

APPROVED BY THE BOARD OF DIRECTORS ON FEBRUARY 25, 2021

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy

Thursday, January 28, 2021

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

The meeting will also be available through Zoom. Anyone interested in participating via Zoom conferencing can email Shannon Greer at sgreer@gwacademy.org for call-in information.

The Board completed a training on Separation of Duties, The Fraud Triangle, and Fraud Risk Assessment prior to the Board Meeting.

The Board meeting convened at 7:30 p.m.

Board Members Present: Shannon Greer, President; Matt Hafen, Secretary; Kevin Peterson; Blake Clark, Executive Director; April Paxton; Javier Jimenez; Patrick Carroll, CFO; and Holly Myers were present in person.

Board Members Absent: None.

Others Present: Steve Erickson; Debra Kauvaka; and Chance Manzanarez attended in person. Linnie Lindsay, Kaitlyn Oglesby, Spencer Adams, Casey Unrein, and Jaycee Rogers attended via Zoom conference.

Board Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Javier Jimenez

Pledge of Allegiance: April Paxton

Approval of Minutes: Mrs. Myers motioned to approve the Minutes from December 17, 2020 Board Meeting as presented in the Board Packet. Mrs. Paxton seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: There were no public comments.

The time for adjournment was set for 8:10pm.

Teacher Representative Report: Teacher Representative, Linnie Lindsay, reported on recent events at GWA. They reported that SEPs went well and attendance was high via Zoom conference.

Administration Report: Mr. Clark, Executive Director, reported that we have had nine new students enroll this month. Student count is at 1,019. He reported that the 2020-2021 schoolwide goal is 90% of students reading fluent by May 2021. We are currently at 76%. Mrs. Greer asked that this be reported on again at the end of the year.

Financial Report: Spencer Adams reported the Financial Summary as of December 31, 2020 and the Financial Detail Report as of December 31, 2020. We are halfway through the fiscal year. There may be minimal adjustments to the State revenue. Our expenses are on track. Two items are in red – the front-loaded expenses of supplies and technology. The financial ratios are looking healthy and the student count is looking good. All required reports have been completed.

Committee Reports:

Policies Committee – Mr. Clark, Chair, had nothing to report. Proposed policies will be voted on later in the meeting.

Finance Committee – Mr. Carroll, Chair, reported on the committee's meeting minutes.

Benefits Committee – Nothing to report.

Curriculum Committee – Mrs. Greer reported that they are currently reviewing a math curriculum. Nothing new to report. During the process they will open it up to parent comments.

Outreach Committee – Mrs. Myers, Chair, reported that the billboard is working to help recruit students.

Technology Committee – Mr. Erickson, Chair, had nothing new to report. They will meet in February to discuss priorities for purchases in the new budget.

LAND Trust Committee – Mr. Peterson, Chair, reported that they received the allocation for next year.

PTO Committee – Mrs. Paxton, Chair, reported that they are looking for PTO members and leadership. Mrs. Greer asked that the meeting Minutes be submitted for the Board Packet. The Board recommended that the job descriptions should be made accessible for people who may be interested.

Board Development Committee – Mrs. Greer, Chair, reported that next month's training will come from our counselor and social worker regarding needs of GWA students. She requested that if any Board members have specific questions, to please send them to her. She requested that each of the Board Members print out the certificate confirming that they have completed the online trainings. She reported that five candidates have applied for the open Board positions.

Campus Management Committee – Mr. Erickson, Chair, had nothing to report.

Discussion and/or Action Items:

Mrs. Paxton motioned to approve Policy 725 – Fundraising Policy as provided in the Board Packet. Mr. Peterson seconded the motion. Mr. Carroll recommended that the language in Section F.3. be added back in. Mrs. Paxton rescinded her motion. Mr. Carroll motioned to approve the updated Policy 725 – Fundraising Policy, but not striking the language in Section F.3. Mrs. Myers seconded the motion, which passed unanimously. It was recommended that the Policy Committee review the Code of Conduct for employees to include disclosures of engaging in outside employment as well.

Mr. Carroll motioned to approve Policy 750 – Time and Effort Standards Policy as provided in the Board Packet. Mr. Peterson seconded the motion, which passed unanimously.

No closed session was held.

The next regular Board Meeting will be held February 25, 2021 at 7:30pm.

Mr. Jimenez motioned to adjourn the Board Meeting. Mrs. Myers seconded the motion, which passed unanimously.

The Board Meeting adjourned at 8:15p.m.

Respectfully submitted by Matt Hafen, Board Secretary