

APPROVED BY THE BOARD OF DIRECTORS ON JUNE 22, 2017

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy
Thursday, May 18, 2017
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session was held from 7:00 p.m. to 7:30 p.m.

Work Session: The Board was trained on the potential implementation of a Hope Squad in the middle school for suicide prevention.

The Board meeting convened at 7:30 p.m. following the work session.

Board Members Present: Shannon Greer, President; Matt Hafen, Secretary; Javier Jimenez; Stacy Bowles; Anthony Haun; and Patrick Carroll, CFO. Anya Yeager, Executive Director, attended as a non-voting Board Member.

Board Members Absent: James Ure.

Others Present: Spencer Adams; Steve Erickson; Jennifer McCorvey; Paula Fawson; and Marica McMicken

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Patrick Carroll

Pledge of Allegiance: Matt Hafen

Approval of Minutes: Mr. Carroll motioned to approve the Minutes from the April 27, 2017 Board Meeting as included in the Board Packet. Mrs. Bowles seconded the motion, which passed unanimously with the exception of Mr. Jimenez, who temporarily stepped out of the meeting.

There was no public comment.

Mrs. Greer set the time for adjournment at 8:40 p.m.

Teacher Representative Report: Paula Fawson reported that the teachers are busy with the end of the year and have nothing to report.

Administration Report: Anya Yeager, Executive Director, reported that we are still at 981 students with no overtime this month. Attendance is at 96% and 99% of students were on time. All reports have been completed. Mrs. Yeager reported that we have officially been approved as a STEM school. She expressed gratitude to the teachers for such hard work on helping the students to improve and learn this year.

Financial Report: Spencer Adams reported the Financial Summary as of April 30, 2017, and the Financial Detail Report as of April 30, 2017. We are still waiting on some federal revenue.

Committee Reports:

Policies Committee – Anya Yeager, Chair, reported that the committee met this month and continued to revise some policies. The committee has a number of proposals to address later in the meeting.

Finance Committee – Patrick Carroll, Chair, reported that the committee met earlier today and discussed a number of items. They discussed an audit committee which the school is required to have. It will consist of the Board members who are on the Finance Committee.

Benefits Committee – Nothing to report.

Curriculum Committee – The Board discussed having more detailed Minutes from the committee meeting to better understand what discussions took place in the meeting.

Charitable Giving / Outreach Committee – Stacy Bowles, Chair, reported that they have received a STEM grant and they are waiting to hear back on a couple of others.

Technology Committee - Steve Erickson, Chair, reported that since we are switching from H-Wire, they will want their firewall back and we will need to purchase our own. We do not yet know what the cost of a firewall would be.

LAND Trust Committee – Nothing to report.

PTO Committee – Anthony Haun, Chair, reported that the PTO has been discussing some ideas for fundraising next year. They are considering an awning for Kindergartners and an outdoor classroom. The PTO has seen a decline of parent involvement in the PTO. They are working to spread the word to parents regarding how the PTO benefits the school. Their goal next year is to educate parents and increase activity.

Board Development Committee – Shannon Greer, Chair, reported that she is currently working on next year's 12-month plan. She requested that the Board notify her if there is a subject they are interested in learning more about for future trainings.

Campus Management Committee – Steve Erickson, Chair, reported that the committees are functioning well.

Academic Excellence Committee – Marica McMicken, Chair, reported that they have completed a book “Got data? Now what?” and they are working on ways to implement strategies for analyzing data at GWA.

Additional Discussion and/or Action Items:

The Board discussed the purchase order for Concrete Work for the front of the school by front doors and the back sidewalk by playground area in the amount of \$3,850. There were three bids discussed by the Campus Management Committee. Mr. Carroll motioned to accept the bid for concrete work from DDF Construction in the amount of \$3,850. Mr. Jimenez seconded the motion, which passed unanimously.

The Board discussed the purchase order for HA5 High Density Mineral Bond on the East Lot in the amount of \$12,567. The bid from Holbrook was in the middle of the other two bids but the committee determined that it is better quality. Mr. Haun motioned to accept the bid from Holbrook Asphalt for the HA5 High Density Mineral Bond in the amount of \$12,567. Mrs. Bowles seconded the motion, which passed unanimously. Mrs. Greer specified that this would come out of the 2017-2018 budget. The work will begin in July.

The Board discussed the bid from Holbrook to fill cracks on west lot for \$2,793. Mr. Carroll motioned to approve the bid. Mr. Haun seconded the motion, which passed unanimously. This will also be completed in the 2017-2018 fiscal year.

Mr. Jimenez motioned to accept the bid from Learning.com in the amount of \$6,000 for keyboarding and technology curriculum, to come out of the 2017-2018 fiscal budget. Mrs. Bowles seconded the motion, which passed unanimously.

The Board discussed the bid from Cody Alexander to install carpet in 7 room for the amount of \$14,700. Mr. Carroll motioned to accept the bid for Cody Alexander to replace the carpet in 7 classrooms, including patching, at a price not to exceed \$14,700, with the note that 2 additional bids will be sought and if those are lower, we will bring it back for a Board vote. Mr. Jimenez seconded the motion, which passed unanimously. This will also come out of the 2017-2018 fiscal year.

The board discussed a proposal to purchase 21 iPads in the amount of \$6,319. Mr. Carroll requested that the additional bids be reported to the Board so that the Board can confirm that the proper procedures were followed. Mrs. Yeager confirmed that three bids were obtained. Mr. Carroll motioned to approve the purchase of the 21 iPads for \$6,319 with the requirement that Administration confirm that the necessary bids were obtained and that it is the lowest price for the product. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Hafen motioned to approve the Follett Math Curriculum in the amount of \$19,382.20. Mrs. Bowles seconded the motion, which passed unanimously. This will be taken from the 2017-2018 fiscal year budget.

Mr. Carroll motioned to approve the Amplify curriculum purchase order in the amount of \$20,860.20. Mr. Jimenez seconded the motion, which passed unanimously. It was clarified that

this will come from the 2016-2017 fiscal year budget instead of the 2017-2018 fiscal year budget.

Mr. Carroll motioned to approve the Houghton Mifflin Harcourt purchase order in the amount of \$16,556.15 for the Collections ELA program, to be purchased after July as part of the 2017-2018 fiscal year budget. Mr. Haun seconded the motion, which passed unanimously.

Mr. Carroll motioned to change Policy 140 to a procedure. Mr. Jimenez seconded the motion, which passed unanimously.

Mr. Jimenez motioned to change Policy 235 to procedure. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Carroll motioned to eliminate Policy 250. Mr. Haun seconded the motion, which passed unanimously.

Mr. Hafen motioned to amend Policy 255 as presented in the Board Packet. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Carroll motioned to change Policy 270 to a procedure. Mrs. Bowles seconded the motion, which passed unanimously.

Mr. Jimenez motioned to change Policy 530 to a procedure. Mr. Haun seconded the motion, which passed unanimously. Mrs. Greer requested that Administration emphasize this procedure to teachers next year.

Mr. Hafen motioned to change the name of Policy 735 to "Fiscal Accountability Policy". Mr. Carroll seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the UAPCS Board Resolution regarding our 401(k) plan which provides that GWA does not make contributions based on bonus-type payments. Mrs. Greer seconded the motion, which passed unanimously.

The Board discussed the preliminary 2017-2018 Budget

No closed session was held.

The next regular Board Meeting will be held on June 22, 2017.

Mr. Hafen motioned to adjourn the meeting. Mr. Carroll seconded the motion, which passed unanimously.

The meeting adjourned at 9:17 p.m.

Respectfully submitted by Matt Hafen, Board Secretary