

APPROVED BY THE BOARD OF DIRECTORS ON MAY 14, 2020

Mission Statement: “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

George Washington Academy

Thursday, April 23, 2020

7:30 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom
The meeting was also available through Zoom conferencing

A Board work session was held at 7:00 p.m.

Work Session: Shannon Greer presented a Utah Open and Public Meetings Act Training

The Board meeting convened at 7:30 p.m. following the work session.

Board Members Present: Shannon Greer, President; April Paxton; Kevin Peterson; and Matt Hafen, Secretary were present in person. Patrick Carroll, CFO; Javier Jimenez; Blake Clark, Executive Director; and Holly Myers attended via Zoom conference.

Board Members Absent: None.

Others Present: Spencer Adams; Steve Erickson; Kaitlyn Oglesby; Rachelle Crawford; Debra Kauvaka; Chance Manzanerez; Emily Poulsen; and Witten Paxton attended via Zoom conference.

Board Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: Kevin Peterson

Pledge of Allegiance: Shannon Greer

Approval of Minutes: Mr. Carroll motioned to approve the Minutes from March 26, 2020 Board Meeting as presented in the Board Packet. Mr. Peterson seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: No members of the public addressed the Board.

The time for adjournment was set for 8:45 p.m.

Administration Report: Blake Clark, Executive Director, presented the Enrollment Report and Employee hours reported vs. budgeted report. There was no overtime last month. The student count remains at 1,010 students and attendance is at 94%, which is well above what is being seen state-wide.

All reports have been completed and turned in. Mr. Clark reported that there has been great collaboration between teams, teachers, and administration.

Teacher Representative's Report. Rachelle Crawford reported that the collaboration between the entire GWA team has been incredible. The support from Administration and other teachers to deal with all of the technology issues has been amazing. Kaitlyn Oglesby echoed those sentiments and thanked the Board for the gift from the Board to the faculty.

Financial Report: Spender Adams from Red Apple, Business Administrator, presented the Financial Summary as of March 31, 2020, and the Financial Detail Report as of March 31, 2020. There were a few revisions made by the Finance Committee earlier today. The budget report is very healthy. Monthly revenues continue to surpass expenses and ratios are all healthy. We are in a very good position to finish out the school year, and the Finance Committee is thoroughly combing through the upcoming budget. The Board discussed the potential of making building improvements or equipment installments beginning sooner than originally anticipated since school will not be held in the building for the remainder of the school year, and Mr. Clark reported that this is their intention to the extent possible.

Committee Reports:

Policies Committee – Mr. Clark noted that the Minutes from the Policy Committee Meeting are included in the Board Packet and several items will be voted on later in the meeting.

Finance Committee – Mr. Jimenez reported that the committee met earlier today and approved the increases for salary and hourly employees in order to get the letters of employment out in a timely manner.

Benefits Committee – Mrs. Myers reported that the committee met today and passed a motion to implement an employee wellness program.

Curriculum Committee – Mrs. Greer reported on the Minutes from the Curriculum Committee meeting as presented in the Board Packet.

Outreach Committee – Nothing new to report.

Technology Committee – Nothing to report.

LAND Trust Committee – Kevin Peterson, Chair, reported that all reports have been turned in to the State.

PTO Committee – April Paxton, Chair, reported that the committee met and they are freezing budget requests since it is difficult to predict what fundraising will look like next year with businesses and families tightening budgets.

Board Development Committee – Nothing to report.

Campus Management Committee – Nothing to report.

Discussion and/or Action Items:

Mr. Peterson motioned to approve the HVAC replacement invoice with Out West Air Conditioning in the amount of \$6,111 as presented in the Board Packet. Mrs. Paxton seconded the motion. Mr. Carroll asked about the possibility of repairing rather than replacing, and Mr. Erickson reported that the recommendation is to switch it out so that it has the correct components in it. Mrs. Myers asked about whether there was a reason Out West was chosen over other bids, and Mr. Erickson reported that along with being the lowest bid, it is also the company we contract with for HVAC repairs and we are comfortable with them. The motion passed unanimously.

Mrs. Paxton motioned to approve the proposal for Termination of Math Policy 505 and replacement with a Math Procedure. Mr. Hafen seconded the motion. Mrs. Paxton pointed out that the procedure should state that the parents are included in the meeting for students to advance, which Mr. Clark agreed with. Mrs. Greer commented that it is important that although this is moving to a procedure, it is very important that students who have the ability to advance in math continue to be given that opportunity. Mr. Carroll asked whether the advancement would actually involve moving to the math class in the grade above, or whether they would stay in the same classroom and be taught a level ahead, and Mr. Clark confirmed that the intent is to move them into the class ahead. Mrs. Myers asked whether the assessment at the beginning of the year would place a student in a tier 2, and Mr. Clark reported that the tier 2 assessment would be a separate assessment. The motion passed unanimously.

Mrs. Paxton motioned to approve the update to Policy 120 – Grievance Policy. Mrs. Myers seconded the motion. Mr. Peterson asked whether the intent was just to align with what the District is doing, and the Policies Committee members reported that the intent was to streamline the policy. Mr. Carroll asked about whether Level 1 should include that if a matter involves a student, it would go to the teacher first rather than administration. Mr. Clark commented that he would feel more comfortable with those issues being resolved by administration, and Mr. Carroll stated that it will be important for teachers to understand this policy and follow it. Mr. Carroll requested that the formal procedure include the option of a panel, and Level 3 allow the Executive Director to appoint a designee to handle the matter. Mrs. Paxton revoked her motion, and the Board voted to table the motion pending further revisions in committee.

Mr. Peterson motioned to approve the Policy 235 – Educator Exit/Engagement Survey Policy as provided in the Board Packet. Mr. Carroll seconded the motion, which passed unanimously.

Mrs. Greer asked Mrs. Paxton about the status of elections for the PTO. They are looking for a Vice President and Secretary. It would be nice to have them on board in June.

Mr. Clark reported that May 13 will be the last day that students have online with students via Canvas. On May 14-15, Chromebooks, chargers, library books, etc. will be returned and personal items will be picked up. On May 21, a school-wide parade will be held and yearbooks can be picked up. School lunch will be served through May 21.

No closed session was held.

The next Board Meeting will be held on May 14, 2020 at 7:30pm in the GWA Lunchroom.

Mr. Peterson motioned to adjourn the Board Meeting. Mrs. Paxton seconded the motion, which passed unanimously.

The Board Meeting adjourned at 9:15pm.

Respectfully submitted by Matt Hafen, Board Secretary