PROVIDED ABOVE FOR

ACAD CONSTRUCT
CHARTER SCHOOL.

I AFFIRM THAT THE INFORMATION PRESENTED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature

Subscribed and sworn before me this 20 day of 400 in 100 in 100

My Commission Expires 7 27 07



Notary Public-

AFFIDAVIT, DISCLOSURE, AND CONSENT FOR BACKGROUND CHECK

	tructions. Return this signed and notarized affidavit with the application me DOVOIC TO FORSHIM Social Sec. No.		
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4,	Do you have outstanding or unresolved civil judgments against you?	YESTI NOV	

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	BELOW, PERMISSION IS HEREBY GRANTED TO TION PROVIDED ABOVE FOR LEGITY INTERIOR
CHARTER SCHOOL	
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Notary Public A. Sic	State My Commission Expires 8 27 07
	Notary Public JERI SUE STEWART 1210 Sarts Clara Parkway Sertis Clara Parkway

8. ARTICLES OF INCORPORTATION AND BYLAWS OF GEORGE WASHINGTON ACADEMY

George Washington Academy was registered with the Utah Division of Corporations and Commercial Code by filing Articles of Incorporation on April 1, 2005. We have also adopted Bylaws, which we reserve the right to amend. The Board has adopted the amended and restated Articles of Incorporation and Bylaws set forth below.

AMENDED AND RESTATED ARTICLES OF INCORPORATION OF GEORGE WASHINGTON ACADEMY

A Utah Non-Profit Corporation

These Amended and Restated Articles of Incorporation for George Washington Academy, a Utah non-profit corporation, are made and executed as of the day of		
2012 , by the undersigned person.		
These Amended and Restated Articles of Incorporation were adopted as of the day of, 2012. The amendment was adopted by the Board of Directors without		
member action because the Corporation has no members.		
Article I <u>NAME</u>		
The name of the corporation is George Washington Academy.		
Article II DURATION		
The period of duration of this corporation is perpetual.		

Article III PURPOSE

This Corporation is organized as a nonprofit corporation pursuant to the laws of the State of Utah. This Corporation is organized exclusively for charitable and educational purposes. The Corporation may receive and administer funds for educational purposes, within the meaning of Section 501(c)(3) of the Internal Revenue Code, and to that end, the Corporation is empowered to hold any property, or any undivided interest therein, without limitation as to amount or value; to engage in any and all activities and pursuits, and to support or assist such other organizations, as may be reasonably related to the foregoing and following purposes; and to engage in any and all other lawful purposes, activities and pursuits, which are substantially similar to the foregoing and which are or may hereafter be authorized by Section 501(c)(3) of the Internal Revenue Code and are consistent with those powers described in the Utah Nonprofit Corporation and

Cooperation Association Act, as amended and supplemented. All funds, whether income or principal, and whether acquired by gift or contribution or otherwise, shall be devoted to said purposes of the Corporation.

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its members, directors, officers, or other persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered to the Corporation and to make payments and distributions in furtherance of the purposes set forth herein;

No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office except as authorized under the Internal Revenue Code of 1954, as amended.

The Corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under 501(c)(3) of the Internal Revenue Code of 1954, as now enacted or hereafter amended.

Article IV STOCK

The Corporation shall not have any stock.

Article V BYLAWS

Provisions for the regulations of the internal affairs of the corporation shall be set forth in the Bylaws.

Article VI BOARD OF DIRECTORS

The number of Board members constituting the Board of Directors of this Corporation shall be from time to time provided by the Bylaws of the Corporation.

Article VII INCORPORATORS

The names and addresses of the incorporators are:

Tiffany White Erin Renouf Mylroie Eric Woodward 290 S. 1200 E. #26 695 N. 1620 W. 2350 E. 2810 S. St. George, UT St. George, UT St. George, UT

Rebecca Kohler James Marshall 2120 E. 2540 S. 630 E. Ducati Way St. George, UT St. George, UT

Article VIII REGISTERED OFFICE AND AGENT

The address of the corporation's registered office shall be:

2277 South 3000 East St. George, UT 84790

Such office may be changed at any time by the Board of Directors without amendment of these Articles of Incorporation.

The name of the registered agent at the listed address is: rBarry Clarkson, Esq.

I, Barry Clarkson, hereby agree to act as Registered Agent for George Washington Academy.

Barry Clarkson, Esq.

Article IX PRINCIPALPLACE OF BUSINESS

The principal place of business of this Corporation shall be 2277 South 3000 East, Saint George, Utah, 84790. The business of this Corporation may be conducted in all counties of the State of Utah and in all states of the United States, and in all territories thereof, and in all foreign countries as the Board of Directors shall determine.

Article X DISTRIBUTIONS

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article III hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these Articles of Incorporation, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, as amended or supplemented.

Article XI

DISSOLUTION

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c) of the Internal Revenue Code, as amended or supplemented, or shall be distributed to the federal government or to a state or local government for a public purpose. Any such assets not so disposed of shall be disposed of by the District Court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article XII OFFICERS

The Board members may designate and appoint a Board President and may designate and appoint officers to officiate and conduct the business of the Corporation.

IN WITNESS WHERI Restated Articles of Inc			d verified these Amended and, 2014.
Board President			
STATE OF UTAH) :ss		
COUNTY OF WASHI			
On the day of Greer, the Board Presiduly swore to me that s	dent of George Wash	nington Academy, a Ut	appeared before meShannon ah Nonprofit Corporation, who Incorporation.
Notary Public Residing in Washington State of Utah	n County,		
My commission expire	s:		

AMENDED AND RESTATED BYLAWS OF GEORGE WASHINGTON ACADEMY

ARTICLE I NAME

The name of this nonprofit corporation is George Washington Academy.

ARTICLE II LOCATION

- **Section 2.1 Principal Office**. The Principal Office of the corporation for the transaction of business is located at 2277 South 3000 East, St. George, UT 84790.
- **Section 2.2** Change of Address. The Board of Directors (the "Board") is hereby granted full power and authority to change the PrincipalOffice of the corporation from one location to another in the County of Washington, Utah. Any such change shall be noted by the Secretary of the corporation in these Bylaws, but shall not be considered an amendment to these Bylaws.

ARTICLE III PURPOSE

- **Section 3.1 Objectives and Purposes.** The primary objectives and purposes of this corporation shall be to create and operate one or more public charter schools (a "School") providing public education for residents in Washington County in the State of Utah.
- **Section 3.2 Public Benefit.** This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code and Utah Charter School Laws.
- **Section 3.3** Activities. This corporation shall administer and operate George Washington Academy Charter School. This includes, but is not limited to, the following activities:
 - 3.3.1 to make and enter into contracts
 - 3.3.2 to employ agents and employees
 - 3.3.3 to acquire, construct, manage, maintain or operate any building or works of improvement
 - 3.3.4 to acquire, hold or dispose of personal property
 - 3.3.5 to acquire and hold or lease real property interests

- 3.3.6 to incur debts, liabilities or obligations
- 3.3.7 to sue or be sued in its own name

ARTICLE IVBOARD OF DIRECTORS

- **Section 4.1 Duties.** The activities and affairs of this corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors. The Board may delegate the management of the activities of the corporation to any person or persons, management company or committee however composed, provided that the activities and affairs of the corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. Board members shall declare, in writing, their intent to uphold the principles of George Washington Academy and to fulfill their responsibilities as a Board member, and shall be sworn in by the Board President at the first meeting following their election to the Board.
- **Section 4.2 Number**. The number of voting Board members shall not be less than five (5) nor more than nine (9), at the discretion of the Board. One (1) voting Board member shall be selected by the parents from the Parent Teacher Organization as set forth below (the "PTO Board Member"). All other voting Board members shall be appointed by the Board members then acting. The number of voting Board members shall always be an odd number.
- Section 4.3 Terms. In order to maintain continuity with the Board, Board members shall serve staggered terms, with the goal of no more than one-third retiring in any given year. The PTO Board Member shall serve a term of one (1) year. All other voting Board members shall serve terms of three (3) years. Board member vacancies shall be filled each May, unless sooner filled as set forth in Section 4.7.1 below. By the February Board meeting each year, all Board members must provide the Board President with a letter of intent indicating their intention to continue or resign for the following year. Any Board member that also receives a salary from the corporation as an employee shall not vote on any issue relating to that person's own salary or compensation package.

Section 4.4 Election.

4.4.1 PTO Board Member. Prior to April 30 each year, the PTO shall notify its members of the upcoming vacancy in the PTO Board Member position through email and request nominations. Each nominee shall be asked to complete a questionnaire. The responses of the nominees and an electronic ballot shall be emailed to all PTO members and parents. For purposes of these Bylaws, "parents" shall be defined as the legal guardians of each student at George Washington Academy. Parents of each George Washington Academy student may cast one vote. The nominee receiving the most votes shall be appointed to

- the Board. If the PTO has not elected a PTO Board Member by April 30 of any given year, the Board may appoint the PTO Board Member for that year.
- **4.4.2 Majority vote**. For all Board positions other than the PTO Board Member and the Administrative Representative, the Board shall evaluate candidates. A person is elected to a Board position by majority vote of the Board members.
- **4.4.3 Administrative Representative**. The Administrative Representative shall be the Executive Director of George Washington Academy. The Administrative Representative is a non-voting Board member. The Administrative Representative's term of office shall correspond with his or her term of employment as Executive Director.
- **Section 4.5 Limit on Consecutive Terms**. A voting Board member may be reappointed by the Board for no more than three (3) consecutive terms. No Board member shall serve more than nine (9) consecutive years, except for the Administrative Representative as described in section 4.4.3.
- **Section 4.6** Resignations and Removals. Vacancy of a Board position shall exist (1) on the death, resignation or removal of any Board member or (2) whenever the number of authorized Board members is increased.
 - **4.6.1 Removal by majority vote.** A Board member may be removed upon majority vote of Board members.
 - **4.6.2 Resignation**. Any Board member may resign effective upon giving written notice to the Board President, unless the notice specifies a later time for the effectiveness of such resignation. No Board member may resign if the corporation would then be left without a duly elected Board member or members in charge of its affairs, except upon termination of the corporation.
- **Section 4.7 Filling Vacancies**. Vacancies of the Board positions may be temporarily filled by election by the majority of the then current Board members.
 - **4.7.1 Temporary Appointment.** A vacancy may be filled for the remainder of a term by approval of the Board members, or, if the number of Board members then in office is less than a quorum, by any of the following:
 - 4.7.1.1 the unanimous written consent of the Board members then in office.
 - 4.7.1.2 the affirmative vote of a majority of the Board members then in office at a meeting held pursuant to notice or waivers of notice complying with this Article of these Bylaws.
 - 4.7.1.3 a sole remaining Board member.
- **Section 4.8 Compensation**. Board members shall serve without any compensation for their service as Board members. Board members may receive a reasonable advance or

reimbursement of expenses incurred in the performance of their duties as may be fixed or determined by resolution of the Board members and in accordance with applicable federal and state tax codes. Board members may not be compensated for rendering services to the corporation in any capacity unless such other compensation is reasonable and is allowable under the provisions of Section 5.5.

Section 4.9 Liability.

- **4.9.1 Non-Liability of Board members**. No Board member shall be held personally liable (individually or collectively) for the debts, liabilities, or other obligations of the corporation, except, and only to the extent to which, such liability is proven to be the direct result of specific criminal misconduct by said Board member.
- **4.9.2 Indemnification by Corporation of Board members, Officers, Employees, and Other Agents**. To the extent that a person who is, or was, a Board member, Officer, employee or other agent of this corporation has been successful on the merits in defense of any civil, criminal, administrative or investigative proceeding brought to procure a judgment against such person by reason of the fact that he or she is, or was, an agent of the corporation, or has been successful in defense of any claim, issue or matter therein, such person shall be indemnified against expenses actually and reasonably incurred by the person in connection with such proceeding. If such person either settles any such claim or sustains a judgment against him or her, then indemnification against expenses, judgments, fines, settlements and other amounts reasonably incurred in connection with such proceedings shall be provided by these Bylaws but only to the extent allowed by, and in accordance with the requirements of, applicable state and federal income tax codes.
- **4.9.3 Insurance for Corporate Agents**. The Board members shall adopt a resolution authorizing the purchase and maintenance of directors and officers liability insurance.

Section 4.10 Meetings.

- **4.10.1 Place of meetings**. Regular and special meetings of the Board shall be held at any place that may be designated by the Board members.
- **4.10.2 Regular Meetings**. The GWA Board of Directors meets regularly. The Board may modify the time, date and frequency of such Regular Meetings from time to time, as it sees fit. Notice of the schedule for annual regular meetings shall be given at least once each year.
- **4.10.3 Special Meetings**. Special meetings of the Board may be called by any one or more Officers or Board members.

4.10.4 Notice of Meetings.

- 4.10.4.1 Regular Meetings. Regular meetings of the Board may be held at the times specified in Section 4.10.2, with notice of not less than 24 hours.
- 4.10.4.2 Special Meetings. Special meetings of the Board may be held upon not less than 24 hours notice.
- 4.10.4.3 Public Notice. Public notice for regular and special meetings shall be deemed to have been delivered at the time of posting at the front doors of George Washington Academy and posting on the Utah Public Notice Website. Notice may also be emailed to all families of students at George Washington Academy with valid email addresses on file.
- 4.10.4.4 Adjourned Meetings. Notice of the time and place of reconvening an adjourned meeting need not be given to absent Board members if the time and place of the adjourned meeting are fixed at the meeting adjourned and if such adjourned meeting is held no more than four (4) hours from the time of the original meeting. Notice shall be given of any adjourned regular or special meeting to Board members absent from the original meeting if the adjourned meeting is held more than four (4) hours from the time of the original meeting.
- 4.10.4.5 Emergency Meetings. The notice requirements of Section 4.10.4.3 and 4.10.5 may be disregarded if, because of unforeseen circumstances, it is necessary for the Board to hold an emergency meeting to consider matters of an emergency or urgent nature, and the Board gives the best notice practicable of (a) the time and place of the emergency meeting and (b) the topics to be considered at the emergency meeting. An emergency meeting may not be held unless (a) an attempt has been made to notify all the members of the Board and (b) a majority of the members of the Board approve the meeting.
- 4.10.4.6 Closed Meetings. Closed meetings may be held for the purposes set forth in Utah Code §52-4-205 if (a) a quorum is present, (b) the meeting is an open meeting for which notice has been given, and (c) two-thirds of the Board members present at the open meeting vote to approve closing the meeting. Closed meetings shall be conducted in accordance with Utah Code §52-4-204, 205, and 206.
- 4.10.4.7 Electronic Meetings. The Board may conduct electronic meetings pursuant to Utah Code § 52-4-209.
- **4.10.5** Contents of Notice. Notice of meetings not herein dispensed with shall specify the place, day and hour of the meeting. The notice shall include an agenda with reasonable specificity to notify the public as to the topics to be considered at the meeting. The Board may set time limits for discussion of each or any agenda item contained in the notice.
- **4.10.6 Conduct of Meetings**. Meetings of the Board shall be presided over by the Board President, or, another Board member as designated by the Board President. The Board President may designate a person to act as Secretary of all meetings of the

- Board. In the Secretary's absence, the presiding Board member shall appoint another person to act as Secretary of the meeting.
- **4.10.7 Time Limits**. The Board President may set a time limit for each speaker, as well as a cumulative time limit for all speakers. The Board President may waive or extend the time limit for any speaker(s) or any agenda items without prejudice to enforcing the time limits for any other speaker(s) or agenda items.
- **4.10.8 Public Input**. Individuals who want to address the Board, including but not limited to Board members, must give notice in writing no less than one week before Board meetings so they can be listed on the agenda. Items will be added to the agenda at the discretion of the Board President.
- **4.10.9 Open and Public Meetings Act Training**. The Board President shall ensure that the members of the Board are provided with annual training in June on the requirements of the Utah Open and Public Meetings Act under Utah Code §52-4-101, et seq.
- **Section 4.11 Board Action**. Robert's Rules of Order will be used as the basis to conduct Board meetings.
 - **4.11.1 Quorum**. A majority of the authorized number of Board members constitutes a quorum.
 - **4.11.2 Majority and Board Action**. Every act or decision executed or made by a majority of the Board members present at a meeting duly held at which a quorum is present is the act of the Board, except as otherwise set forth in these Bylaws. Votes will be submitted verbally with "ayes" or "nays," with the count being recorded by the Secretary.

ARTICLE V OFFICERS

- Section 5.1 Number of Officers. The Officers of this corporation shall include a Board President, Vice President, Chief Financial Officer/Treasurer, and Secretary, each of whom must be a member of the Board. The corporation may also designate, upon approval by the Board from time to time, other Officers. Any number of offices may be held by the same person, except that the Chief Financial Officer/Treasurer and Administrative Representative may not simultaneously serve as the Board President.
- **Section 5.2 Qualifications, Appointment and Term**. Any natural person of legal majority may serve as an Officer of this corporation. Officers shall be appointed by the Board from time to time (except the Secretary, who shall be appointed by the Board President from time to time), and each Officer shall hold office until he or

she resigns, is removed, is otherwise disqualified to serve, or until his or her successor shall be appointed and qualified, whichever occurs first.

- **5.2.1 Sub Officers**. The Board members may appoint such other Officers or agents as it may deem desirable, and such Officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the Board.
- **5.2.2 Removal and Resignation**. Any Officer may be removed, either with or without cause, by a majority vote of the Board, at any time. Any Officer may resign by giving written notice of resignation to the Board. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this Section shall be superseded by any conflicting terms of a contract which has been approved or ratified by the Board relating to the employment of any Officer of the corporation.
- **5.2.3 Vacancies**. Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any Officer other than the Secretary, shall be filled by the Board. Vacancies occurring in offices of Officers appointed at the discretion of the Board may or may not be filled, as the Board shall determine.

Section 5.3 Duties of Officers.

- **5.3.1 Board President**. The Board President of the corporation shall, subject to the control of the Board, supervise and control the affairs of the corporation and the activities of the Officers. He or she shall perform all duties incident to his or her office and such other duties as may be required by law, by the Articles of Incorporation of this corporation, by these Bylaws, or which may be prescribed from time to time by the Board. He or she shall preside at all meetings of the Board. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board.
- **5.3.2 Chief Financial Officer/treasurer**. Subject to the provisions of Article VIII, the Chief Financial Officer shall:
 - 5.3.2.1 Oversee, and be responsible for, all funds and securities of the corporation, and see that all such funds are deposited in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board
 - 5.3.2.2 Receive, and give receipt for, monies due and payable to the corporation from any source whatsoever

- 5.3.2.3 Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the Board, taking proper vouchers for such disbursements
- 5.3.2.4 Oversee the business administrator who is the authorized designee to make disbursements on a daily basis.
- 5.3.2.5 Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses
- 5.3.2.6 Exhibit at all reasonable times the books of account and financial records to any Board member of the corporation on request therefore
- 5.3.2.7 Render to the Board President and the Board, whenever requested, an account of any or all of his or her transactions as Chief Financial Officer and of the financial condition of the corporation
- 5.3.2.8 Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports
- 5.3.2.9 In general, perform all duties incident to the office of Chief Financial Officer and such other duties as may be required by law, by the Articles of Incorporation of the corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board.
- **5.3.3 Vice President.** In the absence of the Board President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the Board President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the Board President. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board.

5.3.4 Secretary. The Secretary shall:

- 5.3.4.1 Certify and keep at the principal office of the corporation the original, or a copy of these Bylaws as amended or otherwise altered to date;
- 5.3.4.2 Keep at the principal office of the corporation, or at such other place as the Board may determine, a book of minutes of all meetings of the Board and, if applicable, meetings of committees of Board members, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof;
- 5.3.4.3 See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law;
- 5.3.4.4 Be custodian of the records of the corporation;
- 5.3.4.5 If the corporation has a seal, keep a copy of the seal and see that the seal is affixed to all duly executed documents, the execution of which on behalf the corporation under its seal is authorized by law or these Bylaws;
- 5.3.4.6 Exhibit at all reasonable times to any Board member of the corporation, or to his or her agent or attorney, on request therefore, the Bylaws, the

Membership book, and the minutes of the proceedings of the Board of the corporation;

- 5.3.4.7 Maintain minutes of Board meetings; and
- 5.3.4.8 In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board President.
- **Section 5.4 Compensation**. Officers shall serve without any compensation for their service as Officers. Officers may receive a reasonable advance or reimbursement of expenses incurred in the performance of their duties as may be fixed or determined by resolution of the Board. Officers may not be compensated for rendering services to the corporation in any capacity other than Board member or Officer unless such other compensation is reasonable and is allowable under the provisions of Section 5.5.
- **Section 5.5 Conflict of Interest.** Officers are subject to the conflict of interest rules under applicable federal and state income tax codes.

ARTICLE VI COMMITTEES

- **Section 6.1 Committees.** The Board may establish committees, other than an executive committee, each consisting of one or more Chairpersons.
- **Section 6.2 No Executive Committee.** The Board shall not establish or delegate its powers to any "Executive Committee" in the sense usually described in the Bylaws of nonprofit corporations.
- **Section 6.3** Advisory Committees. The corporation may create such other committees as may from time to time be designated by resolution of the Board. Such other committees may consist of persons who are not also Board members. These additional committees shall act in an advisory capacity only to the Board and shall be clearly titled as "advisory" committees.
- **Section 6.4 Other Committees**. The Board may create additional committees appropriate to operation of the corporation or of its school.

ARTICLE VII MEMBERS

The corporation shall not have any general members.

ARTICLE VIII

EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

- **Section 8.1 Execution of Instruments.** The Board, except as otherwise provided in these Bylaws, may by resolution authorize any Officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of, and on behalf of, the corporation, and to issue checks in a nominal amount for the day to day operations of the school, and such authority may be general or confined to specific instances. Unless so authorized, no Officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.
- **Section 8.2** Checks and Notes. Except as otherwise specifically determined by resolution of the Board, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, warrants issued by the County Treasurer and other evidence of indebtedness of the corporation shall be signed by two of the following: Board President, Vice President, the Executive Director, or Chief Financial Officer.
- **Section 8.3 Deposits**. All funds of the Board shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as agreed to by the Board.
- **Section 8.4 Gifts.** The Board may accept on behalf of the corporation any contribution, gift, bequest, or devise for the charitable or public purposes of this corporation.

ARTICLE IX CORPORATE RECORDS AND REPORTS

- **Section 9.1 Maintenance of Corporate Records**. The corporation shall keep at its principal office in the State of Utah:
 - 9.1.1 Minutes of all meetings of Board and committees of the Board, indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof; such information to be used only for the intended purposes of conducting the proper business of the corporation.
 - 9.1.2 Adequate and correct books and records of account, including accounts of its employees, properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses.
 - 9.1.3 A copy of the corporation's Articles of Incorporation and Bylaws as amended to date.

- **Section 9.2 Board Members' Inspection Rights**. Every Board member shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the corporation, provided that such inspection and copying is subject to applicable laws.
- **Section 9.3 Annual Report**. The Board shall cause an annual report to be furnished not later than one hundred and eighty (180) days after the close of the corporation's fiscal year to all Board members, which report shall contain the following information in appropriate detail:
 - 9.3.1 The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year
 - 9.3.2 The statement of operations including revenue and expenses, during the fiscal year.

ARTICLE X

PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS

No Board member, Officer, employee, or other person connected with this corporation, or any private individual, shall receive at any time any of the net earnings or monetary profit from the operations of the corporation; provided, however, that this provision shall not prevent payment to any such person of reasonable compensation for services performed for the corporation in effecting any of its public or charitable purposes, provided that such compensation is otherwise permitted by these Bylaws and is fixed by resolution of the Board; and no such person or persons shall be entitled to share in the distribution of, and shall not receive, any of the corporate assets on dissolution of the corporation.

ARTICLE XI AMENDMENT OF BYLAWS

Subject to any provisions of law applicable to the amendment of Bylaws of public benefit nonprofit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted, so long as the altered, amended or new Bylaws are not in conflict with the Articles of Incorporation, by majority vote of the Board.

ARTICLE XII AMENDMENT OF ARTICLES OF INCORPORATION

The Articles of Incorporation may be amended by the approval of two-thirds (2/3) of the Board members entitled to vote.

ARTICLE XIIIFISCAL YEAR OF THE CORPORATION

The fiscal year of the corporation shall begin on the first day of July and end on the last day of June in each year.

Secretary's Certif I, THE UNDERSIGNED, being the Secretary of George corporation, do hereby certify the foregoing to be the b	Washington Academy, a Utah nonprofit bylaws of such corporation, as adopted by
vote of its Board, dated effective the day of	, 2012.
	Name:
	Secretary

9. ADMISSION AND DISMISSAL PROCEDURES

Admission

George Washington Academy complies with all federal and state laws relative to admission policies, which include an open admission. Children of faculty, staff and founding families, as well as students returning for their second or any subsequent year and siblings of currently enrolled students shall be given first preferential enrollment status provided all required enrollment paperwork is up to date.

After preferential enrollment, George Washington Academy accepts additional applications for enrollment. The administration shall establish a time frame as to how long applications will be accepted, recognizing the law requires a minimum of 30 days. After this application period is closed, the administration shall hold a lottery to determine the student population. Siblings of children selected from the lottery process are given second preferential enrollment status to ensure that family groups are enrolled together. Lottery results for admitted students are available within 30 days of the lottery. Lottery results for students not admitted are available within a reasonable time thereafter. Students not accepted at George Washington Academy are automatically wait-listed in numerical order in accordance with lottery outcome.

Discipline and Expulsion

It is our belief at George Washington Academy that all students have the right to learn in a safe and caring environment. Students are expected to respect the rights and property of others and to act on the belief that each individual has value. We believe that self-esteem is enhanced and fostered as students learn to accept responsibility for their own actions and decisions.

Each teacher reviews the discipline policy of George Washington Academy with their students, and discusses the plan to deal with student's disruptive behavior. Since the classroom teacher works most closely with the children, he or she carries the bulk of the discipline responsibility. If infractions cannot be resolved within the classroom, or by independent efforts of the personnel involved, the situations are referred to the Administration for handling.

The discipline and expulsion policies are addressed in detail within the George Washington Academy policies (available on the GWA website) and are updated as needed. George Washington Academy follows the provisions of Utah law regarding grounds for mandatory suspension or expulsion from a public school.

10. PROCEDURES TO REVIEW PARENT COMPLAINTS

Those parties directly involved should normally resolve complaints. For example, if a parent has a complaint against a teacher, that parent should go to the teacher. If difficulties arise, the parent and teacher should attempt to resolve the issue with the Administration. If the problem is not resolved, the parent should go to the Board of Directors. Any problem not resolved satisfactorily in this manner may be referred to the legal system.

11. OPPORTUNITIES FOR PARENTAL INVOLVEMENT

The participation of George Washington Academy parents is critical and essential to the success of the school. All parents are expected to volunteer a minimum of 40 hours per family per year for the school. Parents are encouraged to volunteer in a variety of ways that can include, but are not limited to:

- Classroom Assistance
- Tutoring
- Room Parent Responsibilities
- Special Productions Assistance
- Assemblies
- Field Trips
- Library Assistance
- Education Enhancement
- Lunchroom Supervision
- Playground Supervision
- Bulletin Boards
- Health CoordinatorPTO and Committees
- Fundraising
- Technology
- Fall Carnival
- Talent Show
- Images Art Contest
- Field Day
- Science Fair
- P.E. Assistance
- Attendance at Board Meetings and PTO Meetings

To help parents fulfill their important role, George Washington Academy expects parents to:

- Read the George Washington Academy Parent/Student Handbook and agree to abide by its terms.
- Review and be familiar with the student policies on the GWA website.
- Sign the Parent/Student agreement
- Support their students academics at home and be familiar with GWA curriculum requirements.
- Sign up for school volunteer time. GWA may have a volunteer coordinator to organize and oversee the volunteers..

Parents who are unable to volunteer during school hours may spend time doing things that can be done at home, in the evenings, on weekends, or over vacations, or may choose to pay \$10 per hour of volunteer time to George Washington Academy.

12. DESCRIPTION OF HOW THE SCHOOL PROVIDES THE FOLLOWING INSURANCES: \$2 MILLION IN LIABILITY; PROPERTY INSURANCE; COMPREHENSIVE/COLLISION; AND EMPLOYEE DISHONESTY BOND.

George Washington Academy participates in a risk insurance program.

13. AGREEMENTS OR PLANS DEVELOPED WITH SCHOOL DISTRICTS REGARDING PARTICIPATION OF EXTRACURRICULAR ACTIVITIES.

George Washington Academy may provide field trips throughout the year for each class. Parents will be notified in advance and may be asked to volunteer for staffing or transportation. George Washington Academy may provide after-school activities or contract with 3rd parties to sponsor such activities based on parent and student interest.

Such activities may include but are not limited to:

- Foreign Language
- Choir
- Band/Orchestra
- Athletics
- Art and Music Lessons
- Other Enrichment Activities

Field trips and extracurricular activities shall be reviewed and approved by the Administration on a case-by-case basis.

14. QUALIFICATIONS TO BE REQUIRED OF TEACHERS

George Washington Academy hires teachers in accordance with Utah State requirements for public school teachers. This includes certification and/or alternative certification as required by the specific position and Utah law.

George Washington Academy seeks applicants for teaching positions with skills and/or experience including, but not limited to, the following:

- Prior teaching experience or successful student teaching and grade-level hours, especially within the chosen curricula.
- A demonstrated commitment to learn new curricula and to work with an innovative educational program, as well as to coordinate with appropriate grade-level teachers to create and develop methods of instruction.
- Confidence in managing volunteer efforts.
- Experience with the use of technology, both as a learning tool and to manage classroom activities.
- Additional certifications, degrees, or training relevant to elementary and secondary education.
- Exemplary performance in the following areas: Instruction, Assessment, Curriculum, Classroom Management, and Professionalism (see GWA Teacher Evaluation Rubric for specific standards of performance).

Teachers at George Washington Academy are responsible for:

- Being a champion of GWA's Mission and Values
- Implementing the curriculum
- Coordinating with educational assistants
- Maintaining current attainment level information
- Coordinating additional studies for students not meeting or exceeding attainment
- Keeping accurate and concise records
- Establishing personal classroom procedures
- Requesting parent volunteers
- Maintaining communication with Administration
- Coordinating correspondence with parents regarding students' needs and progress

Occasionally, after-hours work may be required for full-time, exemptfaculty.

15. THE SCHOOL'S LIBRARY.

George Washington Academy's library contains various collections of age appropriate materials and materials aligned with the Core Knowledge Curriculum.

16. ADMINISTRATION AND SUPERVISORY SERVICES

Administrative services shall be the primary function of the Executive Director. The Executive Director may delegate to the Assistant Director(s) and may also choose from among the faculty and staff those with particular skills or experience to help support administrative services. The purpose of these services shall be to improve the function of the school and comply with all federal and state laws.

Administration shall ensure that the following are appropriately addressed:

- Curriculum
- Faculty and staff selection, development, and when necessary, dismissal
- Student discipline
- Management of school equipment and facilities
- Supervision of instruction
- Compliance with federal and state reporting requirements
- Public relations
- School progress
- Liaison with Board of Directors
- Coordinate with PTO
- School supplies
- Safety
- Planning, including extracurricular activities

These services are addressed in detail within the George Washington Academy EmployeeHandbook and in the policies section of the GWA website. Further, the list provided does not encompass all services provided as other functional issues may arise that require services by our Administration. In all cases the Executive Director shall work with the Board of Directors to ensure that such issues are addressed properly.

17. THE SCHOOL'S FISCAL PROCEDURES.

George Washington Academy incorporates the following fiscal procedures to ensure that the School's assets are used for approved purposes. The fiscal procedures are categorized into financial reporting procedures and internal control policies.

Financial Reporting Procedures. George Washington Academy's Board of Directors approves the annual budget submitted by the Business Administrator or CFO. The budget must be approved no later than June 30th prior to the commencement of the next fiscal year. The budget based on student enrollment serves as the basis for expected revenue and expenditures as well as personnel staffing and capital expenditures. The budget provides a guide for expenditure limits for various categories and may be revised during the year upon approval by the Board. George Washington Academy uses accounting software and the business administrator prepares a summary financial report to present to the Board for review at each regularly scheduled Board meeting. The financial report includes a budget to actual comparison report for the Board's review.

On an annual basis, the Board reviews the surplus or deficit generated from operations. In the event of a surplus, discretionary expenditures or savings will be approved by the Board. In the event of a deficit, the subsequent year's annual budget will reflect the appropriate reduction in spending required to maintain an adequate cash flow.

Internal Control Policies. George Washington Academy has adopted internal controls designed to ensure that the School's assets are used for approved purposes. The primary internal control is the segregation of duties for the following: authorizing transactions, record keeping, and maintaining custody of assets.

Authorizing transactions. The Board of Directors is required to approve all expenditures in excess of \$3,000 (including contracts that require disbursements in excess of \$3,000). The Board member that serves as CFO and the Board President or Vice President (or another Board member approved by the Board President) must approve all transactions. The Executive Director should review and approve any transaction from the school staff and administration. Checks require two authorized signatures.

Record keeping. A Business Administrator is employed and is responsible for the accounting (using Generally Accepted Accounting Principles), preparing reconciliations, preparing disbursements and preparing financial and other reports. Procedures have been adopted to ensure cash receipts are processed by two people with a check and balance system.

Custody of assets. George Washington Academy maintains an account at a financial institution. Only designated board members and the Executive Director are signors on the account. The Business Administrator receives the bank statement and prepares the bank reconciliation, which is reviewed and initialed by the CFO. The Executive Director is responsible for approving, monitoring, and tracking purchased assets.

18. THE SCHOOL'S POLICIES REGARDING EMPLOYEE TERMINATION

Termination

Termination that is initiated by the employee is considered voluntary termination. If an employee does not call in or report to work for two consecutive school days, the employee will be considered to have voluntarily terminated employment. Termination that is initiated by George Washington Academy is considered an involuntary termination.

Employment with George Washington Academy is by mutual consent of the employee and George Washington Academy. Consequently, both the employee and George Washington Academy have the right to terminate the employment relationship at any time, for any reason, or no reason at all.

Failure to Meet Performance Standards

Employees may be disciplined, up to and including termination, at any time, for any reason, or no reason at all. Reasons for termination may include, but are not limited to, poor job performance and misconduct as determined in the sole discretion of George Washington Academy. This may include:

- Below average work quality or quantity.
- Poor attitude, including rudeness, or lack of cooperation.
- Excessive absenteeism or tardiness.
- Failure to follow instructions or school policies and procedures.
- Insubordination.
- Abuse, misuse, theft, or the unauthorized possession or removal of George Washington Academy property or the personal property of others.
- Falsifying George Washington Academy records, reports of other documents.
- Divulging confidential school information to unauthorized persons.
- Disorderly conduct on Academy property, including fighting or attempted bodily injury, or the use of profane, abusive, or threatening language toward others or, possession of a weapon.
- Violation of the school's alcohol, drugs and controlled substances policy.

19. THE SCHOOL'S POLICIES REGARDING EMPLOYEE EVALUATION.

The Board has the responsibility of conducting the annual performance review of the Executive Director. All other employee performance reviews and personnel actions are the responsibility of the Executive Director, or his or her designee(s). Over the course of the school year, it is the responsibility of George Washington Academy's Administration to make decisions regarding the retention of the school's faculty and staff. Information describing criteria for periodic evaluation and letter of employment renewal may be found on the GWA website..

The Administration will make informed retention decisions based upon the best information available regarding teacher performance. This assessment of teacher performance will be based upon information gathered from various sources. Following is a list of information sources:

- Employee Reviews. The Executive Director or designee(s)has responsibility for conducting periodic reviews, monitoring progress and improvement, and collecting materials including, if desired, teacher self-evaluations, parent feedback, formal reviews, and reporting findings to the Board when there is a problem. The Executive Director may, at his or her discretion or at the request of the Board, report to the Board as to renewal/non-renewal. Any such report shall include reasons, arguments, and evidence supporting the decision.
- Parents/Students. Opinions, comments, and general feedback may be solicited in the form of a survey to parents/students. While parental feedback is encouraged in any form, for non-survey feedback to be taken into consideration for review and retention consideration, it must be provided in writing to the Executive Director for inclusion in the teacher's evaluation files. Emails or letters to any individual member or subset of the full board may be disregarded unless those communications are shared in their entire original form with all of the Board members and the Administration. Anonymous non-survey feedback will be rejected and omitted from discussion.
- Outside, Independent Reviews (as deemed necessary). A majority of the Board may solicit an outside, independent review as it deems necessary. Such reviews may include, but are not limited to: Teacher evaluations undertaken by an outside source and investigations by appropriate authorities in the unlikely event of any criminal allegations.

The Board has the authority to deviate from the above-delineated procedures when a majority of the Board members finds that an exigent circumstance requires immediate action. Exigent circumstances include but are not limited to: danger or threat of danger to the students, personnel, or properties of George Washington Academy, criminal actions or the threat of criminal activity, or the discovery of misrepresentation in information presented for hiring and retention decisions.

Administration is responsible for adding, deleting, or changing personnel and job descriptions at any time in the management of George Washington Academy This may result in employment not being renewed, or in being renewed contingent upon the teacher accepting the new job

requirements to meet changing needs. Such decisions are not a part of, are not a result of, and are not to be considered a deviation from the evaluation and retention procedures outlined above.

Nothing in this policy may or shall be construed to create any due process right(s), any expectation of continued employment, or any expectation of any particular process. Nothing contained in this policy shall modify nor shall it be construed to modify the "at will" nature of employment by George Washington Academy employees.

20. THE SCHOOL'S POLICY REGARDING EMPLOYMENT OF RELATIVES.

GWA shall permit the employment of qualified relatives of employees so long as such employment does not create actual or perceived conflicts of interest. For purposes of this policy, "relative" is a spouse, parent, sibling, grandparent, grandchild, or corresponding in-law or "step" relation. GWA will exercise sound business judgment in the placement of related employees in accordance with the following guidelines: Individuals who are relatives are permitted to work at GWA provided no direct reporting or supervisory/management relationship exists. That is, no employee is permitted to work within the "chain of command" of a relative such that one relative's duties, responsibilities, salary, or career progress could be influenced by the other relative.

This policy applies to all categories of employment, including regular, temporary, and part-time classifications.

21. FOR CONVERSION CHARTER SCHOOLS.

Not applicable.

Utah State Board of Education

22. ASSURANCES

UTAH CHARTER SCHOOLS Assurances

The applicant charter school hereby assures and certifies to the State Superintendent of Public Instruction that

- A. THE CHARTER SCHOOL WILL MAKE PROVISION FOR SUCH FISCAL CONTROL AND FUND ACCOUNTING PROCEDURES AS MAY BE NECESSARY TO ASSURE PROPER DISBURSEMENT AND ACCOUNTING FOR ALL FUNDS.
- B. THE CHARTER SCHOOL WILL MAINTAIN A CLEAR, WRITTEN PROCEDURE AND PROCESS FOR AUDITING SCHOOL FINANCES AS PER THE REQUIREMENTS OF THE UTAH STATE OFFICE OF EDUCATION.
- C. THE CHARTER SCHOOL GIVES THE UTAH STATE OFFICE OF EDUCATION OR THE U. S. COMPTROLLER GENERAL, THROUGH ANY AUTHORIZED REPRESENTATIVE, THE ACCESS TO, AND THE RIGHT TO EXAMINE, ALL RECORDS, PAPERS, OR OTHER DOCUMENTS RELATED TO ALL FUNDS, INCLUDING THE SUBMISSION OF REPORTS AS MAY BE REQUIRED.
- D. THE CHARTER SCHOOL WILL ANNUALLY MAINTAIN WRITTEN EVIDENCE OF LIABILITY AND OTHER APPROPRIATE INSURANCE COVERAGES, INCLUDING A DESCRIPTION OF THE LEVELS OF COVERAGE AND THE RELATIONSHIP OF THESE COVERAGES TO LOCAL AND STATE AGENCY OBLIGATIONS.
- E. THE CHARTER SCHOOL WILL MAKE SUCH REPORTS, INCLUDING REPORTS OF EVALUATIONS, IN SUCH FORM AND CONTAINING SUCH INFORMATION AS THE STATE SUPERINTENDENT OF PUBLIC INSTRUCTION MAY REASONABLY REQUIRE TO CARRY OUT ITS LEGISLATIVE FUNCTIONS AND TO DETERMINE THE EXTENT TO WHICH FUNDS HAVE BEEN EFFECTIVE IN CARRYING OUT LEGISLATIVE PURPOSES AND PROJECT OBJECTIVES.
- F. THE CHARTER SCHOOL WILL COMPLY WITH APPROPRIATE RULES, REGULATIONS, AND STATE GUIDELINES EXCEPT AS SPECIFICALLY WAIVED BY THE UTAH STATE BOARD OF EDUCATION OR LEGISLATURE, AND EFFECTIVE CONTROL WILL BE MAINTAINED OVER, AND ACCOUNTABILITY PROVIDED, FOR ALL FUNDS, PROPERTY, AND OTHER ASSETS. THE CHARTER SCHOOL WILL ALSO ADEQUATELY SAFEGUARD ALL PUBLIC PROPERTY AND SHALL ASSURE THAT IT IS USED SOLELY FOR AUTHORIZED PURPOSES.
- G. AFTER SETTLING ANY OUTSTANDING DEBT, ALL PHYSICAL ASSETS OWNED BY THE CHARTER SCHOOL BECOME THE PROPERTY OF THE UTAH STATE BOARD OF EDUCATION UPON THE TERMINATION OF THE CHARTER SCHOOL.
- H. THE CHARTER SCHOOL WILL COMPLY WITH THE REQUIREMENTS OF THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974.
- I. THE CHARTER SCHOOL WILL NOT DISCRIMINATE IN PROGRAM BENEFITS, PARTICIPATION, EMPLOYMENT, OR TREATMENT ON THE BASIS OF RACE, COLOR, RELIGION OR NATIONAL ORIGIN, AND WILL COMPLY WITH THE PROVISIONS OF

- TITLE IX OF THE EDUCATION AMENDMENTS OF 1972 PROHIBITING DISCRIMINATION ON THE BASIS OF GENDER.
- J. THE CHARTER SCHOOL ASSURES THAT NO OTHERWISE QUALIFIED PERSON SHALL, ON THE BASIS OF A DISABILITY, BE EXCLUDED FROM PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR OTHERWISE BE SUBJECTED TO DISCR1MINATION UNDER ANY PROGRAM OR ACTIVITY THAT RECEIVES OR BENEFITS FROM LOCAL, STATE, OR FEDERAL FINANCIAL ASSISTANCE.
- K. THE CHARTER SCHOOL WILL NOT EXPEND PROGRAM FUNDS FOR ANY EDUCATION PROGRAM, ACTIVITY, OR SERVICE RELATED TO SECTARIAN INSTRUCTION OR RELIGIOUS WORSHIP.
- L. THE CHARTER SCHOOL WILL FUNCTION UNDER AN OPEN ADMISSION POLICY. IF THE NUMBER OF STUDENTS APPLYING TO ENROLL AT ANY GRADE LEVEL EXCEEDS THE CAPACITY OF THE SCHOOL OR OF, CLASSES, OR GRADE LEVELS WITHIN THE SCHOOL, THEN THOSE TO BE ADMITTED SHALL BE CHOSEN AT RANDOM FROM AMONG THE APPLICANTS, WITHIN THE ALLOWABLE MANDATORY AND OPTIONAL PREFERENCES SPECIFIED IN SECTION 53A-IA-506, UTAH CODE ANNOTATED.
- M. THE CHARTER SCHOOL ASSURES THAT IT WILL NOT CONDUCT A PROGRAM OF INSTRUCTION UNTIL SUCH TIME AS:
- (1) THE REQUISITE HEALTH AND SAFETY STANDARDS FOR THE SCHOOL BUILDING HAVE BEEN MET ACCORDING TO THE LOCAL FIRE AND HEALTH DEPARTMENT INSPECTORS;
- (2) ADEQUATE EQUIPMENT, AND MATERIALS ARE AVAILABLE; AND
- (3) CONDITIONS ARE ADEQUATE TO PROVIDE FOR THE ECONOMICAL OPERATION OF THE SCHOOL WITH AN ADEQUATE LEARNING ENVIRONMENT.
- N. The charter school will comply with all applicable federal and state laws, rules, and regulations regarding the recruitment, screening, selection, and evaluation of all school employees.
- O. The charter school will only employ educators who hold valid Utah Professional Educator Licenses or who meet State Board requirements for alternative licensing routes or Board authorization.
- P. The charter school will employ the use of the Utah State Core Curriculum as the foundation for the instructional program for the school.
- Q. The charter school will employ the use of all testing required by the state of Utah in the grade levels required as a fundamental part of the overall assessment program for the school.
- R. THE CHARTER SCHOOL ASSURES THAT RESOURCES WILL BE AVAILABLE AND A PROCESS ESTABLISHED TO DEVELOP A STUDENT EDUCATION PLAN/STUDENT EDUCATION OCCUPATION PLAN (SEP/SEOP) FOR EACH STUDENT.
- S. The charter school will operate with a written procedure for student suspension and dismissal, including appeal procedures.
- T. The charter school will maintain an active parent/guardian involvement process including some formal mechanism for meaningful involvement in site-based decision making.
- U. The charter school will not charge tuition or fees, except those fees allowed by law. Governing Boards will adopt allowable fees annually in an open board meeting.
- V. The charter school will operate under the provisions of the Utah Open Meeting Law and adopt bylaws in an open meeting.

- W. A copy of the charter will be supplied to interested individuals or groups on request.
- X. The charter school will submit an appropriately amended application prior to any material change affecting the purpose, administration, organization, or operation of the school.

 Y. The charter school will acquire and maintain nonprofit corporate status.

 Z. The charter school will follow all state procurement rules.

 AA. The charter school will maintain accurate student transcripts.

Admission Procedures

Admission is not limited based upon ethnicity, national origin, religion, gender, income level, disabling condition, proficiency in the English language or athletic ability. There are no tuition or fees charged for attending George Washington Academy except those allowed by law.

George Washington Academy admits all eligible pupils who submit a timely application. The school gives first preferential enrollment status to children of founding families, full-time faculty and full-time staff, as well as pupils returning to the charter school in the second or any subsequent year of its operation and to siblings of pupils already enrolled in the charter school. If, by the application deadline, the number of applications exceeds the capacity of a class, grade level, or building, all applications for that class, grade level or building are selected for the available slots through a lottery, except that preference as allowed in law shall be given. After the application deadline, pupils for any remaining slots are accepted in order of their lottery position. If an opening in the school occurs mid-year and no students remain from the original lottery, a notice for applications will be announced and applicants enrolled on the same basis as outlined above.

These admission procedures have been approved in legislation and by the Utah State Board of Education.

23. WAIVERS FROM STATE BOARD RULES

George Washington Academy is not seeking any waivers, but reserves the right to seek any at a later time.

24. ADDITIONAL INFORMATION/ LETTERS OF SUPPORT

None.

25. STATEMENT OF PARTICIPATION IN THE UTAH STATE RETIREMENT SYSTEM.

George Washington Academy provides a 40lk plan for its full time employees. George Washington Academy reserves the right to participate in the Utah State Retirement System if desired.