

Mission Statement: “We are a community of learners. We will do whatever it takes to learn. We are building a strong foundation by believing we can, working our plan, then feeling the power of success.”

George Washington Academy
Wednesday, July 23, 2014
4:00 p.m.

Board Meeting Minutes

Location: Cliffrose Lodge & Gardens
Conference Room
281 Zion Park Blvd.
Springdale, UT 84767

A Board retreat was held from 9:00 a.m. to 4:00 p.m.

The Board meeting convened at 4:05 p.m. following the Board retreat.

Board Members Present: Shannon Greer, President; Adam Lofgran; Kody Young, Vice-President; Patrick Carroll, CFO; Matt Hafen, Secretary; Brandon Russell; and Phil Loomis.

Board Members Absent: None.

Others Present: Anya Yeager, Executive Director; Steve Erickson, Assistant Director; and Jennifer McCorvey, Assistant Director.

Board President Welcome: Shannon Greer, President

Roll Call: Shannon Greer, President

Prayer: To be determined

Pledge of Allegiance: Kody Young

Approval of Minutes: Kody Young motioned to approve the minutes from the June 26, 2014 Board meeting as presented in the Board Packet. Patrick Carroll seconded the motion, which passed unanimously.

Public Opportunity to Address the Board: No public comments.

Kody Young set time for adjournment at 5:30 p.m.

Teacher Representative Report: No teacher report.

Administration Report: Anya Yeager, Executive Director

- Enrollment Report and Employee hours reported vs. budgeted (overtime) – Anya Yeager reported that we currently have 1,050 enrolled with no overtime.
- Review 2013-2014 Data – Anya Yeager reported that the 5th grade scores for the DWA were excellent, and 8th grade scores were as well. Patrick Carroll will prepare cards from the Board to the 5th and 8th grade teachers to congratulate them on the achievement.
 - Anya Yeager presented the internal combined assessment scores for K-8. Almost all grades met their benchmarks. The Board discussed the lower performance of in 7th and 8th grade math classes. Anya discussed the challenge of having many at-risk students enter the 8th grade during

the year without prior experience at GWA. Patrick Carroll requested that the report include, in the future, data regarding the baseline for the students at the end of the prior year.

- Status of State Reports Due in July – No reports.

Financial Report: The Board reviewed the end-of-year financial summary provided by Red Apple.

Committee Reports:

- **Policies** – Anya Yeager, Chair, had nothing to report.
- **Compensation**- Adam Lofgran, Chair, had nothing to report.
- **Finance** – Patrick Carroll, Chair, had nothing to report.
- **Investment** – Nothing to report.
- **Continuation** – Shannon Greer, Chair, had nothing to report.
- **Curriculum** – Jennifer McCorvey, Chair, reported that they are looking at a replacement plan for curriculum at the school.
- **Charitable Giving / Outreach** – The Board discussed participating with the Chamber of Commerce, and the need for a Board member with experience in outreach.
- **Technology** - Steve Erickson, Chair, reported that they are still having some frustrations with Power School and they will be working on it tomorrow.
- **LAND Trust** – Lance Greer, Chair, had nothing to report.
- **Grant Writing** – Nothing to report.
- **PTO Committee** – Phil Loomis, Chair, had nothing to report.
- **Board Development** – Anna Bohannon asked that we identify subjects we would like training on.
- **Board Recruitment** – Shannon Greer, Chair, reported that the advertisement on the website has been removed.
- **Safety Committee** – The Board discussed expanding this committee to include the building, grounds, etc. Steve Erickson reported that they have put card readers on the safety doors for the teachers.

Additional Discussion and/or Action Items:

- Security Wall Excess Charges – HiCaliber – Kody Young reported that HiCaliber charged \$1,543.24 more than what they bid. He has discussed it with them and they explained that they discussed the changes with multiple people at the school at different times. Kody Young motioned to pay the \$1,543.24. Adam Lofgran seconded the motion, which was passed by Shannon Greer, Kody Young, Brandon Adam Lofgran, and Matt Hafen, and was opposed by Phil Loomis, Patrick Carroll, and Brandon Russell. The Board discussed the need in the future to make it very clear to our vendors that any changes need to be completed through a change order signed by the Executive Director.
- Microsoft License update – Anya Yeager reported that H-Wire incurred an expenses for Microsoft licensing that was not pre-approved, but is necessary. Brandon has discussed with H-Wire the need to notify Anya and Steve regarding any additional expenses in the future. Patrick Carroll motioned to approve the PO for \$62 per full time employee for the Microsoft licenses. Brandon Russell seconded the motion, which passed unanimously.
- Agreement for the Use of School Facilities during an Emergency – Washington County – Anya Yeager has been in contact with Mike Winslow, who reported that if we haven't heard anything, it has not been presented to legal counsel yet. She had nothing further to report.
- Employee Start Dates – Kody Young motioned to table this item. Patrick Carroll seconded the motion, which passed unanimously.
- Salary Reconciliation Policy Amendment – Anya Yeager reported that the words “newly hired” has been added to the policy. Patrick Carroll motioned to table the policy. Brandon Russell seconded the motion, which passed unanimously. Kody will make the necessary revisions and present it at the next Board meeting.

- Facilities Usage Policy Amendment – Anya Yeager presented amendments to the Facilities Usage Policy, which she amended to include rates for the lunchroom and library, and revised the fees for usage. Phil Loomis recommended that Section 4.3 be amended to state “any one” instead of “anyone”. Kody Young motioned to table the Facilities Usage Policy Amendment for Anya to adjust according to the discussion in the Board meeting. Adam Lofgran seconded the motion, which passed unanimously.
- Superman Charter School Bus Proposal – Anya Yeager reported that this proposal would not cost the school anything and would not require any work by the school. He has agreed to fill out an independent contractor agreement. He has \$5 million insurance and background checks for all drivers. The Board discussed concern for potential liability. Kody Young motioned to deny the bus proposal. Patrick Carroll seconded the motion, which passed unanimously. The Board discussed that if he wants to do it on his own, he can.
- Policy for Selecting Teacher of the Year – Shannon Greer motioned to table this. Patrick Carroll seconded the motion, which passed unanimously. Anya Yeager and Patrick Carroll will work on this policy.
- Balanced Scorecard – Kody Young motioned to table this item. Shannon Greer seconded the motion, which passed unanimously.
- Video Cameras in Classrooms – The Board directed Kody Young to present research on this.

Closed Session- *pursuant to Utah Code 52-04-204, 205.*

- Kody Young motioned to move into a closed session to discuss the purchase of real property. Roll call vote was taken, Adam Lofgran yes, Patrick Carroll yes, Shannon Greer yes, Kody Young yes, Phil Loomis yes, Matt Hafen yes, Brandon Russell yes.

Reconvene - Phil Loomis motioned to come out of the closed session. Adam Lofgran seconded the motion, which passed unanimously.

- Patrick Carroll motioned to accept the assignment of the real estate purchase contract on the 3 acre parcel of property north of GWA, and proceed with a soils report, environmental study, and any other reasonably necessary due diligence prior to purchasing the property. Brandon Russell seconded the motion which passed unanimously. Kody Young abstained from the vote due to a conflict of interest. Any due diligence item that exceeds \$3,000 will need to be approved through an emergency meeting. Kody Young will work on due diligence.

Next Meeting: The next regular Board meeting will be held on August 28, 2014.

Adjournment

- Being no further business, Kody Young motioned to adjourn. Patrick Carroll seconded the motion, which passed unanimously. The meeting adjourned at 6:30 p.m.

Respectfully submitted by Matt Hafen, Board Secretary

APPROVED BY THE BOARD OF DIRECTORS ON AUGUST 28, 2014.