

APPROVED BY THE BOARD OF DIRECTORS ON OCTOBER 27, 2016

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy
Thursday, September 22, 2016
7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

The Board Retreat was held from 5:00 p.m. to 7:30 p.m.

Board Retreat Discussion Items:

Javier Jiminez, James Ure, and Patrick Carroll were nominated to serve as the Vice President of the Board. Ballots were cast and James Ure was elected as the Board Vice President.

Shannon Greer reviewed the Board Evaluations provided by Board members and discussed the responses.

The Board reviewed the Bylaws and discussed the need to find another Board member to have an odd number of Directors.

The Board and Administration discussed pros and cons for expansion through a satellite campus and options for doing so.

The Board meeting convened at 7:30 p.m.

Board Members Present: Shannon Greer, President; Matt Hafen, Secretary; Matt Howe; Stacy Bowles; James Ure; Adam Lofgran; and Patrick Carroll, CFO.

Board Members Absent: Javier Jimenez

Others Present: Anya Yeager; Steve Erickson; Jennifer McCorvey; Glenda Raschke; Steve Wattles; David Jones; Kaitlyn Oglesby and Paula Fawson.

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Paula Fawson

Pledge of Allegiance: Patrick Carroll

Approval of Minutes: Mr. Ure motioned to approve the Minutes from the August 25, 2016 Board Meeting. Mr. Howe seconded the motion. Mr. Carroll recommended a change regarding the lane change form to change “based on their education” to “based on their GWA specific education”. Mr. Carroll amended the motion to approve the minutes as amended. Mr. Howe seconded the motion, which passed unanimously.

The Board discussed the St. George Academy Articulation Agreement with representatives from St. George Academy. Mr. Ure motioned to table a vote on the Articulation Agreement until the February Board meeting, or a Board meeting at which point we know whether St. George Academy will be offering an 8th Grade program. All voted to approve the motion, with the exception of Mrs. Greer and Mr. Lofgran who voted nay. The motion passed.

Public Opportunity to Address the Board: Carson Greer, the 8th Grade class president at GWA, reported on his positive experience with a leadership field trip provided by GWA.

Mrs. Greer set the time for adjournment at 8:30 p.m.

Teacher Representative Report: Kaitlyn Oglesby and Paula Fawson, Teacher Representatives reported that SEPs went well and parents have been very involved.

Administration Report: Mrs. Yeager, Executive Director, reported that we are at 1,006 students with no overtime this month. We are at 97% attendance and 96% of students on time. She reported that all of the state reports have been complete.

Financial Report: Mr. Carroll presented the Financial Summary as of August 31, 2016 and the Financial Detail Report as of August 31, 2016. He reported that the financial statements are on track, with the exception of property and equipment due to upfront costs to get the school going at the beginning of the year. Revenues in July and August are higher than expenses, which is unusual for that time of the year. The finance committee changed the forecast for cleaning services by about \$4,000. Our overall projected net revenue is about \$40,000 ahead of our budget, which is about ½ restricted funds and ½ unrestricted.

Committee Reports:

- **Policies Committee** – Mrs. Yeager, Chair, reported on the committee minutes in the Board Packet. The committee had several policies submitted for a vote later in the meeting.
- **Compensation / Finance Committee** – Mr. Carroll, Chair, reported on the Finance Committee meeting minutes, and reported that our bond rating is remaining at a triple B minus.
- **Benefits Committee** – Mrs. Raschke, Chair, referred the Board to the committee minutes in the Board Packet.
- **Curriculum Committee** – Mrs. McCorvey, Chair, referred the Board to the committee minutes in the Board Packet.
- **Charitable Giving / Outreach Committee** – Mrs. Bowles, Chair, referred the Board to the committee minutes in the Board Packet.

- **Technology Committee** - Mr. Erickson, Chair, reported on the technology boot camp that the committee has been participating in the past two days.
- **LAND Trust Committee** – Nothing to report.
- **PTO Committee** – Mr. Ure, Chair, reported that they are working on some bids for the landscaping / playground project.
- **Board Development Committee** – Mrs. Greer, Chair, had nothing to report.
- **Campus Management Committee** – Mr. Erickson, Chair, referred the Board to the committee minutes in the Board Packet.

Additional Discussion and/or Action Items:

Mr. Carroll motioned to approve the PowerSchool Invoice in the amount of \$4,968.60. Mr. Lofgran seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the UAPCS Invoice in the amount of \$4,621.50. Mrs. Carroll seconded the motion, which passed unanimously.

Mr. Hafen motioned to approve the Elevation Outdoors Invoice in the amount of \$3,959. Mr. Lofgran seconded the motion, which was approved by all but Mr. Ure who abstained from the vote due to a conflict of interest.

Mrs. Yeager presented the Employee Benefits Policy Amendment provided in the Board Packet, which has been amended to include the group life insurance. Mr. Carroll motioned to approve the policy, with an amendment to remove the dollar amounts of the life insurance. Mr. Howe seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the Grading Policy Amendment as provided in the Board Packet, with a request that the curriculum committee go back to look at the math assignments section which conflicts with the current language. Mr. Ure seconded the motion, which passed unanimously.

Mr. Ure motioned to approve the proposal to eliminate the use of Spalding in upper grades at GWA as presented in the Board Packet. Mr. Howe seconded the motion.

Mr. Carroll motioned to approve the changes to Policy #210 as provided in the Board Packet, which changes increased the payout for teachers with unused PTO days to 1/200th of their annual salary for each unused PTO day. Mr. Ure seconded the motion, which passed unanimously.

Mr. Carroll motioned to approve the amended Policy #209 as provided in the Board Packet, with a modification under “bereavements” to strike “mother-in-law and father-in-law” since it is duplicative. Mr. Howe seconded the motion, which passed unanimously.

Mr. Howe motioned to include the verbiage of the proposed Policy #211 as provided in the Board Packet in Policy #209. Mrs. Bowles seconded the motion, which was approved by all Board members with the exception of Mr. Carroll and Mrs. Greer who voted nay.

Mr. Carroll motioned to approve the proposal to increase the hourly rate of pay for the Food Services Coordinator as provided in the Board Packet. Mr. Ure seconded the motion, which passed unanimously.

Mr. Carrol motioned to approve the School Emergency and Response Plan as provided in the Board Packet. Mr. Howe seconded the motion, which passed unanimously.

No closed session was held at the meeting.

Mr. Howe motioned to adjourn. Mr. Ure seconded the motion, which passed unanimously.

The Board Meeting adjourned at 9:15 pm, at which time the Board took a 10 minute break, after which the Board Retreat recommenced.

The Board and Administration further discussed pros and cons for expansion through a satellite campus and options for doing so.

The Board discussed Board Committee assignments. Mr. Lofgran will take responsibility for making sure the LANDS Trust Committee is functioning. The Charitable Outreach Committee will select a secretary.

The Board discussed the effectiveness goals.

The Board discussed metrics for the Administrator balanced scorecard.

Next Meeting: The next regular Board Meeting will be held on October 27, 2016.

Mr. Lofgran motioned to adjourn. Mr. Howe seconded the motion, which passed unanimously. The Board Retreat adjourned at 1:20 a.m.

Respectfully submitted by Matt Hafen, Board Secretary