

Approved by the Board of Directors June 24, 2022

Mission Statement: “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

George Washington Academy
Thursday, May 19, 2022
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Library
The meeting will also be available through Zoom. Anyone interested in participating via Zoom conferencing can email Shannon Greer at sgreer@gwacademy.org for call-in information.

There will be a UAPCS Training prior to the board meeting.

The Board meeting convened at 7:30 p.m.

Board Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: -

Pledge of Allegiance: Chance Manzanares

Board Members Present: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and Blake Clark. April Paxton attended via Zoom.

Board Members Absent: Holly Myers and Shauna Mahoney.

Others Present: Spencer Adams (Zoom), Linnie Lindsey, Christine Giles, Kim Townes, LaNessa Stevens, Steve Erickson, Chance Manzanares, and Debbie Kuavaka.

Approval of Minutes from April 28, 2022 Board Meeting:

Casey Unrein motioned to approve the minutes from the April 28, 2022 Board Meeting. Kevin Peterson seconded. The motion passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).

Public Opportunity to Address the Board: None

Set time for adjournment: The time set for adjournment was 8:27 p.m.

Teacher Representative Report:

Linnie Lindsey reported that the teachers were very appreciative of teacher appreciation week. Christine Giles reported that the Leadership Day was a success with a lot of participants. The process of reviewing the day has begun in preparation for next year. The feedback received so far has been very positive. She also reported that teachers are looking at data received from the end of year testing.

Administration Report: Blake Clark, Executive Director, reported that all reports are complete. He explained that the 7th grade improved approx. 29% in their end of year scores from last year. He reported that the math scores were great for using a new curriculum this school year. He also reported that the administration has been meeting with each of the grade level teams and they have all expressed their excitement about the new math curriculum.

Financial Report: Spencer Adams, Business Administrator, reported that the financial report is nearing the end of the fiscal year (83% of the year complete). Overall, the budget is looking good. The finance committee has been putting an emphasis on next year's budget and getting it ready. They will soon trim the forecasts where they believe they will be at the end of the year.

Committee Reports (3 min each):

- **Policies Committee** – Nothing to report.
- **Finance Committee** – Nothing to report.
- **Benefits Committee** – Nothing to report.
- **Curriculum Committee** – LaNessa Stevens reported that she is communicating with HMH about curriculum questions.
- **Outreach Committee** – Blake Clark reported that they received a break-down of views for the outreach videos.
- **Technology Committee** - Nothing to report.
- **LAND Trust Committee** – Nothing to report.
- **PTO Committee** – Nothing to report. Shannon Greer thanked the PTO for their efforts for teacher appreciation.
- **Board Development Committee** – Shannon Greer reported that Amanda Mortenson will be the new PTO representative for the board.
- **Campus Management Committee** – Nothing to report.

Discussion and/or Action Items:

- Expenditures over \$5,000
- **FY23 Salary Schedule Changes:** Kevin Peterson made a motion to approve the FY23 Salary Schedule Changes as found in the board packet. Rachel Stewart Seconded. Shannon Greer asked about employees who have maxed out their steps. She questioned whether additional steps can be added. Spencer Adams reported that steps could be added. The board will review the additional steps in the June 2022 meeting. Shannon

Greer asked about the RBT position step ladder, and if it will always remain as a paraprofessional position. Blake Clark reported that the RBT is a registered behavioral tech is a certified position, and will always fall underneath a paraprofessional position. The motion passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).

- **Computer Upgrades:** Jaycee Rogers made a motion to approve the computer upgrades as presented in the board packet. Rachel Stewart seconded. The assistant director reported that the ESSR funds were used to purchase Mac Books, but teachers were not yet comfortable with the Mac Books. The motion to approve the computer upgrades for \$11,985.00 as found in the board packet passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).
- **University of Utah Reading Clinic Training for Reading Center:** Kevin Peterson made a motion to approve the University of Utah Reading Clinic Training for Reading Center in the amount of \$13,500. Rachel Stewart seconded. Blake Clark reported that this training will not continue next year. He reported that there is a tier 1 writing training that could be beneficial to 4th and 5th grade teachers instead. The motion to approve the University of Utah Reading Clinic Training for Reading Center in the amount of \$13,500 as found in the board packet passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).
- **HMH Collections Close Readers 2022-2023:** Casey Unrein made a motion to approve the HMH Collections Close Readers for 2022-2023 in the amount of \$9,348.00. Kevin Peterson seconded. Kevin questioned why extra books were ordered. Blake Clark responded that the books will be used as replacements to lost or damaged books. The motion to approve the HMH Collections Close Readers for 2022-2023 in the amount of \$9,348.00 passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).
- **Amplify CKLA K-5 Materials/Consumables 22-23:** Casey Unrein made a motion to approve the Amplify CKLA K-5 Materials/Consumable 22-23 in the amount of \$40,772.16. Rachel Stewart seconded. The motion to purchase the Amplify CKLA K-5 Materials/Consumable 22-23 in the amount of \$40,772.1 passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).
- **HMH Into Math Student Edition K-7 re-order 2022-2023:** Kevin Peterson made a motion to approve the HMH Into Math Student Edition K-7 re-order 2022-2023 in the amount of \$37,479.39. Rachel Stewart seconded. April Paxton asked about whether teachers are using these materials. The instructional coach reported that this order is a result from teacher's reporting on the consumables that they need. Shannon Greer asked about the amount being ordered in relation to the student count. The instructional coach reported that the curriculum is ordered in bulk and you cannot order individuals. The motion to purchase the HMH Into Math Student Edition K-7 re-order 2022-2023 in the amount of \$37,479.39 passed unanimously (All present voted in favor: Shannon Greer,

Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).

- **Health Curriculum:** Kevin Peterson made a motion to approve the health curriculum as outlined in the board packet. Jaycee Rogers seconded. Blake Clark reported that the book outlined in the curriculum is approved through the state. Shannon Greer requested that the health curriculum book and information be posted on the school website. Casey questioned about the table contents not covering state standards. Blake Clark reported that a committee has to be formed to review curriculum that is taught to teach the standards not covered in the text book. The motion passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).
- **Lunch Spend Down Plan:** Kevin Peterson made a motion to approve the lunch spend down plan in the purchase amount of \$23, 440. Casey Unrein seconded. The motion passed unanimously (All present voted in favor: Shannon Greer, Rachel Stewart, Casey Unrein, Kevin Peterson, Jaycee Rogers, Rachel Stewart, and April Paxton).
- *Shannon Greer made a recommendation to approve the executive director letter of employment.*

Closed Meeting – *none*

Reconvene — Take all appropriate action in relation to closed session items.

Next Meeting: The next regular Board Meeting will be held on June 23rd at 7:30p.m.

Adjournment- The board reconvened at 8:47 p.m.