

**George Washington Academy**  
**Board Meeting Minutes**  
**Thursday, September 22, 2011**

Location: 2277 S 3000 E, St. George UT 84790

Time: 7:00pm

Board Members Present: Rulon Jones, President; John Hook, CFO; Steve Wattles; Shanda Enfield; Shauna Morgan; Blake Boulter; Shannon Greer; Anna Bohannon

Others Present: Kevin Abraham, Business Administrator; Jennifer Woodland, Board Secretary; Don Fawson, Principal; Anya Yeager, Special Ed Director/Vice Principal

Welcome: Rulon Jones

Pledge of Allegiance: Shauna Morgan

Minutes from August 25, 2011 & September 15, 2011 meetings: **John Hook presented a motion to approve the minutes from August 25, 2011 and September 15, 2011. Shauna Morgan seconded the motion that passed unanimously.**

**Public Opportunity to Address the Board:**

Rulon Jones gave instructions for the meeting. The time for public comment will be at the beginning of each meeting and persons wishing to speak will be given 3 minutes each. Once the public comment section is over, no comment from the public will be taken during the remainder of the meeting.

Mrs. Abboud--sent message to teachers to invite all teachers to attend. This is the place to find out what is going on. She hopes that they will attend.

Phil Loomis--regarding Board member terms of office item. He recommends that the board appoint member who are not parents of students. Rulon indicated that will be discussed and many are in favor of it.

Michelle Boulter--presented a question as to whether the secretary position will be voted upon. Rulon responded that the secretary position is appointed by the board members and will be discussed during the action items.

Set time for adjournment: John Hook presented a motion to adjourn the meeting at 8pm. Shanda Enfield & Shannon Greer indicated that they felt that 8:30 would be more accurate. **Anna Bohannon presented a motion to adjourn at 8:30pm. Shannon Greer seconded the motion that passed unanimously.**

**Principal Report:** Don Fawson--Technology evaluations are moving ahead and teachers are excited about the new technology coming available.

Anya Yeager--presented updated enrollment numbers. Current enrollment is 915. Looking very positive.

**Expansion/Construction Update**--Kevin Abraham: Construction is 96% complete: floors are complete, need to be sealed; blinds being installed; kitchen is complete; projectors and sound systems have been ordered for new classrooms and expect to be installed within a month. Kevin feels that everything is on track for Oct 27 completion date. After east wing is complete, the stage will be completed with new stage curtain and sound system.

**Financial Report:** Kevin Abraham--asked for questions on attachment for board. Discussed a few specific items on report.

**Discussion/Action Items:**

Attendance Policy--Shannon Greer--all changes have been made as requested. Educational leave form updated and posted on website. Parents will be required to print the form from the website and make an appointment with Mr. Fawson for approval. **Shannon Greer presented a motion to approve the attendance policy. Shanda Enfield seconded the motion that passed unanimously.**

Board member terms of office/Qualifications for membership--Rulon Jones/Steve Wattles: Rulon read the section from the bylaws regarding board members, positions and terms of office. Discussion on board president position. Bylaws read that board president's initial term is 3 years, but each term after that is 2 years. He is concerned because he is on his third year of serving as board president. Discussion on board terms of office. Rulon would like to see the board vote on President.

Discussion on each board member's years of service to date: Rulon--4<sup>th</sup> year; Shanda--2<sup>nd</sup> (final) year; Steve--1<sup>st</sup> appointed year (served 1 year as PTO elected member); John--3<sup>rd</sup> year; Anna--1<sup>st</sup> year; Shauna--2<sup>nd</sup> year; Blake--2<sup>nd</sup> (final) year; Shannon--2<sup>nd</sup> year. **Steve Wattles presented a motion to appoint Rulon Jones to another term as Board President and John Hook to another term as CFO. Shannon Greer seconded the motion that passed unanimously.**

**Rulon Jones presented a motion to appoint Steve Wattles as Vice President/President-Elect. Shanda Enfield seconded the motion that passed unanimously.**

John Hook questioned whether the PTO would elect the 9<sup>th</sup> member. Rulon indicated that was still in the works with the PTO. Rulon also indicated that the bylaws state that the Board Secretary should be a board member. Shannon Greer responded with a suggestion that they make Jennifer Woodland a board member to serve as secretary. Rulon indicated that would not be appropriate and Jennifer responded that she did not want to serve as a board member. **Rulon presented a motion to appoint Anna Bohannon as the Board Secretary. Shannon Greer seconded the motion.** Anna asked questions on the duties of the board secretary and then accepted the appointment. **The motion passed unanimously.**

Steve Wattles presented information on qualifications for membership in the board of directors. The charter and bylaws of GWA indicate that only parents/grandparents of students or former students may serve on the board of directors. A Utah state law was passed recently that allowed community members and others not affiliated with a charter school to serve on a board of directors for a charter school. **Steve Wattles presented a motion to amend the charter and bylaws to allow community members to serve on the GWA Board of Directors. John Hook seconded the motion that passed unanimously.**

**Expenditures over \$1,000**

Discovery Education--\$2,570 (United Streaming)

Hughes General Contractors--\$410,023.33

LandTrends--\$45,231.55

LandTrends--\$14,339.00

Les Olson Co--copier contract--\$356 per month for 60 months--**will defer this until next meeting**

One Call Now--\$1,624.35

VCBO--\$4,500.00

Vision Electronics--\$38,116.00 (estimate)--white boards and portable tablets for teachers. Steve questioned whether the quote includes training. Kevin said that someone will come down and do group training and then staff will have access to unlimited live online training. Questioned whether replacement costs are budgeted. Kevin said that replacement costs will be budgeted in the next year's budget.

Discussion on actions taken regarding expenditures in previous meetings and whether they can be rescinded. A purchase that was previously approved may be rescinded in a subsequent meeting. Rulon suggested that technology purchases be brought before the board before made, even though they were previously approved as a group. This way each purchase is given attention before expending the funds.

**Shanda Enfield presented a motion to approve the expenditures for Discovery Education for \$2,570; Hughes General Contractors for \$410,023.33; Land Trends for \$45,231.55 & \$14,339.00; One Call Now for \$1,624.35; VCBO for \$4,500.00; Vision Electronics for \$38,116. Anna Bohannon seconded the motion that passed unanimously.**

**Board Member/Committee Reports**

Shannon Greer--Accreditation--thanked board members for willingness to serve on committees. Had a faculty meeting for next steps on accreditation--teachers voted on mission statement and vision. Students will vote on mission statement. Things going well.

Anna Bohannon--attended PTO meeting. Brought up question again regarding whether attendance at PTO meetings and regular board meetings qualified for volunteer hours. Anna expressed support for this as did Shanda. Will need to amend the volunteer policy and present at next board meeting for approval. Rulon expressed support for this.

Steve Wattles--PTO running well. Finances are better and they have a budget. Open house on track. All board members need to attend.

Board Training--20 minutes--Shannon Greer--School Governance training--presented information from UAPCS conference. Discussed purpose of school board and how to govern the charter school.

Being no further business, the meeting was adjourned.

**Approved 10-27-11**