

**APPROVED BY THE BOARD OF DIRECTORS ON NOVEMBER 17, 2016**

**Mission Statement:** *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

**George Washington Academy**  
**Thursday, October 27, 2016**  
**7:30 p.m.**

**Board Meeting Minutes**

**Location:** George Washington Academy  
2277 South 3000 East  
St. George, Utah  
Lunchroom

*A Board work session was held from 7:00 p.m. to 7:30 p.m.*

**Work Session:** Steve Finley provided a training on the Nuts and Bolts of School Finance in Charter Schools

*The Board meeting convened at 7:30 p.m. following the work session.*

**Board Members Present:** Shannon Greer, President; Matt Hafen, Secretary; Stacy Bowles; Javier Jimenez; and Patrick Carroll, CFO.

**Board Members Absent:** Matt Howe; James Ure; Adam Lofgran.

**Others Present:** Anya Yeager; Jennifer McCorvey; Steve Finley; and Spencer Adams.

**Board President Welcome:** Shannon Greer, President

**Roll Call:** Shannon Greer, President

**Prayer:** Paula Fawson

**Pledge of Allegiance:** Javier Jimenez

Mr. Carroll motioned to approve the Minutes from the September 22, 2016 Board Meeting and Retreat as provided in the Board Packet. Mrs. Bowles seconded the motion, which passed unanimously.

There were no public comments.

Mr. Jimenez set the time for adjournment at 8:30 p.m. The motion was seconded by Mrs. Bowles.

Mrs. Greer congratulated GWA's Administration for the outcome of the Accreditation visits. The Board discussed with Administration whether it would be worthwhile to do in the future. More discussion will be held on this issue in the future.

Mrs. Greer presented a Board booklet with vital information for Board Members. Each Board Member present filled out and signed the Conflict of Interest Statement. Mrs. Greer asked that each Board Member take the booklet and the Board Member Agreement home, review them, and bring the agreement back signed next Board Meeting.

Paula Fawson reported that the 4<sup>th</sup> Grade went on a field trip to Silver Reef and had a great time. It went well with the GWA curriculum. Math Counts has started and they are starting a chess club. The Algebra class for this year's 8<sup>th</sup> Graders has been a huge success. Electives have been a big success. Kaitlyn Oglesby reported that 1<sup>st</sup> Grade had a field trip to Staheli Farm and it was a success. Recently there was a miscalculation in paystubs and several teachers have expressed concern. Some teachers have seen errors in the number of days off they have taken.

Mrs. Yeager, Executive Director, provided that enrollment report and employee hours reported vs. budgeted (overtime) report. We are at 999 students. There was no overtime this month. We are at 98% attendance and 97% of students on time. All required state reports have been timely completed. Mrs. Yeager reported that the teachers did an excellent job preparing for the Accreditation team and did a great job with the Accreditation visit. She expressed her gratitude for the Administration Team for their work on the Accreditation process. They had a fire drill. Mrs. Yeager reported that she has attended a STEM training and they have moved forward with seeking STEM designation for GWA because we are already meeting the requirements for a STEM program. Administration is excited about being able to market the school as a STEM school.

Mr. Finley, Business Administrator, reported the Financial Summary as of September 30, 2016 and the Financial Detail Report as of September 30, 2016. There was an addition of a Food Services Coordinator, as previously approved by the Board. Mr. Finley expressed his regret and sorrow for the mistakes that were made on pay stubs. Mr. Carroll asked the Teachers Representatives to ask the teachers to provide feedback on ideas to improve the process. Mr. Finley reported that all required state reports were completed.

### **Committee Reports**

**Policies Committee** – Mrs. Yeager, Chair, directed the Board to the Policies Committee Minutes in the Board Packet.

**Compensation / Finance Committee** – Mr. Carroll, Chair, reported that they continue to look at possibilities for restricted and unrestricted funds. The committee has items later in the Agenda.

**Benefits Committee** – Mr. Carroll mentioned that health insurance costs will be going up, as expected. It is not going up as much as it is in some other areas, but it will be increasing.

**Curriculum Committee** – Mrs. McCorvey, Chair, reported that she has an item later on the Agenda.

Charitable Giving / Outreach Committee – Mrs. Bowles, Chair, reported that they have met and determined that they have nothing to work on currently unless the school moves forward with expansion plans.

Mrs. Greer reported that she will be attending a meeting tomorrow with education leaders in Washington County and legislators. She requested that the Board provide her input on any items we think she should address in the meeting. Mr. Carroll asked that she present GWA as a school that encourages and embraces testing and accountability, and has set the bar high. There is a place for Charter school as well as District schools, and there is a place for collaboration.

Technology Committee – Nothing to report.

LAND Trust Committee – Their report was done and handed in. We need to review the committee again in the near future.

PTO Committee – Nothing to report.

Board Development Committee – Mrs. Greer, Chair, reported that the Board booklet has information on upcoming trainings.

Campus Management Committee – Nothing to report.

**Additional Discussion and/or Action Items:**

Mrs. Yeager presented the UCA Report to the Board. It is pretty similar to prior years. Mrs. Yeager added STEM information. Mr. Carroll motioned to approve the UCA Report as provided in the Board Meeting. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the K-3 Reading Improvement Plan as provided in the UCA Report as presented in the Board Meeting. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the School Lunch for Staff proposal, pursuant to which school lunch will be provided to all everyday full-time and teaching employees effective October 31, 2016. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the amendment to the Grading Policy, Policy #525, as provided in the Board Packet. Mrs. Bowles seconded the motion, which passed unanimously.

The Board discussed matters related to a possible expansion of GWA. Mrs. Bowles expressed support for expanding to move 6<sup>th</sup> - 8<sup>th</sup> grades (or 6<sup>th</sup> - 9<sup>th</sup> grades) to another location. Mr. Jimenez expressed his desire to add 9<sup>th</sup> Grade as well. Mr. Hafen expressed reservations for expansion and his desire to first focus on our current campus and allocating our resources and energy here. Mr. Carroll expressed some reservations for expansion but he is open to exploring options, recognizing that it would cause some stress on our current campus. Mrs. Yeager presented information compiled by her Administration team regarding expansion. Administration has some concerns about expansion, but also sees some opportunities. She presented the pros and cons compiled by the Administration Team for expanding and for not expanding. She requested that if the Board decides to move towards expansion, a task force

should be created to move forward on the project. They would like to request that the major workload not drop on them in the Fall when they are the busiest with other things. They would like committed, excited Board members on the task force. The task force would need to have a good idea how much money it is going to require ahead of time. Mrs. Greer expressed her support of expanding for a middle school program. Mrs. Greer motioned to table the matter until the next time the Board meets. The motion passed unanimously.

No Closed Session was held.

The next regular Board Meeting will be held on November 17, 2016.

Mr. Hafen motioned to adjourn. Mr. Carroll seconded the motion, which passed unanimously. The meeting adjourned at 9:10 p.m.

Respectfully submitted by Matt Hafen, Board Secretary