

APPROVED BY THE BOARD OF DIRECTORS ON MAY 26, 2016

Mission Statement: *“We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”*

George Washington Academy
Thursday, April 28, 2016
8:00 p.m.

Board Meeting Minutes

Location: George Washington Academy
2277 South 3000 East
St. George, Utah
Lunchroom

A Board work session was held from 7:00 p.m. to 8:00 p.m.

Work Session: Erin Preston presented an update on Utah legislative developments.

The Board meeting convened at 8:00 p.m. following the work session.

Board Members Present: Shannon Greer, President; Brandon Russell; Matt Hafen, Secretary, Adam Lofgran, Patrick Carroll, CFO, James Ure and Javier Jimenez.

Board Members Absent: Stacy Bowles.

Others Present: Anya Yeager, Executive Director; Jennifer McCorvey; Glenda Raschke; Thayne Smith; Marica McMicken; and Rachelle Crawford.

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Pledge of Allegiance: Javier Jimenez

Mr. Russell motioned to approve the Minutes from the March 24, 2016 Board Meeting as provided in the Board Packet. Mr. Jimenez seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: Mrs. Yeager expressed gratitude to the Board for their service.

Steve Wattles presented an update on the status of St. George Academy.

Mr. Hafen set the time for adjournment at 9:30 p.m.

Administration Report: Mrs. Yeager, Executive Director, reported that we are holding steady at 991 students and reported that there was an additional .25 hours of overtime in the past month. Mrs. Yeager reported that the required reports have been completed. Next Friday, Representative Chris Stewart will be coming to visit GWA. Administration is excited about the new teachers that are being hired for the 2016-2017 school year. Mrs. Yeager reported that she appreciated the opportunity to attend the ASCD Conference.

Financial Report: Mr. Smith, Business Administrator, reported the Financial Summary as of March 31, 2016 and the Financial Detail Report as of March 31, 2016. He reported that many of the expense items are under budget at this point. Mr. Smith reported that the required reports have been completed. Mr. Carroll presented the draft 2016-2017 budget and requested that the Board thoroughly review it prior to the next Board meeting.

Policies Committee – Mrs. Yeager, Chair, directed the Board to the Policies Committee meeting minutes.

Compensation / Finance Committee – Mr. Carroll, Chair, directed the Board to the Compensation / Finance Committee meeting minutes.

Benefits Committee – Mrs. Raschke, Chair, reported that the Benefits Committee did not meet in April but will be meeting next week.

Curriculum Committee – Mrs. McCorvey, directed the Board to the Curriculum Committee meeting minutes.

Charitable Giving / Outreach Committee – Nothing to report.

Technology Committee – Mr. Carroll discussed the potential opportunity to purchase technology for the Special Education program, and once they have been used for several years, then incorporate them into general use at the school.

PTO Committee – Mr. Ure, Chair, reported results from a parent survey regarding volunteer hours. The committee is working on ways to implement changes to better fit the needs and capabilities of parents.

Campus Management Committee – Nothing to report.

Additional Discussion and/or Action Items:

The Board discussed merit pay-outs of \$43,500 presented by the Finance Committee. Mr. Carroll motioned to approve the \$43,500 merit pay-outs presented by the Finance Committee. Mr. Russell seconded the motion, which passed unanimously.

Mr. Ure presented a motion to decrease the expectation of 40 parent volunteer hours to 30 volunteer hours, with a charge for the PTO Committee to find a way to implement the change without violating the Charter. The Board discussed whether or not a vote was necessary. Mr. Ure withdrew his motion.

Mr. Carroll presented a proposal to change the Paid Time Off (PTO) policy to provide that full-time non-teaching employees can rollover their entire PTO bank into the next year, with a maximum amount limited to 150% of the employee's yearly PTO accrual amount. Mr. Carroll motioned to approve the first PTO Policy amendment as presented in the Board Packet. Mr. Lofgran seconded the motion, which passed unanimously.

Mr. Carroll presented a proposal to amend the PTO policy for full time non-teaching employees such that they receive their annual PTO front-loaded on the first day of their employment offer, subject to the 150% PTO bank maximum. The committee will look at it in detail and provide a redline of the policy to the Board. Mr. Carroll motioned to table this amendment until the next Board meeting. Mr. Ure seconded the motion, which was approved by all Board member except Mrs. Greer and Mr. Russell, who voted nay.

The Board determined to leave the date for the May 2016 Board Meeting on May 26, 2016.

No closed session was held.

The next regular Board meeting will be held on Thursday, May 26, 2016 at 7:30 p.m.

Being no further business, Mr. Lofgran motioned to adjourn. Mr. Ure seconded the motion, which passed unanimously. The meeting adjourned at 9:56 p.m.

Respectfully submitted by Matt Hafen, Board Secretary