

APPROVED BY THE BOARD OF DIRECTORS ON MAY 18, 2017

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy
Thursday, April 27, 2017
8:00 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session was held from 6:00 p.m. to 8:00 p.m.

Work Session: Erin Preston provided a 2017 Legislative Update to the Board.

The Board meeting convened at 8:00 p.m. following the work session.

Board Members Present: Shannon Greer, President; James Ure, Vice President; Matt Hafen, Secretary; Javier Jimenez; Stacy Bowles; and Anthony Haun. Patrick Carroll, CFO; attended by telephone. Anya Yeager, Executive Director, attended as a non-voting Board Member.

Board Members Absent: None.

Others Present: Steve Finley; and Kaitlyn Oglesby

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Javier Jimenez

Pledge of Allegiance: Anya Yeager

Approval of Minutes: Steve Finley corrected 856 students to 856 WPUs. Mr. Jimenez motioned to approve the Minutes from the March 23, 2017 Board Meeting as revised by Mr. Finlay. Mrs. Bowles seconded the motion, which passed unanimously.

There was no public comment.

Mrs. Greer set the time for adjournment at 9:30 p.m.

Teacher Representative Report: Kaitlyn Oglesby reported that there is much going on for the teachers with the end-of-year coming and the talent show went well.

Administration Report: Mrs. Yeager, Executive Director, reported that we are currently at 981 students. We are at 96% attendance and 99% of students on time. All reports have been completed. She reported that the PTO has been doing an excellent job with the talent show. The STEM Innovation Fair is coming up for all grade levels. Graduations and other events are all coming up. She reported that part of the way the merit pay will be used this year is finding ways to benefit students during the summer by offering teachers stipends. There will be at least 12 programs that will be happening for \$50 per student.

Financial Report: Steve Finley reported the Financial Summary as of March 31, 2017 and the Financial Detail Report as of March 31, 2017. He reported that we are waiting for some federal money to come in. Revenues continue to outpace expenses. They have had three finance committee meetings to work on the budget for next year. He reported that the required state reports have been completed.

Committee Reports:

Policies Committee – Mrs. Yeager, Chair, reported that the committee has been reviewing policies that the committee and Erin Preston believe would be better off as procedures instead of policies, and those policies will be discussed later in the meeting.

Finance Committee – Mr. Carroll, Chair, thanked Mr. Jimenez for providing the committee minutes to the Board. The committee is working towards a proposed budget for next year.

Benefits Committee – Mrs. Greer reported that the committee has been busy addressing issues with insurance.

Curriculum Committee – Nothing to report.

Charitable Giving / Outreach Committee – Mrs. Bowles, Chair, reported that they are waiting to hear about a STEM grant and they are working on a grant for a steamer in the kitchen.

Technology Committee – Nothing to report.

LAND Trust Committee – James Ure, Chair, reported that the LAND Trust plan has been submitted on time and the committee is functioning well.

PTO Committee – Anthony Haun, Chair, reported that the PTO currently stores their belongings outside, and they are hoping to have a closet within the building. He reported that the chocolate fundraiser raised \$13,000.

Board Development Committee – Nothing to report.

Campus Management Committee – Nothing to report.

Academic Excellence Committee – Mrs. Greer asked that the committee prepare minutes to report in the Board Packet in the future.

Additional Discussion and/or Action Items:

Mr. Ure motioned to accept the amendment to the Middle School Fee Policy 340 and Schedule of Fees as provided in the Board Packet and as presented by Mrs. Yeager. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Ure motioned to transition the current Job Description Policy - Policy 105 to a procedure. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Ure motioned to transition the current Independent Contractor Agreement Form – Policy 115 to a procedure. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Ure motioned to transition the current Employee Volunteer Policy – Policy 205 to a procedure. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Hafen motioned to transition the current Classification of Employee Definitions – Policy 245 to a procedure. Mr. Carroll seconded the motion, which passed unanimously.

Mr. Ure motioned to transition the current Distribution of Promotional Materials Policy – Policy 430 to a procedure. Mr. Haun seconded the motion, which passed unanimously.

Mr. Ure motioned to transition the current Policies 510, 515, 560, 565, 580, and 595 (each pertaining to curriculum) to a procedure. Mr. Carroll recommended that if there are any changes to the procedures in the future, it would be noted in the committee minutes for the Board to be aware. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Ure motioned to transition the current Building Use Application for GWA School Facilities – Policy 605 F1 to a procedure as a form. Mrs. Bowles seconded the motion, which passed unanimously. Changes to the form would go through the Policy Committee.

Mr. Jimenez motioned to transition the current Administrative Supervision Policy – Policy 610 to a procedure. Mr. Haun seconded the motion, which passed unanimously. Mr. Hafen noted that this policy is superfluous since the building use policy requires a school representative to be present at the school for all events taking place on the premises.

Mr. Jimenez motioned to transition the current Contract Policy – Policy 730 to a procedure. Mr. Haun seconded the motion, which passed unanimously.

Mr. Ure motioned to transition the current Lice Policy – Policy 825 to a procedure. Mrs. Bowles seconded the motion, which passed unanimously.

The Board discussed options for a Technology Services Contract. The school would like to have IT personnel at the school most of the time if not all of the time. The Technology Committee has recommended that we go with the Superior Technical Solutions bid out of the three bids they obtained. The other bids were from H-Wire and Glitch Mob. Mr. Haun motioned to approve the Superior Technical Solutions 1-year contract in the amount of \$5,000 per month. Mr. Ure seconded the motion, which passed unanimously.

No closed session was held.

The next regular Board Meeting will be held on May 18, 2017.

Mr. Jimenez motioned to adjourn the meeting. Mrs. Bowles seconded the motion, which passed unanimously.

The meeting adjourned at 9:13 p.m.

Respectfully submitted by Matt Hafen, Board Secretary